



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**January 9, 2024  
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Constance Pepple, Andrea Hoheisel, Joe Ayer and Mike Doran were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases; and 4) Consider recommendation from Administration regarding one student expulsion (File No. 23-01).

The Board reconvened into open session at 6:30p.m. The Board had no action to report out from closed session. Student Board Member Riley Combs was present for the open session portion of the meeting. Trustee Zufall led the pledge of allegiance, and Trustee Combs recited the mission and vision statements.

- RES. 24-001 That the Board approve the agenda as presented. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-002 That the Board approve the consent agenda, as presented. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-003 That the Board approve the minutes for the December 12, 2023 regular Board meeting. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-004 That the Board approve the minutes for the January 3, 2024 special Board meeting. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-005 That the Board ratify commercial warrants in the amount of \$2,734,036.42 and payroll distributions in the amount of \$4,475,493.73 for the period of 12/01/2023 – 12/31/2023. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-006 That the Board receive the Rate of Attendance Report for the First Period (P-1) for 2023-2024. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-007 That the Board approve the Human Resources Action Report, as follows: *Classified – (New Hires/Rehire):* Susan Suggs-Morales, Network/Systems Administrator 8 hours/12 months (IT-SLC), effective December 27, 2023 and Andrew Witmer, Programmer I 8 hours/12 months (IT-SLC), effective December 11, 2023. *(Position Change-Promotion):* Kristene Bullen, Program Assistant 8 hours/238 days (DO), effective January 8, 2024. *(Probation-Termination/Dismissal):* Hallie Rocha, Custodian 8 hours/12 months (EHS), effective December 18, 2023. *(Resigned/Retired):* Julie Coffey, Admin Assistant-HR 8

hours/12 months (DO), effective June 30, 2024 and Della Nash, Instructional Para-SDCI 6.5 hours/10 months, effective December 28, 2023. *Certificated – (New Hires/Rehire): Ernesto Aguirre*, Music 1.0 FTE (FHS), effective January 8, 2024. *(Return from Leave of Absence): David Whitacre*, School Psychologist (EHS), effective January 24, 2024. *(Resigned/Retired): Janaea Jenkins*, ASB & CTE AOJ (EHS), effective June 30, 2024. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)

- RES. 24-008 That the Board accept the Quarterly Report on the Williams Uniform Complaints for October 1, 2023 – December 31, 2023. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-009 That the Board accept the recommendation from Administration regarding a student expulsion (File No. 23-01). (Motion Pepple, second Hoheisel, carried 5-0. Ayes: Zufall, Pepple, Hoheisel, Doran, Ayer. Noes: None. Abstain: None. Absent: None)
- RES. 24-010 That the Board approve Trustee Ayer to serve as the Shasta Charter Academy Representative. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-011 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA. (Motion Hoheisel, second Doran, carried 4-1. Student Board Member Combs: Aye)
- RES. 24-012 That the Board approve the minutes for the December 14, 2023 special Board meeting. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-013 That the Board excuse Trustee Hoheisel's absence from the December 14, 2023 special Board meeting. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-014 That the Board approve the School Accountability Report Cards. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-015 That the Board approve the Certificated Sub Salary Schedule. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Combs: Aye)
- RES. 24-016 That the meeting adjourn. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Combs: Aye)

**OATH OF OFFICE:**

Jim Cloney presented former Trustee Jamie Vericker with a plaque and thanked him for serving the students and families of the Shasta Union High School District for seven years.

Mr. Cloney administered the Oath of Office to Joe Ayer to serve as a member of the Governing Board of the Shasta Union High School District, to hold office until December 2024. He welcomed Trustee Ayer back to the Board and thanked him for serving the students of the Shasta Union High School District.

**PUBLIC COMMENT:**

Shawn Vega Sanchez welcomed back Trustee Ayer and congratulated Trustee Zufall on being Board President. He encouraged people to attend the Foothill High School (FHS) crab feed and provided Mr. Perez with information regarding the IBEW 1245 scholarship. Mr. Sanchez raised concerns regarding the use of cell phones in the bathroom since they are not allowed during lunch at FHS. He encouraged Administration to use cell phones as a tool for learning.

Redding FFA students Marcela Christie and Lauren Davis provided the Board with an update on conferences, conventions and fundraisers. Ms. Davis stated that students will be artificially inseminating cows and pigs, and they continue to build fences for the livestock facilities.

Foothill FFA students Jamie Albonico and Audrey Strawn provided the Board with an update on competitions. They stated that they are now accepting floral subscriptions and thanked the Board for their support.

**PRESENTATIONS:**

Measure I Citizens' Bond Oversight Committee 2021-2022 Annual Report: Jim Cloney stated that the delay in completing the audit is at no fault to the District. Citizens' Bond Oversight Committee (CBOC) Chairman Kevin O'Rorke stated that it was his privilege and pleasure to present, on behalf of the full Committee, the annual CBOC report. In accordance with Proposition 39, the COBC exists to ensure that expenditures of the funds collected under the voter-approved bond Measure I are spent on the items and projects voters approved at the time of their vote. The CBOC is a committee dedicated to ensuring that the public trust is well kept and remains intact throughout the life of Measure I. Chairman O'Rorke was pleased to report that the expenditures from the 2021-2022 fiscal year, after a full audit by an outside auditor, are in compliance with all laws, regulations and accounting. He thanked the Board for the opportunity to serve the District and ensure that all is in full compliance with legal and ethical guidelines.

