



Board of Trustees

Jamie Vericker
Constance Pepple
Ron Zufall
Mike Doran
Andrea Hoheisel

Student Board Member

Riley Combs

Superintendent

Jim Cloney

**Shasta Union High School District
Board of Trustees Regular Meeting**

Board Room
Shasta Union High School District
2200 Eureka Way Suite B, Redding, CA 96001
December 12, 2023
5:30 p.m. – Call to Order
5:30 p.m. – Closed Session
6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond.

Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

Agenda

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION
 - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
 - 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
 - 4.3 Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases.
 - 4.4 Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent

5. RECONVENE IN OPEN SESSION – OPENING BUSINESS

5.1 Pledge of Allegiance

5.2 Mission and Vision Statements

6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

7. RECOGNITION OF STAFF AND/OR STUDENTS

8. PRESENTATION

8.1 Robotics, Engineering, and Advanced Manufacturing – CTE Teachers Brian Grigsby and Bret Barnes

9. ORGANIZATION OF THE BOARD OF TRUSTEES FOR 2024 (*Action*)

9.1 President (E.C. 35022)

Nominations

Election

9.2 President-Elect (E.C. 35022)

Nominations

Election

9.3 Clerk (E.C. 35022)

Nominations

Election

9.4 Appointment of Superintendent as Executive Secretary of the Board

9.5 Establishment of dates, times and locations for regular Board meetings

9.6 Appointment of Board Members to serve on committees, as follows:

Policy Committee Representative

Shasta Charter Academy (SCA) Representative

University Preparatory School (U-Prep) Representative

9.7 Authorization of Individuals to Sign for Approval of Warrants and Fund Transfers (E.C. 42631, 42632, 42633)

10. APPROVAL OF AGENDA

11. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

11.1 Administration

A. Approve minutes for the November 14, 2023 regular Board meeting

11.2 Business Services

A. Ratify Commercial Warrants and Payroll Distributions for November 2023

B. Approve Resolution for Zions Bank

C. Approve Request to Declare Property as Surplus (PHS - Metal Folding Chairs and Rack)

D. Receive annual certification regarding Workers' Compensation

11.3 Human Resources

A. Approve Human Resources Action Report

- B. Approve Site Safety Plans

12. REPORTS

12.1 Employee Associations

- A. Shasta Secondary Education Association – Layne McLean, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

12.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson
- C. Shasta High School – Shane Kikut
- D. Foothill High School – Kevin Greene

12.3 Superintendent

12.4 Board Members

13. BUSINESS

13.1 Administration

- A. Public Hearing regarding proposed composition of trustee area maps and adoption of resolution initiating a proposal to the Shasta County Committee on School District Organization for the adoption of by-trustee area elections (*Discussion/Action*)
- B. The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA (*Discussion/Action*)
- C. Approve minutes for the November 27, 2023 special Board meeting (*Action*)
- D. Excuse Trustee Zufall's absence from the November 27, 2023 special Board meeting (*Action*)

13.2 Business Services

- A. Approve the 2023-2024 First Interim Budget Report (*Action*)
- B. Approve resolution to provide workers' compensation to volunteer (*Action*)
- C. Approval to enter into a contract with KYA Services LLC (KYA Group) through the California Multiple Award Schedule ("CMAS") contract 4-20-78-0089C for SLC Field Replacement (*Action*)

13.3 Instructional Services

- A. The Board will conduct the second reading of the supplemental textbook *The Anthropocene Reviewed* by John Green (*Discussion/Action*)
- B. Update on the Dashboard for English Language Arts and Mathematics (*Information*)

13.4 Human Resources

- A. Approve new job description for Network/Systems Administrator (*Action*)
- B. Approve Supervisory Salary Schedule (*Action*)

14. ADVANCE PLANNING

- 14.1 Next Meeting Date: January 9, 2024

15. ADJOURNMENT

- 15.1 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Annual Organization of the Board

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Ed. Code requires that an annual organizational meeting of the Board be held on or after the 2nd Friday in December. Agenda items 9.1 through 9.7 are the organizational items that require Board action each year in December.

REFERENCES:

Ed. Code 35143, 35022, 42631, 42632, 42533

RESOLUTION
FIXING DATE, TIME, AND LOCATION OF REGULAR MEETINGS
SHASTA UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES

WHEREAS, Education Code Section 35143 requires that an Annual Organizational Meeting of the Board of Trustees be held to determine the date, time, and location of regular meetings.

BE IT RESOLVED by the Board of Trustees of the Shasta Union High School District that regular meetings of said Board shall be held between the first day of January 2024, and the last day of December 2024.

Date: Second Tuesday of every month between said dates
 Exception: Third Tuesday of December

Time: Closed Session 5:30p.m.; Open Session 6:30p.m.

Location: Shasta Union High School District
 2200 Eureka Way, Redding, CA 96001

PASSED AND ADOPTED this 12th day of December 2023 by the Board of Trustees of the Shasta Union High School District, Shasta County, California.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

President, Board of Trustees

Superintendent

**SHASTA COUNTY OFFICE OF EDUCATION
SCHOOL DISTRICT
WARRANT SIGNATURE CARD**

School District: Shasta Union High School District **Org #:** _____

In accordance with Education Code Sections *42631, 42632, and 42633, the Board of Trustees of the School District authorizes the following persons to sign for approval of warrants and fund transfers of the above-named district:

<u>Typed/Printed Name</u>	<u>Original Signature</u>
Board President	
Clerk of the Board	
Jim Cloney	
Superintendent	
David Flores	
Chief Business Official	
Jennifer Bickley	
Accounting and Budgeting Supervisor	
Sara Pruett	
Administrative Assistant of Business Services	
Mariah Gunter	
Supervisor of Payroll and Benefits	

Allow Electronic Authorization and/or Signature for Warrant Approval (check one): ☒ **YES** ☐ **NO**

Passed and adopted this 12 day of December, 20 23

By _____
Clerk of the Board

*Return to Shasta County Office of Education
Attn: Superintendent's Office*

Education Code Section 42631: All payments from the funds of a school district shall be made by written order of the governing board of the district. Orders shall be on forms prescribed by the county superintendent of schools unless the warrants are processed by an on-line data processing system. Forms may be printed and furnished by the board of supervisors or the county superintendent of schools.

Education Code Section 42632: Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No persons other than an officer or employee of the district shall be authorized to sign orders.

Education Code Section 42633: The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of school unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

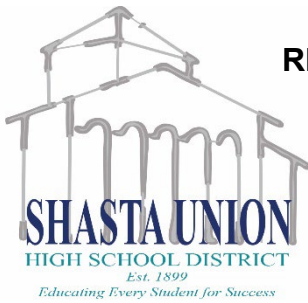
SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from November 14, 2023 Regular Board Meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**November 14, 2023
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Vericker in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Jamie Vericker, Constance Pepple, Ron Zufall, Mike Doran and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) Two Cases.

The Board reconvened into open session at 6:38p.m. The Board had no action to report out from closed session. Student Board Member Riley Combs was present for the open session portion of the meeting. Trustee Vericker led the pledge of allegiance and Trustee Doran recited the mission and vision statements. This month's student artwork display is from Foothill High School.

- RES. 23-202** That the Board approve the agenda as presented. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-203** That the Board approve the consent agenda, as presented. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-204** That the Board approve the minutes for the October 10, 2023 regular Board meeting. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-205** That the Board ratify commercial warrants in the amount of \$2,548,799.86 and payroll distributions in the amount of \$4,283,022.50 for the period of 10/01/2023 – 10/31/2023. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-206** That the Board accept the Quarterly Report of Investments. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-207** That the Board approve the Request to Declare Property as Surplus (EHS - music risers). (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-208** That the Board approve the Field Trip Requests, as follows: SHS and EHS Culinary students travel to Orlando, FL April 25-30, 2024. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)

- RES. 23-209 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours/Days Increase/Decrease)*: Matej Hornich, Bus Driver, 6.5 hours/10 months (Transportation), effective October 2, 2023 and Mei Yu, Food Nutrition Specialist 7 hours/10 months (EHS), effective October 2, 2023. *(New Hires/Rehire)*: Isaiah Flores, Instructional Paraprofessional-Sp Ed 5.75 hours/10 months (SHS), effective October 3, 2023; Hayden Kennen, Instructional Paraprofessional-Sp Ed 5.75 hours/10 months (FHS), effective October 16, 2023; Chelsea Reeder, School Support Secretary 8 hours/238 days (SCA), effective November 1, 2023; and Nolan York, Custodian 8 hours/12 months (SHS), effective November 1, 2023. *(Position Change/Promotion)*: Lisa Ferguson, Bilingual Paraprofessional 6.5 hours/10 months (EHS), effective October 16, 2023; Jesse Geron, Sr Programmer of C&I Integration 8 hours/12 months (IT-SLC), effective November 1, 2023; LeiLani Jefcoat, Project Assistant-Workability 7 hours/10 months (PHS-MS), effective October 2, 2023; and Celeste Kelly, At-Risk Para/Career Ed Tech-split 6 hours/10 months (PHS), effective October 16, 2023. *(Resigned/Retired)*: Larrisa Schwab, Payroll Tech 8 hours/12 months (DO), effective December 1, 2023. *Certificated – (6th Period Assignments)*: Amanda Gilbert, Farm (SHS), effective August 14, 2023. *(Unpaid Leave of Absence)*: David Whitacre, School Psychologist (EHS), effective November 3, 2023 – January 8, 2024 and Andy Kane, English (SHS), effective January 8, 2024 – June 30, 2024. *(Resignations/Retirements)*: Daniel Baker, Music (FHS), effective December 22, 2023. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-210 That the Board approve to set the regular Board Meeting of December 12, 2023 as the Annual Organizational Meeting of the Board of Trustees. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-211 That the Board approve the minutes for the October 19, 2023 special Board meeting. (Motion Pepple, second Hoheisel, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-212 That the Board approve the minutes for the October 24, 2023 special Board meeting. (Motion Pepple, second Hoheisel d, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-213 That the Board waive the minutes for the October 27, 2023 special Board meeting. (Motion Hoheisel, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-214 That the Board excuse Trustee Vericker's absence from the October 19, 2023 special Board meeting. (Motion Pepple, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-215 That the Board excuse Trustee Vericker's absence from the October 24, 2023 special Board meeting. (Motion Pepple, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-216 That the Board excuse Trustee Pepple's absence from the October 24, 2023 special Board meeting. (Motion Hoheisel, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-217 That the Board excuse Trustee Pepple's absence from the October 27, 2023 special Board meeting. (Motion Hoheisel, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 23-218 That the Board excuse Trustee Zufall's absence from the October 27, 2023 special Board meeting. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-219 That the Board approve to enter into a contract with KYA Services LLC (KYA Group) through the California Multiple Award Schedule ("CMAS") contract 1-2-24207 to install Shade Structures at multiple locations. (Motion Zufall, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-220 That the Board approve the Foothill High School Sports Boosters Kick-Off Classic event. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Combs: Aye)

- RES. 23-221 That the Board approve the School Plans for Student Achievement. (Motion Doran, second Pepple, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-222 That the Board approve the new job descriptions for IT Department, as follows: Programmer I, Senior Programmer of C&I Integration and Senior Network/Systems Engineer. (Motion Pepple, second Doran, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-223 That the Board approve the updates to the ESP and Supervisory salary schedules. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Combs: Aye)
- RES. 23-224 That the meeting adjourn. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Combs: Aye)

PUBLIC COMMENT:

Redding FFA students Brooke Howard and Danica Rubio provided the Board with an update on current events, competitions, awards, and fundraisers. Ms. Rubio stated that they will be processing Thanksgiving turkeys tomorrow and will host their annual Christmas tree fundraiser.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Shasta Collegiate Academy Counselor Allison Cox, Foothill High School (FHS) Paraprofessional Patricia Sackett, Enterprise High School (EHS) Senior Fabian Piedra Calles, and Shasta High School (SHS) Counselor Heather Van Slyke.

PRESENTATIONS:

National Demographics Corporation: Demographer Jeff Tilton conducted a presentation highlighting three potential maps the Board could choose from in order to switch from an “at large” to a “by-trustee area” election system. Mr. Tilton stated that he will present the maps again at the November 27 special Board meeting, and the Board will have the opportunity to adopt one at the December 12 Board meeting. The public is allowed to provide community input to the Board on the proposed maps. Mr. Tilton explained that the maps have been drawn to represent equal population based off of 2020 census data, that they follow the Federal Voting Rights Act, and that there is no racial gerrymandering. He went over each map (Jeffrey, Ponderosa, Sugar) explaining the deviations and the Latino citizen voting age population percentages.

Trustee Pepple inquired why Palo Cedro was cut in half. Mr. Tilton explained that not all census blocks are created equally in size, especially in rural areas due to lower population.

Trustee Doran inquired how the feeder schools coincide with trustee areas and inquired if Mr. Tilton had a map he favored. Mr. Tilton explained that he attempts to follow feeder school district boundaries, but it is a challenge. Mr. Tilton stated that each of the maps has been created equally.

Trustee Hoheisel inquired why the south side of Shasta View Drive was not part of the map and asked for clarification on the deviation percentages. Mr. Cloney stated that the south side of Shasta View Drive falls under Anderson Union High School District. Mr. Tilton explained the deviation percentages for each map, and Mr. Cloney stated that this information is also posted on the website.

Trustee Pepple raised concerns regarding EHS obtaining representation.

Trusted Doran inquired if a specific area is growing and how other districts decide on a map. Mr. Tilton stated that he does not have data on if an area is growing and that redistricting will occur with the 2030 census data. Mr. Tilton stated that every jurisdiction is different. Trustee Doran asked Mr. Cloney to review what map follows feeder schools the closest to ensure each school has representation on the Board.

Mr. Cloney stated that tonight’s presentation is informational, and the same presentation will be conducted on November 27. If the Board adopts a map on December 12, the Shasta County Office of Education (SCOE) will hold a County Committee Hearing on December 19.

PRESENTATIONS (continued):**National Demographics Corporation (continued):**

PUBLIC HEARING: At 7:26 p.m., Trustee Vericker declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the proposed trustee area maps and election sequencing.

Layne McLean stated that the SSEA Executive Board will meet this Thursday to review the maps, and they plan to notify the Board of what map they favor at the November 27 Board meeting.

There were no further comments, and the public hearing was declared closed at 7:27p.m.

District Department Chair Updates: Family and Consumer Science Department Chair Ashley Marsh, Counseling Department Chair Deitra Smith, Mathematics Department Chair Kari Goldenson, and Physical Education Department Chair Annette Wilson each provided the Board with a brief update on their departments.

Trustee Vericker commended the Counseling Department on their FAFSA completion rates.

Trustee Doran inquired about the benefits of having a flex schedule in order to implement the Response to Intervention (RTI) process. Mathematics Department Chair Kari Goldenson stated that if a schedule could be implemented, teachers would be able to give a common assessment of a student based on results and then address their specific needs through intervention or enrichment.

Trustee Hoheisel inquired how the District partners with Shasta College. Mrs. Goldenson explained that the District has courses articulated through the college allowing students the opportunity to earn college credit.

Trustee Vericker commended Mrs. Goldenson on assessing student data at each grade level.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean recognized veterans in honor of Veterans Day and stated that there is a movement to hire veterans in the educational workplace. He stated that CTA Representative Jeff Kirby hosted a training at the end of October to better prepare site representatives in helping their members. Mr. McLean stated that winter sports are starting and that the association will continue to host events outside of the workplace to engage staff and increase membership.

SSEA Vice President Andrea Cota stated that they placed signs in bathrooms listing contact information, events, and announcements in order to increase member engagement.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins reported that PHS flew a flag from the Vietnam War in honor of Veterans Day that they have now since retired and put in a display case. He stated that Monday was the start of the third session, and they plan to hold an award ceremony for students with good attendance and grades. Mr. Calkins stated that the Nutrition Services Department will provide PHS students with a Thanksgiving feast on December 7. He reported that Shasta Collegiate Academy (SCA) has and will continue to integrate the digital learning platform Canvas. SCA will host a parent meeting on December 4 for families and students regarding Canvas.

Enterprise High School: Ryan Johnson reported that he had his first meeting with the WASC chairman, and the full committee meeting is scheduled for March 5. He stated that it has been a great two years of planning, and the process has been scaled back towards essential items. Mr. Johnson noted that this will be a full six-year cycle for him as Principal. EHS has grown the ELL program and will continue to focus on the Professional Learning Community (PLC) process with the goal of implementing Response to Intervention (RTI).

REPORTS FROM PRINCIPALS (continued):

Shasta High School: Shane Kikut reported that current and upcoming events include the canned food drive, Adopt-A-Family and Madrigal Dinner. He stated that Robotics, Engineering, and Advanced Manufacturing CTE Teachers Brian Grigsby and Bret Barnes spoke at the University of Maryland on their programs and that they will provide a presentation next month to the Board. Mr. Kikut reported that students are transitioning to winter sports.

Foothill High School: Kevin Greene reported that the drama program held 8 shows of *Southern Hospitality*, and twelve ag students attended the National FFA Convention in Indianapolis where seven students earned and America FFA degree. He congratulated the volleyball team for making it to the second round in the state playoffs and Ava Davis for making it to the NorCal finals in golf. Mr. Greene stated that the football team will play away this week against Chico. He reported that staff has implemented a prep squad where teachers with common preps will gather for team building.

REPORT FROM SUPERINTENDENT:

Jim Cloney reported that students attended an event at C.R. Gibbs where they were able to learn about culinary, hospitality and tourism jobs through the Rotary Club of Redding's career monitoring program. The program is expected to expand into other sectors such as construction and manufacturing. Mr. Cloney reported that he attended two recent presentations from national speaker Kevin Fleming who focuses on CTE experiences with students. He stated that the emphasis is on students obtaining certifications in high school. Mr. Cloney reported that the Superintendent Student Advisory Committee met for the first time and there was good discussion on many topics. He stated that upcoming events include the Madrigal Dinner, Victorian Dinner, and Harlan Carter Basketball Tournament.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Doran stated that he would like Administration to provide numbers on what a grass field versus a turf field would cost at UPrep. He noted that Central Valley has a grass field but that they do not practice on it. Trustee Doran highlighted the different types of turf fields and the additional costs that go into a grass field. He stated that a grass field might make more sense in terms of tradition and the league at UPrep.

Trustee Hoheisel stated that she attended a CSBA Roadshow presentation in Mt. Shasta. She stated that she will be a part of a group that will focus on policies geared towards smaller school districts.

DISCUSSION:

Assembly Bill 1078: Jim Cloney conducted a presentation on Assembly Bill (AB) 1078 which bans book bans in schools, prohibits censorship of instructional materials, and strengthens California law requiring schools to provide all students access to textbooks that teach about California's diverse communities. He explained how instructional materials are adopted, the Board's role in determining whether students have access to sufficient materials, and the complaint and penalty process.

Trustee Doran inquired what the teachers' union response was to the new bill. Mr. Cloney stated that he has not heard what their stance is on it and stated that the California School Boards Association (CSBA) and the Association of California School Administrators (ACSA) was in opposition of the legislation because of the loss of local control.

Mr. Cloney stated that the state does not send a bill if they find a school is in violation of the assembly bill, instead, they withhold money from the general fund. He stated that CSBA has provided the District with Board policies to incorporate AB1078. The Board had inquired what would happen if they did not adopt the new policies. Mr. Cloney stated that whether the Board approves the policies or not, the District is still required to follow Education Code.

Trustee Pepple inquired if the Board should wait to take action to see how AB1078 settles out. Mr. Cloney stated that he does not see the law changing in the short term and recommended the Board review the policies in December per usual practice.

Trustee Zufall left the meeting at 8:43 p.m. and returned at 8:45 p.m.

DISCUSSION (continued):

Monthly Financial Report: David Flores reported that he will present the First Interim Report at the December 12 Board meeting. He provided an update on the most recent payroll cycle noting there were nine errors.

Contract for Shade Structures: David Flores stated that the District will use ESSER funds to install metal shade structures at SHS, EHS, FHS and PHS.

Supplemental Textbook: Trustee Hoheisel requested that the second reading of the book *The Anthropocene Reviewed* be brought back at the December 12 Board meeting. Trustee Vericker asked the Board to make a motion. There was no motion and the agenda item died for lack of a motion.

IT Job Descriptions: Jason Rubin stated that the District would like to implement some new positions in the IT Department in order to be more efficient, especially since the District continues to contract services with other districts. He stated that the District has been advertising in addition to EdJoin in order to get a larger applicant pool.

ADVANCE PLANNING:

Next Meeting Dates: Special Board Meeting November 27, 2023 and Annual Organizational Meeting December 12, 2023

Suggested Future Agenda Items: Trustee Vericker requested that going forward the Board should email the Superintendent's Office and/or himself with any future agenda items. Trustee Doran inquired if the Board could be provided numbers on the cost of a turf field and grass field for UPrep.

ADJOURNMENT:

The meeting adjourned at 9:00p.m.

Ron Zufall, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 11-14-23 //

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Commercial Warrants and Payroll Distributions

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

REFERENCES:
Education Code Section 42632 and 42633

SHASTA UNION HIGH SCHOOL DISTRICT
Governing Board Commercial Warrant Approval
for the period 11/01/23 - 11/30/23

Subfund Totals - Accounts Payable

01	General Fund	2,394,448.96
02	Farm Fund	0.00
05	Student Body Fund	465.00
07	Shasta Charter Academy	48,157.44
08	University Preparatory	108,890.65
11	Adult Education Fund	1,157.56
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	130,980.35
14	Deferred Maintenance Fund	26,593.52
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	0.00
25	Capital Facilities Fund	0.00
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

Total	\$2,710,693.48
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Total Accounts Payable	2,710,693.48
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Total Payroll	4,170,035.93
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GRAND TOTAL	\$6,880,729.41
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SHASTA UNION HIGH SCHOOL DISTRICT

Payroll Warrants

Salary		4,043,171.32
Supplemental		123,066.71
Manual Payroll		3,797.90
Voids		0.00

Total	\$4,170,035.93
--------------	-----------------------

Date _____

Signed: _____

December 12, 2023 _____

Signed: _____

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Zion Bank Resolution

PREPARER: David Flores, Chief Business Official

RECOMMENDATION:

- ☒ Action
- ☐ Discussion
- ☐ Information

BACKGROUND:
The attached resolution is to update the signatory's for Zion Bank.

**SHASTA UNION HIGH SCHOOL DISTRICT
RESOLUTION #**

**DESIGNATION OF THE OFFICIAL REPRESENTATIVES AND
OFFICER'S CERTIFICATE OF THE DISTRICT
ZION'S FIRST NATIONAL BANK
ALAMEDA-CONTRA COSTA SCHOOLS FINANCING AUTHORITY**

WHEREAS, The Shasta Union High School District is a participant in the Capital Improvement Refinancing Projects, Series N.

WHEREAS, a representative and an alternate representative are required to be designated by each member district;

WHEREAS, David Flores is the Chief Business Official of the Shasta Union High School District and _____ is the new Clerk of the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, The undersigned is a duly elected or appointed, qualified and acting Superintendent of the Shasta Union High School District, a union high school district organized and existing under the laws of the State of California (the "District"), and as such, are familiar with the facts herein certified and are authorized to certify the same:

BE IT FURTHER RESOLVED the undersigned is a "Participant Representative", as such term is defined in that certain Trust Agreement, dated February 1, 2010 (The "Trust Agreement"), by and among Zions First National Bank, as trustee (the "Trustee"), the Alameda-Contra Costa Schools Financing Authority (the "Authority"), Petaluma Joint Union High School District and the District collectively referred to herein as the "Participants";

BE IT FURTHER RESOLVED the signatures set forth opposite the names of the following persons are the true and correct specimens of, or are, the genuine signatures of such persons, each of whom holds the office designated below (and each of the undersigned by their signature confirms such offices and that the signatures of the other undersigned are the genuine signatures of such persons):

Name and Title

Signature

Jim Cloney, Superintendent

David Flores, Chief Business Official

_____, Clerk of the Board of Trustees

PASSED AND ADOPTED by the Board of Trustees of the Shasta Union High School District, Shasta County, State of California, this 12th day of December, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Superintendent and Secretary to the Board

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Surplus Equipment

PREPARER: David Flores, Chief Business Official

RECOMMENDATION:

- ☒ Action
- ☐ Discussion
- ☐ Information

BACKGROUND:
Pioneer High School has 50 folding metal chairs and a chair rack they would like to dispose of. The chairs are no longer used and are very old and in poor working condition.



Request to Declare Property as Surplus

Location of Property:

Site: PHS
 Department: Maintenance
 Room No. _____

Date: 11/17/2023

Requestor: Tim Calkins

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
	2	50 Folding Metal Chairs and Rack					Poor

*Condition Key: **Excellent** – in working order
Good – needs minor repairs
Fair – needs repairs; repairs are estimated not to exceed 30% of replacement cost.
Poor – no longer serviceable; repairs would exceed 50% of replacement cost.
Unusable – to be discarded as junk

Reason(s) for declaring surplus: Folding chairs and rack are no longer used. Chairs are very old and in poor condition.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.
 Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.
 Please contact 16514 or 16540 for further information or questions.*

Tim Calkins

Site Administrative Approval Signature

Disposition

☐ Make available for reassignment Assign to: _____
☐ Surplus
☐ Junk

 Chief Business Official

 Date

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Annual Certification Regarding Worker's Compensation

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The District is a member of the Shasta-Trinity Schools Insurance Group Joint Powers Agency (JPA) for purposes of workers' compensation insurance.

The Shasta-Trinity Schools Insurance Group JPA has total assets sufficient to pay the Workers' Compensation self-insured claims, and therefore has no unfunded liabilities.

Education Code 42141 requires the Board be advised if there is an estimated unfunded liability for Workers' Compensation.



SHASTA-TRINITY SCHOOLS
INSURANCE GROUP

Serving Schools Since 1980

MEMORANDUM

DATE: December 2, 2023
TO: WORKERS' COMPENSATION PROGRAM MEMBERS
FROM: Brooks Rice, Executive Director
SUBJECT: ANNUAL CERTIFICATION (EC42141) REGARDING WORKERS' COMPENSATION

Pursuant to EC 42141, each member district shall advise its Governing Board if there is an estimated unfunded liability for Workers' Compensation.

STATEMENT

The Shasta-Trinity Schools Insurance Group JPA does have total assets sufficient to pay the Workers' Compensation self-insured claims and therefore has no unfunded liabilities.

Please advise your Governing Board of compliance with the Education Code by reporting the above statement.

If you have any questions, please do not hesitate to contact the JPA at 530-221-6444.

Thank you,

Brooks Rice
Executive Director

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Human Resource Action Report

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District
HUMAN RESOURCES ACTION REPORT**

NAME	POSITION	EFFECTIVE
<u>Classified</u>		
<u>New Hires/Rehire</u>		
Andrew Bogue	Custodian, FHS 8 hours/12 months	December 1, 2023
Chelsea Reeder	School Support Secretary, SCA 8 hours/238 days	November 1, 2023
Nolan York	Custodian, SHS 8 hours/12 months	November 1, 2023
<u>Position change-Demotion/Promotion</u>		
Alexandra Cooper	Payroll Tech, DO 8 hours/12 months	December 1, 2023
Shawn Johnson	Custodian, EHS 8 hours/12 months	November 1, 2023
Daniel Marks	Lead Custodian, EHS 8 hours/12 months	November 13, 2023
<u>Probation-Termination/Dismissal</u>		
Emily Stolz	Utility/Auditorium Tech, SLC 8 hours/12 months	November 30, 2023
<u>Resigned/Retired</u>		
Francisco Campos Munoz	Custodian, FHS 8 hours/12 months	November 7, 2023
Larrisa Schwab	Payroll Tech, DO 8 hours/12 months	December 1, 2023
<u>Certificated</u>		
<u>Resignations/Retirements</u>		
Kerry Moretti	FHS Math	June 10, 2024

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Shasta Union High School District Site Safety Plans

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

It is a requirement that each District school maintain a Site Safety Plan. These plans include requirements outlined by the State of California. Administration from each of our sites have worked together to assure that our plans meet the regulations outlined by the CA Education Code Section 32280-32289. These plans have been reviewed by each schools site Safety Team and approved by School Site Councils. Administration recommends the Board approve the plans.

REFERENCES:

Copies of the plans will be made available at the meeting or can be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Public Hearing on Composition of Trustee Area Maps & Resolution Initiating the Proposal to the Shasta County Committee for Adoption of By-Trustee Area Election

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☐ Action
☒ Discussion
☒ Information

BACKGROUND:

The Shasta Union High School District's Board of Trustees is currently elected under an "at-large" election system, where Board members are elected by voters of the entire District. On October 19, 2023, the Board adopted Resolution No. 23-195, signaling its intent to transition to by-trustee area elections. In a by-trustee area election system, each Board member must reside within the designated trustee area boundary and is elected only by the voters in that trustee area. The Board held a public hearing on October 24, 2023 and October 27, 2023 to gather input on the composition of potential trustee areas.

The District published three (3) trustee area maps on November 7, 2023, and held public hearings on November 14, 2023, and November 27, 2023, to gather public input on the proposed trustee area maps and sequence of elections. The National Demographics Corporation conducted presentations covering the three proposed trustee area maps and sequencing at the above said meetings.

The public is invited to participate and make comments regarding the proposed trustee area maps and election sequencing. The Board is asked to select a map and approve the resolution initiating a proposal to the Shasta County Committee on school district organization for the adoption of by-trustee area elections.

REFERENCES:

Elections Code section 10010

Education Code sections 5019, 5020, 5030

SUHSU Transition to By-Trustee Area Elections webpage:

<https://www.suhsd.net/Board/Transition-to-By-Trustee-Area-Elections/index.html>

**SHASTA UNION HIGH SCHOOL DISTRICT
RESOLUTION #**

**RESOLUTION INITIATING A PROPOSAL TO THE SHASTA COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION FOR THE ADOPTION OF
BY-TRUSTEE AREA ELECTIONS**

WHEREAS, the Board of Trustees (“Board”) of the Shasta Union High School District (“District”) is elected “at-large,” meaning that each Board member is elected by voters of the entire District;

WHEREAS, Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next regularly scheduled election for two Board members is scheduled for November 2024, with the remaining three Board members scheduled for election in November 2026;

WHEREAS, in furtherance of the purposes of the California Voting Rights Act of 2001, on October 19, 2023, the Board adopted Resolution No. 23-195, stating its intent to transition to by-trustee area elections. In by-trustee area elections, the District is divided into five trustee areas, and each trustee is elected only by the voters in that trustee area (**Exhibit A**);

WHEREAS, National Demographics Corporation (“Demographer”) was retained to prepare by-trustee area election map options for the Board and public’s consideration;

WHEREAS, on October 24, 2023, and October 27, 2023, the Board held public hearings to gather public input regarding potential trustee area boundaries pursuant to Elections Code section 10010;

WHEREAS, pursuant to Elections Code, section 10010, subdivision (a)(2), the District published three (3) trustee area maps and potential election sequencing on November 7, 2023, and held public hearings on November 14, 2023, and November 27, 2023, to gather public input on the proposed trustee area maps and sequence of elections;

WHEREAS, the Board held an additional public hearing on December 12, 2023;

WHEREAS, throughout this process, the District conducted outreach to the community, including but not limited to public notices, postings on the District’s website, and public hearings;

WHEREAS, Education Code sections 5019, 5030 and other applicable provisions of law authorize the Shasta County Committee on School District Organization (“County Committee”), upon application from a school district’s governing board, to change the method of election in a school district under its jurisdiction; and

WHEREAS, Education Code section 5020 allows the County Committee to approve the District’s proposal, without the need to seek voter approval, so long as the County Committee adopts a resolution indicating that the change in the method of electing members of the district’s governing board is being made in furtherance of the purposes of the California Voting Rights Act of 2001.

NOW, THEREFORE, the Board of Trustees of the Shasta Union High School District hereby resolves as follows:

1. The above recitals are correct and true.
2. The Board approves, and recommends that the County Committee approve, the adoption of single member by-trustee area elections.
3. The Board approves, and recommends that the County Committee approve, the adoption of the trustee area map set forth in **Exhibit B**, which has been designated as Trustee Area Plan (*Jefferey, Ponderosa, or Sugar*), and the suggested election sequencing schedule identified therein.
4. The Board requests that the County Committee, in accordance with Education Code section 5020, include language in its resolution approving the District's proposal, declaring that the change in method of election is being made in furtherance of the purposes of the California Voting Rights Act of 2001.
5. The District Superintendent or designee is hereby authorized and directed to send a copy of this Resolution to the County Committee, and to work with the County Committee, the Demographer, legal counsel, and the Elections Office to conduct any acts necessary to effectuate the purposes of this Resolution (including but not limited to minor adjustments to the adopted map as may be necessary for its implementation) and to ensure that by-trustee area elections can be implemented in the election cycles scheduled in 2024 and 2026.

APPROVED, ADOPTED, AND SIGNED, this 12th day of December 2023, with the following votes:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

_____,
Board President

ATTEST:

_____,
Board Clerk

Exhibit A

SHASTA UNION HIGH SCHOOL DISTRICT RESOLUTION #23-195

INTENT TO INITIATE A TRANSITION FROM AT-LARGE TO BY-TRUSTEE AREA BOARD ELECTIONS COMMENCING WITH THE 2024 BOARD ELECTION

WHEREAS, the Board of Trustees (“Board”) of the Shasta Union High School District (“District”) is elected “at-large,” meaning that each Board member is elected by voters of the entire District;

WHEREAS, Board members are elected in even-numbered years and serve staggered, four-year terms, such that the next election for two Board members is scheduled for November 2024, with the remaining three Board members scheduled for election in November 2026;

WHEREAS, under the California Voting Rights Act (Elec. Code, § 14025, *et seq.*) (“CVRA”), at-large elections may be challenged if those elections result in racially polarized voting and vote dilution. Racially polarized voting can occur where there is a “difference...in the choice of candidates or other electoral choices that are preferred by voters in a protected class, and in the choice of candidates and electoral choices that are preferred by voters in the rest of the electorate.” Vote dilution can occur when a protected class is denied the ability to elect its preferred candidate or influence the election’s outcome;

WHEREAS, transitioning from at-large to “by-trustee area” elections, where each Board member must reside within a designated trustee area boundary, and is elected only by the voters in that trustee area, minimizes the potential for litigation against the District under the CVRA;

WHEREAS, the Board understands the importance of fair and accessible elections, greatly values the opinions and voices of all members of the District’s community, and desires to increase the ability of candidates to seek elected office;

WHEREAS, while the Board does not believe that its current form of elections violates the CVRA, it does believe that it is in the public’s best interest to begin the process to transition from at-large to by-trustee area elections;

WHEREAS, the Board will now hold a minimum of two public hearings to seek public input regarding the composition of the trustee areas prior to developing proposed trustee-area boundary maps;

WHEREAS, the Board, with assistance from a demographer, will hold a minimum of two additional public hearings to seek public input on the proposed trustee area maps developed and on the proposed sequence of elections;

WHEREAS, the Board will hold an additional public hearing before adopting a trustee-area map and submitting it to the Shasta County Committee on School District Organization (“County Committee”) for consideration;

WHEREAS, Education Code sections 5019 and 5030 authorize County Committee upon application of the Board, to change the method of election of the Board from at-large to by-trustee area;

WHEREAS, the Board, cognizant of its need for fiscal responsibility, desires to implement this change in the manner of electing trustees in a cost effective and efficient manner; and

WHEREAS, the adoption of “by-trustee area” elections will not affect the terms of any Board members serving or elected during this transition, each of whom will serve out his or her full term.

NOW, THEREFORE, the Board of Trustees of the Shasta Union High School District hereby resolves as follows:

1. The above recitals are correct and true.
2. This Resolution is passed and adopted pursuant to Elections Code section 10010, subdivision (e)(3)(A).
3. Trustee area boundary lines shall be developed based on the most updated federal decennial census data to provide for by-trustee area elections commencing with the 2024 Board elections.
4. The District shall commence the process of transitioning to by-trustee area elections, in full compliance with all appropriate procedures and policies provided in law, including but not limited to Education Code sections 5019 and 5030, and Elections Code sections 10010 and 14025, *et seq.*
5. Staff is directed to engage a demographer, legal counsel, and any other consultant deemed required to assist in the development of proposed by-trustee area boundaries.
6. The District Superintendent/designee is hereby authorized and directed to take any other actions necessary to effectuate the purposes of this resolution.

APPROVED, ADOPTED, AND SIGNED, this 19th day of October 2023, with the following votes:

AYES:	Pepple, Doran, Hoheisel, Zufall
NOES:	None
ABSENT:	Vericker
ABSTAIN:	None

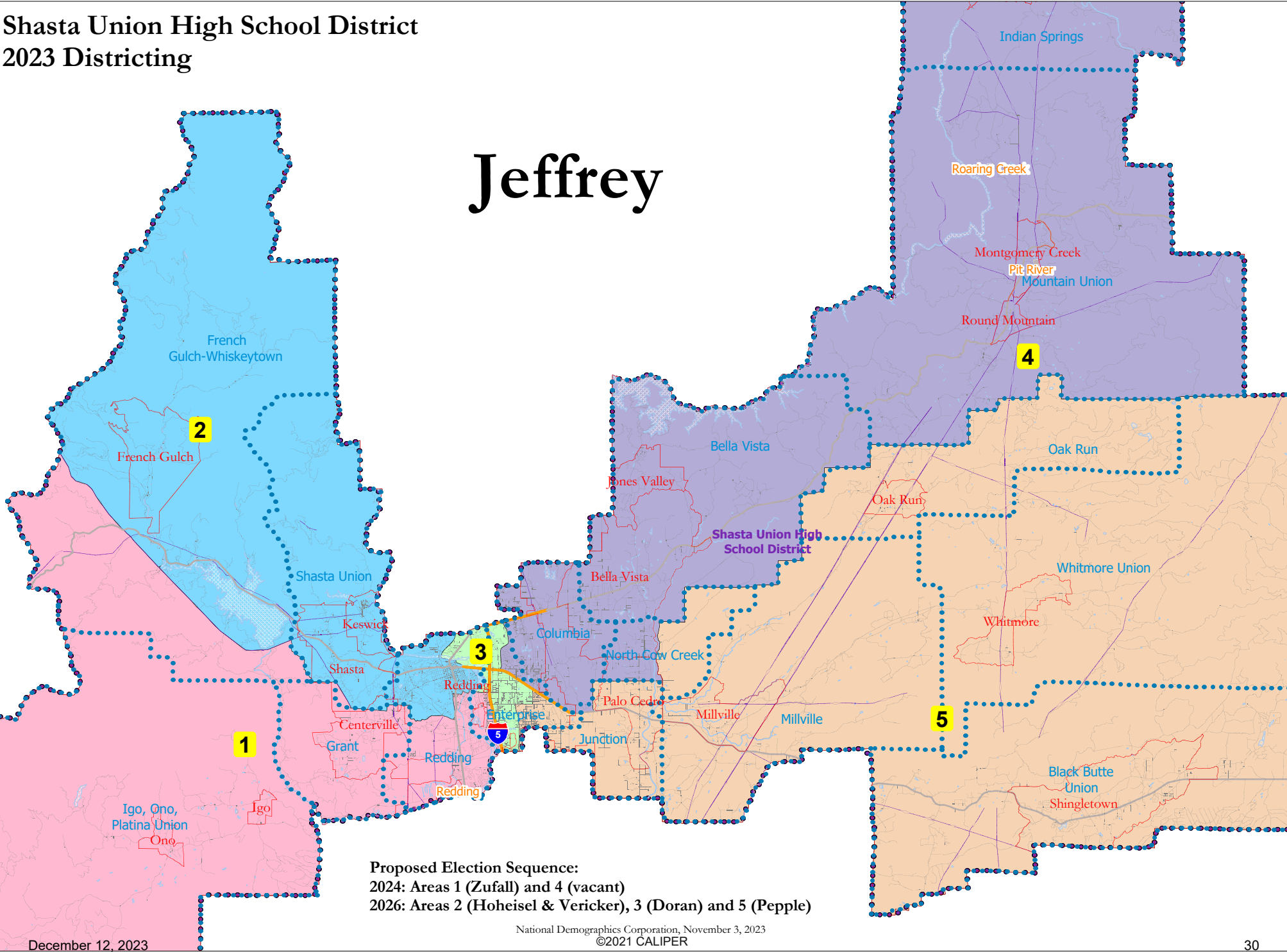

Board President

ATTEST:


Board Clerk

Shasta Union High School District
2023 Districting

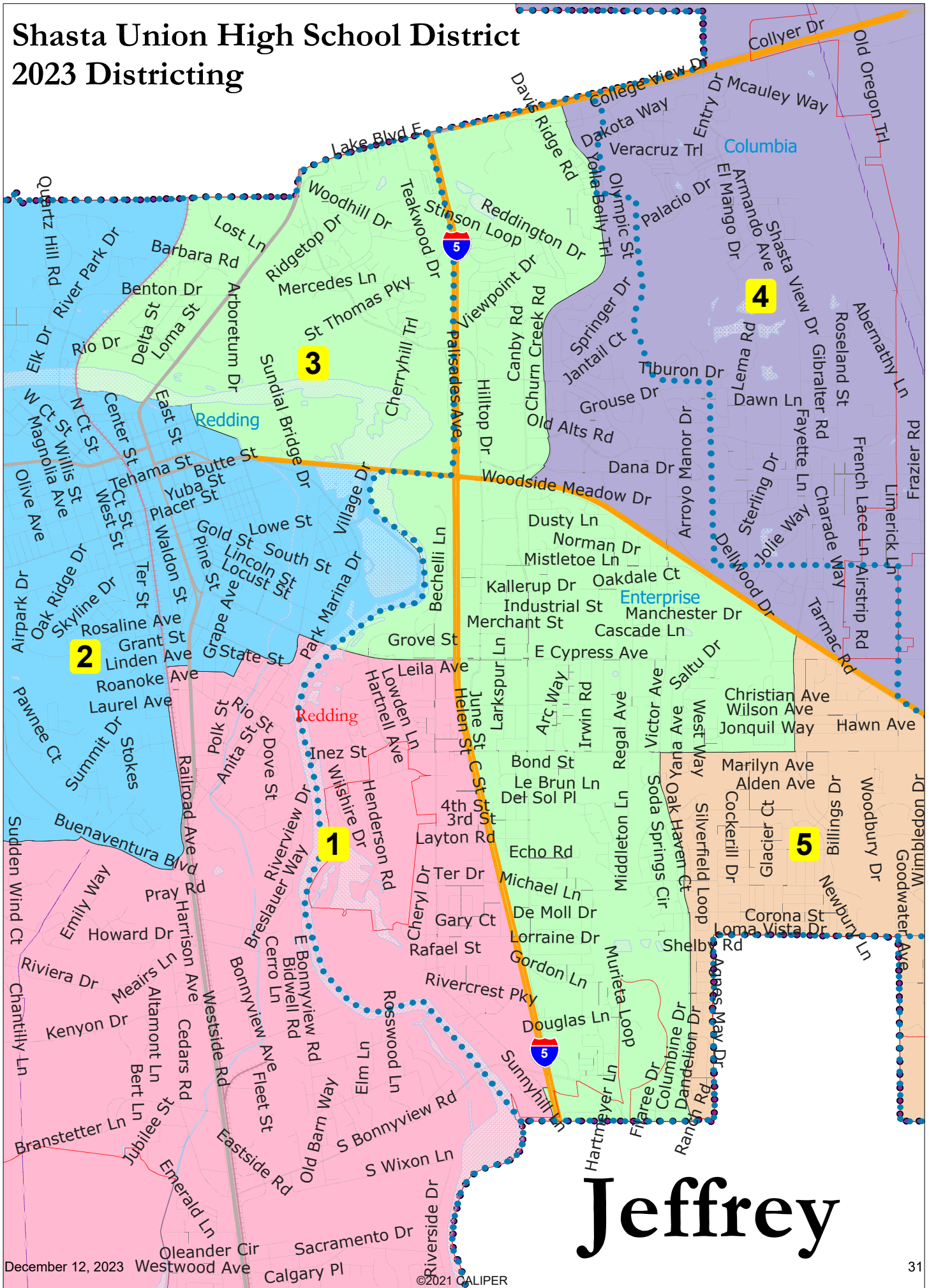
Jeffrey



Proposed Election Sequence:
2024: Areas 1 (Zufall) and 4 (vacant)
2026: Areas 2 (Hoheisel & Vericker), 3 (Doran) and 5 (Pepple)

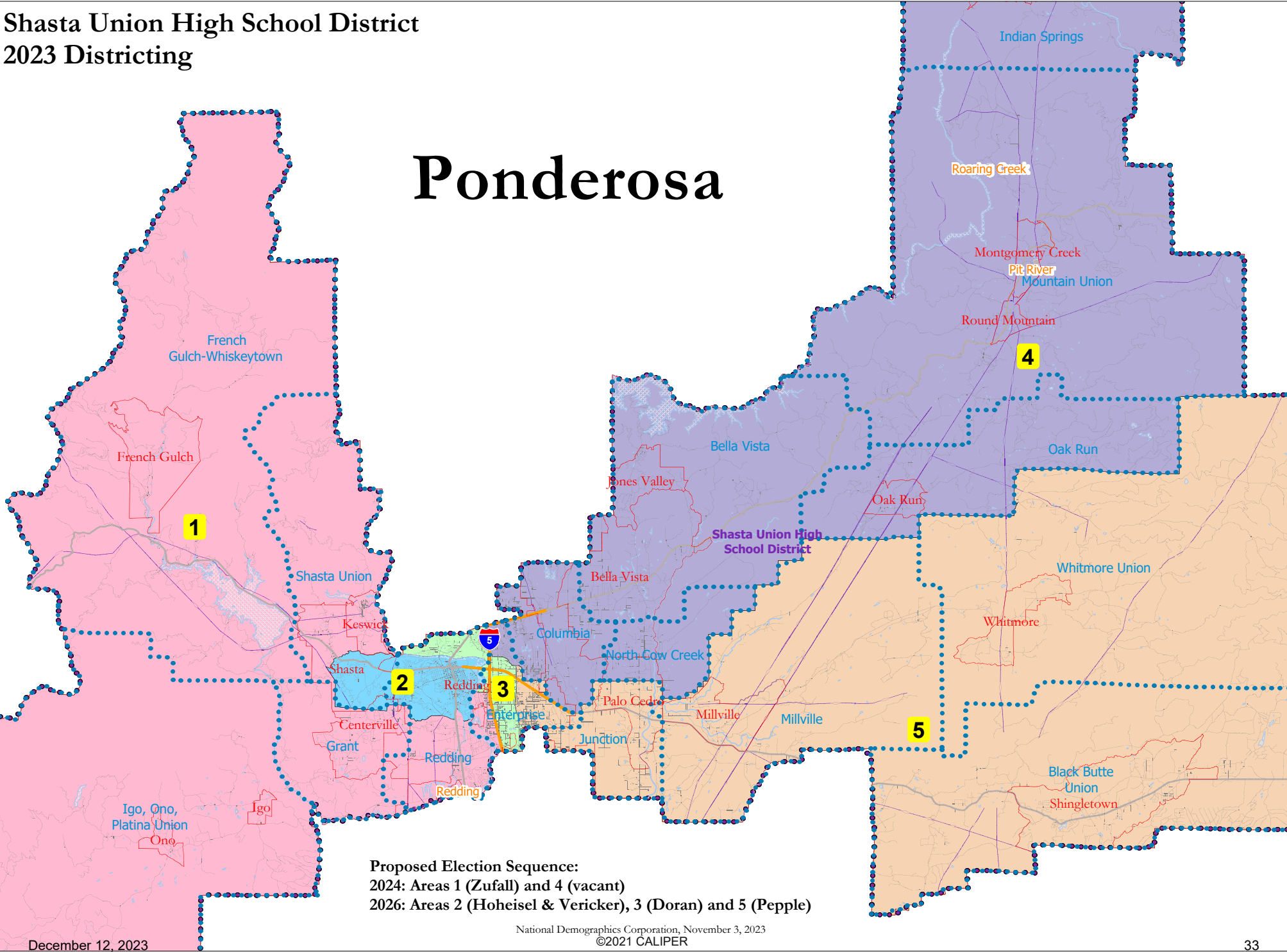
National Demographics Corporation, November 3, 2023
©2021 CALIPER

Shasta Union High School District 2023 Districting



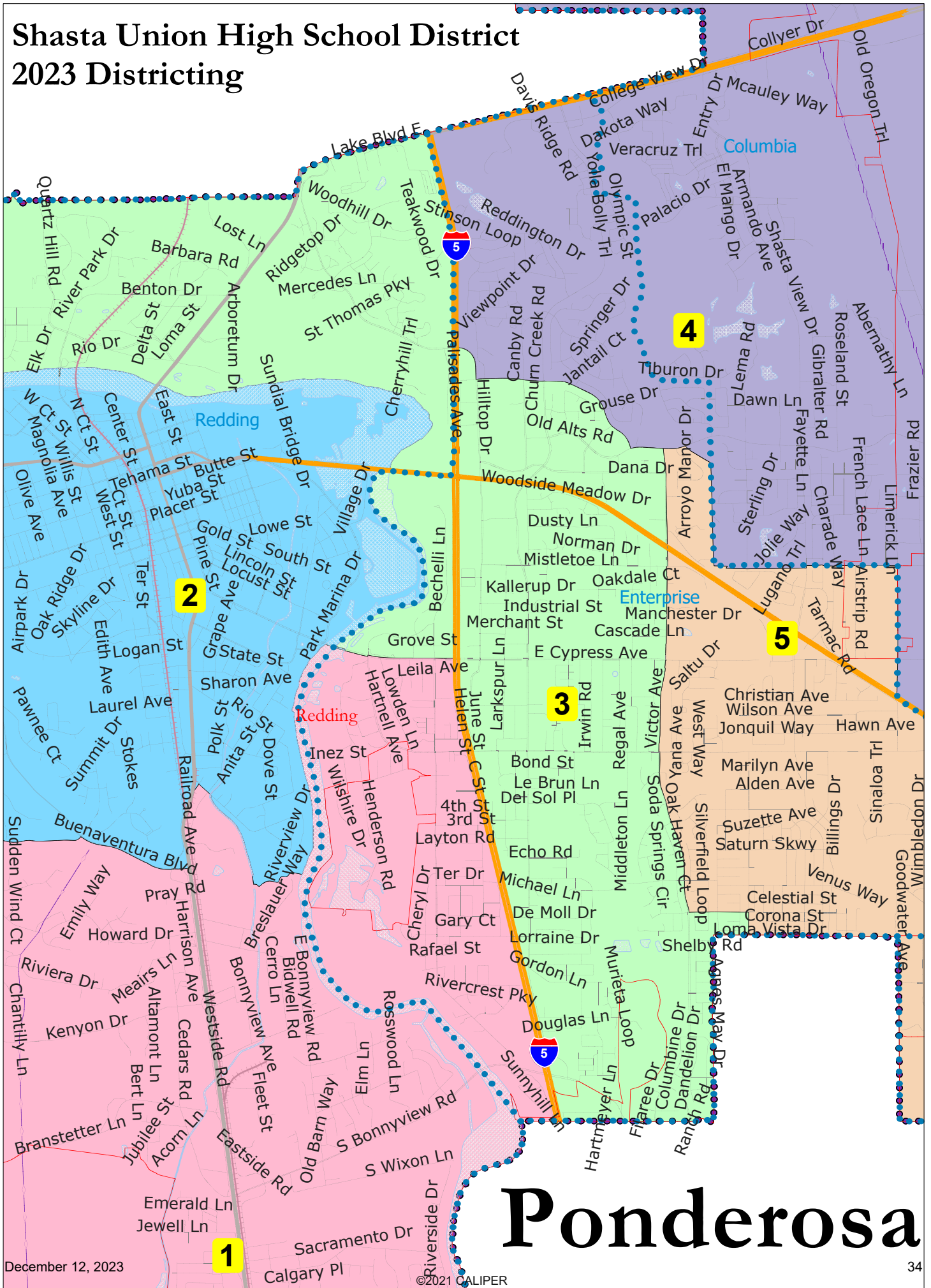
Jeffrey							
District		1	2	3	4	5	Total
	Total Pop	21,088	20,463	21,280	21,369	19,885	104,065
	Deviation from ideal	271	-354	463	552	-932	1,484
	% Deviation	1.30%	-1.70%	2.22%	2.65%	-4.48%	7.13%
Total Pop	% Hisp	10.3%	10%	13%	10%	9%	10%
	% NH White	75%	76%	68%	77%	78%	75%
	% NH Black	2%	2%	3%	2%	1%	2%
	% Asian-American	4%	4%	8%	4%	4%	5%
Citizen Voting Age Pop	Total	15,395	16,173	15,191	16,801	15,306	78,867
	% Hisp	10%	7%	8%	10%	6%	8%
	% NH White	82%	86%	78%	82%	85%	83%
	% NH Black	2%	2%	2%	1%	2%	2%
	% Asian/Pac.Isl.	3%	3%	7%	4%	3%	4%
Voter Registration (Nov 2022)	Total	12,878	12,770	11,141	13,792	12,992	63,573
	% Latino est.	7%	7%	8%	7%	7%	7%
	% Spanish-Surnamed	6%	6%	8%	6%	6%	6%
	% Asian-Surnamed	1%	1%	2%	1%	1%	1%
	% Filipino-Surnamed	1%	0%	1%	0%	1%	1%
	% NH White est.	89%	89%	87%	89%	88%	88%
	% NH Black	2%	1%	2%	1%	1%	2%
Voter Turnout (Nov 2022)	Total	7,903	7,907	6,313	8,726	8,447	39,296
	% Latino est.	5%	5%	6%	5%	5%	5%
	% Spanish-Surnamed	4%	4%	6%	5%	4%	5%
	% Asian-Surnamed	1%	1%	1%	1%	1%	1%
	% Filipino-Surnamed	1%	0%	0%	0%	1%	0%
	% NH White est.	91%	91%	89%	91%	90%	90%
	% NH Black	2%	1%	2%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	10,796	10,780	9,202	11,896	11,171	53,845
	% Latino est.	5%	5%	7%	5%	5%	5%
	% Spanish-Surnamed	5%	5%	7%	5%	5%	5%
	% Asian-Surnamed	1%	1%	2%	1%	1%	1%
	% Filipino-Surnamed	1%	1%	1%	0%	1%	1%
	% NH White est.	91%	91%	87%	91%	90%	90%
	% NH Black est.	1%	1%	2%	1%	1%	1%
ACS Pop. Est.	Total	20,782	20,940	21,151	22,184	20,086	105,142
Age	age0-19	25%	22%	25%	25%	24%	24%
	age20-60	50%	50%	54%	48%	44%	49%
	age60plus	25%	27%	22%	26%	31%	26%
Immigration	immigrants	6%	6%	8%	8%	4%	6%
	naturalized	54%	58%	40%	46%	61%	50%
Language spoken at home	english	90%	93%	87%	91%	94%	91%
	spanish	7%	2%	3%	4%	3%	4%
	asian-lang	2%	2%	5%	2%	2%	3%
	other lang	1%	2%	5%	2%	1%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	3%	2%	5%	3%	2%	3%
Education (among those age 25+)	hs-grad	66%	63%	68%	67%	68%	66%
	bachelor	16%	17%	16%	19%	18%	17%
	graduatedegree	9%	12%	9%	8%	8%	9%
Child in Household	child-under18	31%	25%	26%	28%	27%	27%
Pct of Pop. Age 16+	employed	59%	57%	60%	55%	53%	57%
Household Income	income 0-25k	16%	20%	19%	16%	13%	17%
	income 25-50k	23%	21%	26%	18%	21%	22%
	income 50-75k	15%	19%	19%	15%	16%	17%
	income 75-200k	37%	33%	33%	43%	43%	38%
	income 200k-plus	9%	7%	3%	8%	8%	7%
Housing Stats	single family	86%	76%	58%	90%	94%	81%
	multi-family	14%	24%	42%	10%	6%	19%
	rented	36%	47%	59%	30%	21%	39%
	owned	64%	53%	41%	70%	79%	61%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							

Ponderosa



Proposed Election Sequence:
2024: Areas 1 (Zufall) and 4 (vacant)
2026: Areas 2 (Hoheisel & Vericker), 3 (Doran) and 5 (Pepple)

Shasta Union High School District 2023 Districting

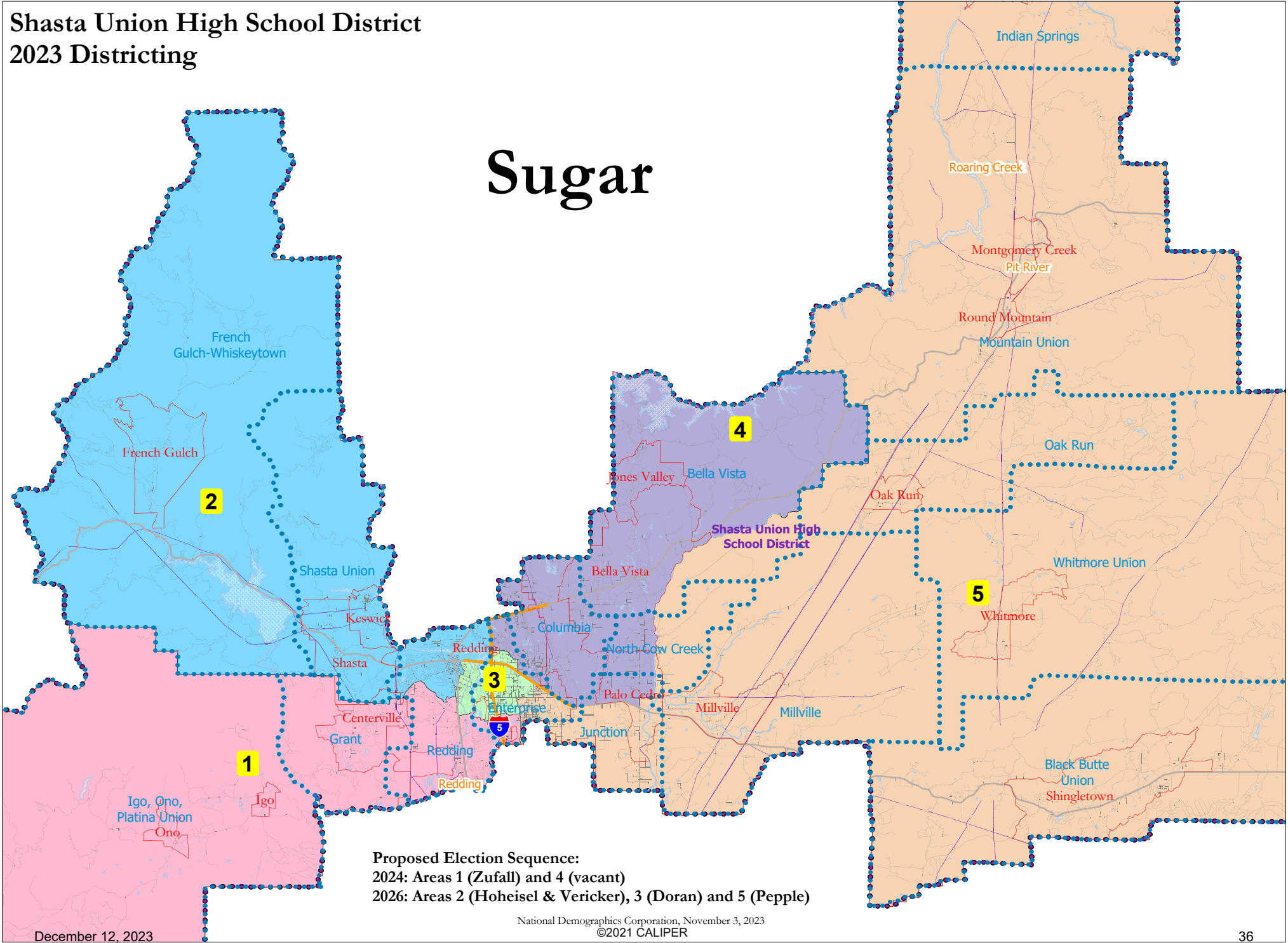


Ponderosa

Ponderosa							
District		1	2	3	4	5	Total
	Total Pop	20,235	19,877	21,118	21,531	21,324	104,085
	Deviation from ideal	-582	-940	301	714	507	1,654
	% Deviation	-2.80%	-4.52%	1.45%	3.43%	2.44%	7.95%
Total Pop	% Hisp	10.0%	11%	13%	9%	10%	10%
	% NH White	75%	75%	69%	78%	77%	75%
	% NH Black	2%	3%	3%	2%	1%	2%
	% Asian-American	4%	4%	8%	4%	4%	5%
Citizen Voting Age Pop	Total	14,916	15,668	14,896	17,042	16,345	78,867
	% Hisp	9%	7%	11%	8%	6%	8%
	% NH White	83%	86%	76%	85%	84%	83%
	% NH Black	2%	2%	3%	1%	2%	2%
	% Asian/Pac.Isl.	3%	3%	7%	4%	3%	4%
Voter Registration (Nov 2022)	Total	12,588	11,997	11,100	14,318	13,570	63,573
	% Latino est.	6%	7%	8%	7%	7%	7%
	% Spanish-Surnamed	6%	6%	7%	6%	6%	6%
	% Asian-Surnamed	1%	1%	2%	1%	1%	1%
	% Filipino-Surnamed	1%	0%	1%	1%	1%	1%
	% NH White est.	89%	89%	87%	89%	88%	88%
	% NH Black	2%	2%	3%	1%	1%	2%
Voter Turnout (Nov 2022)	Total	7,895	7,207	6,410	9,110	8,674	39,296
	% Latino est.	5%	5%	6%	5%	5%	5%
	% Spanish-Surnamed	4%	4%	6%	5%	5%	5%
	% Asian-Surnamed	1%	1%	1%	1%	1%	1%
	% Filipino-Surnamed	1%	0%	0%	0%	1%	0%
	% NH White est.	91%	91%	89%	91%	90%	90%
	% NH Black	2%	2%	3%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	10,549	10,108	8,992	12,513	11,683	53,845
	% Latino est.	5%	6%	7%	5%	5%	5%
	% Spanish-Surnamed	5%	5%	7%	5%	5%	5%
	% Asian-Surnamed	1%	1%	2%	1%	1%	1%
	% Filipino-Surnamed	1%	1%	1%	0%	1%	1%
	% NH White est.	91%	90%	88%	91%	89%	90%
	% NH Black est.	1%	1%	2%	0%	1%	1%
ACS Pop. Est.	Total	20,233	20,365	20,840	22,171	21,533	105,142
Age	age0-19	26%	22%	26%	23%	25%	24%
	age20-60	49%	51%	53%	48%	46%	49%
	age60plus	25%	27%	21%	29%	29%	26%
Immigration	immigrants	6%	6%	7%	8%	4%	6%
	naturalized	53%	59%	44%	42%	62%	50%
Language spoken at home	english	90%	93%	89%	89%	95%	91%
	spanish	7%	2%	4%	4%	3%	4%
	asian-lang	2%	2%	5%	2%	1%	3%
	other lang	1%	3%	3%	4%	1%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	3%	2%	4%	4%	2%	3%
Education (among those age 25+)	hs-grad	66%	63%	71%	65%	67%	66%
	bachelor	15%	17%	14%	20%	19%	17%
	graduatedegree	9%	12%	8%	9%	8%	9%
Child in Household	child-under18	31%	26%	28%	23%	29%	27%
Pct of Pop. Age 16+	employed	58%	58%	60%	53%	55%	57%
Household Income	income 0-25k	16%	21%	20%	16%	12%	17%
	income 25-50k	22%	22%	24%	20%	21%	22%
	income 50-75k	15%	19%	19%	14%	17%	17%
	income 75-200k	37%	32%	34%	42%	43%	38%
	income 200k-plus	9%	7%	4%	8%	7%	7%
Housing Stats	single family	88%	74%	59%	90%	92%	81%
	multi-family	12%	26%	41%	10%	8%	19%
	rented	33%	51%	58%	30%	24%	39%
	owned	67%	49%	42%	70%	76%	61%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							

Shasta Union High School District
2023 Districting

Sugar

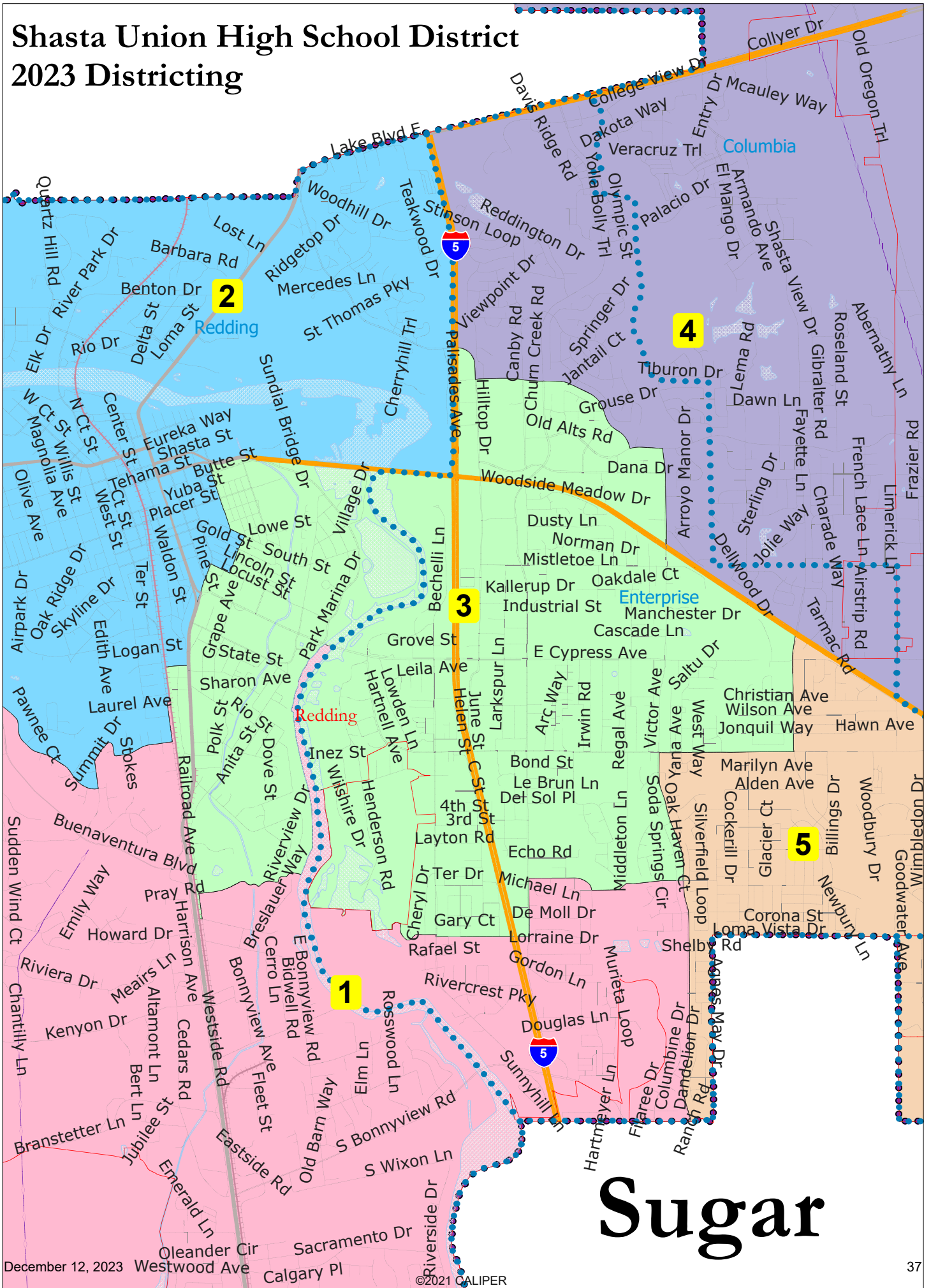


Proposed Election Sequence:
2024: Areas 1 (Zufall) and 4 (vacant)
2026: Areas 2 (Hoheisel & Vericker), 3 (Doran) and 5 (Pepple)

National Demographics Corporation, November 3, 2023
©2021 CALIPER

Shasta Union High School District

2023 Districting



Sugar							
District		1	2	3	4	5	Total
	Total Pop	20,781	20,472	21,201	21,342	20,289	104,065
	Deviation from ideal	-36	-345	384	525	-528	1,053
	% Deviation	-0.17%	-1.66%	1.84%	2.52%	-2.54%	5.06%
Total Pop	% Hisp	10.2%	11%	13%	9%	9%	10%
	% NH White	75%	75%	69%	78%	78%	75%
	% NH Black	1%	3%	3%	2%	1%	2%
	% Asian-American	5%	4%	7%	4%	4%	5%
Citizen Voting Age Pop	Total	15,082	15,843	15,470	16,579	15,893	78,867
	% Hisp	8%	6%	12%	8%	7%	8%
	% NH White	84%	84%	76%	85%	84%	83%
	% NH Black	1%	3%	2%	1%	2%	2%
	% Asian/Pac.Isl.	4%	3%	6%	4%	3%	4%
Voter Registration (Nov 2022)	Total	13,371	12,270	10,564	14,073	13,295	63,573
	% Latino est.	7%	7%	8%	7%	7%	7%
	% Spanish-Surnamed	6%	6%	7%	6%	6%	6%
	% Asian-Surnamed	1%	1%	2%	1%	1%	1%
	% Filipino-Surnamed	1%	1%	0%	0%	1%	1%
	% NH White est.	89%	88%	87%	90%	88%	88%
	% NH Black	1%	2%	2%	1%	1%	2%
Voter Turnout (Nov 2022)	Total	8,398	7,600	5,754	8,950	8,593	39,296
	% Latino est.	5%	5%	6%	5%	5%	5%
	% Spanish-Surnamed	5%	5%	5%	5%	4%	5%
	% Asian-Surnamed	1%	1%	1%	1%	1%	1%
	% Filipino-Surnamed	1%	0%	0%	0%	1%	0%
	% NH White est.	91%	90%	90%	92%	89%	90%
	% NH Black	1%	2%	2%	1%	1%	2%
Voter Turnout (Nov 2020)	Total	11,394	10,269	8,455	12,314	11,413	53,845
	% Latino est.	5%	5%	7%	5%	5%	5%
	% Spanish-Surnamed	5%	5%	7%	5%	5%	5%
	% Asian-Surnamed	1%	1%	1%	1%	1%	1%
	% Filipino-Surnamed	1%	1%	0%	0%	1%	1%
	% NH White est.	92%	90%	87%	92%	89%	90%
	% NH Black est.	1%	2%	3%	0%	1%	1%
ACS Pop. Est.	Total	20,198	20,882	21,443	21,812	20,808	105,142
Age	age0-19	25%	22%	27%	24%	24%	24%
	age20-60	49%	51%	54%	48%	44%	49%
	age60plus	26%	27%	20%	28%	32%	26%
Immigration	immigrants	5%	6%	7%	8%	5%	6%
	naturalized	61%	47%	49%	41%	60%	50%
Language spoken at home	english	93%	91%	88%	91%	93%	91%
	spanish	4%	2%	7%	3%	4%	4%
	asian-lang	2%	3%	3%	2%	2%	3%
	other lang	1%	3%	2%	4%	1%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	2%	2%	4%	3%	3%	3%
Education (among those age 25+)	hs-grad	65%	65%	69%	64%	68%	66%
	bachelor	17%	15%	15%	21%	17%	17%
	graduatedegree	10%	13%	6%	9%	8%	9%
Child in Household	child-under18	30%	24%	33%	24%	26%	27%
Pct of Pop. Age 16+	employed	60%	58%	59%	55%	52%	57%
Household Income	income 0-25k	14%	23%	17%	15%	14%	17%
	income 25-50k	20%	22%	26%	19%	21%	22%
	income 50-75k	14%	19%	19%	15%	16%	17%
	income 75-200k	43%	30%	32%	44%	41%	38%
	income 200k-plus	8%	6%	4%	7%	8%	7%
Housing Stats	single family	94%	66%	62%	89%	94%	81%
	multi-family	6%	34%	38%	11%	6%	19%
	rented	27%	56%	59%	31%	21%	39%
	owned	73%	44%	41%	69%	79%	61%
Total population data from the 2020 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.							

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: First Reading – Draft Administrative Board Policies, Regulations & Exhibits

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption.

REFERENCES:

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Minutes from November 27, 2023 Special Board Meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT
SPECIAL MEETING OF THE GOVERNING BOARD
Large Conference Room
2200 Eureka Way
Redding, CA 96001**

**November 27, 2023
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:00 p.m. by Trustee Vericker in the Shasta Union High School District Large Conference Room. Trustee Vericker led the pledge of allegiance and recited the mission and vision statements.

ROLL CALL: Trustees Jamie Vericker, Constance Pepple, Mike Doran and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Chief Business Official David Flores, Associate Superintendent of Human Resources Jason Rubin, and Associate Superintendent of Instructional Services Leo Perez.

RES. 23-225 That the Board approve the agenda, as presented. (Motion Pepple, second Hoheisel, carried 4-0)

RES. 23-226 That the meeting adjourn. (Motion Pepple, second Hoheisel, carried 4-0)

PUBLIC COMMENT:

ESP President Rhonda Minch provided the Board with a letter on behalf of the SSEA Executive Board. She stated that the Executive Board studied all three maps carefully and recommended the Board vote to adopt the Ponderosa map. Ms. Minch reported that they had English teacher James Jordan review student population and how it is represented in each map. She stated that the Ponderosa map has major areas of the greater Redding divided into the jurisdiction of two Board members which will bring a more accurate representation to the Board while still providing representation from outlying areas.

SSEA Vice President Andrea Cota stated that the Ponderosa map creates opportunity to have Enterprise High School (EHS) represented by multiple members.

Trustee Vericker thanked the associations for coming and providing input ahead of time.

DISCUSSION:

National Demographics Corporation: Demographer Jeff Tilton conducted a presentation highlighting three potential maps the Board could choose from in order to switch from an "at large" to a "by-trustee area" election system. The public is allowed to provide community input to the Board on the proposed maps. Mr. Tilton explained that the maps have been drawn to represent equal population based off of 2020 census data, that they follow the Federal Voting Rights Act, and that there is no racial gerrymandering. He went over each map (Jeffrey, Ponderosa, Sugar) explaining the deviations and the Latino citizen voting age population percentages. Mr. Tilton stated that a final public hearing will be held at the December 12 Board meeting and that the Board can choose to bring back some or all of the maps for consideration at the meeting.

Trustee Doran noted that Sugar is the most geometrically pleasing of the maps. He inquired if school districts represent all populations. Mr. Tilton stated that the maps are created equally based on population. He noted that some school districts prefer to follow school zones or attendance areas of trustees by school. Mr. Tilton explained that he attempts to follow feeder school district boundaries, but it is a challenge.

PUBLIC HEARING: At 5:17 p.m., Trustee Vericker declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the proposed trustee area maps and election sequencing. There were no comments and the hearing was closed

ADJOURNMENT:

The meeting adjourned at 5:18 p.m.

Ron Zufall, Clerk
Board of Trustees

Bd. Min. 11-27-23 //

Jim Cloney, Executive Secretary
Board of Trustees

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Trustee Absence at the November 27, 2023 special Board meeting

PREPARER: Jim Cloney, Superintendent

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

REFERENCES:
Board Bylaw 9250/Ed. Code 35120c

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2023-24 First Interim

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The Education Code requires the Board to certify whether or not the district will be able to meet its financial obligations twice each year. The purpose of these reports is to ensure the Board is informed of budget conditions and alerted to potential financial problems. This interim report consists of:

- Narrative description of all funds
- General Fund Cash Flow Forecast
- Multi-Year Projection
- Certification of Interim Report

This interim report is developed in the Business Office by analyzing actual financial activity and making revenue and expenditure projections based on the most current information available.

The District adopted budget is typically prepared prior to the state legislature approving an operating budget for the coming year, 2023/24 was no different. The district adopted our current operating budget on June 20th, the state legislature and Governor Newsom completed the state budget on June 30th.

The Department of Finance projected in the Enacted Budget for June 2023, a statutory cost-of-living adjustment (COLA) of 3.94% for 2024-25. The statutory COLA is calculated using federally aggregated data points and, as of June 2023, four of the eight data points were known. The sixth data point was released in October 2023 and, based on the six available data points, is it unlikely that the statutory COLA will yield a factor of 3.94%.

Kenneth Kapphahn, Principal Fiscal and Policy Analyst at the Legislative Analyst Office (LAO) announced at the California School Business Officials CBO Symposium on November 16, 2023 that the LAO is now projecting the 2024-25 statutory COLA to be approximately 1.00%, a significant decrease from the June 2023 estimate. It is expected that the Department of Finance (DOF), which has significantly more data now than in June 2023, will downgrade its projection when Governor Newsom presents his State Budget proposal on January 10, 2024.

A 1% COLA feels counterintuitive given that, even though the rate at which costs are rising is abating, prices remain relatively high, even for state and local governments. Keep in mind that COLA is a rate of change from one year to the next, irrespective of how high (or low) prices are. It measures how much prices change rather than how much things cost. For context, the cost of goods and services governments buy has increased nearly 22% since 2018, so current prices are still high relative to pre-pandemic levels, they are just not increasing at the speed they were throughout 2021 and the first half of 2022.

At the time the Legislature and Governor adopted the 2024 Enacted Budget in June 2023, the state expected personal income and corporation tax filers to pay \$46.5 billion by November 16, 2023, the tax filing deadline extended by the Internal Revenue Service and the State Franchise Tax Board. The most recent update in December from the Legislative Analyst's Office is state tax collections for 2022 tax receipts came in \$26 billion lower than the 2023 Budget Act estimated. Since the shortfall stems from 2022 tax collections, it affects 2022-23 fiscal year estimates. This steep drop in state revenues equates to a significant downward adjustment to the 2022-23 Proposition 98 minimum guarantee of approximately \$10.4 billion, presenting a difficult problem for the Governor and the Legislature as they begin negotiations on the 2024-25 State Budget. The question is whether lawmakers will decide to leave the prior year minimum guarantee at the June 2023 level of \$107.4 billion, or take action to align the state's spending obligation to K-12 schools and community colleges to the lower state revenues of approximately \$97 billion.

How the state handles the shortfall will directly impact local educational agencies and their ability to maintain educational programs and services for students. This is particularly true given that Proposition 98 is already carrying a deficit attributable to costs associated with fully funding the 8.22% COLA, which the state used nearly \$2 billion in one-time dollars to fund. The significantly lower COLA for 2024-25 will help reduce the amount the state will need to eliminate the deficit, but the savings it gains from the lower COLA and lower LCFF costs due to declining enrollment is not enough to offset the \$10.4 billion revenue shortfall for Proposition 98.

To help assist with these budgetary challenges, the Governor and Legislature have the \$10.8 billion dollar rainy day fund. The authority to make withdrawals is granted when the Proposition 98 minimum guarantee is lower in one fiscal year than it was in the prior fiscal year. The Legislature can only withdraw funds from the Proposition 98 reserve account in an amount sufficient to bring funding up to the prior year level. Alternatively,

if the Governor declares a State Budget emergency, the Legislature has the discretion to make withdrawals from the rainy day fund and in any amount.

Based on the COLA and tax revenue collection shortfall, and given that the state has not officially released revised COLA projections since the release of the enacted June 2023 budget. We felt it would be prudent to reduce the COLA projections for First Interim even though we have no officially revised COLA projections from the Governor. Below is a table highlighting the 1st Interim COLA's.

Description	2023-24	2024-25	2025-26
2023-24 Enacted State Budget COLA's	8.22%	3.94%	3.29%
2023-24 First Interim COLA's	8.22%	1.00%	1.65%

For First Interim, the 2024-25 COLA is reduced to 1%, and the 2025-26 COLA is halved, from 3.29% to 1.65%. We will receive revised COLA's in January and will update the budgets for Second Interim in March of 2024.

The other relevant factor in projecting future revenues is enrollment and how it translates to Average Daily Attendance (ADA), which is what we are funded on. Based on the October 4, 2023 census day enrollment counts, ADA has been adjusted upward from the ADA we used for the Adopted Budget in June of 2023. Below is a table of the ADA changes between the June Adopted Budget, and the December 2023 First Interim;

P2 ADA Projections	2023-24	2024-25	2025-26
June Adopted Budget	3,713	3,650	3,650
First Interim Budget	3,808	3,795	3,789

Even though our ADA projections are higher now than they were for the Adopted Budget, it is not enough to offset the loss in revenue due to the decrease in COLA. The LCFF formula continues to use the greater ADA of prior or current year, or the three year rolling average. Based on our LCFF calculation, the three year rolling average is still the higher ADA, 3,924.

Based on the revised COLA and ADA projections we are using for First Interim, the LCFF funding has decreased as illustrated in the table below;

LCFF Revenue	2023-24	2024-25	2025-26
June Adopted Budget	55,080,400	56,109,340	56,634,442
First Interim Budget	54,610,562	54,374,777	54,538,478

The decrease in the LCFF revenue has impacted our ending balances considerably. While we can still meet our financial obligations through the end of the 2026 fiscal year, if the future COLA's do not increase, the 2026-27 year will be very challenging.

The 2024-25 year is the last year of the current salary negotiations with all bargaining units. We will go back to the table for compensation in 2024-25 for the 2025-26 fiscal year. In the multi-year projection, there are no salary increases in 2025-26 with the exception of step and column. In addition, there are no salary and benefit savings built in for retiree's. We hope to have some retiree savings to budget at Second Interim in March, as well as have a firm COLA number for 2024-25 and 2025-26 that will not be as severe as what we are using for First Interim. But I would much rather increase our COLA at Second Interim than decrease it further because we were too optimistic at First Interim.

The First Interim budget is updated with carryover's and deferred revenues from the 2023 fiscal year. As a result, the supplies, services, and capital expenditures have been revised upward based on revised program revenue allocations, carryover, and deferred revenue. The 2024-25 year has step and column built in as well as a negotiated salary increase based on the 1% COLA. The health and welfare increase is also budgeted in for each of the next two years based on the COLA percentages we are using for First Interim.

The following tables show the multi-year projections separated between unrestricted, restricted, and combined based on the major assumptions outlined above.

Multi Year Projection Unrestricted			
Description	2023-24 1st Interim Budget	2024-25 Projected Budget	2025-26 Projected Budget
Revenue	58,297,014	58,061,229	58,224,930
Expense	51,125,602	52,100,007	54,266,799
Transfers In	578,888	662,000	662,000
Transfers Out	(637,138)	(631,000)	(631,000)
Contributions	(6,567,541)	(8,468,867)	(7,538,865)
Fund Change	545,621	(2,476,645)	(3,549,734)
Beginning Balance	13,805,841	14,351,462	11,874,817
Ending Balance	14,351,462	11,874,817	8,325,083
3.5% REU	2,837,942	2,625,449	2,629,879
Farm & Foundation	663,985	663,985	663,985
Total	3,501,927	3,289,434	3,293,864
Committed Reserves	10,849,535	8,585,383	5,031,219

Multi Year Projection Restricted			
Description	2023-24 1st Interim Budget	2024-25 Projected Budget	2025-26 Projected Budget
Revenue	17,748,139	12,105,582	12,105,582
Expense	29,254,975	22,281,813	20,241,591
Transfers In	0	0	0
Transfers Out	(66,349)	0	0
Contributions	6,567,541	8,468,867	7,538,865
Fund Change	(5,005,644)	(1,707,364)	(597,144)
Beginning Balance	13,672,594	8,666,950	6,959,586
Ending Balance	8,666,950	6,959,586	6,362,442

Multi Year Projection Unrestricted & Restricted			
Description	2023-24 1st Interim Budget	2024-25 Projected Budget	2025-26 Projected Budget
Revenue	76,045,153	70,166,811	70,330,512
Expense	80,380,577	74,381,820	74,508,390
Transfers In	578,888	662,000	662,000
Transfers Out	(703,487)	(631,000)	(631,000)
Contributions	0	0	0
Fund Change	(4,460,023)	(4,184,009)	(4,146,878)
Beginning Balance	27,478,435	23,018,412	18,834,403
Ending Balance	23,018,412	18,834,403	14,687,525

Standards and Criteria

School districts are required to conduct an interim review of their financial operations in accordance with State-adopted standards and criteria. This process has been in effect for several years. In addition, AB-1200 requires each district to determine whether it can meet its multi-year financial commitments.

Two of the primary criteria for making a determination of ability to meet financial obligations are cash balance and fund balance. The cash balance is monitored on a monthly basis and projected forward to determine any future shortfalls. Combined between Unrestricted and Restricted, we project to deficit spend in the current and next two future years. On average, we are deficit spending \$4m per year in the current and next two years. Based on the Multi-Year projection and cash flow analysis, I am recommending a positive certification.

NARRATIVE DESCRIPTION OF ALL FUNDS

District financial operations are carried out through fourteen separate funds. Each fund is a distinct accounting entity established for a specific purpose. Budget reports are included for each fund. All funds are included in the state SACS report provided under separate cover. The current year outlook for each fund is described below:

General Fund

The General Fund is the district's primary operating fund.

The components of the 2023-24 ending balance are as follows:

Revolving Cash	\$ 17,400
Restricted Ending Balance	8,666,950
Unrestricted Lottery	3,769,633
Farm & Foundation Funds	663,985
Unrestricted Categorical Programs	7,062,502
Economic Uncertainties – 3.5%	2,837,942
Total Projected Ending Balance	\$23,018,412

Charter Schools (2)

The charter schools are projected to have positive cash and fund balances for the current and subsequent two years.

Shasta Charter Academy – The charter continues to manage its own program and finances. SCA maintains a 25% reserve for economic uncertainties, which totals \$923k. The projected ADA for First Interim, and each of the next two years is 270. SCA is projecting an increase to their fund balance for the current and next two years. They are maintaining an average ending balance of \$2.5m on their multi-year projection.

University Preparatory School – The U Prep charter enrollment is projected to be 985. The reserve levels are projected to be 8% for Economic Uncertainty. U Prep is budgeted to have \$2.5m designated for Charter Priorities. The total ending balance is \$7.1m, they are not projected to deficit spend in the current or next two years.

Farm Fund

This fund is used to account for the activities at the district farm. The projected ending balance is \$54k. For state reporting purposes, this fund and the Foundation Trust Fund are combined with the General Fund.

Adult Education Fund

This fund accounts for the Adult Ed program operated by the District. Funds in this account are restricted in their use. The projected ending balance is \$0.

Cafeteria Fund

State wide all meals served by Food Service are free. The reimbursement rate is helping our Food Service program with its deficit spending issue. There is currently no contribution budgeted from the General Fund to the Cafeteria Fund for First Interim. Projected revenues are \$3.3m, expenditures are budgeted to be \$3.2m. The Food Service Department should have a positive net fund balance increase of \$164k, with an estimated ending balance of \$709k.

Deferred Maintenance Fund

This money is used for major maintenance projects (painting, roofing, electrical, etc.). Projected expenditures are \$146k, the projected ending balance is \$321k.

Pupil Transportation Equipment Fund

This fund is used to account for transportation equipment replacement. We will expend \$149k from this account toward the purchase of the new buses.

Foundation Trust Fund

This fund accounts for the scholarship funds within the District. The ending balance is projected at \$664k. For state reporting purposes, this fund and the Farm Fund are combined with the General Fund.

Special Reserve Fund

This fund is used for non-capital purposes. The 2023-24 estimated ending balance is \$1.4m. We are not budgeting any transfers to the general fund for the current or next two years.

Retiree Benefit Fund

This fund accounts for the District's annual contributions to retiree health benefits and the related purchase of such benefits for retirees. Each employee group shares in the District's contribution. The projected ending balance is \$1.4m.

Building Fund (Bond Projects)

This fund is used for the recording of Measure I (bond) expenditures. We're projecting to spend \$1.0m by the end of the 2023-24 fiscal year fully expending the bond funds. The beginning balance is \$885k. We will also transfer from fund 40 the last remaining Bond Anticipation Note funding of \$96k.

Capital Facilities Fund (Developer Fees)

This fund is the accounting entity for school impact fees on new development. This

money is not available for the general operating expenses of the district. These funds are used to furnish classrooms and provide growth-driven facilities and equipment. The projected ending balance for this fiscal year is \$653k. We are utilizing some of these funds for classroom furniture purchases at each school site.

Special Reserve Fund for Capital Projects

This fund was used to deposit the funds from the Bond Anticipation Note (BAN) we did in 2019, as well as a Cal Shape Grant for HVAC. We project to transfer \$96k to fund 21 to cover bond project expenditures, leaving an ending balance of \$172k. The ending balance represents the Cal Shape Grant funding.

Bond Interest and Redemption Fund

This fund accounts for the receipt of property taxes to repay the principal and interest on the Measure B and Measure I bond sales. This fund is managed by the county auditor/treasurer. This fund is restricted in use and cannot be used to pay General Fund expenses.

Debt Service Fund

This fund is used to repay the COPs (Series N) issued in February of 2010. Series N combined the FHS (Series B) and SHS (Series M) COPs issues to take advantage of reduced interest rates. The estimated ending balance for this fund is \$135k. The last scheduled payment for this debt is June of 2024.

REFERENCES:

AB1200

The SACS Report was provided to the Board under separate cover. Copies can be obtained by contacting the District Office at (530) 241-3261.

Shasta Union High School District
2023/24 First Interim
General Fund
December 12, 2023

Item	General Fund 2023/24 First Interim			Unrestricted	Restricted	Total
	Unrestricted	Restricted	Total			
COLA %	8.22%					
Projected Enrollment	4,197					
District ADA	3,808					
County ADA	51					
District + County ADA	3,859					
REVENUE						
LCFF	\$ 54,510,562	0	54,510,562			
Federal	0	7,112,314	7,112,314			
State	1,435,821	5,941,294	7,377,115			
Other Local	2,350,631	4,694,531	7,045,162			
Total Revenue	\$ 58,297,014	17,748,139	76,045,153			
EXPENDITURES						
Certificated Salaries	\$ 20,579,394	5,128,401	25,707,795			
Classified Salaries	8,224,512	3,485,123	11,709,635			
Employee Benefits	12,696,171	7,284,710	19,980,881			
Total Salary & Benefits	41,500,077	15,898,234	57,398,311			
Books & Supplies	3,524,756	6,741,974	10,266,730			
Services & Other Expenses	4,649,021	1,885,983	6,535,004			
Capital Outlay	516,495	4,205,980	4,722,475			
*Other Outgo (excluding Transfers of Indirect Costs)	1,300,481	252,970	1,553,451			
**Other Outgo - Transfers of Indirect Costs		269,834	(95,394)			
Total Expenditures	51,125,602	29,254,975	80,380,577			
DIFFERENCE:	\$ 7,171,412	(11,506,836)	(4,335,424)			
OTHER USES - Transfer to Cafeteria	0	(66,349)	(66,349)			
OTHER USES - Transfer to Retiree Benefits	(620,000)	0	(620,000)			
OTHER USES - Transfer to Transportation Equipment	(17,138)	0	(17,138)			
OTHER SOURCES - Transfers from Retiree Fund	578,888	0	578,888			
Contributions	(6,567,541)	6,567,541	0			
Total, Other Financing Sources/Uses	(6,625,791)	6,501,192	(124,599)			
CHANGE TO FUND BALANCE	\$ 545,621	(5,005,644)	(4,460,023)			
AUDIT ADJUSTMENT	0	0	0			
BEGINNING BALANCE	13,805,841	13,672,594	27,478,435			
ENDING BALANCE	\$ 14,351,462	8,666,950	23,018,412			
COMPONENTS OF THE ENDING BALANCE						
NONSPENDABLE FUND BALANCE						
Revolving Cash	\$ 17,400		17,400			
Prepaid Expenditures	0		0			
RESTRICTED PROGRAMS		8,666,950	8,666,950			
R2600 Expanded Learning Opportunities Program		18,000	18,000			
R6266 Educator Effectiveness, FY 2021-22		265,269	265,269			
R6300 Lottery: Instructional Materials		2,352,243	2,352,243			
R7311 Classified Schl Empl. Prof Devlp BG		32,999	32,999			
R7435 Learning Recovery BG		1,988,241	1,988,241			
R9010 Other Restricted Local		4,010,198	4,010,198			
COMMITTED	11,496,120		11,496,120			
Instructional Materials (Unrestricted Lottery)	3,769,633		3,769,633			
Declining enrollment mitigation/COLA Decreases	7,062,502		7,062,502			
Farm and Foundation Funds	663,985		663,985			
ASSIGNED	0	0	0			
UNASSIGNED/UNAPPROPRIATED						
Reserve for Economic Uncertainties - 3.5%	2,837,942		2,837,942			

Item	General Fund 2024/25 Projected Budget			Unrestricted	Restricted	Total
	Unrestricted	Restricted	Total			
1.00%						
4,183						
3,795						
51						
3,846						
	54,274,777		54,274,777			
	0	2,834,487	2,834,487			
	1,435,821	4,576,564	6,012,385			
	2,350,631	4,694,531	7,045,162			
	58,061,229	12,105,582	70,166,811			
	20,976,330	5,201,811	26,178,142			
	8,380,141	3,549,496	11,929,638			
	13,118,011	7,411,359	20,529,370			
	42,474,482	16,162,666	58,637,149			
	3,524,756	3,372,633	6,897,389			
	4,649,021	1,706,975	6,355,996			
	516,495	583,084	1,099,579			
	1,300,481	186,621	1,487,102			
	(365,228)	269,834	(95,394)			
	52,100,007	22,281,813	74,381,821			
	5,961,222	(10,176,231)	(4,215,010)			
	0	0	0			
	(620,000)	0	(620,000)			
	(11,000)	0	(11,000)			
	662,000	0	662,000			
	(8,468,867)	8,468,867	0			
	(8,437,867)	8,468,867	31,000			
	(2,476,645)	(1,707,364)	(4,184,010)			
	0	0	0			
	14,351,462	8,666,950	23,018,412			
	11,874,817	6,959,586	18,834,402			
	17,100		17,100			
	0		0			
		6,959,586	6,959,586			
		18,000	18,000			
		0	0			
		2,352,243	2,352,243			
		32,999	32,999			
		546,146	546,146			
		4,010,198	4,010,198			
	9,232,267		9,232,267			
	3,765,997		3,765,997			
	4,802,285		4,802,285			
	663,985		663,985			
	0	0	0			
	2,625,449		2,625,449			

Item	General Fund 2025/26 Projected Budget			Unrestricted	Restricted	Total
	Unrestricted	Restricted	Total			
1.65%						
4,176						
3,789						
51						
3,840						
	54,438,478		54,438,478			
	0	2,834,487	2,834,487			
	1,435,821	4,576,564	6,012,385			
	2,350,631	4,694,531	7,045,162			
	58,224,930	12,105,582	70,330,512			
	22,248,114	4,247,558	26,495,673			
	8,473,983	3,588,472	12,062,456			
	13,919,176	7,215,596	21,134,772			
	44,641,274	15,051,626	59,692,900			
	3,524,756	3,178,249	6,703,005			
	4,649,021	972,177	5,621,198			
	516,495	583,084	1,099,579			
	1,300,481	186,621	1,487,102			
	(365,228)	269,834	(95,394)			
	54,266,799	20,241,591	74,508,390			
	3,958,131	(8,136,009)	(4,177,878)			
	0	0	0			
	(620,000)	0	(620,000)			
	(11,000)	0	(11,000)			
	662,000	0	662,000			
	(7,538,865)	7,538,865	0			
	(7,507,865)	7,538,865	31,000			
	(3,549,734)	(597,144)	(4,146,878)			
	0	0	0			
	11,874,817	6,959,586	18,834,402			
	8,325,083	6,362,441	14,687,524			
	17,400		17,400			
		6,362,441	6,362,441			
		2,352,243	2,352,243			
		0	0			
		4,010,198	4,010,198			
	5,677,804		5,677,804			
	3,765,997		3,765,997			
	1,247,822		1,247,822			
	663,985		663,985			
	0	0	0			
	2,629,879		2,629,879			

University Preparatory Charter School
2023-2024 1st Interim Budget
Multi-Year Projection
December 13, 2023

Item	2023-2024 Proposed Budget	2024-2025 Projected Budget	2025-2026 Projected Budget	Comments
ENROLLMENT	1,015	1,015	1,015	
ADA	985	985	985	Based on 97% ADA
REVENUES				
State Aid	\$ 4,311,895	\$ 4,374,348	\$ 4,393,517	
Property Taxes	4,633,959	4,633,959	4,633,959	
EPA	2,913,554	2,989,025	3,065,254	
STRS on Behalf	1,141,252	1,141,252	1,141,252	Off-set expenditure
Other State Aid (Prior Year)	255	0	0	
Lottery - Unrestricted	174,345	174,345	174,345	
Lottery - Restricted	70,920	70,920	70,920	
Mandated Block Grant	38,093	39,557	40,860	
Confucius Classroom	0	0	0	Budgeted as received
Title II	17,700	17,700	17,700	
Proposition 28 Art and Music	137,659	0	0	
Arts, Music, and Instr'l Discretionary BG	292,412	0	0	One-Time Funds
ELO-P	20,042	0	0	
Interest Income	57,936	20,000	20,000	
Other Local	21,312	0	0	Budgeted as received
TOTAL REVENUES	\$ 13,831,334	\$ 13,461,105	\$ 13,557,808	
EXPENDITURES				
Certificated Salaries	\$ 5,852,905	\$ 6,022,849	\$ 6,191,424	
Classified Salaries	648,282	665,786	683,762	Max Step and Column Movement 2.7%
				STRS 23-24 19.10%, 24-25 19.10%, 25-26 19.10%
				PERS 23-24 26.68%, 24-25 27.70%, 25-26 28.30%
Salary Driven Benefits	2,446,674	2,498,165	2,547,017	
STRS on Behalf	1,141,252	1,141,252	1,141,252	Revenue off-set
Books and Supplies	718,264	618,264	618,264	
Services & Other Exp	495,584	495,584	495,584	Adjust Expenses for One-Time Dollars
SUHSD Oversight and Services	1,737,016	1,699,284	1,713,750	Based on Actual Revenues (23-24 One-Time Dollars)
Capital Outlay	33,841	0	0	
TOTAL EXPENDITURES	\$ 13,073,817	\$ 13,141,184	\$ 13,391,053	
DIFFERENCE	757,517	319,922	166,755	
OTHER USES	0	0	0	
CHANGE TO FUND BAL.	\$ 757,517	\$ 319,922	\$ 166,755	
BEGINNING BALANCE	6,381,713	7,139,230	7,459,151	
ENDING BALANCE	\$ 7,139,230	\$ 7,459,151	\$ 7,625,906	
COMPONENTS OF THE ENDING BALANCE				
Revolving Cash	\$ 1,000	\$ 1,000	\$ 1,000	
Reserve for Economic Uncertainties	1,045,905	1,051,295	1,071,284	Maintain 8%
MAA	302,737	302,737	302,737	
Hourly Programs	65,359	65,359	65,359	
Unrestricted Lottery	1,047,413	1,047,413	1,047,413	
Restricted Lottery	525,568	525,568	525,568	
Title II	0	0	0	
Confucius Classroom	56,974	56,974	56,974	
Educator Effectiveness Block Grant	20,496	10,248	0	
ELO-P	66,417	0	0	
A-G Success Grant	6,875	0	0	
A-G Learning Loss Mitigation	9,020	0	0	
Arts, Music, and Instr'l Discretionary BG	292,412	146,206	0	
Prop 28 Art and Music	137,659	137,659	0	
Learning Recovery Emergency Block Grant	19,277	19,277	0	
Ethnic Studies	12,267	12,267	12,267	
Testing	2,993	0	0	
* Reserve for Charter Goals	2,526,858	3,083,149	3,543,304	
Unfunded Liability (401a)	1,000,000	1,000,000	1000000	

Shasta Charter Academy
2023-24 1st Interim Budget
Multi-Year Projection
December 4, 2023

	2023-24 Projected Budget	2024-25 Projected Budget	2025-26 Projected Budget
ENROLLMENT	270	270	270
ADA	270	270	270
REVENUES			
State Aid Undistributed	1,123,548	1,070,161	1,063,528
State Aid Supp/ Conc Grant	285,301	298,189	279,157
EPA Funds	927,755	1,014,622	1,054,735
State Aid Prior Year	85	-	-
In Lieu Property Taxes	1,276,987	1,276,987	1,276,987
Federal Special Education	35,620	35,620	35,620
Other Federal Income	-	-	-
Mandated Costs	14,896	14,896	14,896
State Lottery	47,790	47,790	47,790
State Lottery Restricted	19,440	19,440	19,440
STRS On Behalf	139,847	139,847	139,847
Other State Income	62,794	-	-
Interest	32,000	12,000	12,000
FMV	-	-	-
Local Income	11,000	11,000	11,000
State Special Education	239,651	239,651	239,651
TOTAL REVENUES	4,216,714	4,180,203	4,194,651
EXPENDITURES			
Certificated Salaries	1,843,683	1,917,431	1,994,128
Classified Salaries	368,935	383,692	399,040
Employee Benefits	614,147	641,784	667,776
Books and Supplies	108,621	125,000	125,000
Services & Other Exp	628,876	728,876	627,081
Capital Outlay	10,000	110,000	10,000
Other Outgo / Financing Uses	120,000	120,000	190,000
TOTAL EXPENDITURES	3,694,262	4,026,783	4,013,025
DIFFERENCE	522,452	153,420	181,626
BEGINNING BALANCE	1,780,433	2,302,884	2,456,305
Restatement/Adjustment	-	-	-
ENDING BALANCE	2,302,884	2,456,305	2,637,931
COMPONENTS OF THE ENDING BALANCE			
Reserve: Revolving Cash	25,000	25,000	25,000
Reserve: Prepaid Expenditures	-	-	-
Reserve: Educator Effectiveness	20,432	20,432	20,432
Reserve: Restricted Lottery	61,016	61,016	61,016
Reserve: State Special Ed	(0)	(0)	(0)
Reserve: Sp Ed Dispute Prevention	-	-	-
Reserve: Mental Health-Rltd Svcs	15,262	15,262	15,262
Reserve: Arts Music & IM Disc BG	25,033	25,033	25,033
Reserve: Arts and Music in Schools	36,942	36,942	36,942
Reserve: Class Emp Prof Dev BG	-	-	-
Reserve: A-G Access Grant	(0)	(0)	(0)
Reserve: A-G Learning Loss Mit G	0	0	0
Reserve: Exp Lrng Opportunities	-	-	-
Reserve: ELO Para	-	-	-
Reserve: Learning Recovery EBG	125,628	125,628	125,628
Reserve: Low Perf Stu BG	-	-	-
Board Des: Charter Goals	903,666	973,957	1,159,022
Board Des: MAA	1,218	1,218	1,218
Board Des: Testing	-	-	-
Board Des: Clubs	3,996	3,996	3,996
Board Des: Lottery	161,126	161,126	161,126
Reserve for Economic Uncertainty	923,566	1,006,696	1,003,256
Total	2,302,884	2,456,305	2,637,931

**Shasta Union High School District
2023-24 1st Interim Budget
Farm Fund
December 12, 2023**

Item	2023-24 1st Interim Budget
REVENUES	
Livestock Sales	\$ 2,164.00
Farmhouse Rent	1,200.00
Interest	400.00
Cont. To Program	0.00
TOTAL REVENUES	\$ 3,764.00
EXPENDITURES	
Scholarships	\$ 1,000.00
Cattle Purchase	
Repairs	
TOTAL EXPENDITURES	\$ 1,000.00
DIFFERENCE	\$ 2,764.00
OTHER SOURCES	
OTHER USES - Trnsfr to Gen Fund	0.00
CHANGE TO FUND BAL.	\$ 2,764.00
BEGINNING BALANCE	52,055.00
ENDING BALANCE	\$ 54,819.00

SUHSD
Adult Ed Fund
2023-24 1st Interim
December 12, 2023

			7690	
	0000	6391	STRS	
Item	Undist	Adlt EdBkck	On-Behalf	Totals
REVENUE				
State Aid	0	221,111	20,458	241,569
Interest		0	0	0
Fair Market Value				
Adult Ed Fees	0	0	0	0
Local Income				
Contribution	0	0	0	0
Total Revenue	0	221,111	20,458	241,569
EXPENDITURES				
Certificated Salaries	0	107,959		107,959
Classified Salaries	0	25,365		25,365
Employee Benefits	0	55,230	20,458	75,688
Books & Supplies	0	14,000		14,000
Services & Other Operating Exp	0	8,228		8,228
Capital Outlay	0	0		0
Other Outgo (Ind Cost Rate 5.0%)	0	10,329		10,329
Total Expenditures	0	221,111	20,458	241,569
DIFFERENCE	0	0	0	0
OTHER SOURCES -	0	0		0
OTHER USES	0			0
CHANGE TO FUND BALANCE	0	0	0	0
BEGINNING BALANCE	0	0	0	0
ENDING BALANCE	0	0	0	0

Shasta Union High School District
2023-24 1st Interim Budget
Cafeteria Fund
December 12, 2023

ITEM	2023/24 First Interim
REVENUE	
Federal Revenue	\$ 2,647,566
State Revenue	476,275
Local Revenue	253,304
Total Revenue	\$ 3,377,145
EXPENDITURES	
Classified Salaries	\$ 1,004,290
Employee Benefits	494,638
Food & Supplies	1,463,785
Services & Operating Expense	99,426
Capital Outlay	66,349
Other Outgo	0
Transfers of Indirect/Direct Support Costs	85,066
Total Expenditure	\$ 3,213,554
DIFFERENCE	163,591
OTHER SOURCE - Contrib From Gen Fund	\$ 0
OTHER USES - Debt Repayment	0
CHANGE TO FUND BALANCE	\$ 163,591
BEGINNING BALANCE	\$ 545,328
ENDING BALANCE	\$ 708,920
COMPONENTS OF THE ENDING BALANCE	
1. Stores	\$ 9,000
2. Revolving Cash	1,175
3. Reserve	698,745

**Shasta Union High School District
2023-24 First Interim
Deferred Maintenance Fund
December 12, 2023**

ITEM	2023-24 First Interim
REVENUE	
FMV of Cash	\$ 0
Transfer from Gen Fnd (obj 8091)	100,000.00
Transfer from fund 40 (obj 8915)	
Interest	2,507.00
Total Revenue	\$ 102,507.00
EXPENDITURES	
Technology	\$
Architect Fees	
Construction	26,594.00
Roofing	
Plumbing	30,000.00
Electrical	25,000.00
Heating and Cooling	25,000.00
Floor Systems	36,120.00
Walls	
Grounds & Fields	
Painting	
Stadium	
Paving	4,035.00
Pool	
Replacement Equip.	
Total Expenditures	\$ 146,749.00
DIFFERENCE	(44,242.00)
CHANGE TO FUND BALANCE	\$ (44,242.00)
BEGINNING BALANCE	365,598.00
ENDING BALANCE	321,356.00

**Shasta Union High School District
2023-24 First Interim
Transportation Equipment Fund
December 12, 2023**

Item	2023-24 First Interim
REVENUES	
State Revenue	\$ 0.00
FMV	0.00
Interest	1,051.00
TOTAL REVENUES	\$ 1,051.00
EXPENDITURES	
Maintenance & Repairs	\$ 0.00
Equipment Replacement	149,337.00
TOTAL EXPENDITURES	\$ 149,337.00
DIFFERENCE	\$ (148,286.00)
OTHER SOURCES - Trfr From Gen Fund	17,138.00
OTHER USES - Trfr to Gen Fund	0.00
CHANGE TO FUND BAL.	\$ (131,148.00)
BEGINNING BALANCE	131,148.00
ENDING BALANCE	\$ 0.00

**Shasta Union High School District
2023-24 1st Interim Budget
Foundation Trust Fund
12/12/2023**

ITEM	2023-24 1st Interim Budget
REVENUE	
Contributions/Donations	\$ 0.00
Interest	0
Fair Market Value of Cash	0
Total Revenue	\$ 0
EXPENDITURES	
Supplies	0
Scholarships Awarded	\$
District Office	0
FHS	0
PHS	0
SHS	0
EHS	0
Total Scholarships Awarded	0
Total Expenditures	\$ 0
OTHER SOURCES - Transfers In	0
CHANGE TO FUND BALANCE	\$ 0
BEGINNING BALANCE	664,263
ENDING BALANCE	\$ 664,263

**Shasta Union High School District
2023-24 First Interim
Special Reserve - Non Capital
December 12, 2023**

ITEM	2023-24 First Interim
REVENUE	
Interest	\$ 0.00
Adjust Market Value of Cash	(54,000.00)
Total Revenue	\$ (54,000.00)
EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	\$ (54,000.00)
OTHER SOURCES - Trfr from Gen. Fund	0.00
OTHER USES - Trfr to General Fund	0.00
CHANGE TO FUND BALANCE	\$ (54,000.00)
BEGINNING BALANCE	1,453,498.00
ENDING BALANCE	\$ 1,399,498.00

**Shasta Union High School District
2023-24 First Interim Budget
Retiree Benefits Fund
December 12, 2023**

	<u>CTA</u>	<u>ESP</u>	<u>CSEA</u>	<u>Mgmt/ Conf/ Supv</u>	<u>Total</u>
Beginning Balance, July 1, 2022	\$ 1,215,879.41	\$ (64,529.64)	\$ 114,288.12	\$ 131,813.90	\$ 1,397,451.79
District Contribution	398,385.00	84,657.00	60,306.00	76,652.00	620,000.00
Interest Earnings	7,409.53	92.39	801.39	956.87	9,260.17
Premiums Paid*	(325,656.01)	(113,132.20)	(46,741.09)	(93,358.92)	(578,888.21)
Transferred from CalPers Trust	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution of \$500k from Fund 01, Arts, Music, Discr. Blk Grnt	0.00	0.00	0.00	0.00	0.00
2022/23 Contribution from A23:R43	\$ 1,296,017.93	\$ (92,912.46)	\$ 128,654.43	\$ 116,063.85	\$ 1,447,823.75
Fair Market Value of Cash					0.00
Adjusted Ending Balance					\$ 1,447,823.75

**Shasta Union High School District
2023-24 First Interim
Building Fund (21)
December 12, 2023**

ITEM	2023-24 First Interim
REVENUE	
Interest	\$ 60,000.00
Fair Market Value of Cash	0.00
Proceeds from Sale of Bonds	0.00
All Other Financing Sources	0.00
Total Revenue	\$ 60,000.00
Expenditures	
Audit	7,000.00
SLC Bldg 400 (IT) Roof	98,230.00
EHS Buildings	5,212.00
FHS Admin Flooring Project	100,168.00
SLC Field Replacement	314,046.00
SLC Track Refurbish	517,565.00
Total Expense	1,042,221.00
Other Uses	
Other Sources	96,522.00
Interest and Expense Adjustment	0.00
Beginning Balance	885,699.00
Ending Balance	0.00

**Shasta Union High School District
2023-24 First Interim
Capital Facilities Fund
December 12, 2023**

ITEM	2023-24 First Interim
REVENUE	
Interest	\$ 18,000.00
Fair Market Value of Cash	5,000.00
School Impact Refund	(17,000.00)
Developer Fees	265,000.00
Total Revenue	\$ 271,000.00
EXPENDITURES	
General Supplies	\$ 0.00
Rentals	
Repairs/Upgrades	
Collection Fees from SCOE	
Admin Charges From General Fund	5,650.00
Capital Equipment	
Misc. District wide projects	100,000.00
FHS Furniture Budget	100,000.00
SHS Furniture Budget	100,000.00
EHS Furniture Budget	100,000.00
PHS Furniture Budget	25,000.00
Pool Boilers for EHS & SHS	50,508.00
FHS Furniture	25,315.00
SLC Turf Field	300,000.00
Total Expenditures	\$ 806,473.00
DIFFERENCE	(535,473.00)
OTHER USES - Trfr to Debt Fund	0.00
Net Total Transfers In and Out	0.00
CHANGE TO FUND BALANCE	\$ (535,473.00)
Audit Adjustment	0.00
BEGINNING BALANCE	\$ 1,189,119.00
ENDING BALANCE	\$ 653,646.00

**Shasta Union High School District
2023-24 First Interim
Special Reserve - Capital Projects
December 12, 2023**

ITEM	2023-24 First Interim
REVENUE	
Dev Fees	
Refund School Impact	
Interest	\$ 12,000.00
FMV of Cash	0.00
Proceeds from Bond Anticipation Notes	0.00
Cal Shape Grant	0.00
Total Revenue	\$ 12,000.00
EXPENDITURES	
Total Expenditure	\$ 0.00
DIFFERENCE	12,000.00
OTHER SOURCES - Trfr from Gen. Fund	\$ 0.00
OTHER SOURCES - TRFR to fund 21	(96,521.00)
OTHER USES - Trfr to fund 14 (obj 7615)	0.00
CHANGE TO FUND BALANCE	\$ (84,521.00)
BEGINNING BALANCE	256,930.54
AUDIT ADJUSTMENT	0.00
ENDING BALANCE	\$ 172,409.54

**Shasta Union High School District
2023-24 First Interim
Debt Service Fund Fund
December 12, 2023**

ITEM	2023-24 First Interim
REVENUE	
Interest	\$ (6,000.00)
Inc/(Dec) in FMV of Cash	0.00
Total Revenue	\$ (6,000.00)
EXPENDITURES	
Interest	\$ 20,000.00
Principal	142,000.00
Offset for Audit Adjustment	0.00
Total Expenditures	\$ 162,000.00
INTERFUND TRANSFERS IN	
From Fund 01, object 7619	\$ 0.00
From Fund 25, object 7619	\$ 0.00
Adjust for Audit Adjustment	0.00
OTHER SOURCES - Proceeds from COPS	0.00
Total Interfund Transfers and Other Sources	\$ 0.00
CHANGE TO FUND BALANCE	\$ (168,000.00)
BEGINNING BALANCE	303,506.00
Beginning Balance Audit Adjustment	0.00
ENDING BALANCE	\$ 135,506.00

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Provide Workers' Compensation Coverage for Volunteers

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Workers' compensation coverage does not normally apply to volunteers for public agencies. See Labor Code sections 3351, 3352, and 3357. However, Labor Code 3363.5 allows public agencies to extend workers' compensation coverage to volunteers who perform services for the agency without pay. It typically makes sense to do so.

Workers' compensation is a no-fault system, and with few exceptions, is the exclusive remedy against the employer for injuries and illnesses suffered while working. If your volunteers are covered by workers' compensation, they will be entitled to the same benefits as any of your paid employees. These benefits are finite and limited to medical, disability, and retraining costs associated with a specific injury.

If your agency's volunteers are not covered by workers' compensation and are injured while performing volunteer work, the exclusive remedy of workers' compensation does not apply, and they can sue your agency in the civil court system. While an injured volunteer must prove fault, the court may award compensation for pain and suffering plus other damages, so that awards in civil court are often much higher than the corresponding workers' compensation would be. Accordingly, it is typically much less expensive to provide workers' compensation to all volunteers than to occasionally pay a civil judgment to a volunteer.

To provide workers' compensation to volunteers, your governing board must adopt a resolution to that effect. The resolution must satisfy the requirements of Labor Code section 3363.5. Attached is a resolution meeting the necessary criteria for providing workers' compensation to volunteers.

REFERENCES:
Labor Code 3363.5

Workers' Compensation Coverage for Volunteers

Resolution No. _____

A Resolution of the Board of Shasta Union High School District ("Board"),
Providing Workers' Compensation Coverage for Authorized Volunteers

WHEREAS, the Board finds the District's best interests will be served by utilizing authorized volunteers in the provision of certain services; and

WHEREAS, Sections 3351, 3352, and 3357 of the California Labor Code provide that, with certain exceptions, persons providing voluntary services to government agencies are not covered by California workers' compensation; and

WHEREAS, Labor Code section 3363.5 authorizes public agencies, through action by resolution, to provide workers' compensation coverage to a person who provides "voluntary service without pay" while such person is performing such service; and

WHEREAS, Labor Code section 3363.5 states that for the purposes of that section, "'voluntary service without pay' shall include services performed by any person, who receives no remuneration other than meals, transportation, lodging, or reimbursement for incidental expenses;" and

WHEREAS, the Board of Directors has considered the desirability of providing workers' compensation coverage to authorized volunteers;

NOW, THEREFORE, BE IT RESOLVED, the Board of the Shasta Union High School District hereby finds and determines:

1. That the public interest is best served by providing workers' compensation coverage to authorized volunteers while they are providing voluntary services to the District.
2. That for the purposes of Division 4 of the California Labor Code, an "authorized volunteer" shall be deemed to be an employee of the District while performing voluntary services for the District.
3. That "authorized volunteer" as used in this resolution shall mean a person who has received prior written approval from the District to provide the District with "voluntary services without pay" as that term is defined in Labor Code section 3363.5.

PASSED AND ADOPTED by the Board of the Shasta Union High School District
this 12th day of December 2023

AYES:

NOES:

ABSENT:

ABSTAIN:

Board President

ATTEST:

Secretary

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Contract with KYA Services LLC (KYA Group) through the California Multiple Award Schedule ("CMAS") contract 4-20-78-0089C

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

District staff is recommending the contracting of services with the KYA Group for the replacement of the turf field at the Shasta Learning Center (SLC). There are two separate contracts, one for the replacement of the turf field with standard colors and logo. There is a second contract for an upgrade to the logo and different coloring of the endzones that would be paid for by the University Preparatory Charter School. Below is a breakdown of the contracts and costs.

Project Number 1-2-24219 for the standard replacement of turf, logo, and endzones that would be paid for by the Shasta Union School District in the amount of \$761,365. The second contract is project number 1-2-24227 for an upgrade to the field logo and endzone colors in the amount of \$35,790, to be paid by the University Preparatory Charter School.



PREPARED FOR

David Flores

Shasta Union High School District

530-241-3261

dflores@suhsd.net

12/04/2023

SUHSD - SLC- Turf/Field

Project Number 1-2-24219

CMAS 4-20-78-0089C

Contact

Megan Leyds

1800 E. McFadden Ave.

Santa Ana, CA

(949)245-8557

Megan.Leyds@theKYAgroup.com

Pages 6

CA LICENSE #984827 B + C15

DIR #1000003379



Proposal: 1-2-24219

To: Shasta Union High School District
2200 Eureka Way #b
Redding
California
96001

Date: December 4, 2023

Terms: Net 30

CMAS 4-20-78-0089C

c/o: Shasta Union High School District

RA: Megan Leyds

RA Phone: (949)245-8557

RA Email: Megan.Leyds@theKYAgroup.com

Site: University Preparatory (Shasta Union High)

Address: 2200 Eureka Way,
96001

Site Qualifications and General Scope of Work

DIR # 1000003379

Supply and apply new synthetic turf
Supply and apply 10% new turf pad
Supply and apply Sand+Brockfill infill.

Notes: Sales tax rate will be based upon the shipping address. Price is good for 30 days from date of quote.

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24219



SCOPE OF WORK - PRICING

SUHSD - SLC- Turf/Field	Quantity	U/M	Price	Value
<u>MULTIPLAY SYNTHETIC TURF - MULTIPLAY</u>	86,500.00	SF	\$3.54	\$306,210.00
<u>BPLAY- BROCKPLAY</u>	8,500.00	SF	\$3.40	\$28,900.00
<u>BFILL BROCKFILL</u>	86,500.00	LB	\$0.57	\$49,305.00
<u>8887730 20-40 SPORTSFIELD SAND</u>	346,000.00	LB	\$0.18	\$62,280.00
<u>178799 SYNTETHIC TURF TAPE - SINGLE-LAYER 12"X3</u>	80.00	EA	\$186.52	\$14,921.60
<u>233519 SYNTHETIC TURF ADHESIVE - 5 GAL</u>	80.00	EA	\$341.07	\$27,285.60
<u>3/4IN CL 2 BASE P CLASS 2 AGGREGATE BASE- PERMEABLE</u>	150.00	CY	\$101.44	\$15,216.00
<u>Application of Sports Pad</u>	8,500.00	SF	\$1.25	\$10,625.00
<u>Turf Application (standard)</u>	85,000.00	SF	\$2.23	\$189,550.00
<u>Application of Infill</u>	85,000.00	SF	\$0.46	\$39,100.00
<u>Freight</u>	1.00	EA	\$8,897.24	\$8,897.24
<u>Bonding</u>	1.00	EA	\$9,074.45	\$9,074.45
Total Price				\$761,364.89

Initials _____



CONDITIONS AND WARRANTY

1) Proposal:

The above proposal is valid for 30 days from the date first set forth above. After 30 days, we reserve the right to increase prices due to the rise in cost of raw materials, fuel or other cost increases. When applicable, KYA Services LLC reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to; fuel, and materials. Due to the duration of time between proposals, contracts and final furnishing, KYA Services LLC reserves the right to implement this surcharge when applicable.

Any job that is accepted prior to December 31st of the current year and scheduled to install after December 31st of the current year is subject to price increase

2) Purchase:

By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by KYA Services LLC. (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase the materials and the services to be provided by the "Company", as detailed in the Pricing and "General Scope of Work" sections in this agreement, above.

3) Standard Exclusions:

Unless specifically included, this agreement does not include, and Company will not provide services, labor or materials for any of the following work: (a) removal or disposal of any material containing asbestos or any hazardous materials as defined by the EPA; neither we nor our installers are responsible for the handling, removal or abatement of asbestos contained floor material or adhesive. Further, our policy is to request an Asbestos Hazard Emergency Response Act (AHERA) report prior to proceeding with any floor material or floor adhesive removal. We and our installers consider it the owners responsibility to produce this report prior to executing this contract. (b) moving Owner's property around the installation site. (c) repair or replacement of any Purchaser or Owner- supplied materials. (d) repair of concealed underground utilities not located on prints, supplied to Company by Owner during the bidding process, or physically staked out of by the Owner, and which are damaged during construction; or (e) repair of damage to existing surfaces that could occur when construction equipment and vehicles are being used in the normal course of construction.

4) Insurance Requirements:

Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

5) Payment:

Terms of payment are defined in the "Pricing" details section and are specific to this contract. For purposes of this agreement, "Completion" is defined as being the point at which the materials have been furnished. In any event where Completion cannot be effected due to delays or postponements caused by the Purchaser or Owner, final payment (less 10% retainage) is due within 30 days of the date when the Completion was scheduled, had the delay not occurred. All payments must be made to KYA Services LLC 1800 E McFadden Ave, Santa Ana, CA 92705. If the Purchaser or Owner fails or delays in making any scheduled milestone payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws, including but not limited to filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

6) Lien Releases:

Upon request by Owner, Company will issue appropriate partial lien releases as corresponding payments are received from Purchaser, but prior to receiving final payment from Purchaser or Owner, Company will provide a full release of liens upon receipt of final payment. In accordance with state laws, Company reserves the right to place a lien on the property if final payment has not been received 10 days prior to the filing deadline for liens.

7) Site Plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings and Surveying:

Site plan approval, permits, permit fees, plans, engineering drawings and surveying are specifically excluded from this agreement and the Services unless specified under the "General Scope of Work". The Company does not in any way warrant or represent that a permit or site plan approval for construction will be obtained. Sealed engineered drawings that are required but not included in the "General Scope of Work" will result in additional cost to Purchaser.

8) Manufacturing and Delivery:

Manufacturing lead-time and delivery varies depending on the product purchased.

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24219



9) Returned Product, Deposits and/ or Cancelled Order:

From date of shipment from our facility, all returned product(s) and cancelled orders are subject to a 50% restocking fee. No returns are available following this date. All deposits are non-refundable.

10) Concealed Conditions:

"Concealed conditions" include, without limitation to, water, gas, sprinkler, electrical and sewage lines, post tension cables, and steel rebar. Observations that were able to be made either by visual inspection or by drawings and/or plans submitted by Owner at the time this agreement was approved. If additional Concealed Conditions are discovered once work has commenced which were not visible at the time this proposal was approved, Company will stop work and indicate these unforeseen Concealed Conditions to Purchaser or Owner so that Purchaser and Company can execute a change order for any additional work. In any event, any damage caused by or to unforeseen Concealed Conditions is the sole responsibility of the Purchaser and Company shall not be held liable for any such damage. Soil conditions are assumed to be soil that does not contain any water, hard rock (such as limestone, caliche, etc.), rocks bigger than 4inches in diameter or any other condition that will require additional labor, equipment and/or materials not specified by the purchaser or Owner in the bidding process.

Any condition requiring additional labor, equipment, and/or materials to complete the drilling or concrete operations will require a change order before Company will complete the process. Any variation will incur additional charges.

11) Changes in the Work:

During the course of this project, Purchaser may order changes in the work (both additions and deletions). The cost of these changes will be determined by the Company, and a change order must be completed and signed by both the Purchaser and the Company, which will detail the "General Scope of the Change Order". Should any change be essential to the completion of the project, and the Purchaser refuses to authorize such change order, then Company will be deemed to have performed its part of the project, and the project and Services will be terminated. Upon such termination, Company will submit a final billing to Purchaser for payment, less labor allowance for work not performed but including additional charges incurred due to the stoppage. No credit will be allowed for materials sold and supplied, which will remain the property of the Purchaser.

12) Warranty; Limitations of Liability:

Company warrants that all Company-supplied labor and Services will be performed in a good and workmanlike manner. Purchaser shall notify the Company in writing detailing any defects in Service for which a warranty claim is being made.

COMPANY SHALL NOT IN ANY EVENT BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR LIQUIDATED DAMAGES IN ANY ACTION ARISING FROM OR RELATED TO THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), INTENDED CONDUCT OR OTHERWISE, INCLUDING WITHOUT LIMITATION, DAMAGES RELATING TO LOSS OF PROFITS, INCOME OR GOODWILL, REGARDLESS OF WHETHER COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

IN NO EVENT WILL COMPANY'S LIABILITY FOR MONETARY DAMAGES UNDER THIS AGREEMENT EXCEED THE FEES PAID OR DUE AND PAYABLE FOR THE SERVICE UNDER THIS AGREEMENT (OR RELEVANT PURCHASE ORDER).

The warranties or the materials are contained in a separate document between Company and the ultimate Owner of the materials, which will be provided to Owner at the time of completion of work.

13) Indemnification:

To the fullest extent permitted by law. Purchaser shall indemnify, defend and hold harmless the Company and its consultants, agents and employees or any of them from and against claims, damages, losses and expenses, including but not limited to attorney's fees, relating to furnishing of the materials or performance of the Services, provided that such claim, damage, loss or expense is attributable to bodily injury to, sickness, disease or death of a person, or injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 13.

14) Delegation: Subcontractors:

The Services and furnishing of materials may be performed by subcontractors under appropriate agreements with the Company

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24219



- 15) Force Majeure: Impracticability:
The Company shall not be charged with any loss or damage for failure or delay in delivering or furnishing of materials when such failure or delay is due to any cause beyond the control of the Company, due to compliance with governmental regulations, or orders, or due to any acts of God, lockouts, slowdowns, wars or shortages in transportation, materials or labor.
- 16) Dispute Resolution:
Any controversy or claim arising out of or related to this agreement must be settled by binding arbitration administered in Santa Ana, CA by a single arbitrator selected by the parties or by the American Arbitration Association, and conducted in accordance with the construction industry arbitration rules. Judgement upon the award may be entered in any court having jurisdiction thereof.
- 17) Entire Agreement; No Reliance:
This agreement represents and contains the entire agreement between the parties. Prior discussion or verbal representations by the parties that are not contained in this agreement are not part of this agreement. Purchaser hereby acknowledges that it has not received or relied upon any statements or representations by Company or its agents which are not expressly stipulated herein, including without limitation any statements as to the materials, warranties or services provided hereunder.
- 18) No Third-Party Beneficiaries:
This agreements creates no third party rights or obligations between Company and any other person, including any Owner who is not also a Purchaser. It is understood and agreed that the parties do not intend that any third party should be a beneficiary of this agreement.
- 19) Governing Law:
This agreement will be constructed and enforced in accordance with the laws of the State of California.
- 20) Assignment:
Purchaser may not assign this agreement, by operation of law or otherwise, without the prior written consent of the Company. The agreements shall be binding upon and ensure to the benefit of the Company and the Purchaser, and their successors and permitted assigns.

Executed to be effective as of the
date executed by the Company:

KYA Services LLC

Accepted by:

Signature:	Signature:	<i>Megan Leyds</i>
By: (Print)	By: (Print)	Megan Leyds
Title:	Title:	Regional Advisor
Date:	Date:	December 04, 2023

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24219



PREPARED FOR

David Flores

Shasta Union High School District

530-241-3261

dflores@suhsd.net

12/04/2023

SUHSD - SLC- Turf/Field

Project Number 1-2-24227

CMAS 4-20-78-0089C

Contact

Megan Leyds

1800 E. McFadden Ave.

Santa Ana, CA

(949)245-8557

Megan.Leyds@theKYAgroup.com

Pages 6

CA LICENSE #984827 B + C15

DIR #1000003379



Proposal: 1-2-24227

To: Shasta Union High School District
2200 Eureka Way #b
Redding
California
96001

Date: December 4, 2023

Terms: Net 30

CMAS 4-20-78-0089C

c/o: Shasta Union High School District

RA: Megan Leyds

RA Phone: (949)245-8557

RA Email: Megan.Leyds@theKYAgroup.com

Site: University Preparatory (Shasta Union High)

Address: 2200 Eureka Way,
96001

Site Qualifications and General Scope of Work

DIR # 1000003379

Supply and apply new logo and colored endzones.

Notes: Sales tax rate will be based upon the shipping address. Price is good for 30 days from date of quote.

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24227



SCOPE OF WORK - PRICING

SUHSD - SLC- Turf/Field	Quantity	U/M	Price	Value
<u>TLOGO+</u> <u>MULTI-PATTERNED LOGO</u>	1.00	EA	\$17,988.24	\$17,988.24
<u>TRFENDZN</u> <u>SYNTHETIC TURF- ENDZONE PACKAGE</u>	1.00	EA	\$15,511.76	\$15,511.76
<u>Freight</u>	1.00	EA	\$1,830.46	\$1,830.46
<u>Bonding</u>	1.00	EA	\$459.10	\$459.10
Total Price				\$35,789.56

Initials _____

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Complete and Initial all pages*

Proposal Number 1-2-24227



CONDITIONS AND WARRANTY

1) Proposal:

The above proposal is valid for 30 days from the date first set forth above. After 30 days, we reserve the right to increase prices due to the rise in cost of raw materials, fuel or other cost increases. When applicable, KYA Services LLC reserves the right to implement a surcharge for significant increases in raw materials, including, but not limited to; fuel, and materials. Due to the duration of time between proposals, contracts and final furnishing, KYA Services LLC reserves the right to implement this surcharge when applicable.

Any job that is accepted prior to December 31st of the current year and scheduled to install after December 31st of the current year is subject to price increase

2) Purchase:

By executing this proposal, or submitting a purchase order pursuant to this proposal (which shall incorporate the terms of this agreement specifically by reference) which is accepted by KYA Services LLC. (the "Company"), the purchaser identified above ("you" or the "Purchaser") agrees to purchase the materials and the services to be provided by the "Company", as detailed in the Pricing and "General Scope of Work" sections in this agreement, above.

3) Standard Exclusions:

Unless specifically included, this agreement does not include, and Company will not provide services, labor or materials for any of the following work: (a) removal or disposal of any material containing asbestos or any hazardous materials as defined by the EPA; neither we nor our installers are responsible for the handling, removal or abatement of asbestos contained floor material or adhesive. Further, our policy is to request an Asbestos Hazard Emergency Response Act (AHERA) report prior to proceeding with any floor material or floor adhesive removal. We and our installers consider it the owners responsibility to produce this report prior to executing this contract. (b) moving Owner's property around the installation site. (c) repair or replacement of any Purchaser or Owner- supplied materials. (d) repair of concealed underground utilities not located on prints, supplied to Company by Owner during the bidding process, or physically staked out of by the Owner, and which are damaged during construction; or (e) repair of damage to existing surfaces that could occur when construction equipment and vehicles are being used in the normal course of construction.

4) Insurance Requirements:

Company is not required to provide any insurance coverage in excess of Company's standard insurance. A copy of the Company's standard insurance is available for your review prior to acceptance of the Company's proposal.

5) Payment:

Terms of payment are defined in the "Pricing" details section and are specific to this contract. For purposes of this agreement, "Completion" is defined as being the point at which the materials have been furnished. In any event where Completion cannot be effected due to delays or postponements caused by the Purchaser or Owner, final payment (less 10% retainage) is due within 30 days of the date when the Completion was scheduled, had the delay not occurred. All payments must be made to KYA Services LLC 1800 E McFadden Ave, Santa Ana, CA 92705. If the Purchaser or Owner fails or delays in making any scheduled milestone payments, the Company may suspend the fulfillment of its obligations hereunder until such payments are made, or Company may be relieved of its obligations hereunder if payment is more than 60 days past due. Company may use all remedies available to it under current laws, including but not limited to filing of liens against the property and using a collection agency or the courts to secure the collection of the outstanding debt.

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7) Site Plan Approval, Permit/s, Permit Fees, Plans, Engineering Drawings and Surveying:

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8) Manufacturing and Delivery:

Manufacturing lead-time and delivery varies depending on the product purchased.

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24227



9) Returned Product, Deposits and/ or Cancelled Order:

From date of shipment from our facility, all returned product(s) and cancelled orders are subject to a 50% restocking fee. No returns are available following this date. All deposits are non-refundable.

10) Concealed Conditions:

"Concealed conditions" include, without limitation to, water, gas, sprinkler, electrical and sewage lines, post tension cables, and steel rebar. Observations that were able to be made either by visual inspection or by drawings and/or plans submitted by Owner at the time this agreement was approved. If additional Concealed Conditions are discovered once work has commenced which were not visible at the time this proposal was approved, Company will stop work and indicate these unforeseen Concealed Conditions to Purchaser or Owner so that Purchaser and Company can execute a change order for any additional work. In any event, any damage caused by or to unforeseen Concealed Conditions is the sole responsibility of the Purchaser and Company shall not be held liable for any such damage. Soil conditions are assumed to be soil that does not contain any water, hard rock (such as limestone, caliche, etc.), rocks bigger than 4inches in diameter or any other condition that will require additional labor, equipment and/or materials not specified by the purchaser or Owner in the bidding process.

Any condition requiring additional labor, equipment, and/or materials to complete the drilling or concrete operations will require a change order before Company will complete the process. Any variation will incur additional charges.

11) Changes in the Work:

During the course of this project, Purchaser may order changes in the work (both additions and deletions). The cost of these changes will be determined by the Company, and a change order must be completed and signed by both the Purchaser and the Company, which will detail the "General Scope of the Change Order". Should any change be essential to the completion of the project, and the Purchaser refuses to authorize such change order, then Company will be deemed to have performed its part of the project, and the project and Services will be terminated. Upon such termination, Company will submit a final billing to Purchaser for payment, less labor allowance for work not performed but including additional charges incurred due to the stoppage. No credit will be allowed for materials sold and supplied, which will remain the property of the Purchaser.

12) Warranty; Limitations of Liability:

Company warrants that all Company-supplied labor and Services will be performed in a good and workmanlike manner. Purchaser shall notify the Company in writing detailing any defects in Service for which a warranty claim is being made.

COMPANY SHALL NOT IN ANY EVENT BE LIABLE FOR INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR LIQUIDATED DAMAGES IN ANY ACTION ARISING FROM OR RELATED TO THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), INTENDED CONDUCT OR OTHERWISE, INCLUDING WITHOUT LIMITATION, DAMAGES RELATING TO LOSS OF PROFITS, INCOME OR GOODWILL, REGARDLESS OF WHETHER COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

IN NO EVENT WILL COMPANY'S LIABILITY FOR MONETARY DAMAGES UNDER THIS AGREEMENT EXCEED THE FEES PAID OR DUE AND PAYABLE FOR THE SERVICE UNDER THIS AGREEMENT (OR RELEVANT PURCHASE ORDER).

The warranties or the materials are contained in a separate document between Company and the ultimate Owner of the materials, which will be provided to Owner at the time of completion of work.

13) Indemnification:

To the fullest extent permitted by law. Purchaser shall indemnify, defend and hold harmless the Company and its consultants, agents and employees or any of them from and against claims, damages, losses and expenses, including but not limited to attorney's fees, relating to furnishing of the materials or performance of the Services, provided that such claim, damage, loss or expense is attributable to bodily injury to, sickness, disease or death of a person, or injury to or destruction of tangible property, but only to the extent caused by the negligent acts or omissions of the Purchaser or its agents, employees, or subcontractors or anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in Section 13.

14) Delegation: Subcontractors:

The Services and furnishing of materials may be performed by subcontractors under appropriate agreements with the Company

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24227



- 15) Force Majeure: Impracticability:
The Company shall not be charged with any loss or damage for failure or delay in delivering or furnishing of materials when such failure or delay is due to any cause beyond the control of the Company, due to compliance with governmental regulations, or orders, or due to any acts of God, lockouts, slowdowns, wars or shortages in transportation, materials or labor.
- 16) Dispute Resolution:
Any controversy or claim arising out of or related to this agreement must be settled by binding arbitration administered in Santa Ana, CA by a single arbitrator selected by the parties or by the American Arbitration Association, and conducted in accordance with the construction industry arbitration rules. Judgement upon the award may be entered in any court having jurisdiction thereof.
- 17) Entire Agreement; No Reliance:
This agreement represents and contains the entire agreement between the parties. Prior discussion or verbal representations by the parties that are not contained in this agreement are not part of this agreement. Purchaser hereby acknowledges that it has not received or relied upon any statements or representations by Company or its agents which are not expressly stipulated herein, including without limitation any statements as to the materials, warranties or services provided hereunder.
- 18) No Third-Party Beneficiaries:
This agreements creates no third party rights or obligations between Company and any other person, including any Owner who is not also a Purchaser. It is understood and agreed that the parties do not intend that any third party should be a beneficiary of this agreement.
- 19) Governing Law:
This agreement will be constructed and enforced in accordance with the laws of the State of California.
- 20) Assignment:
Purchaser may not assign this agreement, by operation of law or otherwise, without the prior written consent of the Company. The agreements shall be binding upon and ensure to the benefit of the Company and the Purchaser, and their successors and permitted assigns.

Executed to be effective as of the
date executed by the Company:

KYA Services LLC

Accepted by:

Signature:	Signature:	<i>Megan Leyds</i>
By: (Print)	By: (Print)	Megan Leyds
Title:	Title:	Regional Advisor
Date:	Date:	December 04, 2023

Initials _____

*This is a legal agreement - please read carefully
Complete and Initial all pages*

Proposal Number 1-2-24227

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Supplemental Book Adoption 2nd Reading

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☒ Action
☒ Discussion
☐ Information

BACKGROUND:

The English Department has requested to adopt the following new supplemental book:

Juniors CP/AP: *The Anthropocene Reviewed*, John Green © 2021

The Board conducted a first reading of the book at the October 10, 2023 regular Board meeting. Associate Superintendent Leo Perez has read the book and recommends approval.

SHASTA UNION HIGH SCHOOL DISTRICT

Application for Supplementary Text Adoption

The following supplementary text is recommended for adoption in the Shasta Union High School District beginning with the 23-24 school year.

Title: THE ANTHROPOCENE REVIEWED - ESSAYS ON A HUMAN-

Author: JOHN GREEN CENTERED PLANET

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Subject or Course in which the supplementary text will be utilized: ENGLISH

Grade level and ability group: JUNIOR CP/AP

Lexile Level: _____

Please indicate the length of time for which this supplementary text will be satisfactory and usable:

10 YRS

Please state the reason(s) the committee is recommending this supplementary text:

THIS TEXT IS A COMPILATION OF SHORT ESSAYS REVIEWING
VARIOUS RANDOM SUBJECTS (THE QWERTY KEYBOARD, SUNSETS,
etc.). THE BRIEF NATURE AND THE WRITING STYLE IS PERFECT
FOR HIGH SCHOOL STUDENTS.

What criteria were used to evaluate this book?

THE RELEVANCE OF THE MATERIAL TO H.S. STUDENTS, IN
ADDITION TO THE WRITING STYLE. ADDITIONALLY, IT IS
WHOLESOME AND LACKS CONTROVERSY.

Does the book contain material that may be considered objectionable, offensive, or controversial?

Yes _____ No X If yes, please explain:

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2023 Dashboard for English Language Arts and Math

PREPARER: Leo Perez
Associate Superintendent of Instructional Services

RECOMMENDATION: ☐ Action
☐ Discussion
☒ Information

BACKGROUND:
The Associate Superintendent of Instructional Services will report on the 2023 Dashboard results for English Language Arts (ELA) and Math.

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: Network/Systems Administrator Job Description

PREPARER: Jason Rubin
Associate Superintendent of Human Resources

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

Administration recommends the Board approve a new job description for the IT Department, as follows: Network Systems Administrator. This position is being added to increase efficiency in the IT Department, to cover services to meet student needs, to better meet Department needs and to cover contract needs.

Shasta Union High School District Network/Systems Administrator

Job Purpose Statement: Under the supervision of the Information Technology Supervisor or Director, position is responsible for the ongoing maintenance, development, and support of the network and systems. Essential duties include the installation, analysis, security, maintenance, and documentation of the network and computing platforms. Cross-functional position will participate in the planning, deployment, security, support, analysis, documentation, and maintenance of technical infrastructure including servers and desktop functions as related to the network.

Essential Job Functions:

- Implements expansions for Local (LAN) and Wide (WAN) area networks to include inter- and intra- campus communications systems for data, video, and voice communications.
- Supports enterprise networking components and infrastructure; develops detailed analysis reports and recommendations for network and data communications systems.
- Performs communication and networking LAN/WAN systems analysis and design planning for integration of new and existing computer/information systems in collaboration with other technical staff.
- Provides written and verbal customer relations communications to customers on status of requests.
- Performs deployment, security, support, analysis, documentation, and maintenance of technical infrastructure and servers responsible for services including email, Web, hosting, LAN, data processing, applications.
- Develops and maintains network documentation.
- Participates in set-up, monitoring, and maintenance of selected network monitoring systems to assure highest possible levels of network “uptime”, maximizes network throughput, and assists technical support personnel in quickly isolating any outages.
- Participates in the development of security standardization and implementation of security controls for LAN/WAN and attached systems.
- Coordinates network system changes with appropriate support staff to assure uninterrupted computer services to the organization and its customers.
- Participates in the development and enforcement of communications and networking systems, desktop, server, and other network device standards and policies for connected computing environments.
- Participates in the development and implementation of enterprise-wide short and long-range communications and networking strategies.
- Prepares necessary records for departmental support.
- Configuring and installing various network devices and services (e.g., routers, switches, firewalls, load balancers, VPN, QoS)
- Provides budget preparation assistance regarding network and systems.
- Researches, reviews, and incorporates trends, innovations and networking technology.
- Travels to work sites, training classes, and conferences.
- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.

Job Requirements - Qualifications:

- **Education/Experience:** Education equivalent to a Bachelor's degree from an accredited college or university with major course work in Computer Science, Management Information Systems, or a closely related field. Five years of current professional experience in information technology network administration or systems support may be substituted. While not required, the following will be highly regarded: experience with Juniper, Cisco, and Ruckus networking equipment; knowledge of Microsoft Windows Server, Cisco VoIP, Rubrik Backup systems, Palo Alto Firewalls, Linux, Office 365, MS SQL Server, Google Apps Admin Console, VMware, vCenter, CrowdStrike.

Skills, Knowledge and/or Abilities:

Skills to implement and maintain network system activities and services; evaluate customer requests, analyze requirements and information, and develop and implement quality solutions; isolate and resolve hardware and software problems, develop solutions for network connectivity; network configuration and equipment installation; present information clearly both orally and in writing; define and prioritize goals and objectives; develop action plans and schedule people and tasks to accomplish goals; solve problems and make decisions on available information and take action; stay abreast of trends, innovations and practices in both microcomputer and networking technology; communicate effectively and build credibility and rapport with technical and non-technical staff; act interpersonally using tact, patience and courtesy; work with people to build high morale and group commitments to goals and objectives; develop and conduct training sessions.

Knowledge of local and wide area network communications, including but not limited to, Metro Ethernet, and other methods of network connectivity. Familiar with the maintenance, configuration, and operation of enterprise wireless access points, switches (including VLANs), firewalls, intrusion detection systems, and network wiring (including fiber optic cabling and TIA standard CAT6). Familiar with the operation of Cisco, HP Aruba Networking, and Ruckus wireless devices, as well as the operation of Rubrik and VMware; familiar with the operation of network security systems; network security management; access and authentication; data integrity; business recovery; operating environment requirements and physical security.

Ability to sit for prolonged periods, maintain and verify completeness of records, meet schedules and deadlines, communicate with persons with varied cultural and educational backgrounds, communicate in oral and written form. Significant physical abilities include reaching/handling, talking/hearing conversations, visual acuity/depth perception/visual accommodation. Ability to work overtime and weekends when needed.

Licenses, Certifications, Bonding, and/or Testing Required: TB Test clearance, Criminal Justice Fingerprint Clearance. Required to operate own vehicle during the course of employment, must possess a valid California Driver's License and evidence of insurability.

Pending Board approval

SHASTA UNION HIGH SCHOOL DISTRICT

SUBJECT: 2023-24 Salary Schedule Updates

PREPARER: David Flores, Chief Business Official

RECOMMENDATION: ☒ Action
☐ Discussion
☐ Information

BACKGROUND:

The following salary schedule changes are retroactive to July 1, 2023.

1. Addition of the Network/Systems Administrator to the Supervisory Salary Schedule, range 2.

District staff recommends approval of these range changes.

SHASTA UNION HIGH SCHOOL DISTRICT

SUPERVISORY SALARY SCHEDULE
EFFECTIVE 7.1.23

							LONGEVITY INCREASES				
							5.00%	5.00%	5.00%	5.00%	7.50%
RANGE	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	6 YRS	10 YRS	15 YRS	20 YRS	25 YRS
1	ADMIN SECRETARY	\$24.34	\$25.56	\$26.81	\$28.17	\$29.60	\$31.08	\$32.64	\$34.28	\$35.98	\$38.66
2	DISTRICT APP SYSTEM SUPV NETWORK/SYSTEMS ADMINISTRATOR SUPV OF PAYROLL & BENEFITS SNR. TECH SUPP SUPV	\$34.87	\$36.59	\$38.41	\$40.33	\$42.34	\$44.49	\$46.71	\$49.03	\$51.50	\$55.34
3	INFO TECH SUPV	\$47.39	\$49.74	\$52.24	\$54.86	\$57.60	\$60.51	\$63.52	\$66.71	\$70.03	\$75.27
4	CENTRAL KITCH SUPV	\$26.64	\$27.99	\$29.40	\$30.83	\$32.38	\$34.00	\$35.72	\$37.48	\$39.38	\$42.31
5	SUPV OF TRANSP SUPV OF M & O SENIOR PROGRAMMER OF C&I INTEGRATION	\$36.77	\$38.58	\$40.53	\$42.53	\$44.67	\$46.91	\$49.26	\$51.72	\$54.31	\$58.38
6	SENIOR NETWORK SYSTEMS ENGINEER	\$41.59	\$43.69	\$45.87	\$48.14	\$50.57	\$53.12	\$55.78	\$58.55	\$61.47	\$66.09
8	CUSTODIAL OPERATIONS SUPV	\$31.48	\$33.07	\$34.73	\$36.47	\$38.26	\$40.19	\$42.20	\$44.29	\$46.51	\$50.02
9	BUSINESS SERVICES MGR	\$49.66	\$52.14	\$54.74	\$57.48	\$60.36	\$63.37	\$66.55	\$69.87	\$73.36	\$78.50
10	MENTAL HEALTH COORDINATOR	\$59.82	\$62.77	\$65.93	\$69.19	\$72.67	\$76.33	\$80.14	\$84.13	\$88.33	\$94.95
*POSITIONS CURRENTLY UNFILLED/INACTIVE											
6	ACCOUNTING & BUDGET SUPV	\$41.59	\$43.69	\$45.87	\$48.14	\$50.57	\$53.12	\$55.78	\$58.55	\$61.47	\$66.09
7	*PROJECT COORD.	\$26.64	\$27.99	\$29.40	\$30.83	\$32.38	\$34.00	\$35.72	\$37.48	\$39.38	\$42.31
8	*SCHL MAINT SUPV	\$31.48	\$33.07	\$34.73	\$36.47	\$38.26	\$40.19	\$42.20	\$44.29	\$46.51	\$50.02

A.A. STIPEND \$ 356
B.A./B.S. STIPEND \$ 650
MASTERS STIPEND \$ 1,282

THERE WILL BE LONGEVITY INCREMENTS AT THE COMPLETION OF 6 YEARS (5.00%), 10 YEARS (5.00%), 15 YEARS (5.00%), 20 YEARS (5.00%) AND 25 YEARS (7.50%) OF SERVICE WITH THE DISTRICT.

**RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 6 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

~MOVE PAYROLL SUPERVISOR TO UNFILLED/INACTIVE EFFECTIVE 7/12/18

~ADDED BUSINESS SERVICES MANAGER POSITION EFFECTIVE 7/12/18

~3.00% EFFECTIVE 7/1/18
~1.00% EFFECTIVE 7/1/19
~3.00% EFFECTIVE 7/1/20
~5.92% EFFECTIVE 7/1/22
~2.08% EFFECTIVE 7/1/22
~6.17% EFFECTIVE 7/1/23

PENDING BOARD APPROVED ON 12/12/2023