



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**May 14, 2024  
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Ron Zufall, Andrea Hoheisel, Mike Doran, and Joe Ayer were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, Associate Superintendent of Human Resources Jason Rubin, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session. Trustee Zufall led the pledge of allegiance, and Trustee Ayer recited the mission and vision statements. This month's student artwork display is from Shasta High School.

- RES. 24-066 That the Board approve the agenda, with the exception of tabling agenda item 12.1C: The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA and recommended by Administration, to a future Board meeting. (Motion Hoheisel, second Ayer, carried 4-0)
- RES. 24-067 That the Board approve the consent agenda, as presented. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-068 That the Board approve the minutes for the April 22, 2024 special Board meeting. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-069 That the Board approve the students who have been accepted into the College Connection Program for fall 2024. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-070 That the Board approve the College Connection calendar for the 2024-25 school year. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-071 That the Board ratify commercial warrants in the amount of \$3,882,527.55 and payroll distributions in the amount of \$4,085,132.58 for the period of 4/01/2024 – 4/30/2024. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-072 That the Board accept the P-2 Rate of Attendance Report. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-073 That the Board accept the Quarterly Report of Investment. (Motion Ayer, second Hoheisel, carried 4-0)

- RES. 24-074 That the Board approve requests to declare property as surplus (Farm – misc. farm equipment, PHS – iPad 2 Bretford Power Rack). (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-075 That the Board approve the field trip requests, as follows: FHS girls' basketball travel to Boulder, CO 6/21-24/24 and Upward Bound students travel to Denver, CO 7/15-19/24. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-076 That the Board approve the 2024-25 Designation of CIF Representatives to League for District, EHS, FHS and SHS. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-077 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours-Increase)*: Kathryn Hein, At-Risk Para 6 hours/10 months (PHS), effective April 8, 2024. (*New Hires/Rehire*): Alyssa Brooks, Special Ed-Paraprofessional 5.75 hours/10 months (SHS), effective April 8, 2024 and Kathleen O'Day, Special Ed-Paraprofessional 5.75 hours/10 months (FHS), effective May 6, 2024. (*Promotion*): Lio "Shyla" Saelee, Special Ed Secretary 8 hours/11 months (SLC/DO), effective June 3, 2024. (*Resigned/Retired*): Laura Gray, Paraprofessional-SDCI 6.5 hours/10 months (SHS), effective June 6, 2024; Hayden Kennen, Special Ed-Paraprofessional 5.75 hours/10 months (FHS), effective April 15, 2024; Madeline Kreger, Health Clerk 6 hours/201 days (SLC), effective May 10, 2024; and William Sherwood, Custodian 8 hours/12 months (SHS), effective March 22, 2024. *Certificated – (Provisional Internship Permit 2023-24)*: John P O'Hara, English 5/5 (EHS), effective April 22, 2024. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-078 That the Board approve the Humboldt State University MOU for Student Teaching, Observation or Field Work. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-079 That the Board approve the employment agreement with the Chief Business Official. (Motion Ayer, second Hoheisel. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-080 That the Board approve the employment agreement with the Associate Superintendent of Human Resources. (Motion Hoheisel, second Ayer. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-081 That the Board approve the employment agreement with the Associate Superintendent of Instructional Services. (Motion Ayer, second Hoheisel. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-082 That the Board approve the employment agreement with the Superintendent. (Motion Hoheisel, second Ayer. Ayes: Zufall, Ayer, Doran, Hoheisel. Noes: None. Absent: None. Carried 4-0)
- RES. 24-083 That the Board approve the minutes for the April 9, 2024 regular Board meeting. (Motion Hoheisel, second Ayer, carried 4-0)
- RES. 24-084 That the Board excuse Trustee Hoheisel's absence from the April 9, 2024 regular Board meeting. (Motion Ayer, second Doran, carried 4-0)
- RES. 24-085 That the Board approve the updated Certificated Sub Salary Schedule. (Motion Ayer, second Hoheisel, carried 4-0)
- RES. 24-086 That the meeting adjourn. (Motion Ayer, second Hoheisel, carried 4-0)

**RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees and Administration recognized Enterprise High School (EHS) freshman Manjyot Kalotia.

**PRESENTATION:**

Classified Employees of the Year: The Board of Trustees and Administration recognized the following employees who were acknowledged as the Classified Employees of the Year: EHS Library Media Tech Saige Ostrom, EHS Custodian Lamar Green, Shasta High School (SHS) Food Nutrition Specialist Wenjing Guo, District Office Program Assistant Kristene Bullen, and Foothill High School (FHS) Paraprofessional Pablo Lana.

**RECOGNITION OF STAFF AND/OR STUDENTS (continued):**

The Board of Trustees and Administration recognized FHS junior Madison Stayer, SHS senior Forrest Gentry, and Shasta Collegiate Academy (SCA) junior Willo Mauldin.

**PUBLIC COMMENT:**

Redding FFA student Taya Martinelli provided an update to the Board including livestock being raised for the fair, facility upgrades at the farm, vet tech curriculum, and upcoming fundraisers. She invited the Board to attend the annual FFA Banquet.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Layne McLean reported that he attended the Response to Intervention (RTI) conference in Las Vegas last week with around twenty other staff members. He stated that it is an eye opening way to teach students and staff should embrace the new technique of teaching in order to benefit all students. Mr. McLean stated that it is a busy time of year for staff and recognized the hard work of all employees in addition to the Classified Employee of the Year honorees.

CSEA President David Martin was not present.

ESP President Rhonda Minch was not present.

**REPORTS FROM PRINCIPALS:**

Ryan Johnson reported that he traveled to Disneyland to receive the CA Distinguished School Award on behalf of EHS. He stated that EHS received a six-year WASC accreditation and thanked WASC Coordinator Eileen Cooper and staff for their hard work on this accreditation. Mr. Johnson stated that staff celebrated National Teacher Appreciation Week, and he continues to plan for next year to ensure EHS is fully staffed.

Shane Kikut stated that the musical *Beauty and the Beast* has been a success and that the Counseling Department and Department Chairs have been working diligently to create next year's master schedule. He reported that SHS is in week two of Advanced Placement (AP) testing and has administered 489 tests. Mr. Kikut stated that the space science engineering class will conduct a presentation to NASA on May 23, prom is this weekend, and senior scholarship awards night is May 20. He thanked Trustees Hoheisel, Zufall and Doran for their RSVP to SHS's graduation ceremony.

Kevin Greene stated that ASB did a great job organizing prom. The event was well attended, and students gave positive feedback aside from the heat. He recognized varsity softball and baseball on a successful season and junior Connor Mewhirter on winning the Masters golf tournament. Mr. Greene reported that the Cougar Craze is May 24, and the senior breakfast and scholarship awards ceremony is on May 31. He reported that a select group of students will be visiting feeder schools to talk to incoming eighth graders, and that staff continues to work on the master schedule for next school year.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney stated that the District is accepting applications to fill Trustee Pepple's vacancy until May 17. The Board is scheduled to interview candidates on May 28. Mr. Cloney stated that the District is also accepting applications for next year's Student Board Member and that the June meeting would be Trustee Combs last meeting as the current Student Board Member. The study body will vote in an election to fill the position before the end of the school year. Mr. Cloney stated that a record total of 93 students were honored at the 6<sup>th</sup> annual College and Career Signing Day. Students are honored for their post-secondary plans after high school and \$12,500 in scholarships were awarded at the event. Mr. Cloney commended EHS on their WASC review stating that this is the best accreditation a school can receive.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Ayer stated that he attended the Shasta County Office of Education (SCOE) Educator Appreciation Dinner and that his son attended the FHS prom.

Trustee Doran stated that with the improvements in technology, he feels the time is right to get everybody on board with the RTI process. He noted that it is a massive undertaking to move schedules in different ways and inquired what feedback Mr. McLean had from the conference. Mr. McLean stated that he is in favor of the RTI process and that it is a teacher's responsibility to make sure all students understand what they deem as

**TRUSTEE COMMENTS AND LIAISON REPORTS (continued):**

essential so that when the students graduate, they can function in society.

Trustee Hoheisel stated that he had a nice trip to Africa and that she is excited for the upcoming graduation ceremonies.

Trustee Zufall stated that he recently visited SHS where he spoke with the Career Technical Education (CTE) dental teacher regarding teacher resources. He reported that he attended the *Beauty and the Beast* musical and an Igo Ono Elementary School District Board meeting to explain the SUHSD Trustee area map and CTE program.

**DISCUSSION:**

Enrollment Projections: Jim Cloney provided the Board with an enrollment report. He stated that as of today the District has 4,163 students pre-enrolled and is projected to have 4,180 students for the 2024-2025 school year. Mr. Cloney stated that the number of students pre-enrolled will grow over summer but will most likely result in a decline in comparison to last year's open enrollment of 4,237 students. He noted that alternative education enrollment will shift upwards once the comprehensive sites transition students.

Trustee Ayer inquired why there has been an increase in FHS's enrollment. Mr. Cloney stated that this is most likely a result of the Carr fire and that the feeder schools are seeing the same changes in enrollment. He commended Mr. Flores on his projections and budget based on ADA. Trustee Doran inquired if there was a budget update. Mr. Cloney stated that there was supposed to be an update today from the state that he was going to incorporate in his report, but the update was not released.

June Special Board Meeting: Jim Cloney stated that current Education Code requires the Board to approve the District's budget in conjunction with the District's Local Control Accountability Plan (LCAP) for the following year. The LCAP also requires a public hearing to be scheduled at a separate Board meeting, prior to adoption. The LCAP Public Hearing is scheduled for the Board's regular meeting on June 11. Administration is requesting that the Board determine a date and time for a special Board meeting after June 11 to approve the 2024-25 budget and LCAP. The Board discussed meeting on June 13 during lunch and will verify availability with the Office of the Superintendent.

Trustee Doran inquired if the Board will discuss the budget at this meeting and what the next steps are for the bond. David Flores stated that he will present the budget at the regular June 11 meeting. Mr. Cloney stated that a resolution will be brought forward at the June 11 meeting in order to proceed with the bond.

PHS Implementation Plan: Jim Cloney stated that the California Department of Education requires all Implementation Grantees to have their Implementation Plan presented to the Governing Board and posted on the school's website. The Shasta County Office of Education oversees the consortium of the 29 schools' implementation plans. All plans are identical except for site-level information such as staff names. Jim Cloney stated that these plans are meant to be modified by the school site Community School Leadership Team as they learn more each year while also communicating the support and sustainability structures and strategies the consortium provides. Trustee Hoheisel inquired why some positions were not filled in. Jim Cloney explained that these positions are in the process of being filled.

Employment Agreements: Trustee Zufall stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Zufall reported the following salary information:

- Chief Business Official David Flores: Base Salary \$161,277, Health/Wellness \$15,931.82, Professional Growth \$44,558.04
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$159,995 Health/Wellness \$15,931.82, Professional Growth \$25,219.32
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$161,277, Health/Wellness \$15,931.82, Professional Growth \$44,558.04

**DISCUSSION (continued):**

- Superintendent Jim Cloney: Base Salary \$205,422.53, Health/Wellness \$15,931.82, Professional Growth \$46,861.92.

Trustee Hoheisel inquired why the professional growth figures were different for Mr. Rubin and Mr. Perez. Mr. Cloney explained this dollar represents time in the District and credits earned. Mr. Rubin has less years working in the District.

Board Self-Evaluation: Jim Cloney stated that the Board is required to review the self-evaluation method and process annually. He stated that the evaluation will be sent electronically for individual Board members to conduct an individual assessment. A summary of the results will be reviewed at the regular July Board meeting.

Monthly Financial Report: Jim Cloney stated that we are trending accordingly with and have received 60% of our expected revenues and expended 69% of our budgeted expenditures.

Local Control and Accountability Plan (LCAP): Leo Perez stated that an LCAP Community Partners meeting was held on May 1 where parents, Department Chairs, and Administrators reviewed the draft LCAP goals, actions and metrics. Mr. Perez stated that the District is focusing on realistic growth numbers and choosing metrics that are reasonable and appropriate. He reported that the educational partners did not have any significant recommendations for the LCAP and that they liked what was presented. Mr. Perez encouraged the Board to provide any additional feedback, if any, on the LCAP goals, metrics and actions that were provided in the packet. He reported that the LCAP Parent Advisory Committee is scheduled for May 29 and a separate LCAP meeting will be scheduled for PHS.

Trustee Zufall inquired why there was a more significant turnout for the Community Partners meeting this year. Mr. Perez explained that he created a Google sheet for Administrators that specifically identified what type of teachers and parents we need. He noted that the Department Chairs listened and did a great job guiding the conversations.

Certificated Sub Salary Schedule: Jason Rubin stated that the Certificated Sub Salary Schedule has been updated schedule to include a higher rate for SUHSD retired certificated credentialed staff members. He stated that these teachers know our systems and campuses and will be able to provide relief to the sub shortage.

**ADVANCE PLANNING:**

Next Meeting Date: June 11, 2024

Suggested Future Agenda Items: Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

**ADJOURNMENT:**

The meeting adjourned at 7:50 p.m.

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Andrea Hoheisel, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees