



Board of Trustees

Ron Zufall
Joe Ayer
Andrea Hoheisel
Luke Wilson

Superintendent

Jim Cloney

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
August 13, 2024
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION
The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.
4. CLOSED SESSION
 - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
 - 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
5. RECONVENE IN OPEN SESSION – OPENING BUSINESS
 - 5.1 Pledge of Allegiance
 - 5.2 Mission and Vision Statements

6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

7. PRESENTATIONS

7.1 Summer School Report – Summer School Principal Gary Connolly

7.2 District Department Chair Updates – Business Layne McLean, English Andrea Cota, Agriculture Tim Arnett, Science Kevin Bennett

8. APPROVAL OF AGENDA

9. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

9.1 Administration

A. Approve the SUHSD Board Recognized Athletics and Organizational Clubs for 2024-25

B. Approve the 2026-2027 calendar for Pioneer Continuation High School

C. Approve minutes for the July 9, 2024 regular Board meeting

9.2 Business Services

A. Ratify Commercial Warrants and Payroll Distributions for July 2024

B. Accept Quarterly Report of Investments

9.3 Instructional Services

A. Approve updated registry of International Student Exchange Placement Organizations

9.4 Human Resources

A. Approve Human Resources Action Report

10. REPORTS

10.1 Employee Associations

A. Shasta Secondary Education Association – Layne McLean, President

B. Educational Support Professionals Association – Rhonda Minch, President

C. California School Employees Association – David Martin, President

10.2 Principals

A. Alternative Education – Tim Calkins

B. Enterprise High School – Ryan Johnson

C. Shasta High School – Shane Kikut

D. Foothill High School – Kevin Greene

10.3 Superintendent

10.4 Board Members

11. BUSINESS

11.1 Administration

- A. The Board will establish a date for the fall Board Study Session (*Discussion*)
- B. The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA and recommended by Administration (*Discussion/Action*)
- C. Approve minutes for the July 23, 2024 special Board meeting (*Action*)
- D. Excuse Trustee Hoheisel's absence for the July 23, 2024 special Board meeting (*Action*)

11.2 Budget, Finance Facilities

- A. Approve the proposals with Mid Pacific Engineering, Inc. for Special Inspection Services for the Multiple Site Shade Structure Project (*Action*)

11.3 Instructional Services

- A. The Board will conduct the second reading of the supplementary book *La Linea* by Ann Jaramillo (*Discussion/Action*)
- B. The Board will conduct the first reading of the supplementary book *Born a Crime: Stories from a South African Childhood* by Trevor Noah (*Discussion/Action*)
- C. Report on the 2023-2024 Advanced Placement test scores (*Information*)

11.4 Human Resources

- A. Approve Simpson University MOU with the District for Student Teaching, Observation or Field Work (*Action*)

12. ADVANCE PLANNING

12.1 Next Meeting Date: September 10, 2024

12.2 Suggested Future Agenda Items

13. ADJOURNMENT

- 13.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Board Recognized Athletic and Organizational Clubs

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Each school site in the District has various parent groups that support the school's programs. At this time each year, the Board is asked to approve the list of groups to be recognized by the District. This will ensure that the groups representing the District are doing so with the Board's knowledge and approval. The attached list for the 2024-25 school year has been provided by the site Principals.

SUHSD
Board-Recognized
Athletics/Organizations/Clubs
2024-2025

Enterprise High School

Athletic Boosters
Music Boosters (Band & Choir)
Parent Teacher Student Association (PTSA)

Foothill High School

Athletic Boosters
Music Boosters (Band & Choir)
FFA Boosters

Shasta High School

Athletic Boosters
Music Boosters (Band & Choir)
Parent Club

SUHSD

CTE District Advisory Committee

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2026-27 Pioneer Continuation High School Calendar

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
The 2026-27 Pioneer Continuation High School Calendar has been drafted based upon the Board approved 2026-2027 School Calendar. Administration recommends approval.

Shasta Union High School District

2026-27 PIONEER HIGH SCHOOL

- Session 1 08/12/25 - 09/18/25 (27)
- Session 2 09/21/25 - 10/30/25 (30)
- Session 3 11/02/25 - 12/18/25 (28)
- Session 4 01/05/26 - 02/12/26 (28)
- Session 5 02/22/26 - 04/16/26 (33)
- Session 6 04/19/26 - 06/04/26 (33)

Student Attendance Days (180)

Minimum Days

Finals

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

14

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

15

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

15

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

20

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

20

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

HOLIDAYS/RECESSES	
Labor Day	Sep 7
Veteran's Day Holiday	Nov 11 <i>(by law must be Nov 11 if a weekday)</i>
Thanksgiving Break	Nov 23-27
Winter Break	Dec 21-Jan 4
Martin Luther King Day	Jan 18
Washington Day	Feb 15
Lincoln Day Observed	Feb 16
Presidents' Week	Feb 15-19
Spring Break	March 26-April 2
Memorial Day	May 31
Juneteenth Observed	June 18
<i>Easter - March 28</i>	

CERTIFICATED DATES	
School Starts: August 12	
School Ends: June 3	
District Work Days	○ Aug 11 June 4
Staff Development Days	△ Aug 10 Jan 4
Snow Day Makeup: March 26	
<i>(If snow day makeup is used, then March 26 holiday will be moved to March 30)</i>	

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from July 9, 2024 regular Board Meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**July 9, 2024
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:31p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Andrea Hoheisel, Joe Ayer, and Luke Wilson were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, and Associate Superintendent of Human Resources Jason Rubin.

Trustee Zufall led the pledge of allegiance, and Trustee Ayer recited the mission and vision statements. Trustee Hoheisel stated that she will be participating in the meeting remotely for just cause. She reported that she notified Trustee Zufall and Jim Cloney last night that she must care for her grandchildren due to her son's emergency oral surgery. Trustee Hoheisel stated that there is nobody in the room over 18 years of age at her location.

RES. 24-117 That the Board approve the agenda, as presented with the exception of the following:

- Move Agenda Item 7.2A *Approve salary schedules for SSEA, ESP, CSEA, Confidential, Management and Supervisory* before Agenda Item 9.2A *Approve Business Service agreement with North Cow Creek.*
- Move Agenda Item 9.2B *Approve resolution ordering an election to authorize the issuance of general obligation bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024 after Agenda Item 6 Approval of Agenda.*
- Move Agenda Item 5 *Reorganization of the Board of Trustees for 2024* before Agenda Item 7 *Approval of Consent Agenda.*

(Motion Ayer, second Wilson. Ayes: Zufall, Hoheisel, Ayer, Wilson. Noes: None. Absent: None. Carried 4-0)

RES. 24-118 That the Board approve the resolution ordering an election to authorize the issuance of general obligation bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024. (Motion Ayer, second Hoheisel. Ayes: Zufall, Hoheisel, Ayer, Wilson. Noes: None. Absent: None. Carried 4-0)

RES. 24-119 That the following officer of the Board be elected for 2024 (E.C. 35022):
President-Elect – Joe Ayer (Nomination Ayer, second Wilson. Ayes: Zufall, Hoheisel, Ayer, Wilson. Noes: None. Absent: None. Carried 4-0)

RES. 24-120 That the Board approve the consent agenda. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-121 That the Board approve the 2026-2027 calendars for school and ESP. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-122 That the Board approve the resolution revising the observance of Lincoln Day to February 16, 2027 for the 2026-2027 school year. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-123 That the Board conduct the annual review of the District's Intradistrict Open Enrollment Policy, BP 5116.1. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-124 That the Board approve the District Organization Chart/Lines of Responsibility for 2024-25. (Motion Ayer, second Wilson, carried 3-0)

- RES. 24-125 That the Board approve the resolution authorizing the Superintendent and designees the power to contract and the authority to purchase supplies, materials, apparatus, and equipment. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-126 That the Board ratify commercial warrants in the amount of \$1,801,367.49 and payroll distributions in the amount of \$5,172,973.63 for the period of 6/01/2024 – 6/30/2024. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-127 That the Board adopt the resolution allowing Temporary Interfund Transfers. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-128 That the Board adopt the resolution allowing Interfund Transfers. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-129 That the Board adopt the resolution allowing Budget Transfers. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-130 That the Board approve a request to declare property as surplus (Transportation Department - Bus 71 and 72). (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-131 That the Board approve the courses for Shasta Adult School for 2024-25. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-132 That the Board approve the funding applications for the 2024-25 Agricultural Incentive Grants for FHS and the District Farm. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-133 That the Board approve a request to declare property as surplus (IT – computers and peripherals). (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-134 That the Board approve the 2024-25 Consolidated Application for Funding Categorical Aid Programs. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-135 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours Increase)*: Loretta Klinker, Bus Driver 8 hours/10 months (Transportation), effective August 12, 2024. (*New Hires/Rehire*): Tawny Cowell, Director of Nutrition Services 8 hours/12 months (DO), effective July 1, 2024; Holly Robinson, School Support Secretary 8 hours/11 months (EHS), effective August 1, 2024; and Jesse Corona, Bus Driver 8 hours/10 months (Transportation), effective August 12, 2024. (*Resigned/Retired*): Jordan D'Meza, SDCI Paraprofessional 6.5 hours/10 months (EHS), effective June 6, 2024; Mary Snyder, Bus Driver 8 hours/10 months (Transportation), effective June 6, 2024; Tori French, Attendance Technician 8 hours/11 months (SHS), effective June 14, 2024; Lexis Grade, Payroll Technician 8 hours/12 months (DO), effective June 28, 2024; and Roberta Wornack, Food Nutrition Specialist 3.75 hours/10 months (SHS), effective August 1, 2024. *Certificated – (New Hires)*: Damian Saechao, Psychologist 1.0 FTE (FHS), effective August 1, 2024. (*New Hires effective August 12, 2024*): Laura Allen, Art 5/5 (EHS); Richard Belzer, Math 5/5 (FHS); Oralia Campos, Spanish 5/5 (SHS); Veronica Carrel, Art 5/5 (FHS); Frank Cortese, Math 5/5 (FHS); Nathan Costa, Social Science 5/5 (FHS); Gynifer DeAro, English 5/5 (EHS); Diane Gard, ASL 5/5 (EHS); Logan Gomes, Social Science 5/5 (EHS); Caroline Grigsby, ASL 5/5 (SHS); Lindsay Heinzen, Art 5/5 (EHS); Tim Mangrich, SDCI 5/5 (DO); Jocelyn Olson, CTE Medical Careers 5/5; Jordan Palmer, Music 5/5 (SHS); Darcy Pritchard, Science 5/5 (SHS); Catharine Renner, Science 5/5 (EHS); Tami Ross, SDCI 5/5 (EHS); Nai Saephanh, CTE Culinary 5/5 (SHS); Melissa Vine, Spanish 5/5 (EHS); and Lucas Westaby, Social Science 5/5 (FHS). (*Returning Temps for 2024-25 effective August 12, 2024*): Thomas Ammon, Social Science 5/5 (SHS); Taylor Dillon, CTE Dental 4/5 (SHS); Allison Hingst-Elo, CTE Medical 5/5 (FHS); Chloe Saelee, CTE Early Childhood Ed 4/5 (EHS); and Schuyler Wilson, EHRMS 5/5 (PHS). (*Resignation*): JP O'Hara, 5/5 English (EHS), effective June 7, 2024. (*Long Term Substitute - Teaching Permit for Statutory Leave*): Abbrianna Hibbs, 5/5 Social Science (EHS), effective August 12, 2024. (*Position Change/Promotion*): Whitney Lowry, CTE Pharmacy 2/5 (SHS), effective August 12, 2024. (Motion Ayer, second Wilson, carried 3-0)

- RES. 24-136 That the Board accept the Quarterly Report on the Williams Uniform Complaints for April 1 – June 30, 2024. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-137 That the Board conduct the annual review of District's Uniform Complaint Policy and Non-Discrimination Policy. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-138 That the Board approve/ratify the revised employment agreement with the Chief Business Official. (Motion Ayer, second Wilson. Ayes: Zufall, Ayer, Wilson. Noes: None. Absent: Hoheisel. Carried 3-0)
- RES. 24-139 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Human Resources. (Motion Wilson, second Ayer. Ayes: Zufall, Ayer, Wilson. Noes: None. Absent: Hoheisel. Carried 3-0)
- RES. 24-140 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Instructional Services. (Motion Ayer, second Wilson. Ayes: Zufall, Ayer, Wilson. Noes: None. Absent: Hoheisel. Carried 3-0)
- RES. 24-141 That the Board approve/ratify the revised employment agreement with the Superintendent. (Motion Wilson, second Ayer. Ayes: Zufall, Ayer, Wilson. Noes: None. Absent: Hoheisel. Carried 3-0)
- RES. 24-142 That the Board approve the minutes for the June 11, 2024 regular Board meeting. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-143 That the Board approve the minutes for the June 20, 2024 special Board meeting. (Motion Wilson, second Ayer, carried 3-0)
- RES. 24-144 That the Board excuse Trustee Ayer's absence for the June 11, 2024 regular Board meeting. (Motion Wilson, second Ayer, carried 3-0)
- RES. 24-145 That the Board excuse Trustee Hoheisel's absence for the June 20, 2024 special Board meeting. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-146 That the Board approve the salary schedules for SSEA, ESP, CSEA, Confidential, Management and Supervisory. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-147 That the Board approve the Business Service agreement with North Cow Creek. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-148 That the Board approve Change Order Number 1 for U-Prep Artificial Turf Field to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$81,050.94. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-149 That the Board approve the contract for DSA Inspector of Record for Multiple Site Shade Structure Project. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-150 That the Board approve the Declaration of Need for Fully Qualified Educators for the 2024-25 school year. (Motion Ayer, second Wilson, carried 3-0)
- RES. 24-151 That the meeting adjourn. (Motion Ayer, second Wilson, carried 3-0)

PUBLIC COMMENT:

There were no comments.

DISCUSSION:

Resolution Ordering an Election for General Obligation Bonds: Jim Cloney stated that the Board has discussed over the past several months and agreed to place a general obligation bond on the November 5 election ballot. The bond would be an extension of the current bonds and would not increase taxpayer dollars. He recommended the Board approve the resolution in order to place the bond on the ballot. Mr. Cloney noted that this resolution needs a supermajority vote to pass and emphasized the importance of Trustee Hoheisel being able to attend remotely for this.

REORGANIZATION OF THE BOARD OF TRUSTEES FOR 2024:

Trustee Zufall stated that he would like to nominate Trustee Ayer as President-Elect since he has served as Board President before and completed the CSBA Masters in Governance courses. General consensus was to have Trustee Hoheisel remain as the Board Clerk, therefore, no nomination was made for the Clerk.

Trustee Hoheisel left the meeting at 5:43p.m.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

CSEA President David Martin was not present.

ESP President Rhonda Minch was not present.

SSEA President Layne McLean shared personal stories of staff enjoying themselves and recharging their batteries over summer break. He stated that he is here in order to share his condolences of the passing of Trustee Doran. Mr. McLean stated that Trustee Doran worked very hard to fill the seat noting that he was willing to learn and speak to staff. He reported that August will be here soon and that the next Board meeting will be the night before school starts.

REPORT FROM SUPERINTENDENT:

Jim Cloney stated that the large summer projects are underway which include the SLC field and turf and the new shade structures at Enterprise High School (EHS), Shasta High School (SHS), Foothill High School (FHS), and Pioneer Continuation High School (PHS). He invited the Board to the welcome back all staff breakfast and meeting on the morning of August 12 noting that more information will be sent to all staff in the coming weeks. Mr. Cloney reported that the District will recognize both new and experienced teachers at the meeting. He stated that we are halfway through summer and school starts August 14. Mr. Cloney reported that summer school ends tomorrow and that Summer School Administrator Gary Connolly has done a great job running the program at SHS.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Ayer reported that he enjoyed the graduation ceremonies noting that it is his favorite part of being a Board Member.

Trustee Zufall reported that he was pleased to see the next CSBA Annual Education Conference will be held in Anaheim. He stated that the conference is worthwhile attending, and Board Members are able to learn about multiple topics.

DISCUSSION (continued):

Board Self-Evaluation: Trustee Zufall stated that he will follow up with Trustee Hoheisel on if she would like any further discussion on the evaluation. Jim Cloney stated that the Board has historically reviewed the areas with low scores. Trustee Zufall mentioned that question 17 (Board Members usually discuss questions about agenda items with the Superintendent prior to the Board meeting) scored slightly lower but gave credit to Jim Cloney for always being effective in his communication ahead of time with the Board. Trustee Wilson stated that he scored a one on some of the questions including question 17 which is reflective of a “not sure” answer since he is new to the Board. Trustee Zufall reviewed question 35 (The Board reviews its governance agreements regularly) stating this this metric would have been a positive score if Trustee Wilson hadn’t marked it as “not sure”.

Trustee Zufall stated that the Board has scored historically low on question 48 (The Board advocates on behalf of students and public education at the local, state and federal levels). Trustee Zufall stated that he is here to serve the community and from his personal experience advocating for the Dental Society, he feels he can do more locally. Trustee Ayer stated that District Administrators are part of groups at the state level and advocate on behalf of the Board and community. He noted that the Board did advocate during the pandemic. Jim Cloney stated that the District Administration and the unions are able to advocate through their organizations as needed. General consensus of the Board was that they would be willing to advocate if needed. Trustee Zufall stated that he sees this score not as a weakness but rather a reflection of the Board’s opinion and preference for local control. Trustee Zufall stated that overall it was a positive evaluation and does not see a need for an action plan.

DISCUSSION (continued):

Revised Employment Agreements: Trustee Zufall stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Zufall reported the following salary information:

- Chief Business Official David Flores: Base Salary \$162,561, Health/Wellness \$16,930.15, and Professional Growth \$44,914.
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$161,279, Health/Wellness \$16,930.15, and Professional Growth \$25,421
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$162,561, Health/Wellness \$16,930.15, and Professional Growth \$44,914.
- Superintendent Jim Cloney: Base Salary \$207,066, Health/Wellness \$16,930.15, and Professional Growth \$47,237.

Salary Schedules: Jim Cloney stated that the Confidential Management Salary Schedule was missing the salaries for the Director of Transportation and the Director of Nutrition Services. He presented the Board with an updated salary schedule for approval. Mr. Cloney reported that it was agreed to during negotiations that all bargaining groups would receive 75% of the 1.07% COLA which results in a .8% increase. Trustee Zufall stated that with the increase in benefits from the state, this type of increases can effect an employee's bottom line. He emphasized the importance of the state to take this into consideration.

North Cow Creek SCHOOL (NCCS) Business Services Agreement: Jim Cloney stated that the District has been providing business services to NCCS, and they would like to continue the contract through the 2024-2025 school year. Trustee Ayer inquired if we provide services to any other schools. Mr. Cloney stated that we have provided services to Grant Elementary School District and Pacheco Union School District but we currently only serve NCCS.

Change Order: Jim Cloney stated that the SLC turf field has substrate issues and does not meet the compacting requirements. The change order is to replace the substrate where needed. Trustee Wilson inquired if this has happened on other fields. Mr. Cloney stated that it has not but did provide a background on past issues the District has had on turf fields which led to litigation.

Shade Structure Project: Jim Cloney stated that the District is installing shade structures at EHS, SHS, FHS, and PHS. With Trustee Wilson being new, Mr. Cloney explained the process of obtaining the Division of State Architect's (DSA) approval for student occupied facilities. He noted that the local inspector was unavailable and the District is contracting with an inspector who came recommended from Oregon.

Student Expulsions and Involuntary Transfers: Leo Perez stated that this is an annual item, and the summary of the involuntary transfers and expulsions was included in the packet. He reported that the District had one expulsion where the student had committed assault/battery on a school employee. Trustee Zufall inquired if the total number of involuntary transfers has been slightly increasing. Mr. Perez explained that it is but that is because students used to go through the SARB process for attendance and behavior. SARB is now only used for attendance which has resulted in students with consistent behavioral issues going through the involuntary transfer process.

Trustee Ayer inquired how many students rehabilitate and transfer from PHS back to a comprehensive site. Mr. Cloney explained that over the years students who typically struggle do not have a positive experience at the comprehensive sites. Mr. Perez state that when students attend PHS, they have more wrap around supports and have a more positive experience with a smaller campus and class size. Mr. Cloney stated that it's not always best to place them back at a comprehensive site. Students are unable to participate in sports at PHS which can be a motivating factor for them to return to a comprehensive site. Mr. Perez stated that PHS students have access to all curriculum including Career Technical Education (CTE). Trustee Ayer inquired if Shasta Collegiate Academy students also have access. Mr. Perez stated that they have access to athletics and all curriculum. Mr. Cloney emphasized the importance of staffing PHS with people who want to be there in order to ensure the students have a positive experience. Trustee Ayer stated that he has always been impressed by PHS's campus, teachers, and graduation ceremony.

Student Expulsions and Involuntary Transfers (continued): Trustee Zufall inquired why EHS had a significant higher number of involuntary transfers. Mr. Perez stated that this year's freshman class had significant behavioral issues especially with the girls. He is confident the numbers will balance out as they have historically.

Trustee Zufall stated that he forgot to mention in his Board Report that he received a compliment from a friend in Anderson on the District's CTE program. Trustee Zufall provided background on how the District broke away from the local ROP program to start our own CTE program.

Supplementary Book: Jim Cloney stated that Trustee Hoheisel is currently reading the book *La Linea*. He recommended the Board bring the book back in August for a second reading.

Department Chair Reports: Leo Perez stated that the District Department Chair reports were provided under separate cover. He reported that the District will have the Department Chairs conduct presentations on the reports in the fall.

Declaration of Need: Jason Rubin stated that the Declaration of Need is an annual form submitted to the Commission on Teacher Credentialing (CTC). He reported that by having this on file, the District is able to hire a teacher on an emergency credential. Trustee Ayer inquired if any teachers are currently on an emergency credential. Mr. Rubin replied that there are not.

ADVANCE PLANNING:

Next Meeting Date: August 13, 2024

Suggested Future Agenda Items: Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at 6:35 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 7-09-24 //I

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 7/01/24 - 7/31/24

Subfund Totals - Accounts Payable		
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Payroll Warrants	
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01	General Fund	4,326,212.52
02	Farm Fund	0.00
05	Student Body Fund	5,623.56
07	Shasta Charter Academy	35,676.05
08	University Preparatory	373,240.38
11	Adult Education Fund	3,033.54
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	119,590.67
14	Deferred Maintenance Fund	11,047.83
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	498,193.76
25	Capital Facilities Fund	299,486.81
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

Salary		947,692.68
Supplemental		237,436.37
Manual Payroll		2,489.67
Voids		0.00

Total **\$5,672,105.12**

Total **\$1,187,618.72**

Total Accounts Payable 5,672,105.12
Total Payroll 1,187,618.72

GRAND TOTAL **\$6,859,723.84**

Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT

Date _____

Signed: _____

Date
August 13, 2024 _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Quarterly Investment Report

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

Although school districts are no longer required to prepare a quarterly investment report and present it to the governing board, current district policy calls for the report as it is a good business practice. The attached report comes from the Shasta County Pooled Investments for the period ending June 30, 2024.

REFERENCES:

Government Code Section 53646

SHASTA COUNTY POOLED INVESTMENT

06/28/24

June 28, 2024

PURCHASE DATE	SECURITY TYPE	PAR AMOUNT	COST AMOUNT	% OF TOTAL	DISC	PREM	ACCRUED INTEREST	MATURITY	CUSIP	MOODY'S RATING	INT/DISC RATE	YIELD	BROKER	DAYS TO MAT	DAYS* COST	MARKET VALUE	UNREALIZED GAIN/LOSS
	Local Agency Investment Fund (max 75,000)	15,000,000.00	15,000,000.00	1.69%				7/1/2024		not rated	4.30	4.30	LAIF	3	45,000,000.00		N/A
	Sweep	8,018,935.97	8,018,935.97					7/1/2024		not rated	4.20	4.20	Bank of America	1	8,018,935.97		N/A
	LIR Treasury Fund - Mutual Fund (5.00%max)	44,000,000.00	44,000,000.00	4.96%				7/1/2024			5.21	5.21	UBS	3	132,000,000.00		N/A
06/27/24	US Treasury Note	7,000,000.00	6,978,725.83		(21,274.17)		6,978,725.83	07/18/24	912797JS7	NA/NA	5.21	5.31	UBS	20	139,574,516.60	6,982,640.00	3,914.17
01/06/22	US Treasury Note	5,000,000.00	4,964,843.75		(35,156.25)		4,964,843.75	11/15/24	91282CDH1	NA/Aaa	0.75	1.00	UBS	140	695,078,125.00	4,915,350.00	(49,493.75)
04/08/22	US Treasury Note	10,000,000.00	9,951,171.88		(48,828.12)		9,951,171.88	01/31/25	9128283V0	NA/Aaa	2.50	2.65	Wedbush	217	2,159,404,297.96	9,839,300.00	(111,871.88)
08/25/21	US Treasury Note	10,000,000.00	10,000,000.00			0.00	10,000,000.00	02/28/25	912828ZC7	NA/Aaa	1.13	0.52	Wedbush	245	2,450,000,000.00	9,732,700.00	(267,300.00)
07/07/21	US Treasury Note	10,000,000.00	9,862,500.00		(137,500.00)		9,862,500.00	06/30/25	912828ZW3	NA/Aaa	0.25	0.60	Wedbush	367	3,619,537,500.00	9,531,000.00	(331,500.00)
06/22/21	US Treasury Note	5,000,000.00	4,914,843.75		(85,156.25)		4,914,843.75	07/31/25	91282CAB7	NA/Aaa	0.25	0.67	Wedbush	398	1,956,107,812.50	4,748,250.00	(166,593.75)
08/20/21	US Treasury Note	5,000,000.00	4,930,468.75		(69,531.25)		4,930,468.75	08/31/25	91282CAJO	NA/Aaa	0.25	0.60	Wedbush	429	2,115,171,093.75	4,730,650.00	(199,818.75)
08/26/21	US Treasury Note	10,000,000.00	9,845,312.50		(154,687.50)		9,845,312.50	01/31/26	91282CBH3	NA/Aaa	0.38	0.73	UBS	582	5,729,971,875.00	9,319,900.00	(525,412.50)
04/10/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	10,000,000.00	02/15/26	91282CGL9	NA/Aaa	4.00	3.75	Union Banc	597	5,970,000,000.00	9,864,800.00	(135,200.00)
08/27/21	US Treasury Note	10,000,000.00	9,908,984.38		(91,015.62)		9,908,984.38	02/28/26	91282CBQ3	NA/Aaa	0.50	0.71	Wedbush	610	6,044,480,471.80	9,311,700.00	(597,284.38)
12/12/23	US Treasury Note	10,000,000.00	9,912,109.38		(87,890.62)		9,912,109.38	06/15/26	91282CHH7	NA/Aaa	4.13	4.50	Wedbush	717	7,106,982,425.46	9,885,200.00	(26,909.38)
06/30/22	US Treasury Note	10,000,000.00	9,185,937.50		(814,062.50)		9,185,937.50	06/30/26	91282CCJ8	NA/Aaa	0.88	3.05	Wedbush	732	6,724,106,250.00	9,276,600.00	90,662.50
11/18/22	US Treasury Note	5,500,000.00	4,852,031.25		(647,968.75)		4,852,031.25	07/31/26	91282CCP4	NA/Aaa	0.63	4.09	UBS	763	3,702,099,843.75	5,059,560.00	207,528.75
12/28/22	US Treasury Note	10,000,000.00	9,139,062.50		(860,937.50)		9,139,062.50	08/15/26	9128282A7	NA/Aaa	1.50	4.07	Wedbush	778	7,110,190,625.00	9,357,800.00	218,737.50
04/10/23	US Treasury Note	10,000,000.00	9,344,531.25		(655,468.75)		9,344,531.25	09/30/26	912828YG9	NA/Aaa	1.63	3.65	UBS	824	7,699,893,750.00	9,359,000.00	14,468.75
03/29/23	US Treasury Note	10,000,000.00	9,462,500.00		(537,500.00)		9,462,500.00	02/15/27	912828V98	NA/Aaa	2.25	3.75	UBS	962	9,102,925,000.00	9,427,700.00	(34,800.00)
06/30/23	US Treasury Note	10,000,000.00	9,408,593.75		(591,406.25)		9,408,593.75	05/31/27	91282CET4	NA/NA	2.63	4.28	Wells Fargo	1067	10,038,969,531.25	9,483,600.00	75,006.25
12/09/22	US Treasury Note	10,000,000.00	9,778,125.00		(221,875.00)		9,778,125.00	06/30/27	91282CEW7	NA/Aaa	3.25	3.78	Wedbush	1097	10,726,603,125.00	9,648,800.00	(129,325.00)
10/31/23	US Treasury Note	10,000,000.00	9,290,625.00		(709,375.00)		9,290,625.00	07/31/27	91282CFB2	NA/Aaa	2.75	4.84	Wedbush	1128	10,479,825,000.00	9,495,300.00	204,675.00
01/03/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	10,000,000.00	09/30/27	91282CFM8	NA/Aaa	4.13	3.96	Wedbush	1189	11,890,000,000.00	9,886,700.00	(113,300.00)
05/03/23	US Treasury Note	10,000,000.00	8,854,687.50		(1,145,312.50)		8,854,687.50	01/31/28	91282CBJ9	NA/Aaa	0.75	3.38	UBS	1312	11,617,350,000.00	8,780,500.00	(74,187.50)
05/05/23	US Treasury Note	10,000,000.00	9,715,072.80		(284,927.20)		9,715,072.80	02/15/28	9128283W8	NA/Aaa	2.75	3.40	UBS	1327	12,891,901,605.60	9,428,500.00	(286,572.80)
10/06/23	US Treasury Note	10,000,000.00	8,619,921.88		(1,380,078.12)		8,619,921.88	03/31/28	91282CBS9	NA/Aaa	1.25	4.72	Wedbush	1372	11,826,532,819.36	8,905,900.00	285,978.12
12/08/23	US Treasury Note	10,000,000.00	9,441,406.25		(558,593.75)		9,441,406.25	05/15/28	9128284N7	NA/Aaa	2.88	4.27	UBS	1417	13,378,472,656.25	9,447,300.00	5,893.75
04/19/24	US Treasury Note	10,000,000.00	8,715,625.00		(1,284,375.00)		8,715,625.00	05/31/28	91282CCE9	Na/Aaa	1.25	4.72	UBS	1433	12,489,490,625.00	8,865,600.00	149,975.00
10/11/23	US Treasury Note	10,000,000.00	8,598,437.50		(1,401,562.50)		8,598,437.50	06/30/28	91282CCH2	NA/Aaa	1.25	4.59	Wedbush	1463	12,579,514,062.50	8,846,900.00	248,462.50
12/06/23	US Treasury Note	10,000,000.00	9,460,937.50		(539,062.50)		9,460,937.50	08/15/28	9128284V9	NA/Aaa	2.88	4.15	Wedbush	1509	14,276,554,687.50	9,421,900.00	(39,037.50)
12/05/23	US Treasury Note	10,000,000.00	10,139,453.13			139,453.13	10,139,453.13	10/31/28	91282CJF9	NA/Aaa	4.88	4.11	UBS	1586	16,081,172,664.18	10,186,700.00	47,246.87
12/13/23	US Treasury Note	10,000,000.00	9,525,000.00		(475,000.00)		9,525,000.00	11/15/28	9128285M8	NA/NA	3.13	4.25	US Bancorp	1601	15,249,525,000.00	9,495,700.00	(29,300.00)
04/24/24	US Treasury Note	10,000,000.00	8,804,447.12		(1,235,937.50)		8,804,447.12	01/31/29	91282CDW8	NA/NA	1.75	4.67	US Bancorp	1678	14,773,862,267.36	8,916,400.00	111,952.88
****	Total Treasury Bill (50% limit)	277,500,000.00	263,605,355.15	29.69%								3.29				262,151,950.00	(1,453,405.15)
****	Total Negotiable Cert of Deposit (20% limit)			0.00%													
08/29/22	Barclay's Bank PLC Med Term Note	10,000,000.00	10,000,000.00				10,000,000.00	08/29/25	06748XLN9	A/A1	4.15	4.15	Alamo	427	4,270,000,000.00	9,705,300.00	(294,700.00)
****	Total Medium Term Notes (20% limit/ 3% ea)	10,000,000.00	10,000,000.00	1.13%								4.15				9,705,300.00	(294,700.00)
10/10/23	Credit Agricole CP	10,000,000.00	9,589,027.78		(410,972.22)		9,589,027.78	07/05/24	22533TG59	A-1/P-1	5.50	5.78	UBS	7	67,123,194.46	9,994,100.00	405,072.22
10/18/23	Natixis NY CP	10,000,000.00	9,580,958.33		(419,041.67)		9,580,958.33	07/11/24	63873JGB0	A-1/P-1	5.65	5.90	UBS	13	124,552,458.29	9,985,200.00	404,241.67
10/30/23	MUFG Bank CP	10,000,000.00	9,583,750.00		(416,250.00)		9,583,750.00	07/26/24	62479LGS8	A-1/P-1	5.55	5.79	UBS	28	268,345,000.00	9,962,900.00	379,150.00
01/05/24	Natixis NY CP	10,000,000.00	9,624,250.00		(375,750.00)		9,624,250.00	10/01/24	63873JK17	A-1/P-1	5.01	5.21	UBS	95	914,303,750.00	9,861,000.00	236,750.00
04/12/24	ING Funding CP	10,000,000.00	9,685,952.78		(314,047.22)		9,685,952.78	11/15/24	4497W0LF3	A-1/P-1	5.21	5.38	UBS	140	1,356,033,389.20	9,793,400.00	107,447.22
03/26/24	MUFG Bank CP	10,000,000.00	9,656,575.00		(343,425.00)		9,656,575.00	11/22/24	62479LLN3	A-1/P-1	5.13	5.31	UBS	147	1,419,516,525.00	9,782,800.00	126,225.00
03/28/24	MUFG Bank CP	10,000,000.00	9,655,150.00		(344,850.00)		9,655,150.00	11/25/24	62479LLR4	A-1/P-1	5.13	5.31	UBS	150	1,448,272,500.00	9,778,300.00	123,150.00
04/09/24	Credit Agricole CP	10,000,000.00	9,613,686.11		(386,313.89)		9,613,686.11	01/03/25	22533TN36	A-1/P-1	5.17	5.41	UBS	189	1,816,986,674.79	9,720,500.00	106,813.89
****	Total Comm Paper (20% limit)	80,000,000.00	76,989,350.00	8.67%								5.51				78,878,200.00	1,888,850.00
08/21/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00			0.00	5,000,000.00	08/19/24	3133EL4J0	AA+/Aaa	0.47	0.46	UBS	52	260,000,000.00	4,963,150.00	(36,850.00)
10/15/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	10/15/24	3133EMCY6	AA+/Aaa	0.43	0.43	Wedbush	109	545,000,000.00	4,922,500.00	(77,500.00)
01/11/22	Federal Farm Credit	10,000,000.00	9,990,000.00		(10,000.00)		9,990,000.00	01/06/25	3133ENKS8	NA/NA	1.13	1.16	UBS	192	1,918,080,000.00	9,787,500.00	(202,500.00)
06/16/21	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	06/16/25	3133EMH47	AA+/Aaa	0.60	0.60	Wedbush	353	1,765,000,000.00	4,775,850.00	(224,150.00)
07/07/21	Federal Farm Credit (Callable)	5,000,000.00	4,992,500.00		(7,500.00)		4,992,500.00	06/16/25	3133EMH47	AA+/Aaa	0.60	0.64	UBS	353	1,762,352,500.00	4,775,850.00	(216,650.00)
06/30/21	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	06/30/25	3133EMN99	NA/NA	0.74	0.74	Union Banc				

01/05/22	Federal Home Loan Bank	5,000,000.00	5,000,000.00			5,000,000.00	07/05/24	3130AQFH1	AA+/Aaa	0.95	0.95	Union Banc	7	35,000,000.00	4,997,550.00	(2,450.00)
02/23/22	Federal Home Loan Bank	5,000,000.00	5,000,000.00			5,000,000.00	08/23/24	3130AQSZ7	AA+/Aaa	1.50	1.50	UBS	56	280,000,000.00	4,970,400.00	(29,600.00)
04/21/22	Federal Home Loan Bank	10,000,000.00	9,565,000.00	(435,000.00)	0.00	9,565,000.00	01/27/25	3130AQMR1	AA+/Aaa	1.25	2.90	UBS	213	2,037,345,000.00	9,775,300.00	210,300.00
08/26/21	Federal Home Loan Bank	5,000,000.00	5,000,000.00			5,000,000.00	02/26/25	3130ANHY9	AA+/Aaa	0.52	0.52	UBS	243	1,215,000,000.00	4,849,650.00	(150,350.00)
12/10/21	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	06/10/25	3130AQB85	AA+/N/A	1.20	1.20	UBS	347	1,735,000,000.00	4,816,550.00	(183,450.00)
06/29/22	Federal Home Loan Bank	5,000,000.00	4,985,260.00	(14,740.00)	0.00	4,985,260.00	06/13/25	3130AEBV1	AA+/Aaa	3.13	3.23	Wedbush	350	1,744,841,000.00	4,904,650.00	(80,610.00)
07/29/22	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	07/24/25	3130ASM97	AA+/Aaa	4.00	4.00	UBS	391	3,910,000,000.00	9,878,200.00	(121,800.00)
08/30/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	08/27/25	3130ANW48	NA/NA	0.73	0.73	UBS	425	4,250,000,000.00	9,519,300.00	(480,700.00)
10/01/21	Federal Home Loan Bank (Callable)	10,000,000.00	9,988,000.00	(12,000.00)	0.00	9,988,000.00	08/29/25	3130AP3F0	AA+/Aaa	0.70	0.73	UBS	427	4,264,876,000.00	9,514,000.00	(474,000.00)
10/14/20	Federal Home Loan Bank	5,000,000.00	4,986,890.00	(13,110.00)	0.00	4,986,890.00	09/12/25	3130AJXA2	AA+/Aaa	0.38	0.43	Wells Fargo	441	2,199,218,490.00	4,732,100.00	(254,790.00)
11/25/20	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	11/25/25	3130AKGD2	AA+/Aaa	0.57	0.57	UBS	515	2,575,000,000.00	4,700,950.00	(299,050.00)
04/20/22	Federal Home Loan Bank (Callable)	10,000,000.00	9,235,000.00	(765,000.00)	0.00	9,235,000.00	02/25/26	3130ALEM2	AA+/Aaa	0.79	2.91	UBS	607	5,605,645,000.00	9,332,400.00	97,400.00
04/07/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	03/30/26	3130ALTR5	AA+/Aaa	1.01	1.01	UBS	640	6,400,000,000.00	9,344,800.00	(655,200.00)
06/30/21	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	06/30/26	3130AMSS2	NA/NA	1.05	1.05	UBS	732	3,660,000,000.00	4,640,100.00	(359,900.00)
04/27/22	Federal Home Loan Bank	10,000,000.00	10,000,000.00			10,000,000.00	04/27/26	3130ARSXO	NA/NA	2.97	2.97	UBS	668	6,680,000,000.00	9,643,400.00	(356,600.00)
08/30/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	08/26/26	3130ANVS6	NA/NA	1.00	1.00	UBS	789	7,890,000,000.00	9,221,500.00	(778,500.00)
01/06/23	Federal Home Loan Bank	10,000,000.00	10,000,000.00			10,000,000.00	06/07/27	3130AUH64	NA/NA	3.98	3.98	UBS	1074	10,740,000,000.00	9,822,900.00	(177,100.00)
04/16/24	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	07/14/28	3130BOXD6	NA/NA	5.05	5.05	UBS	1477	14,770,000,000.00	10,047,400.00	47,400.00
04/05/24	Federal Home Loan Bank (Callable)	5,000,000.00	4,983,250.00	(18,750.00)	2,000.00	4,983,250.00	01/02/29	3130BOPFO	aa+/aAA	4.80	4.89	UBS	1649	8,217,379,250.00	4,979,700.00	(3,550.00)
****	Total Federal Home Loans (25% limit)	145,000,000.00	143,743,400.00	16.19%							2.08			139,690,850.00	(4,052,550.00)	
10/23/19	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	5,000,000.00	07/02/24	3135GOV75	AA+/Aaa	1.75	1.66	Wells Fargo	4	20,000,000.00	4,999,450.00	(550.00)
08/12/20	Federal National Mtge Note	5,000,000.00	5,000,000.00			5,000,000.00	08/12/24	3136G4J38	AA+/Aaa	0.41	0.41	Wedbush	45	225,000,000.00	4,969,550.00	(30,450.00)
08/13/20	Federal National Mtge Note	5,000,000.00	5,000,000.00			5,000,000.00	08/12/24	3136G4J38	AA+/Aaa	0.41	0.41	Wedbush	45	225,000,000.00	4,969,550.00	(30,450.00)
08/27/20	Federal National Mtge Note	5,000,000.00	5,000,000.00			5,000,000.00	08/19/24	3136G4P31	AA+/Aaa	0.45	0.45	Wedbush	52	260,000,000.00	4,964,700.00	(35,300.00)
02/19/20	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	5,000,000.00	01/07/25	3135GOX24	AA+/N/A	1.63	1.46	Wedbush	193	965,000,000.00	4,906,700.00	(93,300.00)
10/14/20	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	5,000,000.00	06/17/25	3135G04Z3	AA+/Aaa	0.50	0.40	UBS	354	1,770,000,000.00	4,783,200.00	(216,800.00)
08/25/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	02/25/25	3136G4T52	AA+/Aaa	0.52	0.52	Wells Fargo	242	1,210,000,000.00	4,843,450.00	(156,550.00)
07/31/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00		0.00	5,000,000.00	07/29/25	3136G4D75	NA/NA	0.60	0.60	UBS	396	1,980,000,000.00	4,769,000.00	(231,000.00)
08/18/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	08/18/25	3136G4G72	AA+/Aaa	0.60	0.60	Wedbush	416	2,080,000,000.00	4,758,050.00	(241,950.00)
08/19/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	08/19/25	3136G4H63	AA+/Aaa	0.55	0.55	UBS	417	2,085,000,000.00	4,754,750.00	(245,250.00)
12/09/20	Federal National Mtge Note	5,000,000.00	4,974,875.00	(25,125.00)	0.00	4,974,875.00	08/25/25	3135GO5X7	AA+/Aaa	0.38	0.48	Wells Fargo	423	2,104,372,125.00	4,740,500.00	(234,375.00)
10/03/22	Federal National Mtge Note (Callable)	10,000,000.00	9,892,000.00	(108,000.00)	0.00	9,892,000.00	08/28/25	3135GO6V0	AA+/NA	4.13	4.53	UBS	426	4,213,992,000.00	9,901,300.00	9,300.00
10/28/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	10/28/25	3136G46S7	NA/NA	0.56	0.56	UBS	487	2,435,000,000.00	4,716,750.00	(283,250.00)
08/31/23	Federal National Mtge Note (Callable)	10,000,000.00	9,872,500.00	(127,500.00)	0.00	9,872,500.00	07/24/26	3135GAJN2	AA+/Aaa	4.50	4.98	UBS	756	7,463,610,000.00	9,923,800.00	51,300.00
11/01/22	Federal National Mtge Note	10,000,000.00	9,117,970.00	(882,030.00)	0.00	9,117,970.00	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.36	Wedbush	818	7,458,499,460.00	9,404,300.00	286,330.00
06/30/23	Federal National Mtge Note	10,000,000.00	9,238,170.10	(761,829.90)	0.00	9,238,170.10	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.43	Alamo	818	7,556,823,141.80	9,404,300.00	166,129.90
04/11/23	Federal National Mtge Note	10,000,000.00	8,823,100.00	(1,176,900.00)	0.00	8,823,100.00	10/08/27	3135G05Y5	AA+/Aaa	0.75	3.61	Wedbush	1197	10,561,250,700.00	8,850,300.00	27,200.00
****	Total Federal National Mtge. (15% limit)	110,000,000.00	106,918,615.10	12.04%							1.76			105,659,650.00	(1,258,965.10)	
09/10/20	Federal Home Loan Mtge	5,000,000.00	5,000,000.00			5,000,000.00	09/10/24	3134GWL79	NA/Aaa	0.40	0.40	Wedbush	74	370,000,000.00	4,949,900.00	(50,100.00)
09/30/22	Federal Home Loan Mtge	10,000,000.00	9,945,000.00	(55,000.00)	0.00	9,945,000.00	09/20/24	3134GX2E3	AA+/Aaa	4.05	4.34	UBS	84	835,380,000.00	9,962,000.00	17,000.00
04/08/22	Federal Home Loan Mtge (Callable)	10,000,000.00	9,980,000.00	(20,000.00)		9,980,000.00	10/08/24	3134GXQE7	AA+/Aaa	2.50	2.58	UBS	102	1,017,960,000.00	9,913,300.00	(66,700.00)
12/01/21	Federal Home Loan Mtge	5,000,000.00	5,000,000.00		0.00	5,000,000.00	02/12/25	3137EAEP0	AA+/Aaa	1.50	0.93	Wedbush	229	1,145,000,000.00	4,884,950.00	(115,050.00)
10/17/23	Federal Home Loan Mtge	10,000,000.00	9,553,311.55	(446,688.45)	0.00	9,553,311.55	02/12/25	3137EAEP0	aa+/aAA	1.50	5.04	Alamo	229	2,187,708,344.95	9,769,900.00	216,588.45
10/20/20	Federal Home Loan Mtge (Callable)	5,000,000.00	5,000,000.00			5,000,000.00	03/28/25	3134GWX35	NA/Aaa	0.45	0.45	Wedbush	273	1,365,000,000.00	4,819,500.00	(180,500.00)
10/20/22	Federal Home Loan Mtge	5,000,000.00	4,467,850.00	(532,150.00)	0.00	4,467,850.00	07/21/25	3137EAEU9	AA+/Aaa	0.38	4.53	Alamo	388	1,733,525,800.00	4,763,750.00	295,900.00
12/22/22	Federal Home Loan Mtge	10,000,000.00	9,824,900.00	(175,100.00)	0.00	9,824,900.00	08/25/25	3134GXS21	Aaa/AA+	3.80	4.50	Alamo	423	4,155,932,700.00	9,861,900.00	37,000.00
07/02/21	Federal Home Loan Mtge	5,000,000.00	4,921,340.00	(78,660.00)	0.00	4,921,340.00	09/23/25	3137EAEX3	Aaa/AA+	0.38	0.75	Wells Fargo	452	2,224,445,680.00	4,725,600.00	(195,740.00)
12/05/22	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	06/05/26	3134GY6Y3	NA/NA	5.20	5.20	UBS	707	7,070,000,000.00	9,996,400.00	(3,600.00)
12/22/22	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00			10,000,000.00	07/21/26	3134GYBY7	NA/NA	5.13	5.12	UBS	753	7,530,000,000.00	9,981,900.00	(18,100.00)
****	Total Fed HM LN Mtge. Corp Disc Note (15%)	85,000,000.00	83,692,401.55	9.43%							3.08			83,629,100.00	(63,301.55)	
TOTAL		919,518,935.97	895,989,911.42	100.00%	(23,734,512.30)	139,453.13	66,034.62							820,657,300.00		
Cost of Investments		895,989,911.42	829,640,699.21	US BANK												
Cash in Treasury		18,907.34	15,000,000.00	LAIF										548,860,256,859.98		
Cash in US Bank		101,510.27	8,018,935.97	SWEEP										895,989,911.42		
Shasta Lake LAIF		289,178.66	44,000,000.00	LIR												
Active Deposits		7,412,956.84														
Adjustments		0.00	0.00		(669,723.76)											
Balance in Treasury		903,812,464.53	896,659,635.18													

TOTAL		919,518,935.97	895,989,911.42	100.00%	(23,734,512.30)	139,453.13	66,034.62							820,657,300.00		
Cost of Investments		895,989,911.42	829,640,699.21	US BANK												
Cash in Treasury		18,907.34	15,000,000.00	LAIF										548,860,256,859.98		
Cash in US Bank		101,510.27	8,018,935.97	SWEEP												

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Registry of International Student Exchange Placement Organizations

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
The Office of the Attorney General, State of California Department of Justice maintains a list of approved international student exchange visitor placement organizations. Attached is the updated list as of August 7, 2024.



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ROB BONTA

Attorney General

Registry of International Student Exchange Visitor Placement Organizations (ISEVPO)

Updated: July 24, 2024

Alphabetical list of organizations:

Academic Foundation for International Cultural Exchange

AFS-USA

AIFS Foundation

AJI, LLC

American Councils for International Education

American Cultural Exchange Service

American Home Life International

American Secondary Schools for International Students and Teachers / Assist Inc

American Student Services

Amerigo Education, LLC

AMUSA Global Education, Inc.

Apex International Education Partners

Aspect Foundation, Incorporated

ASSE International, Inc.

King International Student Education Services LLC
My International Family Homestay Organization
Nacel Open Door, Inc.
New Horizon Global Education Inc.
NorthWest Student Exchange
NW Services, Inc. Peace Program
O.C.E.A.N.
Pan Atlantic Foundation
Private School Exchange (PSE) LLC
Sino-American Education Center
SLB Consulting Organization (dba Exchange Service International)
STS Foundation
Terra Lingua USA
The Cambridge Institute of International Education
The Foundation for Academic Cultural Exchange
The Southern California / Nevada Rotary International Youth Exchange (Scanex)
UCEUS Corp.
Western States Student Exchange Inc.
World Heritage International Student Exchange Program
World Link Inc. dba World Exchange Group
Youth For Understanding

[Back To Top](#)

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District
HUMAN RESOURCES ACTION REPORT**

NAME	POSITION	EFFECTIVE
<u>Classified</u>		
<u>New Hires/Rehire</u>		
Shana Wooten	Career Education Technician 6 hours / 10 months	August 12, 2024
Shellene Spurgeon	Paraprofessional - Special Ed 5.75 hours / 10 months	August 12, 2024
Kelly English	Food/Beverage Manager 8 hours / 10 months	August 12, 2024
Masina Vagatai	Paraprofessional – SDCI 6.5 hours / 10 months	August 12, 2024
Esther Golab	Paraprofessional – SDCI 6.5 hours / 10 months	August 12, 2024
Alexsandra Martin	Paraprofessional – SDCI 6.5 hours / 10 months	August 12, 2024
Nick Siedel	Paraprofessional- SH/Behavioral 6.5 hours / 10 months	August 12, 2024
<u>Promotion/ Position Change</u>		
Kristina Perales	School Support Secretary 8 hours / 11 months	August 12, 2024
Tammy Moran	Health Clerk 7 hours / 201 days	August 12, 2024
Alexis Greene	SDCI Para 6.5 hours / 10 months	August 12, 2024
Katlyn Thomas	SDCI Para 6.5 hours / 10 months	August 12, 2024

Resigned/Retired

Heather Frandsen	Specialized Health Care Assistant 2.5 hours/196 days	July 9, 2024
Denise Atterberry	Transportation Secretary 8 hours / 196 days	July 31, 2024
Linda Alloway	Custodian, SHS 8 hours / 12 months	August 2, 2024
Stacy Shoemaker	Food Beverage Manager, EHS 8 hours/10 months	August 6, 2024
Hung Vu	Food Nutrition Specialist 5.5 hours / 10 months	August 16, 2024

Certificated

Resignation

Heather Frandsen	CTE Medical Careers 3/5, EHS	July 11, 2024
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Long Term Substitute

Frank Walsh	English 5/5, SHS	Aug 12 – Dec 19, 2024
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Long Term Substitute (Short Term Staff Permit)

Karlee Raudman	English 5/5, FHS	August 12, 2024
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Provisional Internship Permit

Timothy Mangrich	SDCI 5/5, SLC	August 12, 2024
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Variable Term Waiver

Caroline Grigsby	ASL 5/5, SHS	August 12, 2024
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Sergio “Yamach” Hernandez	Math 5/5, EHS	August 12, 2024
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SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Fall Board Study Session

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Each year at this time, the Board establishes a date for the fall Board Study Session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: First Reading – Draft Administrative Board Policies, Regulations & Exhibits

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption.

Administration is also recommending updates to the following policies:

Board Policy and Administrative Regulation 1250: Visitors/Outsiders

REFERENCES:

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

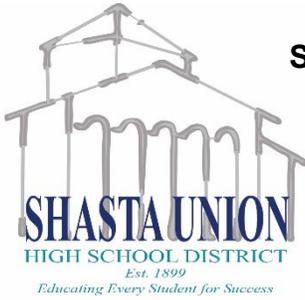
SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from July 23, 2024 special Board Meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Cabinet Meeting Room
2200 Eureka Way
Redding, CA 96001**

**July 23, 2024
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:09 p.m. by Trustee Zufall in the Shasta Union High School District Cabinet Meeting Room.

ROLL CALL: Trustees Ron Zufall, Joe Ayer and Luke Wilson were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, Associate Superintendent of Human Resources Jason Rubin, and Chief Business Official David Flores.

RES. 24-152 That the Board approve the agenda, as presented. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-153 That the Board approve the Resolution Ordering Governing Board Member Election. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-154 That the Board approve the updated ESP salary schedule. (Motion Ayer, second Wilson, carried 3-0)

RES. 24-155 That the Board approve Proposition 28: Arts and Music in Schools Funding Annual Report. (Motion , second , carried 3-0)

RES. 24-156 That the meeting adjourn. (Motion Ayer, second Wilson, carried 3-0)

PUBLIC COMMENT:

There were no comments.

DISCUSSION:

Resolution Ordering Governing Board Member Election: Jim Cloney stated that the resolution ordering governing Board Member election was approved at the regular June 11, 2024 Board meeting. The resolution has been updated to reflect Trustee Doran’s recent vacancy from the Board. Mr. Cloney explained that the resolution now states that the Board has two 4-year terms and two 2-year terms up for election.

ESP Salary Schedule: David Flores stated that the ESP salary schedule was approved at the regular July 9, 2024 Board meeting and has been updated to include the master degree stipend.

Proposition 28 Annual Report: Leo Perez stated that the Proposition 28 Annual Report is required by the state in order for the District to receive funds. Mr. Cloney provided background on Prop 28, and Mr. Perez explained that the District has three years to spend the allocated funds. Trustee Zufall inquired if teachers in the performing arts receive additional pay for the extracurricular activities they oversee. Mr. Cloney stated that they do receive a stipend.

ADJOURNMENT:

The meeting adjourned at 5:16 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 7-23-24 //l

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Trustee Absence at the July 23, 2024 special Board meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

REFERENCES:
Board Bylaw 9250/Ed. Code 35120c

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: District Materials Testing and Special Inspection Services for the Shade Structures

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

Requesting approval to engage Mid Pacific Engineering, Inc. as the DSA Inspector of record for materials and special inspections for the district wide shade structure projects. We are required to have a materials and testing inspector of record for any projects requiring DSA oversight. The fee for these services is estimated at \$17,344.

Mid Pacific Engineering will primarily provide structural testing and cement mix testing. The contract is attached for your review.



REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | GEOPHYSICS | ENVIRONMENTAL | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

July 22, 2024

DSA File No. 45-H4
DSA App. No. 02-122231

Shasta Union High School District
Mr. David Flores
2200 Eureka Way, Suite B
Redding, California 96001

Materials Testing and Special Inspection Services Proposal
ENTERPRISE HIGH SCHOOL SHADE STRUCTURE
3411 Churn Creek Road
Redding, California
MPE Proposal No. 24-0520

As requested by Ms. Sara Pruett of Shasta Union High School District, Mid Pacific Engineering, Inc. (MPE) is pleased to submit this proposal to provide materials testing and special inspection services for the Enterprise High School Shade Structure project located at 3411 Churn Creek Road in Redding, California. Our services would be performed as outlined on the Division of the State Architect (DSA) List of Required Structural Tests & Special Inspections (DSA 103). To the best of our knowledge, a Geotechnical Engineering Report was not prepared for this project. Therefore, MPE will not act as Geotechnical Engineer of Record for the project. Further, we understand that shop welding inspection will be performed by others. Therefore, shop welding inspection will be excluded from our scope of services. To assist in the preparation of this proposal we have reviewed the project plans and the DSA 103, and discussed the project with Ms. Pruett.

Based on our review of the project plans, the DSA 103, our conversations with Ms. Pruett and our experience with similar projects, we estimate our fee to be **\$4,454** as outlined on the attached budget estimate. Please note that this estimate was prepared before a construction schedule was available. We would appreciate the opportunity to revise our estimate when these documents become available. Please be aware that the amount of time spent on this project by our representatives is dependent on the rate and quality of work performed by the various subcontractors, as well as the number of requested site visits. We understand that this project falls under the California Prevailing Wage laws and requirements, therefore, actual billing will be based on the work performed and determined using the attached 2024 Fee Schedule.

ENTERPRISE HIGH SCHOOL SHADE STRUCTURE

July 22, 2024

MPE Proposal No. 24-0520

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representative would not act as supervisor of construction, nor would they direct construction operations. The various sub-contractors should be informed that neither the presence of our representative nor the testing by our firm shall excuse them for defects discovered in their work. Job and site safety of the contractor's personnel would be the sole responsibility of the contractor. Written reports of our findings and test results would be provided upon completion of each phase of work. Copies of daily field reports will be left on site upon request.

If this proposal and the attached *General Conditions for Construction Testing* along with our 2024 Fee Schedule are acceptable, please sign and date this letter in the space provided below and return one copy to our office as our formal authorization to proceed.

We look forward to working with you on this project. If you have any questions regarding this proposal or require additional information, please feel free to contact us.

Mid Pacific Engineering, Inc.



Brian Ely
Construction Services Manager



Troy Kamisky
Principal Engineer
RPE No. 68350

Attachments: Budget Estimate
General Conditions for Construction Testing
2024 Fee Schedule-Redding Office

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached <i>General Conditions for Construction Testing Services</i> .	
	
Signature	Title
	
Name	Date

Budget Estimate
ENTERPRISE HIGH SCHOOL SHADE STRUCTURE

CONCRETE

(Assumes rebar manufacturer is within 50 miles of our Redding, Sacramento or Lodi Offices)

Reinforcing Steel Sampling and Tagging Field Technician 2 trips @ 2 hours/trip @ \$135/hour	= \$540
Reinforcing Steel Testing 2 samples @ \$160/sample	= \$320
Batch Plant Inspection and Field Concrete Sampling and Testing Field Technician and Equipment 1 pour @ 6 hours/pour @ \$125/hour	= \$750
Concrete Sample Pick-up, if not already on-site Field Technician 1 trip @ 2 hours/trip @ \$125/hour	= \$250
Concrete Compression Testing 2 sets @ 5 cylinders/set @ \$45/cylinder	= \$450
Mileage 2 trips @ 100 miles/trip @ \$0.95/mile (Rebar plant) 2 trips @ 18 miles/trip @ \$0.95/mile (Job site)	= \$190 = \$34
CONCRETE TOTAL	= \$2,534

PROJECT MANAGEMENT

Project Meetings and Administration Managing Technician 4 hours @ \$155/hour	= \$620
Interim Laboratory Verified Report 1 report @ \$500/report	= \$500
Final Laboratory Verified Report 1 report @ \$800/report	= \$800
PROJECT MANAGEMENT TOTAL	= \$1,920
PROJECT TOTAL	= \$4,454

GENERAL CONDITIONS FOR CONSTRUCTION TESTING SERVICES

WARRANTY OF AUTHORITY TO SIGN - The person signing the attached contract, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breaches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

LIMITATION OF LIABILITY - The Client agrees to limit the Consultant's liability to the client and all construction contractors and subcontractors on the project arising from the Consultant's services pursuant to this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed \$50,000 or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of the contractor and his subcontractors an identical limitation of the Consultant's liability for damages suffered by the contractor or the subcontractor arising from the Consultant's professional acts, errors, or omissions. Neither the contractor nor any of his subcontractor's assume any liability for damages to others which may arise on account of the Consultant's professional acts, errors or omissions.

STANDARD OF CARE - Service performed by the Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

RESPONSIBILITY OF THE CONTRACTOR - Services provided by the Consultant under this Agreement should not be taken as a guarantee of construction nor does it relieve the contractor of his responsibility to produce a completed project conforming to the project plans and/or specifications. In all cases the contractor is responsible for site safety and the repairs of defects regardless of when they are found.

DISTRIBUTION OF REPORTS - Unless specifically requested by the Client, all reports prepared by the Consultant will be sent only to the Client. If reports or other test data prepared by the Consultant is to be forwarded to any other party (including regulatory agencies), the Client must specifically request this service in writing to the Consultant prior to the start of work.

INSURANCE - The Consultant represents and warrants that it and its agents, staff and consultants employed by it are protected by Workers' Compensation insurance and that the Consultant has such coverage under public liability and property damage insurance policies which the Consultant deems to be adequate. Certificates for all such policies of insurance may be provided to the Client upon request in writing. Within the limits and conditions of such insurance, the Consultant agrees to indemnify and save the client harmless from and against any loss, damage of liability arising from any negligent acts by the Consultant, its agents, staff, and consultants employed by it. The Consultant shall not be responsible for any loss, damage, or liability beyond the amounts, limits, and conditions of such insurance. The Consultant shall not be responsible for any loss, damage, or liability arising from any acts by the Client, its agents, staff, and other consultants employed by it.

SAMPLES - The Consultant will dispose of all soil, rock, concrete, steel, masonry, or other construction-related samples upon completion of testing. Further storage or transfer of samples can be made at Client's expense upon written request.

OWNERSHIP OF DOCUMENTS - All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Consultant, as instruments of service, shall remain the property of the Consultant. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatsoever.

TERMINATION - This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Consultant shall be paid for services performed to the termination notice date plus reasonable termination expenses.

ASSIGNS - Neither the Client nor the Consultant may delegate, assign, sublet or transfer his duties or interest in the Agreement without written consent of the other party.

PAYMENT - The Consultant will submit monthly invoices to the Client and a final bill upon completion of services. Unless specified otherwise in the Agreement, payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts.

If fees are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien may be placed against the property. Such action may lead to the loss of all or part of Client's property being so improved.

MEDIATION - All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be submitted to non-binding mediation under the auspices of a mediation service experienced in the handling of construction disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed.

DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

MID PACIFIC ENGINEERING, INC.
2024 Standard Fee Schedule – Redding Office

LABOR	Rate per Hour
Field Testing and Inspection Technician (Concrete)	\$125
Field Testing and Inspection Technician (Soils, Anchors and Miscellaneous Inspections)	\$135
Senior Field Testing and Inspection Technician (Welding, Bolting and Masonry)	\$145
Senior Field Testing and Inspection Technician (Non-Destructive Testing and GPR)	\$155
Senior Field Technician Coring (includes coring equipment + \$350 bit charge)	\$135
Managing Technician	\$155
Laboratory Technician	\$110
Laboratory Machining Time	\$150
Administrative Assistant	\$90
Draftsperson	\$110
Staff Engineer/Geologist	\$155
Project Engineer/Geologist	\$175
Senior Engineer/Geologist	\$195
Chief Engineer	\$205
Overtime and Double Time, including travel, (work beyond 8-hour days, weekends, and Holidays) will be billed at a rate of 1.5 and 2 times the hourly rate presented above, respectively. Scheduled night work will be billed at a rate of 1.25 times the hourly rate presented above. A 2-hour minimum charge will apply on all projects. A 4-hour minimum charge will apply on Saturday and Sundays. An 8-hour minimum charge will apply on Holidays.	
LABORATORY TESTING	Rate per Test
Asphalt	
Extracted Aggregate Grain Size Analysis	\$210
LTMD	\$500
Marshal Compacted Unit Weight	\$165
Maximum Theoretical Density (Rice)	\$220
Oil Content by Extraction	\$290
Oil Content by Ignition	\$290
Stabilometer Value (3 specimens)	\$440
Unit Weight of Cores	\$60
Concrete	
Compression Testing - Concrete 4x8 and Hold	\$45
Compression Testing - Concrete 6x12 and Hold, Grout, Mortar or CLSM	\$60
Compression Testing - Concrete Core Including Trimming	\$70
Compression Testing - Shotcrete Core	\$80
Flexural Strength – 6" x 6" concrete beam	\$165
Length Change of Hardened Concrete - Shrinkage Measurement (set of 3)	\$500
Splitting Tensile Test – 6" x 12" Cylinders	\$80
Thermal Resistivity Testing	\$100
Trial Batch – Compression Testing (set of 5)	\$1000
Trial Batch – Compression Testing (set of 5) and Shrinkage Measurement (set of 3)	\$1450
Masonry	
Compression Testing - Masonry Prism	\$240
Compression Testing - Masonry Unit or Brick	\$80
Masonry Absorption and Unit Weight (set of 3)	\$245
Masonry Core Shear Test	\$125
Masonry Unit Dimensions	\$100
Masonry Unit Linear Shrinkage, Absorption and Moisture (set of 3)	\$640
Reinforcing and Structural Steel	
Anchor Bolt Tensile Strength	\$110
Prestressing Tendon Tensile Strength	\$180
Rebar Tensile and Bend 1 - 7 bar	\$160
Rebar Tensile and Bend 8 - 14 bar	\$220
Rockwell Hardness	\$30
Structural Bolt Tensile and Hardness per Assembly	\$450
Structural Steel Tensile	\$115
Welder Qualification Bend Test	\$55
Welder Qualification Macro Etch Test	\$55
Welder Qualification Tensile Test	\$110
Fireproofing Unit Weight	\$80
Hydraulic Ram Calibration	\$165
Zinc Coating and Chemical Analysis	Quote

MID PACIFIC ENGINEERING, INC.
2024 Fee Schedule – Redding Office

Soil and Aggregate

Absorption of Sand or Gravel	\$90
Aggregate Cleaness Value	\$175
Aggregate Crushed Particles	\$140
Aggregate Unit Weight	\$80
Atterberg Limits	\$220
California Compaction Impact Method 216	\$300
Compaction Curve	\$300
Compaction Curve Check Point	\$80
Consolidation Test	\$720
Corrosion Testing	\$200
Direct Shear Test	\$200
Durability	\$230
Expansion Index	\$230
Grain Size Analysis - Total Sieve (200, Fine and Coarse)	\$300
Grain Size Analysis - Fine or Coarse Sieve	\$145
Grain Size Analysis - Soils Finer than No. 200	\$135
Grain Size Analysis - Hydrometer	\$220
L.A. Abrasion (100 and 500 Rev)	\$230
Landscape Fertility Testing	\$130
Moisture Content	\$55
Organic Content of Soils by Combustion	\$110
Organic Impurities in Fine Aggregates	\$60
Permeability	\$480
Resistance Value - Untreated	\$420
Resistance Value - Treated with Lime or Cement	\$480
Sand Equivalent	\$200
Sodium or Magnesium Sulfate Soundness	\$180
Specific Gravity	\$165
Thermal Resistivity Testing – Remolded Sample	\$100
Thermal Resistivity Testing – Undisturbed Sample	\$80
Triaxial Shear - Undisturbed	\$480
Triaxial Shear – Remolded	\$580
Unconfined Compression Test	\$160
Unconfined Compression Test – Chemically Treated (set of 3)	\$520
Unit Weight and Moisture Content - Undisturbed Sample	\$60
Unit Weight and Moisture Content - Loose Sample	\$90
Earthwork Water Replacement Density Test	\$530
Please contact our office for laboratory testing not listed on this fee schedule	Quote

MISCELLANEOUS

Mileage – Billed Portal to Portal	\$0.95/mile
Per Diem	\$210/day
Outside Services	Cost +20%
Final Report of Inspection	\$400
DSA Interim Report	\$500
DSA Final Report	\$800
Department of Industrial Relations Wage Reporting	\$180/month



MID PACIFIC ENGINEERING, INC.

REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | GEOPHYSICS | ENVIRONMENTAL | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

July 22, 2024

DSA File No. 45-H4
DSA App. No. 02-122230

Shasta Union High School District
Mr. David Flores
2200 Eureka Way, Suite B
Redding, California 96001

Materials Testing and Special Inspection Services Proposal
FOOTHILL HIGH SCHOOL SHADE STRUCTURE
9733 Deschutes Road
Palo Cedro, California
MPE Proposal No. 24-0521

As requested by Ms. Sara Pruett of Shasta Union High School District, Mid Pacific Engineering, Inc. (MPE) is pleased to submit this proposal to provide materials testing and special inspection services for the Foothill High School Shade Structure project located at 9733 Deschutes Road in Palo Cedro, California. Our services would be performed as outlined on the Division of the State Architect (DSA) List of Required Structural Tests & Special Inspections (DSA 103). To the best of our knowledge, a Geotechnical Engineering Report was not prepared for this project. Therefore, MPE will not act as Geotechnical Engineer of Record for the project. Further, we understand that shop welding inspection will be performed by others. Therefore, shop welding inspection will be excluded from our scope of services. To assist in the preparation of this proposal we have reviewed the project plans and the DSA 103, and discussed the project with Ms. Pruett.

Based on our review of the project plans, the DSA 103, our conversations with Ms. Pruett and our experience with similar projects, we estimate our fee to be **\$4,466** as outlined on the attached budget estimate. Please note that this estimate was prepared before a construction schedule was available. We would appreciate the opportunity to revise our estimate when these documents become available. Please be aware that the amount of time spent on this project by our representatives is dependent on the rate and quality of work performed by the various subcontractors, as well as the number of requested site visits. We understand that this project falls under the California Prevailing Wage laws and requirements, therefore, actual billing will be based on the work performed and determined using the attached 2024 Fee Schedule.

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representative would not act as supervisor of construction, nor would they direct construction operations. The various sub-contractors should be informed that neither the presence of our representative nor the testing by our firm shall excuse them for defects discovered in their work. Job and site safety of the contractor's personnel would be the sole responsibility of the contractor. Written reports of our findings and test results would be provided upon completion of each phase of work. Copies of daily field reports will be left on site upon request.

If this proposal and the attached *General Conditions for Construction Testing* along with our 2024 Fee Schedule are acceptable, please sign and date this letter in the space provided below and return one copy to our office as our formal authorization to proceed.

We look forward to working with you on this project. If you have any questions regarding this proposal or require additional information, please feel free to contact us.

Mid Pacific Engineering, Inc.



Brian Ely
Construction Services Manager



Troy Kamisky
Principal Engineer
RPE No. 68350

Attachments: Budget Estimate
General Conditions for Construction Testing
2024 Fee Schedule-Redding Office

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached <i>General Conditions for Construction Testing Services</i> .	
	
Signature	Title
	
Name	Date

Budget Estimate
FOOTHILL HIGH SCHOOL SHADE STRUCTURE

CONCRETE

(Assumes rebar manufacturer is within 50 miles of our Redding, Sacramento or Lodi Offices)

Reinforcing Steel Sampling and Tagging Field Technician 2 trips @ 2 hours/trip @ \$135/hour	= \$540
Reinforcing Steel Testing 2 samples @ \$160/sample	= \$320
Batch Plant Inspection and Field Concrete Sampling and Testing Field Technician and Equipment 1 pour @ 6 hours/pour @ \$125/hour	= \$750
Concrete Sample Pick-up, if not already on-site Field Technician 1 trip @ 2 hours/trip @ \$125/hour	= \$250
Concrete Compression Testing 2 sets @ 5 cylinders/set @ \$45/cylinder	= \$450
Mileage 2 trips @ 100 miles/trip @ \$0.95/mile (Rebar plant) 2 trips @ 24 miles/trip @ \$0.95/mile (Job site)	= \$190 = \$46
CONCRETE TOTAL	= \$2,546

PROJECT MANAGEMENT

Project Meetings and Administration Managing Technician 4 hours @ \$155/hour	= \$620
Interim Laboratory Verified Report 1 report @ \$500/report	= \$500
Final Laboratory Verified Report 1 report @ \$800/report	= \$800
PROJECT MANAGEMENT TOTAL	= \$1,920
PROJECT TOTAL	= \$4,466

GENERAL CONDITIONS FOR CONSTRUCTION TESTING SERVICES

WARRANTY OF AUTHORITY TO SIGN - The person signing the attached contract, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breaches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

LIMITATION OF LIABILITY - The Client agrees to limit the Consultant's liability to the client and all construction contractors and subcontractors on the project arising from the Consultant's services pursuant to this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed \$50,000 or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of the contractor and his subcontractors an identical limitation of the Consultant's liability for damages suffered by the contractor or the subcontractor arising from the Consultant's professional acts, errors, or omissions. Neither the contractor nor any of his subcontractor's assume any liability for damages to others which may arise on account of the Consultant's professional acts, errors or omissions.

STANDARD OF CARE - Service performed by the Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

RESPONSIBILITY OF THE CONTRACTOR - Services provided by the Consultant under this Agreement should not be taken as a guarantee of construction nor does it relieve the contractor of his responsibility to produce a completed project conforming to the project plans and/or specifications. In all cases the contractor is responsible for site safety and the repairs of defects regardless of when they are found.

DISTRIBUTION OF REPORTS - Unless specifically requested by the Client, all reports prepared by the Consultant will be sent only to the Client. If reports or other test data prepared by the Consultant is to be forwarded to any other party (including regulatory agencies), the Client must specifically request this service in writing to the Consultant prior to the start of work.

INSURANCE - The Consultant represents and warrants that it and its agents, staff and consultants employed by it are protected by Workers' Compensation insurance and that the Consultant has such coverage under public liability and property damage insurance policies which the Consultant deems to be adequate. Certificates for all such policies of insurance may be provided to the Client upon request in writing. Within the limits and conditions of such insurance, the Consultant agrees to indemnify and save the client harmless from and against any loss, damage of liability arising from any negligent acts by the Consultant, its agents, staff, and consultants employed by it. The Consultant shall not be responsible for any loss, damage, or liability beyond the amounts, limits, and conditions of such insurance. The Consultant shall not be responsible for any loss, damage, or liability arising from any acts by the Client, its agents, staff, and other consultants employed by it.

SAMPLES - The Consultant will dispose of all soil, rock, concrete, steel, masonry, or other construction-related samples upon completion of testing. Further storage or transfer of samples can be made at Client's expense upon written request.

OWNERSHIP OF DOCUMENTS - All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Consultant, as instruments of service, shall remain the property of the Consultant. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatsoever.

TERMINATION - This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Consultant shall be paid for services performed to the termination notice date plus reasonable termination expenses.

ASSIGNS - Neither the Client nor the Consultant may delegate, assign, sublet or transfer his duties or interest in the Agreement without written consent of the other party.

PAYMENT - The Consultant will submit monthly invoices to the Client and a final bill upon completion of services. Unless specified otherwise in the Agreement, payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts.

If fees are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien may be placed against the property. Such action may lead to the loss of all or part of Client's property being so improved.

MEDIATION - All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be submitted to non-binding mediation under the auspices of a mediation service experienced in the handling of construction disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed.

DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

MID PACIFIC ENGINEERING, INC.
2024 Standard Fee Schedule – Redding Office

LABOR	Rate per Hour
Field Testing and Inspection Technician (Concrete)	\$125
Field Testing and Inspection Technician (Soils, Anchors and Miscellaneous Inspections)	\$135
Senior Field Testing and Inspection Technician (Welding, Bolting and Masonry)	\$145
Senior Field Testing and Inspection Technician (Non-Destructive Testing and GPR)	\$155
Senior Field Technician Coring (includes coring equipment + \$350 bit charge)	\$135
Managing Technician	\$155
Laboratory Technician	\$110
Laboratory Machining Time	\$150
Administrative Assistant	\$90
Draftsperson	\$110
Staff Engineer/Geologist	\$155
Project Engineer/Geologist	\$175
Senior Engineer/Geologist	\$195
Chief Engineer	\$205
Overtime and Double Time, including travel, (work beyond 8-hour days, weekends, and Holidays) will be billed at a rate of 1.5 and 2 times the hourly rate presented above, respectively. Scheduled night work will be billed at a rate of 1.25 times the hourly rate presented above. A 2-hour minimum charge will apply on all projects. A 4-hour minimum charge will apply on Saturday and Sundays. An 8-hour minimum charge will apply on Holidays.	
LABORATORY TESTING	Rate per Test
Asphalt	
Extracted Aggregate Grain Size Analysis	\$210
LTMD	\$500
Marshal Compacted Unit Weight	\$165
Maximum Theoretical Density (Rice)	\$220
Oil Content by Extraction	\$290
Oil Content by Ignition	\$290
Stabilometer Value (3 specimens)	\$440
Unit Weight of Cores	\$60
Concrete	
Compression Testing - Concrete 4x8 and Hold	\$45
Compression Testing - Concrete 6x12 and Hold, Grout, Mortar or CLSM	\$60
Compression Testing - Concrete Core Including Trimming	\$70
Compression Testing - Shotcrete Core	\$80
Flexural Strength – 6" x 6" concrete beam	\$165
Length Change of Hardened Concrete - Shrinkage Measurement (set of 3)	\$500
Splitting Tensile Test – 6" x 12" Cylinders	\$80
Thermal Resistivity Testing	\$100
Trial Batch – Compression Testing (set of 5)	\$1000
Trial Batch – Compression Testing (set of 5) and Shrinkage Measurement (set of 3)	\$1450
Masonry	
Compression Testing - Masonry Prism	\$240
Compression Testing - Masonry Unit or Brick	\$80
Masonry Absorption and Unit Weight (set of 3)	\$245
Masonry Core Shear Test	\$125
Masonry Unit Dimensions	\$100
Masonry Unit Linear Shrinkage, Absorption and Moisture (set of 3)	\$640
Reinforcing and Structural Steel	
Anchor Bolt Tensile Strength	\$110
Prestressing Tendon Tensile Strength	\$180
Rebar Tensile and Bend 1 - 7 bar	\$160
Rebar Tensile and Bend 8 - 14 bar	\$220
Rockwell Hardness	\$30
Structural Bolt Tensile and Hardness per Assembly	\$450
Structural Steel Tensile	\$115
Welder Qualification Bend Test	\$55
Welder Qualification Macro Etch Test	\$55
Welder Qualification Tensile Test	\$110
Fireproofing Unit Weight	\$80
Hydraulic Ram Calibration	\$165
Zinc Coating and Chemical Analysis	Quote

MID PACIFIC ENGINEERING, INC.
2024 Fee Schedule – Redding Office

Soil and Aggregate

Absorption of Sand or Gravel	\$90
Aggregate Cleanness Value	\$175
Aggregate Crushed Particles	\$140
Aggregate Unit Weight	\$80
Atterberg Limits	\$220
California Compaction Impact Method 216	\$300
Compaction Curve	\$300
Compaction Curve Check Point	\$80
Consolidation Test	\$720
Corrosion Testing	\$200
Direct Shear Test	\$200
Durability	\$230
Expansion Index	\$230
Grain Size Analysis - Total Sieve (200, Fine and Coarse)	\$300
Grain Size Analysis - Fine or Coarse Sieve	\$145
Grain Size Analysis - Soils Finer than No. 200	\$135
Grain Size Analysis - Hydrometer	\$220
L.A. Abrasion (100 and 500 Rev)	\$230
Landscape Fertility Testing	\$130
Moisture Content	\$55
Organic Content of Soils by Combustion	\$110
Organic Impurities in Fine Aggregates	\$60
Permeability	\$480
Resistance Value - Untreated	\$420
Resistance Value - Treated with Lime or Cement	\$480
Sand Equivalent	\$200
Sodium or Magnesium Sulfate Soundness	\$180
Specific Gravity	\$165
Thermal Resistivity Testing – Remolded Sample	\$100
Thermal Resistivity Testing – Undisturbed Sample	\$80
Triaxial Shear - Undisturbed	\$480
Triaxial Shear – Remolded	\$580
Unconfined Compression Test	\$160
Unconfined Compression Test – Chemically Treated (set of 3)	\$520
Unit Weight and Moisture Content - Undisturbed Sample	\$60
Unit Weight and Moisture Content - Loose Sample	\$90
Earthwork Water Replacement Density Test	\$530
Please contact our office for laboratory testing not listed on this fee schedule	Quote

MISCELLANEOUS

Mileage – Billed Portal to Portal	\$0.95/mile
Per Diem	\$210/day
Outside Services	Cost +20%
Final Report of Inspection	\$400
DSA Interim Report	\$500
DSA Final Report	\$800
Department of Industrial Relations Wage Reporting	\$180/month



REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | GEOPHYSICS | ENVIRONMENTAL | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

July 22, 2024

DSA File No. 45-H4
DSA App. No. 02-122229

Shasta Union High School District
Mr. David Flores
2200 Eureka Way, Suite B
Redding, California 96001

Materials Testing and Special Inspection Services Proposal
PIONEER HIGH SCHOOL SHADE STRUCTURE
2650 8th Street
Redding, California
MPE Proposal No. 24-0522

As requested by Ms. Sara Pruettt of Shasta Union High School District, Mid Pacific Engineering, Inc. (MPE) is pleased to submit this proposal to provide materials testing and special inspection services for the Pioneer High School Shade Structure project located at 2650 8th Street in Redding, California. Our services would be performed as outlined on the Division of the State Architect (DSA) List of Required Structural Tests & Special Inspections (DSA 103). To the best of our knowledge, a Geotechnical Engineering Report was not prepared for this project. Therefore, MPE will not act as Geotechnical Engineer of Record for the project. Further, we understand that shop welding inspection will be performed by others. Therefore, shop welding inspection will be excluded from our scope of services. To assist in the preparation of this proposal we have reviewed the project plans and the DSA 103, and discussed the project with Ms. Pruettt.

Based on our review of the project plans, the DSA 103, our conversations with Ms. Pruettt and our experience with similar projects, we estimate our fee to be **\$4,212** as outlined on the attached budget estimate. Please note that this estimate was prepared before a construction schedule was available. We would appreciate the opportunity to revise our estimate when these documents become available. Please be aware that the amount of time spent on this project by our representatives is dependent on the rate and quality of work performed by the various subcontractors, as well as the number of requested site visits. We understand that this project falls under the California Prevailing Wage laws and requirements, therefore, actual billing will be based on the work performed and determined using the attached 2024 Fee Schedule.

PIONEER HIGH SCHOOL SHADE STRUCTURE

July 22, 2024

MPE Proposal No. 24-0522

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representative would not act as supervisor of construction, nor would they direct construction operations. The various sub-contractors should be informed that neither the presence of our representative nor the testing by our firm shall excuse them for defects discovered in their work. Job and site safety of the contractor's personnel would be the sole responsibility of the contractor. Written reports of our findings and test results would be provided upon completion of each phase of work. Copies of daily field reports will be left on site upon request.

If this proposal and the attached *General Conditions for Construction Testing* along with our 2024 Fee Schedule are acceptable, please sign and date this letter in the space provided below and return one copy to our office as our formal authorization to proceed.

We look forward to working with you on this project. If you have any questions regarding this proposal or require additional information, please feel free to contact us.

Mid Pacific Engineering, Inc.



Brian Ely
Construction Services Manager



Troy Kamisky
Principal Engineer
RPE No. 68350

- Attachments: Budget Estimate
- General Conditions for Construction Testing
- 2024 Fee Schedule-Redding Office

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached *General Conditions for Construction Testing Services*.

	
_____ Signature	_____ Title
	
_____ Name	_____ Date

Budget Estimate
PIONEER HIGH SCHOOL SHADE STRUCTURE

CONCRETE

(Assumes rebar manufacturer is within 50 miles of our Redding, Sacramento or Lodi Offices)

Reinforcing Steel Sampling and Tagging Field Technician 2 trips @ 2 hours/trip @ \$135/hour	= \$540
Reinforcing Steel Testing 2 samples @ \$160/sample	= \$320
Batch Plant Inspection and Field Concrete Sampling and Testing Field Technician and Equipment 1 pour @ 4 hours/pour @ \$125/hour	= \$500
Concrete Sample Pick-up, if not already on-site Field Technician 1 trip @ 2 hours/trip @ \$125/hour	= \$250
Concrete Compression Testing 2 sets @ 5 cylinders/set @ \$45/cylinder	= \$450
Mileage 2 trips @ 100 miles/trip @ \$0.95/mile (Rebar plant) 2 trips @ 22 miles/trip @ \$0.95/mile (Job site)	= \$190 = \$42
CONCRETE TOTAL	= \$2,292

PROJECT MANAGEMENT

Project Meetings and Administration Managing Technician 4 hours @ \$155/hour	= \$620
Interim Laboratory Verified Report 1 report @ \$500/report	= \$500
Final Laboratory Verified Report 1 report @ \$800/report	= \$800
PROJECT MANAGEMENT TOTAL	= \$1,920
PROJECT TOTAL	= \$4,212

GENERAL CONDITIONS FOR CONSTRUCTION TESTING SERVICES

WARRANTY OF AUTHORITY TO SIGN - The person signing the attached contract, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breaches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

LIMITATION OF LIABILITY - The Client agrees to limit the Consultant's liability to the client and all construction contractors and subcontractors on the project arising from the Consultant's services pursuant to this agreement, such that the total aggregate liability of the Consultant to all those named shall not exceed \$50,000 or the Consultant's total fee for the services rendered on this project, whichever is greater. The Client further agrees to require of the contractor and his subcontractors an identical limitation of the Consultant's liability for damages suffered by the contractor or the subcontractor arising from the Consultant's professional acts, errors, or omissions. Neither the contractor nor any of his subcontractor's assume any liability for damages to others which may arise on account of the Consultant's professional acts, errors or omissions.

STANDARD OF CARE - Service performed by the Consultant under this Agreement will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty, express or implied, is made.

RESPONSIBILITY OF THE CONTRACTOR - Services provided by the Consultant under this Agreement should not be taken as a guarantee of construction nor does it relieve the contractor of his responsibility to produce a completed project conforming to the project plans and/or specifications. In all cases the contractor is responsible for site safety and the repairs of defects regardless of when they are found.

DISTRIBUTION OF REPORTS - Unless specifically requested by the Client, all reports prepared by the Consultant will be sent only to the Client. If reports or other test data prepared by the Consultant is to be forwarded to any other party (including regulatory agencies), the Client must specifically request this service in writing to the Consultant prior to the start of work.

INSURANCE - The Consultant represents and warrants that it and its agents, staff and consultants employed by it are protected by Workers' Compensation insurance and that the Consultant has such coverage under public liability and property damage insurance policies which the Consultant deems to be adequate. Certificates for all such policies of insurance may be provided to the Client upon request in writing. Within the limits and conditions of such insurance, the Consultant agrees to indemnify and save the client harmless from and against any loss, damage of liability arising from any negligent acts by the Consultant, its agents, staff, and consultants employed by it. The Consultant shall not be responsible for any loss, damage, or liability beyond the amounts, limits, and conditions of such insurance. The Consultant shall not be responsible for any loss, damage, or liability arising from any acts by the Client, its agents, staff, and other consultants employed by it.

SAMPLES - The Consultant will dispose of all soil, rock, concrete, steel, masonry, or other construction-related samples upon completion of testing. Further storage or transfer of samples can be made at Client's expense upon written request.

OWNERSHIP OF DOCUMENTS - All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Consultant, as instruments of service, shall remain the property of the Consultant. Client agrees that all reports and other work furnished to the Client or his agents, which are not paid for, will be returned upon demand and will not be used by the Client for any purpose whatsoever.

TERMINATION - This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, Consultant shall be paid for services performed to the termination notice date plus reasonable termination expenses.

ASSIGNS - Neither the Client nor the Consultant may delegate, assign, sublet or transfer his duties or interest in the Agreement without written consent of the other party.

PAYMENT - The Consultant will submit monthly invoices to the Client and a final bill upon completion of services. Unless specified otherwise in the Agreement, payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1-1/2%) per month, or the maximum rate allowed by law, on past due accounts.

If fees are not paid in full for the labor, services, equipment or materials furnished or to be furnished, a mechanic's lien may be placed against the property. Such action may lead to the loss of all or part of Client's property being so improved.

MEDIATION - All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof, shall be submitted to non-binding mediation under the auspices of a mediation service experienced in the handling of construction disputes prior to initiation of any lawsuit or other litigation unless the parties mutually agree otherwise. The cost of said Mediation shall be split equally between the parties. This agreement to mediate shall be specifically enforceable under the prevailing law of the jurisdiction in which this agreement was signed.

DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

MID PACIFIC ENGINEERING, INC.
2024 Standard Fee Schedule – Redding Office

LABOR	Rate per Hour
Field Testing and Inspection Technician (Concrete)	\$125
Field Testing and Inspection Technician (Soils, Anchors and Miscellaneous Inspections)	\$135
Senior Field Testing and Inspection Technician (Welding, Bolting and Masonry)	\$145
Senior Field Testing and Inspection Technician (Non-Destructive Testing and GPR)	\$155
Senior Field Technician Coring (includes coring equipment + \$350 bit charge)	\$135
Managing Technician	\$155
Laboratory Technician	\$110
Laboratory Machining Time	\$150
Administrative Assistant	\$90
Draftsperson	\$110
Staff Engineer/Geologist	\$155
Project Engineer/Geologist	\$175
Senior Engineer/Geologist	\$195
Chief Engineer	\$205
Overtime and Double Time, including travel, (work beyond 8-hour days, weekends, and Holidays) will be billed at a rate of 1.5 and 2 times the hourly rate presented above, respectively. Scheduled night work will be billed at a rate of 1.25 times the hourly rate presented above. A 2-hour minimum charge will apply on all projects. A 4-hour minimum charge will apply on Saturday and Sundays. An 8-hour minimum charge will apply on Holidays.	
LABORATORY TESTING	Rate per Test
Asphalt	
Extracted Aggregate Grain Size Analysis	\$210
LTMD	\$500
Marshal Compacted Unit Weight	\$165
Maximum Theoretical Density (Rice)	\$220
Oil Content by Extraction	\$290
Oil Content by Ignition	\$290
Stabilometer Value (3 specimens)	\$440
Unit Weight of Cores	\$60
Concrete	
Compression Testing - Concrete 4x8 and Hold	\$45
Compression Testing - Concrete 6x12 and Hold, Grout, Mortar or CLSM	\$60
Compression Testing - Concrete Core Including Trimming	\$70
Compression Testing - Shotcrete Core	\$80
Flexural Strength – 6" x 6" concrete beam	\$165
Length Change of Hardened Concrete - Shrinkage Measurement (set of 3)	\$500
Splitting Tensile Test – 6" x 12" Cylinders	\$80
Thermal Resistivity Testing	\$100
Trial Batch – Compression Testing (set of 5)	\$1000
Trial Batch – Compression Testing (set of 5) and Shrinkage Measurement (set of 3)	\$1450
Masonry	
Compression Testing - Masonry Prism	\$240
Compression Testing - Masonry Unit or Brick	\$80
Masonry Absorption and Unit Weight (set of 3)	\$245
Masonry Core Shear Test	\$125
Masonry Unit Dimensions	\$100
Masonry Unit Linear Shrinkage, Absorption and Moisture (set of 3)	\$640
Reinforcing and Structural Steel	
Anchor Bolt Tensile Strength	\$110
Prestressing Tendon Tensile Strength	\$180
Rebar Tensile and Bend 1 - 7 bar	\$160
Rebar Tensile and Bend 8 - 14 bar	\$220
Rockwell Hardness	\$30
Structural Bolt Tensile and Hardness per Assembly	\$450
Structural Steel Tensile	\$115
Welder Qualification Bend Test	\$55
Welder Qualification Macro Etch Test	\$55
Welder Qualification Tensile Test	\$110
Fireproofing Unit Weight	\$80
Hydraulic Ram Calibration	\$165
Zinc Coating and Chemical Analysis	Quote

MID PACIFIC ENGINEERING, INC.
2024 Fee Schedule – Redding Office

Soil and Aggregate

Absorption of Sand or Gravel	\$90
Aggregate Cleanness Value	\$175
Aggregate Crushed Particles	\$140
Aggregate Unit Weight	\$80
Atterberg Limits	\$220
California Compaction Impact Method 216	\$300
Compaction Curve	\$300
Compaction Curve Check Point	\$80
Consolidation Test	\$720
Corrosion Testing	\$200
Direct Shear Test	\$200
Durability	\$230
Expansion Index	\$230
Grain Size Analysis - Total Sieve (200, Fine and Coarse)	\$300
Grain Size Analysis - Fine or Coarse Sieve	\$145
Grain Size Analysis - Soils Finer than No. 200	\$135
Grain Size Analysis - Hydrometer	\$220
L.A. Abrasion (100 and 500 Rev)	\$230
Landscape Fertility Testing	\$130
Moisture Content	\$55
Organic Content of Soils by Combustion	\$110
Organic Impurities in Fine Aggregates	\$60
Permeability	\$480
Resistance Value - Untreated	\$420
Resistance Value - Treated with Lime or Cement	\$480
Sand Equivalent	\$200
Sodium or Magnesium Sulfate Soundness	\$180
Specific Gravity	\$165
Thermal Resistivity Testing – Remolded Sample	\$100
Thermal Resistivity Testing – Undisturbed Sample	\$80
Triaxial Shear - Undisturbed	\$480
Triaxial Shear – Remolded	\$580
Unconfined Compression Test	\$160
Unconfined Compression Test – Chemically Treated (set of 3)	\$520
Unit Weight and Moisture Content - Undisturbed Sample	\$60
Unit Weight and Moisture Content - Loose Sample	\$90
Earthwork Water Replacement Density Test	\$530
Please contact our office for laboratory testing not listed on this fee schedule	Quote

MISCELLANEOUS

Mileage – Billed Portal to Portal	\$0.95/mile
Per Diem	\$210/day
Outside Services	Cost +20%
Final Report of Inspection	\$400
DSA Interim Report	\$500
DSA Final Report	\$800
Department of Industrial Relations Wage Reporting	\$180/month



REDDING
530-246-9499
WEST SACRAMENTO
916-927-7000
LODI
209-625-4400

GEOTECHNICAL ENGINEERING | GEOPHYSICS | ENVIRONMENTAL | EARTHWORK TESTING | MATERIALS ENGINEERING AND TESTING | SPECIAL INSPECTIONS

July 22, 2024

DSA File No. 45-H4
DSA App. No. 02-122232

Shasta Union High School District
Mr. David Flores
2200 Eureka Way, Suite B
Redding, California 96001

Materials Testing and Special Inspection Services Proposal
SHASTA HIGH SCHOOL SHADE STRUCTURE
2500 Eureka Way
Redding, California
MPE Proposal No. 24-0523

As requested by Ms. Sara Pruettt of Shasta Union High School District, Mid Pacific Engineering, Inc. (MPE) is pleased to submit this proposal to provide materials testing and special inspection services for the Shasta High School Shade Structure project located at 2500 Eureka Way in Redding, California. Our services would be performed as outlined on the Division of the State Architect (DSA) List of Required Structural Tests & Special Inspections (DSA 103). To the best of our knowledge, a Geotechnical Engineering Report was not prepared for this project. Therefore, MPE will not act as Geotechnical Engineer of Record for the project. Further, we understand that shop welding inspection will be performed by others. Therefore, shop welding inspection will be excluded from our scope of services. To assist in the preparation of this proposal we have reviewed the project plans and the DSA 103, and discussed the project with Ms. Pruettt.

Based on our review of the project plans, the DSA 103, our conversations with Ms. Pruettt and our experience with similar projects, we estimate our fee to be **\$4,212** as outlined on the attached budget estimate. Please note that this estimate was prepared before a construction schedule was available. We would appreciate the opportunity to revise our estimate when these documents become available. Please be aware that the amount of time spent on this project by our representatives is dependent on the rate and quality of work performed by the various subcontractors, as well as the number of requested site visits. We understand that this project falls under the California Prevailing Wage laws and requirements, therefore, actual billing will be based on the work performed and determined using the attached 2024 Fee Schedule.

SHASTA HIGH SCHOOL SHADE STRUCTURE

July 22, 2024

MPE Proposal No. 24-0523

To assure that all parties fully understand the limitations of our role in your project, we emphasize that our representative would not act as supervisor of construction, nor would they direct construction operations. The various sub-contractors should be informed that neither the presence of our representative nor the testing by our firm shall excuse them for defects discovered in their work. Job and site safety of the contractor's personnel would be the sole responsibility of the contractor. Written reports of our findings and test results would be provided upon completion of each phase of work. Copies of daily field reports will be left on site upon request.

If this proposal and the attached *General Conditions for Construction Testing* along with our 2024 Fee Schedule are acceptable, please sign and date this letter in the space provided below and return one copy to our office as our formal authorization to proceed.

We look forward to working with you on this project. If you have any questions regarding this proposal or require additional information, please feel free to contact us.

Mid Pacific Engineering, Inc.



Brian Ely
Construction Services Manager



Troy Kamisky
Principal Engineer
RPE No. 68350

Attachments: Budget Estimate
General Conditions for Construction Testing
2024 Fee Schedule-Redding Office

I, the undersigned, agree to the terms and conditions as stated in the above proposal and the attached <i>General Conditions for Construction Testing Services</i> .	
	
Signature	Title
	
Name	Date

Budget Estimate
SHASTA HIGH SCHOOL SHADE STRUCTURE

CONCRETE

(Assumes rebar manufacturer is within 50 miles of our Redding, Sacramento or Lodi Offices)

Reinforcing Steel Sampling and Tagging Field Technician 2 trips @ 2 hours/trip @ \$135/hour	= \$540
Reinforcing Steel Testing 2 samples @ \$160/sample	= \$320
Batch Plant Inspection and Field Concrete Sampling and Testing Field Technician and Equipment 1 pour @ 4 hours/pour @ \$125/hour	= \$500
Concrete Sample Pick-up, if not already on-site Field Technician 1 trip @ 2 hours/trip @ \$125/hour	= \$250
Concrete Compression Testing 2 sets @ 5 cylinders/set @ \$45/cylinder	= \$450
Mileage 2 trips @ 100 miles/trip @ \$0.95/mile (Rebar plant) 2 trips @ 22 miles/trip @ \$0.95/mile (Job site)	= \$190 = \$42
CONCRETE TOTAL	= \$2,292

PROJECT MANAGEMENT

Project Meetings and Administration Managing Technician 4 hours @ \$155/hour	= \$620
Interim Laboratory Verified Report 1 report @ \$500/report	= \$500
Final Laboratory Verified Report 1 report @ \$800/report	= \$800
PROJECT MANAGEMENT TOTAL	= \$1,920
PROJECT TOTAL	= \$4,212

GENERAL CONDITIONS FOR CONSTRUCTION TESTING SERVICES

WARRANTY OF AUTHORITY TO SIGN - The person signing the attached contract, or accepting the attached proposal, warrants he has authority as, or on behalf of, the Client or Owner for whom or for whose benefit Mid Pacific Engineering, Inc. (hereinafter referred to as "Consultant") would render service. If such a person does not have such authority, he agrees that he is personally liable for all breaches of the Agreement and that in any action against him for breach of such warranty, a reasonable attorney's fee shall be included in any judgment rendered.

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DISPUTES - In the event that a dispute should arise relating to the performance of the services to be provided under this agreement or for nonpayment of fees, and should that dispute result in litigation, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense of the claim, including staff time, court costs, attorneys' fees, and other claim-related expenses.

MID PACIFIC ENGINEERING, INC.
2024 Standard Fee Schedule – Redding Office

LABOR	Rate per Hour
Field Testing and Inspection Technician (Concrete)	\$125
Field Testing and Inspection Technician (Soils, Anchors and Miscellaneous Inspections)	\$135
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Senior Field Testing and Inspection Technician (Non-Destructive Testing and GPR)	\$155
Senior Field Technician Coring (includes coring equipment + \$350 bit charge)	\$135
Managing Technician	\$155
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LTMD	\$500
Marshal Compacted Unit Weight	\$165
Maximum Theoretical Density (Rice)	\$220
Oil Content by Extraction	\$290
Oil Content by Ignition	\$290
Stabilometer Value (3 specimens)	\$440
Unit Weight of Cores	\$60
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Compression Testing - Concrete 4x8 and Hold	\$45
Compression Testing - Concrete 6x12 and Hold, Grout, Mortar or CLSM	\$60
Compression Testing - Concrete Core Including Trimming	\$70
Compression Testing - Shotcrete Core	\$80
Flexural Strength – 6" x 6" concrete beam	\$165
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Splitting Tensile Test – 6" x 12" Cylinders	\$80
Thermal Resistivity Testing	\$100
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Trial Batch – Compression Testing (set of 5) and Shrinkage Measurement (set of 3)	\$1450
Masonry	
Compression Testing - Masonry Prism	\$240
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Masonry Absorption and Unit Weight (set of 3)	\$245
Masonry Core Shear Test	\$125
Masonry Unit Dimensions	\$100
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Reinforcing and Structural Steel	
Anchor Bolt Tensile Strength	\$110
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MID PACIFIC ENGINEERING, INC.
2024 Fee Schedule – Redding Office

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Absorption of Sand or Gravel	\$90
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Aggregate Crushed Particles	\$140
Aggregate Unit Weight	\$80
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California Compaction Impact Method 216	\$300
Compaction Curve	\$300
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Consolidation Test	\$720
Corrosion Testing	\$200
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Grain Size Analysis - Total Sieve (200, Fine and Coarse)	\$300
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L.A. Abrasion (100 and 500 Rev)	\$230
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Organic Impurities in Fine Aggregates	\$60
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Resistance Value - Treated with Lime or Cement	\$480
Sand Equivalent	\$200
Sodium or Magnesium Sulfate Soundness	\$180
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Thermal Resistivity Testing – Remolded Sample	\$100
Thermal Resistivity Testing – Undisturbed Sample	\$80
Triaxial Shear - Undisturbed	\$480
Triaxial Shear – Remolded	\$580
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Unit Weight and Moisture Content - Undisturbed Sample	\$60
Unit Weight and Moisture Content - Loose Sample	\$90
Earthwork Water Replacement Density Test	\$530
Please contact our office for laboratory testing not listed on this fee schedule	Quote

MISCELLANEOUS

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Per Diem	\$210/day
Outside Services	Cost +20%
Final Report of Inspection	\$400
DSA Interim Report	\$500
DSA Final Report	\$800
Department of Industrial Relations Wage Reporting	\$180/month

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Supplemental Book Adoption

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The English Department has requested to adopt the following new supplemental book for

Academic ELP I & II: *La Linea* by Ann Jaramillo

The Board will conduct the second reading of the book at the August 13, 2024 regular Board meeting. Associate Superintendent Leo Perez has read the book and recommends approval.

SHASTA UNION HIGH SCHOOL DISTRICT

Application for Supplementary Text Adoption

The following supplementary text is recommended for adoption in the Shasta Union High School District beginning with the 24/25 school year.

Title: la línea

Author: Ann Jaramillo

Publisher: Square Fish / MacMillan

Edition: 1st Copyright Date: 2006 List Price: \$ 7.59

Approximate Number Needed: 25 Total Estimated Cost of Adoption: \$ 189.75

Subject or Course in which the supplementary text will be utilized: _____

Academic ELD One + Two

Grade level and ability group: grades 9-12 with support

Lexile Level: ↔ 700

Please indicate the length of time for which this supplementary text will be satisfactory and usable:
indefinitely

Please state the reason(s) the committee is recommending this supplementary text:
Our English Learners will benefit greatly from reading a full-length work with familiar settings, themes, and plot. We lack books to teach with the whole class in ELD.

What criteria were used to evaluate this book?
lexile is attainable, familiar concepts help emergent readers grasp plot, traditional "Hero's Journey" motif, high-quality literary devices throughout, relevance to students' experiences.

Does the book contain material that may be considered objectionable, offensive, or controversial? _____
Yes _____ No X If yes, please explain:
main character is a young boy from Guatemala on a long journey to cross the US/Mexico border. This act is not glorified nor is it villified. One brief mention of hearing a shot fired, but no graphic descriptions.

Title: la línea
 Author: Ann Jaramillo
 Publisher: Square Fish / MacMillan

Recommended for adoption by:

EHS Department Chair	<u>Robbin Jack</u> Print Name	<u>[Signature]</u> Signature	<u>3/25/24</u> Date
FHS Department Chair	<u>Claire Hamar</u> Print Name	<u>[Signature]</u> Signature	<u>3/26/24</u> Date
SHS Department Chair	<u>Jim Jordan</u> Print Name	<u>[Signature]</u> Signature	<u>4/23/24</u> Date
District Department Chair	<u>Andrea Cota</u> Print Name	<u>[Signature]</u> Signature	<u>4/15/24</u> Date

I have examined the report and recommend the adoption of this supplementary text by the Governing Board of Trustees.

Assoc Superintendent, IS	<u>Leo Perez</u> Print name	<u>[Signature]</u> Signature	<u>6/26/24</u> Date
Superintendent	<u>Jim Cloney</u> Print Name	<u>[Signature]</u> Signature	<u>6/27/24</u> Date

The above supplementary text was adopted by the Governing Board of Trustees.

1st Reading _____
Date

2nd Reading _____
Date

Board Approval _____
Date

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Supplemental Book Adoption

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:

The English Department has requested to adopt the following new supplemental book for

CP English II/Honors English II: *Born a Crime: Stories from a South African Childhood* by Trevor Noah

The Board will conduct the first reading of the book at the August 13, 2024 regular Board meeting. Associate Superintendent Leo Perez has read the book and recommends approval.

SHASTA UNION HIGH SCHOOL DISTRICT

Application for Supplementary Text Adoption

The following supplementary text is recommended for adoption in the Shasta Union High School District beginning with the 2024-25 school year.

Title: Born a Crime

Author: Trevor Noah

Publisher: One World

Edition: Reprint Ed. Copyright Date: 2019 List Price: \$11.13

Approximate Number Needed: 125 Total Estimated Cost of Adoption: \$1391.25

Subject or Course in which the supplementary text will be utilized: CP English

II; Honors English II

Grade level and ability group: 10th Grade, CP or Honors

Lexile Level: HL770L

Please indicate the length of time for which this supplementary text will be satisfactory and usable:
10+ years

Please state the reason(s) the committee is recommending this supplementary text:
This memoir comes from Noah's childhood growing up biracial under Apartheid. It's humorous and highlights overcoming adversity.

What criteria were used to evaluate this book?
The historical significance, the hopeful themes, and the engaging writing make this a perfect class text for high school students.

Does the book contain material that may be considered objectionable, offensive, or controversial?
Yes No If yes, please explain:
Drinking, smoking, drugs, ^{and pornography} and dealing drugs, are referenced, but always negatively. Noah's stepfather is abusive to the family and violent toward other characters, but is not normalized. None of the objectionable content is glorified in any way, and there are negative outcomes for the characters who participate in objectionable activities.

Title: Born a Crime
Author: Trevor Noah
Publisher: One World

Recommended for adoption by:

EHS Department Chair	<u>Robbin Jack</u> Print Name	<u>[Signature]</u> Signature
FHS Department Chair	<u>Claire Hamar</u> Print Name	<u>[Signature]</u> 5/17/24 Signature
SHS Department Chair	<u>James J. Jordan</u> Print Name	<u>JAMES JORDAN</u> 5/17/24 Signature
District Department Chair:	<u>Andrea Cota</u> Print Name	<u>[Signature]</u> 5/17/24 Signature

I have examined the report and recommend the adoption of this supplementary text by the Governing Board of Trustees.

Associate Superintendent, Instruction: [Signature]
District Superintendent: [Signature]

The above supplementary text was adopted by the Governing Board of Trustees.

Board Approval _____
Date

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Advanced Placement (AP) Test Scores

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
The Associate Superintendent of Instructional Services will report on the participation and pass rates of the AP Exam administered last school year in the spring of 2024.

SUHSD AP Test Scores 2024

Exam	Enterprise # Passed of # Tested =	Foothill # Passed of # Tested =	Shasta # Passed of # Tested =	District # Passed of # Tested =
2-D art	3 of 3 = 100%	1 of 1 = 100%	4 of 4 = 100%	8 of 8 = 100%
Biology	6 of 13 = 46%	12 of 17 = 71%	10 of 14 = 71%	28 of 44 = 64%
Calculus AB	8 of 8 = 100%	14 of 15 = 93%	16 of 16 = 100%	38 of 39 = 97%
Comp Sci Principles	0 of 0 = 0%	19 of 25 = 76%	0 of 0 = 0%	19 of 25 = 76%
Calculus AB Subs	5 of 5 = 100%	0 of 0 = 0%	1 of 1 = 100%	6 of 6 = 100%
Calculus BC	5 of 5 = 100%	0 of 0 = 0%	0 of 1 = 0%	5 of 6 = 83%
Chemistry	5 of 14 = 36%	0 of 0 = 0%	0 of 0 = 0%	5 of 14 = 36%
Computer Science A	7 of 11 = 64%	0 of 0 = 0%	5 of 8 = 63%	12 of 19 = 63%
Drawing	2 of 2 = 100%	0 of 0 = 0%	0 of 0 = 0%	2 of 2 = 100%
English Language and Composition	21 of 41 = 51%	36 of 49 = 73%	22 of 40 = 55%	79 of 130 = 61%
English Literature and Composition	9 of 15 = 60%	11 of 13 = 85%	28 of 32 = 88%	48 of 60 = 80%
Environmental Science	0 of 0 = 0%	1 of 1 = 100%	8 of 9 = 89%	9 of 10 = 90%
European History	6 of 9 = 67%	20 of 41 = 49%	49 of 76 = 64%	75 of 126 = 60%
Human Geography	14 of 35 = 40%	22 of 53 = 42%	23 of 35 = 66%	59 of 123 = 48%
Macroeconomics	0 of 0 = 0%	0 of 0 = 0%	32 of 42 = 76%	32 of 42 = 76%
Microeconomics	5 of 13 = 38%	21 of 22 = 95%	0 of 0 = 0%	26 of 35 = 74%
Physics 1	0 of 0 = 0%	14 of 19 = 74%	5 of 10 = 50%	19 of 29 = 66%
Physics C:EM	0 of 0 = 0%	1 of 1 = 100%	0 of 0 = 0%	1 of 1 = 100%
Physics C: Mech	0 of 0 = 0%	1 of 1 = 100%	0 of 0 = 0%	1 of 1 = 100%
Pre Calculus	36 of 37 = 97%	34 of 35 = 97%	50 of 52 = 96%	120 of 124 = 97%
Psychology	7 of 16 = 44%	3 of 7 = 43%	22 of 25 = 88%	32 of 48 = 67%
Spanish Language and Culture	5 of 6 = 83%	2 of 3 = 67%	6 of 7 = 86%	13 of 16 = 81%
Statistics	0 of 3 = 0%	5 of 12 = 42%	11 of 13 = 85%	16 of 28 = 57%
United States Government and Politics	13 of 14 = 93%	14 of 15 = 93%	36 of 41 = 88%	63 of 70 = 90%
United States History	12 of 15 = 80%	37 of 42 = 88%	35 of 42 = 83%	84 of 99 = 85%
Total	169 of 265 = 64%	268 of 372 = 72%	363 of 468 = 78%	800 of 1105 = 72%

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: MOU with Simpson University and the District for Student Teaching and Placement

PREPARER: Jason Rubin, Associate Superintendent of Human Resources

RECOMMENDATION: Action
 Discussion
 Information

BACKGROUND:
MOU signed between Simpson University and the District on July 2, 2024 to provide student teaching experience through practice teaching or observation to students enrolled in teacher training program and other field work experience to students enrolled at the University.

REFERENCES:
Education Code section 44259.1(a)(1).



STUDENT TEACHING AGREEMENT

SCHOOL OF EDUCATION

This AGREEMENT entered into by and between Simpson University and Shasta Union High School District, County of Shasta, and hereinafter called the School District.

WITNESSETH

WHEREAS pursuant to the provisions of Section 1065 of the Education Code, the governing board of any School District is authorized to enter into agreements with a state college, the University of California, or any other university or college accredited by the State Board of Education as a teacher education institution, to provide teaching experience through student teaching to students enrolled in teaching training curricula of such institution; and

WHEREAS any such agreement may provide for the payment in money or in services for the services rendered by the School District; and

WHEREAS it has been determined between the parties hereto that the payments to be made to the School District under this agreement do not exceed the actual cost to the School District of the services rendered by the School District;

THAT Simpson University desires to enter into this agreement with the School District for payment to the School District for services rendered to the Simpson University student teacher(s) for the hereinafter-named calendar period.

SPECIAL PROVISIONS

PARTIES: Simpson University and Shasta Union High School District of Shasta, County.

TERM: August 1, 2024 – July 31, 2027

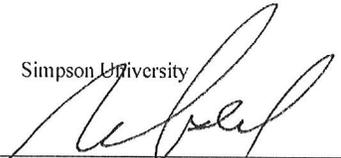
RATE: \$150 per session per student teacher, or \$300 total per semester, pro-rated (if student teacher shares two or more master teachers the stipend is divided).

GENERAL TERMS

1. The School District shall provide teaching experience through practice teaching in schools and classes of the School District for such students assigned by Simpson University and accepted by the School District. Such student teaching shall be provided in such schools of the School District, and under the direct supervision and instruction of such employees of the School District as the School District and Simpson University through their duly authorized representatives may agree upon. District supervisors demonstrate exemplary teaching practices as determined by the employer and the preparation program and provide support and guidance to student teachers five hour per week. Clinical practice sites are required to have a fully qualified site administrator.
2. The School District may, for good cause, refuse to accept for student teaching any student of Simpson University assigned to student teaching in the School District. Simpson University or the School District may terminate student teaching for good cause. If the concern is remediable and there is sufficient time left in the student teaching assignment, the Corrective Action Plan should be followed. If the concern is not remediable, or there is insufficient time left in the student teaching assignment to apply corrective action, or if there is an extreme incident that has occurred, student teaching may be terminated immediately.
3. "Student teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions

of classroom teaching under the direct supervision and instruction of the School District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the student teaching is provided.

4. Simpson University will pay the Master Teacher for the performance of all services required to be performed by the School District under this agreement at the aforesaid rate.
5. The assignment of a student of Simpson University to student teaching in the School District shall be deemed to be effective for the purposes of this agreement as of the date the student presents to the proper authorities of the School District the assignment card or other document given to him or her by Simpson University effecting such assignment as shown on such card or other document.
6. In the event the assignment of a student of Simpson University to student teaching is terminated by Simpson University for any reason, the School District shall receive payment on account of such student as though there had been no termination of the assignment, except that if such assignment is terminated before the end of the session of the term of the assignment, the School District shall receive payment as per assignment for the session only.
7. Simpson University requires all student teachers to have completed fingerprint clearance and TB clearance prior to student teaching. Simpson University will provide this verification to the School District.
8. The California Commission on Teacher Credentialing mandates all candidates to engage in the CalTPA and the Literacy Performance Assessment (LPA), requiring them to record classroom lessons with visible students. Candidates can use either the District's recording policy or the University's Video Recording Release Form to obtain permission for recording students.
9. The California Commission on Teacher Credentialing mandates that all candidates are provided with comprehensive support to develop skills for effective literacy instruction for all students. As appropriate to the credential, and as identified in the TPEs and standards, participating districts must ensure the following:
 - a. Site administrators and mentor(s) stay current with changing program requirements, including program alignment to the Literacy Standards, TPEs and the California Guidelines for Dyslexia.
 - b. Provide opportunities for the student teacher candidate to practice a strong literature, language, and comprehension components with a balance of oral and written language. Specifically, in the literacy areas of meaning making, language development, and effective expression.
 - c. Provide opportunities for teacher candidates to practice and implement screening and diagnostic techniques crucial for informing teaching, assessment, and early intervention strategies.
 - d. Receive guidance from mentors to prepare for passing a commission-approved literacy performance assessment that includes a focus on foundational literacy skills and cross-cutting themes in literacy; refining oral and written language skills, emphasizing meaning-making, language development, and effective expression; and guidance in developing skills tailored to support students with dyslexia.

FOR: Simpson University
BY: 
Dr. Norman Hall
President

FOR: Shasta Union High School District
BY: 
~~Jim Cloney~~ Jim Cloney
Superintendent

DATE: June 19/2024

DATE: 7/2/24