Trustee Zufall thanked Chairman O'Rorke for the partnership between Shasta Community College and the District.

Shasta High School Friday Night Live Club: Shasta High School (SHS) students and Friday Night Live (FNL) Club members Mackenzie Barto, Eva Dexter, Kaitlyn Wendland and Sosi Rodriguez conducted a presentation on student vaping. Their club is organized through the Shasta County Chemical People, and they advocate for drug and substance abuse awareness in youth. The presentation covered vaping statistics and data from student surveys, the effects on health from vaping, and what solutions could be implemented to reduce the number of students who vape. Solutions included staff frequently monitoring areas where students are known to vape (e.g. bathrooms), increased funding towards sports drug testing, and peer education to all student athletes and parents.

Trustee Hoheisel inquired what type of peer education would be offered. FNL would offer in person peer to peer education.

Jim Cloney stated that he attends the Shasta County Chemical People meetings and relays suggestions from the organization to Administration. He reported that the District has implemented vape sensors in the bathrooms, and he raised concerns regarding the budget for increased student athlete drug testing. Mr. Cloney stated that the District hasn't solved the vaping problem but has and will continue to take steps to resolve the problem. Discussion continued on the process of drug testing and consequences for student athletes, how vaping products can be easily disguised, and the increased presence of vaping in middle schools.

Trustee Doran emphasized the importance of students choosing their friends wisely. He commended the club on their efforts and what they are doing.

Trustee Zufall commended the club for their commitment to prevent students from vaping in order to help their peers.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

CSEA President David Martin was not present.

ESP President Rhonda Minch welcomed everyone back from break. She was pleased to announce that Human Resources will now conduct paraprofessional testing during the application process instead of using the Shasta County Office of Education and that they have done a good job informing staff of the summer assistance program. Ms. Minch stated that Human Resources Administrative Assistant Julie Coffee has announced her retirement and that she will be hard to replace.

SSEA President Layne McLean stated that he anticipates there will be a lot of retirements for the Board to approve next month. He stated that he plans to retire at the end of next year and is excited for his next chapter. He thanked Trustee Vericker for his service and stated that he was excited to have Trustee Ayer back on the Board.

Trustee Zufall inquired if staff had any feedback on the new finals schedule. Mr. McLean stated that most teachers thought it was good.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS (continued):**

Trustee Doran raised concerns regarding the budget and inquired what Mr. McLean's thoughts were in terms of leadership. Mr. McLean stated that he is confident in the future leaders within the District.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney reported that the P-1 rate of attendance numbers are trending upward totaling 92.12% which could have a significant financial impact. Mr. Cloney reported that the Shasta County Office of Education Committee approved the Ponderosa trustee area map. He stated that all five of the areas on the map are currently represented by the Board and that Trustee Zufall and Ayer's seats are up for election at the end of the year. Mr. Cloney reported that the District is down to the last 1% of funds from the Measure I General Obligation Bond that was passed in 2016. The District would like to discuss additional funding options for infrastructure (e.g. paving, roofing, HVAC) and has invited Jon Isom of Isom Advisors to present on this at the next Board meeting. Mr. Cloney stated that Mr. Flores will create a list of projects and associated costs.

Trustee Hoheisel inquired if the Board could get the project list before the February meeting. Mr. Flores stated he can provide a list. Discussion continued on inflation and interest rates.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Combs reported that the students didn't notice much of a difference regarding the new finals schedule.

Trustee Ayer thanked everyone for welcoming him back and that he is excited to work with everyone and get caught up.

Trustee Doran raised concerns regarding how fast technology is advancing and how education should react to it. He also raised concerns regarding the budget and that it is important to think about the District reserves.

Trustee Hoheisel stated that she was excited to hear from the students who presented on the vaping issues. She reported that she looks forward to future conversations on how to create solutions for students to thrive.

Trustee Pepple welcomed back Trustee Ayer and stated that he will be a great contribution.

**DISCUSSION:**

Shasta Charter Academy (SCA) Representative: Trustee Zufall stated that this agenda item was tabled at the organizational meeting since there wasn't a full Board. Trustee Zufall recommended Trustee Ayer serve as the SCA representative.

CSBA Policies: Jim Cloney stated that the Board first saw this batch of CSBA policies at the fall study session shortly following the approval of Assembly Bill 1078. He conducted a presentation on AB1078 at the November Board meeting, and the policies were tabled at the December meeting due to Trustee Hoheisel's absence.

As the CSBA policy liaison, Trustee Hoheisel has read the policies and met with District Administration to review her questions. She asked Leo Perez to expand on prenatal care as mentioned in Administrative Regulation 6143. Mr. Perez stated that the District offers support for pregnant teens but does not offer prenatal care. He explained that this policy applies to District's that teach a health class.

Trustee Hoheisel stated that Board Policy 6163.1 lists several items that should be assessed by the school libraries and reported to the Board. Mr. Cloney stated that the District would review the policy with the library techs to ensure what is listed can be produced in a report. He stated that the District can add this to the Board Action Calendar as an annual item.

Trustee Zufall inquired if the information is valuable or if this would be more busy work. Trustee Hoheisel stated that she felt it would be valuable because it provides the Board more knowledge of the curriculum.

Trustee Hoheisel noted that the District will remove the language pertaining to preschools within the Uniform Complaint Procedures since it does not apply.

**DISCUSSION (continued):**

Monthly Financial Report: Davide Flores reported that the budget has been updated with First Interim, and actual expenditures have been updated through December 31st. At this time all revenue and expenditure categories are trending accordingly given where the District is in the fiscal year. He noted that there were two timecard errors regarding December's payroll cycle.

Trustee Zufall inquired why the revenues lag behind the expenditures. Mr. Flores stated that the LCFF revenue comes in 9% increments over the year.

Trustee Doran inquired if there is news of deficits and what would happen if the District got budget cuts midstream. Mr. Flores stated that it depends on the reduction, and the District would anticipate a warning. He reported that since the economic crash back in 2008, the state is better educated on how schools are funded. Mr. Flores stated that the Governor will make an announcement on the budget tomorrow and it is best to wait until the District has more information.

California School Dashboard Data: Leo Perez provided an update to the Board on the California School Dashboard focusing on English Language Arts (ELA) and math. The CAASPP ELA and math tests were administered in the spring of 2023 to juniors. Trustee Hoheisel inquired why FHS had a significant decline in ELA and math. Mr. Perez explained that each school is required to test 95% of students and FHS had many students opt out of the test causing them to not meet the 95% threshold. The lowest score is applied to the students who opted out of the test until the 95% threshold is met.

Mr. Perez stated that Pioneer Continuation High School (PHS) focused on improving their scores through incentives and had a significant increase on their scores. District and site Administrators will continue to emphasize the importance of the test to parents and students.

Trustee Doran stated that he enjoyed the flex schedule presentation and emphasized the importance of communicating the benefits of the PLC process to parents.

Mr. Perez stated that the District issues a practice test to freshman and sophomores in order to gather data and prepare them for the CAASPP test their junior year. Trustee Pepple inquired how many students are reading at the sixth-grade level and to define the "meets standard" level for ELA and math. Mr. Perez stated that he would look into the ELA level and that the math primarily focuses on Math 2 skills. He noted that each state defines their own standard and that California typically has a higher standard.

2023 School Accountability Report Cards (SARCs): Leo Perez stated that the SARC is a document that shows a snapshot of each school, and the District is required to post them by February 1. He stated that the state updated a lot of the data today around noon but that it is still missing information on teacher qualifications. He recommended the Board approve the SARCs as is and that the District will update the Board when the state updates the reports which will most likely be around April.

Trustee Hoheisel inquired why one school was rated fair to poor regarding the facility and HVAC system. Mr. Flores stated that each school receives a fitness report in September and the inspector this year was new and much more thorough. Mr. Flores stated that the Maintenance and Operations Department uses the report as a projects list and prioritizes it by health and safety then esthetics. Mr. Flores noted that a lot of items listed are typically easy fixes such as peeling paint or replacing roof tiles.

A-G Completion Improvement Grant: Leo Perez updated the Board on how the \$683,397 A-G Completion Improvement Grant has been implemented. He stated that funds have been used to offer more support for students including academic Saturday school, additional tutoring, and core classes during zero period. When the funds from the ESSER grant diminish, the District plans to utilize this grant to continue some of the programs listed within the ESSER grant. Mr. Perez reviewed annual A-G rates dating back to 2018-2019 and explained the impact of the pandemic on graduation rates.

**DISCUSSION (continued):**

Certificated Sub Salary Schedule: Jason Rubin stated that the District would like to increase the substitute teacher rate from \$150 to \$180 per day and noted that this will be the same as other local districts.

Trustee Pepple inquired about the quality of substitute teachers and if teachers are required to leave a lesson plan. Mr. Rubin stated that teachers should leave a sub plan and site Administrators should follow up if there isn't one. Mr. Cloney stated that the District does not invite back substitute teachers if there is poor feedback and that it has been a tough balance due to the substitute teacher shortage.

**ADVANCE PLANNING:**

Next Meeting Date: February 13, 2024

Trustee Zufall stated that he forgot to mention his handout during his Board report and provided the Board a document listing the Board meeting information of the District's feeder schools. He stated that since now the Board members are elected by individual districts, it would be a good idea for each Board member to introduce themselves as a representative to the feeder school their district is in.

**ADJOURNMENT:**

The meeting adjourned at 8:52 p.m.

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Andrea Hoheisel, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees