



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**December 12, 2023
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Vericker in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Jamie Vericker, Constance Pepple, Ron Zufall, Mike Doran and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases.

The Board reconvened into open session at 6:30p.m. The Board had no action to report out from closed session. Trustee Vericker led the pledge of allegiance and Trustee Pepple recited the mission and vision statements. This month's student artwork display is from Shasta High School.

- RES. 23-227** That the Board approve the agenda as presented with the exception of tabling agenda item 13.1B *The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA to a future Board meeting* (Motion Zufall, second Doran, carried 3-0)
- RES. 23-228** That the Board approve the consent agenda, as presented. (Motion Zufall, second Doran, carried 3-0)
- RES. 23-229** That the Board approve the minutes for the November 14, 2023 regular Board meeting. (Motion Zufall, second Doran, carried 3-0)
- RES. 23-230** That the Board ratify commercial warrants in the amount of \$2,710,693.48 and payroll distributions in the amount of \$ 4,170,035.93 for the period of 11/01/2023 – 11/30/2023. (Motion Zufall, second Doran, carried 3-0)
- RES. 23-231** That the Board approve the Resolution for Zions Bank. (Motion Zufall, second Doran, carried 3-0)
- RES. 23-232** That the Board approve the Request to Declare Property as Surplus (PHS - Metal Folding Chairs and Rack). (Motion Zufall, second Doran, carried 3-0)
- RES. 23-233** That the Board receive the annual certification regarding Workers' Compensation. (Motion Zufall, second Doran, carried 3-0)

- RES. 23-234 That the Board approve the Human Resources Action Report, as follows: *Classified – (New Hires/Rehire)*: Andrew Bogue, Custodian 8 hours/12 months (FHS), effective December 1, 2023; Chelsea Reeder, School Support Secretary 8 hours/238 days (SCA), effective November 1, 2023; and Nolan York, Custodian 8 hours/12 months (SHS), effective November 1, 2023. (*Position Change-Demotion/Promotion*): Alexandra Cooper, Payroll Tech 8 hours/12 months (DO), effective December 1, 2023; Shawn Johnson, Custodian 8 hours/12 months (EHS), effective November 1, 2023; and Daniel Marks, Lead Custodian 8 hours/12 months (EHS), effective November 13, 2023. (*Probation-Termination/Dismissal*): Emily Stolz, Utility/Auditorium Tech 8 hours/12 months (SLC), effective November 30, 2023. (*Resigned/Retired*): Francisco Campos Munoz, Custodian 8 hours/12 months (FHS), effective November 7, 2023 and Larrisa Schwab, Payroll Tech 8 hours/12 months (DO), effective December 1, 2023. *Certificated – (Resignations/Retirements)*: Kerry Moretti, Math (FHS), effective June 10, 2024. (Motion Zufall, second Doran, carried 3-0)
- RES. 23-235 That the Board approve the Site Safety Plans. (Motion Zufall, second Doran, carried 3-0)
- RES. 23-236 That the following officers of the Board be elected for 2024 (E.C. 35022):
President – Ron Zufall (Nomination Pepple, second Zufall, carried 4-0)
President-Elect – Constance Pepple (Nomination Zufall, second Doran, carried 4-0)
Clerk of the Board – Andrea Hoheisel (Nomination Pepple, second Doran, carried 4-0)
- RES. 23-237 That the Superintendent be appointed as Executive Secretary of the Board for 2024 (E.C. 35025). (Motion Pepple, second Zufall, carried 4-0)
- RES. 23-238 That the Board will conduct its regular meetings for 2024 on the second Tuesday of each month, with the exception of December being held on the third Tuesday, and that closed session will begin at 5:30 p.m. and open session will begin at 6:30 p.m. (Motion Zufall, second Hoheisel, carried 4-0)
- RES. 23-239 That the following Trustees be appointed to serve for 2024: Andrea Hoheisel as the Policy Committee Representative and Constance Pepple as the University Preparatory School (U-Prep) Representative. (Motion Pepple, second Hoheisel, carried 3-1)
- RES. 23-240 That the following individuals be authorized to sign for approval of warrants and fund transfers (E.C. 42631, 42632, 42633): Board President Ron Zufall, Clerk of the Board Andrea Hoheisel, Superintendent Jim Cloney, Chief Business Official David Flores, Business Services Manager Jennifer Bickley, Business Services Assistant Sara Pruett and Payroll Supervisor Mariah Gunter. (Motion Pepple, second Hoheisel, carried 4-0)
- RES. 23-241 That the Board approve the minutes for the November 27, 2023 special Board meeting. (Motion Pepple, second Doran, carried 3-0)
- RES. 23-242 That the Board excuse Trustee Zufall's absence from the November 27, 2023 special Board meeting. (Motion Pepple, second Doran, carried 3-0)
- RES. 23-243 That the Board approve the 2023-2024 First Interim Budget Report. (Motion Pepple, second Doran, carried 3-0)
- RES. 23-244 That the Board approve the resolution to provide workers' compensation to volunteer. (Motion Pepple, second Doran, carried 3-0)
- RES. 23-245 That the Board approve to enter into a contract with KYA Services LLC (KYA Group) through the California Multiple Award Schedule ("CMAS") contract 4-20-78-0089C for SLC Field Replacement. (Motion Doran, second Pepple, carried 3-0)
- RES. 23-246 That the Board approve the new job description for the IT Department, as follows: Network/Systems Administrator. (Motion Pepple, second Doran, carried 3-0)

RES. 23-247 That the Board approve the Supervisory Salary Schedule. (Motion Doran, second Pepple, carried 3-0)

RES. 23-248 That the meeting adjourn. (Motion Doran, second Pepple, carried 3-0)

PUBLIC COMMENT:

Redding FFA students Sierra Dorroh and Chris Mark provided the Board with an update on current events, fundraisers and projects at the District Farm. They are currently selling Christmas trees, houseplants, and succulents.

Trustee Vericker left the meeting at 6:33 p.m.

Foothill FFA students Kennedy Janeway and Audry Strawn provided the Board with an update on competitions, fundraisers, and upcoming meetings. They are now taking orders for spring floral subscriptions.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Shasta High School (SHS) Food and Beverage Manager Nikolaus Strickland, Foothill High School (FHS) senior Abigail Watt, Enterprise High School (EHS) teacher Sandy Fisher, and Business Services Administrative Assistant Sara Pruett.

PRESENTATIONS:

Robotics, Engineering, and Advanced Manufacturing: CTE Teachers Brian Grigsby and Bret Barnes conducted a presentation highlighting the Direct Investigations for Students Conducting Virtual Exploration Research (DISCOVER) program and the Consortium for Space Mobility and ISAM Capabilities (COSMIC). They explained how grants are used to fund DISCOVER and the types of missions students participate in through NASA. Mr. Grigsby and Mr. Barnes presented their DISCOVER program at the COSMIC kickoff meeting in Maryland in front of professionals from the government, industry, academia and non-profit.

Trustee Doran inquired if the students design or discuss weather balloons. Mr. Grigsby stated that they focus on projects geared towards space exploration and noted that there is a prototype of a balloon design. Mr. Barnes stated that they empower the students to select the projects that interest them.

Trustee Pepple stated that she has been excited about this project since it started and that it has exceeded her expectations.

Trustee Hoheisel left the room at 6:59p.m.

General consensus of Trustees Zufall, Pepple and Doran was to wait for Trustee Hoheisel to return before starting the 2024 Trustee organizational portion of the agenda.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean wished the Board happy holidays. He reported that the associations requested the finals schedule rotate each semester to make it more equitable amongst staff. Mr. McLean reported that the new rotation will start next week, and he stated that the Christmas presents to the Board are from ESP President Rhonda Minch and the associations.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins reported that Pioneer Continuation High School (PHS) will conduct their annual gingerbread competition. He stated that he will conduct a visit with the students at Shasta College to highlight the Gateway to College program. Mr. Calkins shared water color postcards with the Board that were created by the PHS textile art students.

REPORTS FROM PRINCIPALS (continued):

Enterprise High School: Ryan Johnson reported that six choir students recently received awards from the California Choral Directors Association. He recognized the Instructional Coaches for their work to improve student performance. Mr. Johnson stated that they conduct great presentations, which spreads a positive culture across the District.

Shasta High School: Shane Kikut announced current and upcoming events including the blood drive, a fundraiser through the Catholic Social Services, and the Madrigal Dinner. He was pleased to announce that a student received a full ride scholarship through QuestBridge.

Foothill High School: Kevin Greene commended all of those involved with last week's winter concert and the girl's basketball team for winning the Harlan Carter Tournament. He stated that the Interact Club is working on a campus beautification project at the entry of the school. Mr. Greene stated that there is a percussion and choir concert this Thursday and a canned food drive. He reported that he is working on improving vertical collaboration between the feeder schools and the high school.

REPORT FROM SUPERINTENDENT:

Jim Cloney reported that he meets with the Superintendent Student Advisory Council tomorrow and that he will report back to the Board on the topics they discuss. He reported that he attended the California School Boards Association's (CSBA) Annual Education Conference with Trustees Zufall and Doran where they were able to gather a lot of good information. Mr. Cloney stated that there are seven instructional days left in the semester and staff will spend a day geared towards professional development when they return next semester.

Trustee Hoheisel returned at 7:19 p.m.

ORGANIZATION OF THE BOARD OF TRUSTEES FOR 2024

Trustee Pepple stated that due to current personal matters, she does not have the ability to take on the role as Board President and nominated Trustee Zufall for the position. Trustee Zufall thanked Trustee Pepple for her work as the longest serving member on the Board and emphasized the importance of keeping her in rotation. Trustee Zufall nominated Trustee Pepple as President-Elect.

The Board did not nominate a Liaison for the Shasta Charter Academy (SCA) Representative due to a lack of volunteers and the absence of Trustee Vericker.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Zufall reported that he attended the CSBA Annual Education Conference in San Francisco with Mr. Cloney and Trustee Doran.

Trustee Hoheisel left the meeting at 7:28 p.m.

Trustee Doran stated that he attended the CSBA Annual Education Conference. He thanked Mr. Cloney for showing him around the conference. Trustee Doran reported that he attended a budget estimation conference and raised concerns regarding the future of the budget and how it will impact labor negotiations. Trustee Doran provided a handout from the CSBA Annual Education Conference covering the top ten things to know about the newly proposed Title IX regulations, much of which focused on discrimination and harassment. Trustee Doran stated that the Human Resources Department will need additional training and that there has been a large amount of public comment at the state and federal level on the topic. He stated that his main passion has always been climate change and provided a backstory into his research and concerns. Trustee Doran provided the Board with a handout announcing his run for Congress. He stated that the focus for his campaign will be on climate change and fully funding the Individual with Disabilities in Education Act (IDEA).

Trustee Zufall stated that the Board typically does not cut off a Board Member's report and inquired how this report ties into his role as a Trustee.

Trustee Doran stated that he would like to be transparent about what he is doing and that he does not expect to win but rather his goal in running is to inform the public of climate change and IDEA funding.

DISCUSSION:

By-Trustee Area Elections Map:

PUBLIC HEARING: At 7:55 p.m., Trustee Pepple declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the proposed composition of trustee area maps and adoption of resolution initiating a proposal to the Shasta County Committee on School District Organization for the adoption of by-trustee area elections. There were no comments and the hearing was closed.

Jim Cloney stated that the Board, on October 19, 2023, expressed its intent to shift to by-trustee area elections through Resolution No. 23-195. Following public hearings on October 24 and 27, 2023, to gather community input on trustee area boundaries, on November 7, 2023, the District published draft maps on its website. After additional public hearings on November 14 and 27, 2023, as well as today, the Board must now decide whether to take action to adopt Resolution No. 23-241, to adopt a map and election sequencing schedule.

RECESS: 7:56p.m. - 8:00p.m.

By-Trustee Area Elections Map (continued): Jim Cloney stated that the County Committee meeting is scheduled for December 19 and that the remaining three Board members would need to be in agreement in order to approve tonight's resolution.

Trustee Pepple stated that Palo Cedro is cut in half in every map and that she would defer to the preference of the unions and favor the Ponderosa map.

Trustee Zufall stated that the Ponderosa map keeps the west side together better than the other two maps.

Layne McClean stated that the Ponderosa map is defined by the river and allows for two smaller areas within the city to be represented, which is where most of the students live.

Trustee Doran stated that he favors the shape of the Sugar map due to its roundness and does not favor the pretzel shape of the Ponderosa map.

Trustee Pepple emphasized the importance of giving weight to the staff's opinion when possible in order to show respect.

Trustee Doran inquired if the Board could agree on the Jeffrey map. Trustees Pepple and Zufall stated that they were not in favor and preferred the Ponderosa map.

Mr. Cloney stated that he had legal counsel on the phone. He asked Lozano Smith Attorney Jaspreet Lochab-Dogra if the Board could schedule a special meeting this week and still hold the County Committee meeting on December 19. Legal Counsel stated that if the Board held a special meeting and approved the resolution this week, then the County Committee could still move forward with their meeting. Mr. Cloney stated that his office would reach out to the Board to schedule a meeting for this Thursday or Friday.

First Interim Budget Report: David Flores conducted a presentation on the First Interim Budget and noted that there has been a change to the first page of his handout. He reviewed the budget changes including revenues and expenditures and covered the First Interim assumptions including COLA dropping from 3.94% to approximately 1% and average daily attendance (ADA).

Trustees Zufall and Doran reported that the CSBA Annual Education Conference had many concerns regarding the future of the budget. David Flores provided some background on what the District has done in the past when there has been economic constraints.

Mr. Flores reviewed the projected multiyear ending balances. In 2023-24 the ending balance will be \$23 million, in 2024-25 the ending balance will be \$18 million and in 2025-26 the ending balance will be \$14 million. He stated that the District can utilize Fund 17 to help offset the decline.

DISCUSSION:

First Interim Budget Report (continued): Trustee Doran inquired what the District would receive if IDEA was fully funded. He also emphasized the importance of maintaining reserves. Mr. Flores stated that the District would be allocated around 20% of the current budget of \$10 million. He reported that the District will have a better idea of the overall budget once COLA is finalized in March.

Workers' Compensation to Volunteer: David Flores stated that the Board must adopt the resolution in order for the District to be able to provide workers' compensation to volunteers.

SLC Field Replacement Contract: David Flores stated that there are two contracts for the replacement of the turf field at the Shasta Learning Center. One is for the replacement of the turf field with standard colors and logo, and the second is for an upgrade to the logo and different coloring of the endzones that would be paid for by the University Preparatory Charter School.

Supplemental Textbook: Jim Cloney stated that Trustee Hoheisel had requested the Board wait to approve *The Anthropocene Reviewed* at the November 14 meeting. Trustees Zufall and Pepple stated that they would like feedback from Trustee Hoheisel prior to approving the book. Trustee Doran made a motion to approve the book and the agenda item died for a lack of a second.

Dashboard Update: Leo Perez stated that the data for the English Language Arts (ELA) and Mathematics test scores will be available on December 15. He provided a brief overview of the local measures and how the colors of the levels are determined on the dashboard. Mr. Perez stated that this data is used for research-based funding. Pioneer Continuation High School received additional funding and purchased a new learning platform due to low test scores.

Trustee Pepple requested the data be presented at the next regular Board meeting. Trustee Doran inquired if there are any predictions. Mr. Perez stated that he will present the data and that overall, the District was in yellow or better except in one category. He noted that our District is doing well in comparison to the state. Discussion continued on phonics being taught in grade schools and the impact of the pandemic on test scores.

Network/Systems Administrator Job Description: Jason Rubin stated that the Network/Systems Administrator position will serve to better meet the needs of the department and to cover contract needs. He noted that the District recently contracted with the Trinity County Office of Education.

ADVANCE PLANNING:

Next Meeting Date: January 9, 2024

ADJOURNMENT:

The meeting adjourned at 9:04 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees