



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**September 12, 2023
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Peple in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Constance Peple, Ron Zufall and Mike Doran were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) 4.2 Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent; 3) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; 4) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases; and 5) Consider recommendation from Administration regarding one student expulsion (File No. 23-01).

Trustee Hoheisel arrived at 6:31 p.m. The Board reconvened into open session at 6:33 p.m. The Board had no action to report out from closed session. Student Board Member Riley Combs was present for the open session portion of the meeting. Trustee Peple led the pledge of allegiance and Trustee Zufall recited the mission and vision statements. This month's student artwork display is from University Preparatory School (UPrep).

RES. 23-159 That the Board approve the agenda as presented, with the exception of tabling agenda item *14.1B: The Board will conduct the second reading of Board Policy 5141.6 School Health Services, as provided by CSBA to a future meeting.* (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

RES. 23-160 That the Board approve the consent agenda, as presented. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

RES. 23-161 That the Board ratify commercial warrants in the amount of \$2,919,146.10 and payroll distributions in the amount of \$3,934,548.57 for the period of 8/01/2023 – 8/31/2023. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

RES. 23-162 That the Board approve a request to declare property as surplus (Transportation – gators and school bus. Nutrition Services – vending machine). (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

RES. 23-163 That the Board adopt a resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

RES. 23-164 That the Board approve a field trip request, as follows: FHS Girls' Basketball travel to Honolulu, HI 11/20-27/23 or 12/31/23-1/4/24. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

- RES. 23-165 That the Board approve the Human Resources Action Report, as follows: *Classified (Hours/Days Increase/Decrease)*: Debra Parker, Bus Driver 5.5 hours/10 months (Transportation), effective August 14, 2023. (*New Hires/Rehire*): Ashley Anderson, Library Media Tech 8 hours/238 days (FHS), effective August 1, 2023; Alisha Duncan, Admin Assistant-IS 8 hours/238 days (DO), effective August 24, 2023; Celeste Kelly, At-Risk Paraprofessional 5.75 hours/10 months (PHS), effective August 16, 2023; Gideon Ferrier, Bus Driver 6.5 hours/10 months (Transportation), effective August 14, 2023; Kristofer Fisher, Instructional Para-SDCI 6.5 hours/10 months (EHS), effective August 22, 2023; Kathryn Hein, At-Risk Paraprofessional Split 5.5/2.5 hours/10 months (PHS/SHS), effective August 16, 2023; Ethan Howe, Custodian 8 hours/12 months (SHS), effective August 9, 2023; Fay Saefong, DO-Receptionist 8 hours/10 months (DO), effective August 28, 2023; Emily Stolz, Utility/Auditorium Tech 8 hours/12 months (SLC), effective August 1, 2023; and Braiden Wilson, Custodian 8 hours/12 months (SLC), effective August 28, 2023. (*Position Change/Promotion*): Yufang Chen, Lead Custodian 8 hours/12 months (SLC), effective August 1, 2023; Ilani Evans, Sp Ed-Paraprofessional 6.5 hours/10 months (FHS), effective September 1, 2023; Deborah Gilson, At-Risk Paraprofessional 6 hours/10 months (PHS), effective August 14, 2023; Mariah Gunter, Supervisor of PR & Benefits 8 hours/12 months (DO), effective September 1, 2023; and Tammy Moran, School Office Assistant II 7 hours/10 months (FHS), effective August 14, 2023. (*Resigned/Retired*): Kaye Ford, Admin Assistant-IS 8 hours/238 days (DO), effective August 14, 2023; Esther Scannell, Tech Support Assistant 8 hours/12 months (IT), effective November 15, 2023; Christina Woodbury, Sp Ed-Instructional Para 6.5 hours/10 months (FHS), effective August 31, 2023; and Shana Wooten, Project Assistant-Workability 7 hours/10 months (PHS), effective June 30, 2023. *Certificated – (New Hires)*: Jessica Wuerth, SDCI 5/5 Teacher (SHS), effective August 14, 2023. (*Unpaid Leave of Absence*): David Whitacre, School Psychologist (EHS), effective Sept. 5 – Nov. 3, 2023. (*FTE Updates for 2023-24*): Morgan MacFarland, English Teacher 4/5 (SHS), effective August 14, 2023 and Anna Mifsud, Science Teacher 3/5 (SHS), effective August 14, 2023. (*GELAP 2023-24 Effective August 14, 2023*): Robert Ady, Science Teacher 5/5 (FHS) and Natalie Putnam, PE Teacher 5/5 (EHS). (*Variable Term Waiver 2023-24*): Sergio Hernandez, Math Teacher 5/5 (EHS), August 14, 2023 and David Peek, Driver's Ed Teacher, effective Sept. 2023 – June 2024. (*Provisional Internship Permit 2023-24*): Thomas Ammon, Social Science Teacher 5/5 (SHS), effective August 14, 2023. (*Teaching Permit for Statutory Leave 2023-24*): Adam Doelker, Social Science Teacher 5/5 FHS, effective August 14, 2023. (*Short Term Staff Permit 2023-24*): Schuyler Wilson, ERMHS 5/5 (PHS), effective August 14, 2023. (*6th Period Assignments Effective August 14, 2023*): Ed Boontjer, CTE Building & Construction Trades (EHS); JP Cappalonga, ASL (FHS); Karen Fifield, Math (SHS); Hillari Freeman, Science (SHS); Matt Garrett, English (EHS); Brandon Good, Science (SHS); Ashley Marsh, Culinary (FHS); David Melcher, Math (FHS); Bob Price, CTE Fire (FHS); Abie Ramirez, Social Science (EHS); Amy Ramirez, Science (EHS); Tiffany Strickland, SPED (EHS); William Woodbury, Science (SHS); and Virgil Woods, PE (EHS). (*Student Teachers on Campus Fall Semester 2023-24*): Kyndall Holleman, Ag, Master Teacher Allison Gross (FHS), effective August 16, 2023. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-166 That the Board approve the recommendation from Administration regarding the admission of student expulsion File No. 23-01. (Motion Zufall, second Doran, carried 3-0. Ayes: Pepple, Zufall, Doran. Noes: none. Abstain: Hoheisel. Absent: Vericker.)
- RES. 23-167 That the Board approve the 2022-2023 State of the District Report. (Motion Hoheisel, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-168 That the Board approve the minutes for the August 8, 2023 regular Board meeting. (Motion Doran, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-169 That the Board excuse Trustee Pepple's absence from the August 8, 2023 regular Board meeting. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

- RES. 23-170 That the Board approve the 2022-23 Unaudited Financial Report. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-171 That the Board approve the Annual Developer Fee Report. (Motion Zufall, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-172 That the Board approve the 2022-23 and 2023-24 Gann Limit calculation. (Motion Zufall, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-173 That the Board approve Change Order Number 1 Foothill High School Administration Building Flooring to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$5,664.40. (Motion Hoheisel, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-174 That the Board adopt the resolution certifying that the District has adequate textbooks and instructional materials for the 2023-24 school year. (Motion Hoheisel, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-175 That the Board approve the annual certification of Administration to evaluate staff. (Motion Doran, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-176 That the Board approve certificated staff teaching outside of their credential area. (Motion Doran, second Zufall, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-177 That the Board approve the updated classified job description for Tech Support Assistant I. (Motion Zufall, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-178 That the meeting adjourn. (Motion Zufall, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)

OATH OF OFFICE:

Jim Cloney administered the Oath of Office to Student Board Member Riley Combs.

PUBLIC COMMENT:

Foothill FFA students Lyndsey Knoch and Audrey Strawn updated the Board on FFA competitions, programs, conferences and community service events.

Redding FFA students Marcela Christie and Taya Martinelli updated the Board on FFA grants, projects, programs, facility and equipment upgrades and community service events.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Foothill High School (FHS) senior Dylan Gaffney, Enterprise High School (EHS) Counselor Deitra Smith, Shasta High School (SHS) Paraprofessional Hannah Brown, and Executive Assistant to the Superintendent Laura Lievense.

PRESENTATIONS:

Introduction of New Certificated and Classified Staff: The Board welcomed new certificated and classified staff members to SUHSD this school year.

UPrep Annual Report: Superintendent/Principal Rochelle Angley provided an annual report to the Board covering UPrep's school culture, student achievement programs, budget, and student data including A-G eligibility, Advanced Placement test scores, post-secondary placement and state testing. Ms. Angley stated that she would be happy to meet with individual Board Members to discuss UPrep in further detail and stated that she appreciates the relationship with the District .

District Department Chair Updates: Music Department Chair Gavin Spencer, Agriculture Department Chair Tim Arnett, English Department Chair Andrea Cota, Science Department Chair Kevin Bennett, and Social Science Chair John Waters each provided the Board with a brief update on their departments.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean stated that SSEA will continue focusing on building relationships outside of the workplace after approximately sixty people came to the recent employee event at Fall River Brewing Company. He reported that the SSEA Executive Committee will continue to meet monthly on the Thursday following the Board meeting and that SSEA and the District will continue to meet monthly on the Tuesday following the Board meeting for the Central Coordinating Committee (CCC) meeting to discuss topics outside the scope of negotiations. Mr. McLean stated that there is a concerted effort to help new staff onboard. He reported that Andrea Cota and Grace Adcock will attend a Region 2 CTA conference in Reno to learn about memberships. Mr. McLean stated that Rhonda Minch could not attend because she has COVID-19. On her behalf, he stated that first deficiencies are due today and that we are one eighth of the way through the school year. Mr. McLean stated that the association would like to work with District administration regarding sick leave for COVID-19.

Trustee Doran inquired what the association would like in the event a staff member has COVID-19. Mr. McLean stated that CDC requires a staff member to stay home for five days and isn't allotted additional sick leave. Mr. McLean and Jim Cloney agreed that further discussion on the topic should be discussed in negotiations and not during a Board meeting.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins stated that Shasta Collegiate Academy (SCA) and Pioneer Continuation High School (PHS) had 144 graduates at the end of last school year. He thanked Trustees Pepple and Doran for attending. Mr. Calkins reported that a record number of 44 students took the ASVAB test. He was pleased to announce that SCA had the largest parent turnout for the parent student orientation. Mr. Calkins reported that the new online curriculum platform, Canvas, will be fully implemented by the end of the semester.

Trustee Pepple inquired why SCA had such a large turnout at the student parent orientation. Mr. Calkins stated that it was highly advertised and families were individually called.

Enterprise High School: Ryan Johnson congratulated Student Board Member Riley Combs on her appointment. Due to some essential staff who were unable to work, he recognized front office staff for aiding in the enrollment process prior to school opening. Mr. Johnson reported that they used site discretionary funds to upgrade the 20s wing that was in need of a facelift. He stated that it is homecoming week and the powderpuff game is tomorrow night.

Shasta High School: Shane Kikut welcomed Student Board Member Riley Combs. He reported that some sections were added in order to balance classes and thanked Leo Perez and Trustee Zufall for attending Back to School Night. Mr. Kikut reported that they are focusing on parent outreach. Upcoming events include homecoming, suicide attention awareness month, and the 125th anniversary of Shasta High School.

Foothill High School: Kevin Greene reported that enrollment is up, and they have added new teachers. He stated that FHS had a well attended Back to School Night and that the school band will be performing at the upcoming Honeybee Festival. Mr. Greene reported that the CTE storage building and the second weight room is almost complete. He stated that homecoming is next week.

Trustee Doran inquired if FHS has a tradition similar to EHS and SHS's River Bowl. Mr. Greene stated that the River Bowl has been a long standing tradition and that the District has the District Cup for the three comprehensive school sites to compete for.

REPORT FROM SUPERINTENDENT:

Jim Cloney stated that enrollment is currently around 4,230, which is above the projected 4,100. He noted that we are still down compared to last year's enrollment of 4,270. Mr. Cloney stated that all schools are up and running with students involved in extra-curricular activities. He inquired if the Board could meet on October 19 for the fall study session in order to accommodate for Trustee Pepple's availability. Mr. Cloney stated that he will confirm the meeting date via email. He stated that local rotary has partnered with CTE programs in order to expose students to local professional businesses. Culinary students were recently invited to attend a presentation by local culinary professionals.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Combs stated that she is a senior at EHS. She reported that she is in her second year as the Editor-in-Chief of the yearbook and that she raises pigs through 4-H.

Trustee Doran stated that he appreciates the football games and seeing happiness in our community on a Friday night.

Trustee Zufall stated that he attended the opening all staff meeting and enjoyed the guest speaker, Jonathan Anderson. He thanked Layne McLean and Andrea Cota for inviting him to the new teacher luncheon. Trustee Zufall stated that he also attended SHS's Back to School Night where he met some of the new staff. He reported that a private donor would be needed to construct the wrestling facility that was provided to him from FHS parent Shawn Vega Sanchez. Trustee Zufall welcomed Student Board Member Riley Combs. He stated that he expressed his support for Anderson Union High School District in regards to notifying parents of what is going on in school. He reported that under current California law, a student's gender identity does not have to be disclosed to the parents. Trustee Zufall stated that students are mature enough to make decisions on some things but not mature enough to talk to their parents in regards to certain topics. He listed a number of topics that students are not able to due under current law. Trustee Zufall stated that he will see how parental notification will play out in the courts.

Trustee Doran stated that whether the Board agrees or not, it is state law and the Board does not have the jurisdiction to make a decision about parental notification. He stated that the Board can act within the law and community members can contact state senators if they would like something changed. Trustee Doran stated that he supports telling the public where they don't have notification.

Mr. Cloney encouraged the Board not to engage in discussion during the Board Report portion of the meeting.

Trustee Pepple stated that she would make all of the decisions concerning her daughter, even if that meant missing school for health reasons.

DISCUSSION:

State of the District Report: Jim Cloney stated that the State of the District is an annual report that is sent out to the community and inquired if the Board had any feedback. Trustee Pepple stated that it was well done.

Unaudited Financial Report: David Flores conducted a presentation on the Unaudited Financial Report and stated that the ending balance for 2022-2023 increased by \$5.8million. Mr. Flores reviewed revenues and expenditures separated into unrestricted and restricted funds.

Trustee Pepple inquired how inflation has affected the District and Trustee Doran inquired how the budget is overall and how enrollment compares to past years. Mr. Flores stated that the fair market value typically causes the budget to decrease but this year it was more significant. He stated that the finding that was included in the audit report from last month's meeting will not have a dollar impact since the District is using the three-year average to calculate ADA. Mr. Flores stated that the ADA projections are conservative. Jim Cloney noted that Redding Elementary School District and Enterprise Elementary School District's enrollment is up this year.

DISCUSSION (continued):

Change Order: David Flores stated that the front entryway of the FHS administrative building was not a part of the original administrative building flooring project. Site administration requested to add the flooring in order to match the interior.

Fiscal Crisis and Management Assistance Team (FCMAT) Study Update: David Flores provided an update to the Board on the District's actions in response to the FCMAT study. He stated that the District has staffed the Payroll Supervisor position which will be effective September 1 and has distributed a binder to staff outlining processes and timelines of the Business Services Department. Mr. Flores stated that the District is in the process of relinquishing our status as fiscally independent and will utilize the Shasta County Office of Education's (SCOE) services going forward.

Trustee Pepple inquired how long the District has been fiscally independent and Trustee Doran inquired about accounting and payroll software. Jim Cloney stated that the District became fiscally independent in 2009 in order to streamline processes and issue checks quicker. SCOE has since improved their processes, and all school districts use the same software.

Mr. Flores stated that his staff has started meeting with site administration in order to improve budget development and monitoring. He provided an overview of the August 31 payroll cycle stating that there were nine errors in total. Mr. Flores stated that payroll will track errors going forward.

Public Hearing - Textbooks and Instructional Materials for 2023-24: At 8:36p.m., Trustee Pepple declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the adequacy of textbooks and instructional materials for the 2023-24 school year. There were no comments, and the public hearing was declared closed.

Tech Support Assistant I Job Description: Jim Cloney provided the Board and public an updated version of the Tech Support Assistant I job description. He stated that the changes in yellow have been reviewed with Director of Information Technology Mike Vincelli, ESP President Rhonda Minch and Associate Superintendent of Human Resources Jason Rubin.

ADVANCE PLANNING:

Next Meeting Date: October 10, 2023

Suggested Future Agenda Items: Trustee Zufall requested the Board discuss the substitute teacher shortage, remediation, and the District's return on investment regarding UPrep. Trustee Pepple requested the Board discuss curriculum transparency and Trustee Hoheisel requested the Board discuss parent involvement.

ADJOURNMENT:

Reopen Public Comment: UPrep teacher Elizabeth Johnson stated that UPrep is a school of flavor. She stated that students are not immature but rather self-possessed mature kids who are figuring out their forward path in life. Ms. Johnson asked the Board to question why students aren't speaking to their families. She stated that schools may be the only last safe place of safety and inquired if any students spoke at any of the districts that have passed parental notification policies that violate state law.

Adjournment: The meeting adjourned at 8:51 p.m.

Ron Zufall, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees