



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**August 8, 2023
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Vericker in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Jamie Vericker, Ron Zufall, Mike Doran and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:31 p.m. The Board had no action to report out from closed session. Trustee Vericker led the pledge of allegiance and Trustee Zufall recited the mission and vision statements.

- RES. 23-145 That the Board approve the agenda, as presented. (Motion Zufall, second Hoheisel, carried 4-0)
- RES. 23-146 That the Board approve the consent agenda, as presented. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-147 That the Board approve the SUHSD Board Recognized Athletics and Organizational Clubs for 2023-24. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-148 That the Board approve the minutes for the July 11, 2023 regular Board meeting. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-149 That the Board ratify commercial warrants in the amount of \$4,316,096.09 and payroll distributions in the amount of \$1,092,664.48 for the period of 7/01/2023 – 7/31/2023. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-150 That the Board approve the Quarterly Report of Investments. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-151 That the Board approve a request to declare property as surplus (FHS - 6 Imperial Ovens). (Motion Zufall, second Doran, carried 4-0)
- RES. 23-152 That the Board approve the updated registry of International Student Exchange Placement Organizations. (Motion Zufall, second Doran, carried 4-0)

- RES. 23-153 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours/Days Increase/Decrease)*: Leslie Hall, Health Clerk 8 hours/10 months (EHS), effective August 1, 2023; Heather Lenk, Health Clerk 8 hours/10 months (SHS), effective August 8, 2023; and Kristina Perales, Health Clerk 8 hours/10 months (FHS), effective August 1, 2023. *(New Hires)*: Ayoub Alla Eddine “Jacob” Azzeddine, Custodian 8 hours/12 months (SLC), effective July 10, 2023; Ilani Evans, Title I-Paraprofessional 6.5 hours/10 months (EHS), effective August 14, 2023; and Hallie Rocha, Custodian 8 hours/12 months (SHS), effective July 5, 2023. *(Position change/Promotion)*: Jose Barragan Magallon, Maint Worker I 8 hours/12 months (SLC), effective July 12, 2023; Steve Denney, Director of M&O 8 hours/12 months (DO/DW), effective July 1, 2023; Shawn Johnson, Lead Custodian 8 hours/12 months (EHS), effective July 5, 2023; Vicente Marquez Arandia, Lead Maintenance 8 hours/12 months (SLC), effective June 20, 2023; and Feyorn “Chloe” Saelee, At-Risk Paraprofessional 2.25 hours/10 months (EHS), effective August 14, 2023. *Certificated – (Position Changes)*: Dennis Cahill, IS Teacher 5/5 (SCA), effective August 14, 2023 and Gary Connolly, IS Teacher 5/5 (SCA), effective August 14, 2023. *(Resignations)*: James Glover, SDCI Teacher 5/5 (SHS), effective July 24, 2023. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-154 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA with the exception of Board Policy and Administrative Regulation 5141.6 School Health Services. (Motion Hoheisel, second Zufall, carried 4-0)
- RES. 23-155 That the Board approve the 2021-2022 Audit Report. (Motion Doran, second Hoheisel, carried 4-0)
- RES. 23-156 That the Board approve the Salary Schedules for ESP, Supervisory, and Management. (Motion Zufall, second Doran, carried 4-0)
- RES. 23-157 That the Board approve the 2022-2023 Advanced Placement test scores. (Motion, second, carried 4-0)
- RES. 23-158 That the meeting adjourn. (Motion Hoheisel, second Zufall, carried 4-0)

PUBLIC COMMENT:

There were no comments.

PRESENTATIONS:

Summer School Report: Summer School Principal Gary Connolly was unable to attend the meeting and provided the Board with a report. Jim Cloney provided an overview of the report that compared data to last year’s summer school program. He noted that there were 334 students enrolled this year compared to the 408 enrolled last year. Though there were less students, each student earned more credits on average in comparison to last year.

District Department Chair Update: Business Department Chair Layne McLean provided the Board with an overview of his department highlighting staff, dual enrollment, professional learning community (PLC) objectives and professional development. He stated that staffing issues may arise now that financial literacy is taught in math instead of business.

Trustee Doran inquired if foreign language could be incorporated into computer science. Mr. McLean stated that a change like that would have to come from the California Department of Education.

Trustee Hoheisel inquired if anything could be done to attract more students to the Business Department. Mr. McLean explained how there has to be a balance between electives and provided a backstory on coding classes and the rigorous curriculum that goes along with them.

CONSENT AGENDA:

International Student Exchange Placement: Trustee Zufall inquired if the International Student Exchange Placement program is growing or decreasing. Leo Perez stated that it has decreased since the pandemic and that students struggle to find host families.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean invited the Board to attend the new teacher luncheon this Thursday at noon in the Board Room where they will welcome twenty-one new certificated teachers.

SSEA Vice President Andrea Cota reported that she attended a CTA Presidents conference in July. She stated that the association will focus this school year on creating more opportunities for staff to socialize and build relationships.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins reported that a new special education teacher has been hired at Pioneer Continuation High School (PHS) and a new counselor has been hired at Shasta Collegiate Academy (SCA). With the recent hire of two paraprofessionals, he was pleased to announce that the PHS campus off of Mary Street is fully staffed.

Enterprise High School: Ryan Johnson reported that staff has been working hard on their WASC report in preparation for their visit this year. He thanked the District for adding ceramics on campus and stated that tomorrow is Hornet Day where they will welcome new freshman and their families on campus.

Trustee Doran stated that dehydration is linked to head injuries in football and inquired what protocols are in place. Mr. Johnson stated that the coaches have protocols to follow to ensure the safety of student athletes.

Shasta High School: Shane Kikut stated that enrollment has grown since June and that they hired a SDCI teacher to fill a recent vacancy. He reported that the link crew students have activities prepared for the incoming freshman class. Mr. Kikut stated that staff plans to revise their mission and vision statements and that the 125th anniversary of the District is referred to as a quasiquicentennial.

Foothill High School: Kevin Greene reported that they have hired nine new teachers and that link crew students are ready to welcome the freshman class this Thursday. He thanked the Maintenance and Operations Department for preparing campus for the new school year. Mr. Greene also thanked the IT Department for putting the main office back together after new floors were put in. He provided Trustee Doran with more specifics on football safety protocols.

REPORT FROM SUPERINTENDENT:

Jim Cloney stated that the new school year starts one week from tomorrow. He reported that the new hires start a two-day onboarding program tomorrow that includes the SSEA luncheon on Thursday. Mr. Cloney invited the Board to attend the annual all staff breakfast and meeting on Monday at the Shasta Learning Center. He reported that enrollment is currently 100 students over projected and that Shasta High School received a late certificated resignation that the Human Resources Department was able to fill. Mr. Cloney stated that the District follows the Northern Section California Interscholastic Federation (NSCIF) guidelines for student athletes and that coaches receive training as part of their onboarding process to ensure the health and safety of the students.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Doran stated that Administration covered his concerns regarding football.

Trustee Hoheisel reported that she is excited for school to start.

TRUSTEE COMMENTS AND LIAISON REPORTS (continued):

Trustee Zufall stated that Simpson University will construct an engineering building and that they plan to build an events center with a covered track that can be used throughout summer.

DISCUSSION:

Fall Study Session: The Board agreed to meet tentatively on Tuesday, October 24 for the fall study session, and the Superintendent's Office will follow up to ensure Trustee Peple can attend.

CSBA Policy Update: Jim Cloney stated that as the CSBA policy liaison, Trustee Hoheisel reviewed the policies and addressed her questions with District Administration. Trustee Hoheisel provided a brief overview of the policies and recommended the Board waive the second reading and approve them except for Board Policy and Administrative Regulation 5141.6 School Health Services. She requested the Board bring them back for a second reading as some of the items listed may be eliminated since they are services we do not provide. Trustee Hoheisel stated that some of the policies covered Native American students, and Mr. Perez recommended the Indian Education Department conduct a presentation for the Board at a future meeting.

Adopted State Budget Report: David Flores provided an overview of the differences between the budget adopted by the District and the final budget signed by the Governor. He stated that there have been changes to the Arts, Music, and Instructional Material Discretionary Block Grant and the Learning Recovery Emergency Block Grant. Trustee Hoheisel inquired how often the state will take money back. Mr. Flores stated it does not happen often unless there is a financial crisis. He noted that the funded COLA of 8.22% is relatively high. Trustee Doran noted that there could be an impact on enrollment from people moving out of state and that this could affect the budget. Mr. Flores stated that he will continue to monitor enrollment and ADA closely.

2021-2022 Audit Report: David Flores stated that the audit report was completed by Horton McNulty & Saeteurn, LLP (HM&S). The report reflects that the District's financial statements provide a fair and accurate representation of the District's financial position; there is effective control over and adequate accounting for revenues, expenditures and assets; and the categorical funds are being spent in accordance with law and regulation. Mr. Flores stated that there was one finding in regards to the Independent Study program. Specific language was missing from the short-term independent study learning agreements. He stated that Mr. Perez has looked into the matter and was able to resolve part of the finding. Mr. Flores stated that the District will appeal the finding to the state. Jim Cloney noted that this was a common finding across many districts. Mr. Flores recommended approval of the report and stated that the District will continue to work with the auditor to reduce or eliminate any fiscal impact the finding may have on the District.

Trustee Zufall left the Board Room from 7:43 p.m. to 7:46 p.m.

Fiscal Crisis and Management Assistance Team (FCMAT) Business Services Review: David Flores conducted a presentation on the FCMAT study of the Business Services department that included recommendations and actions to implement within the department. Focus areas included organization structure and staffing, desk manuals and training, fiscal accountability, and budget development, involvement and monitoring. Mr. Flores introduced Business Services Manager Jenny Bickley and Accountant Mariah Gunter. Trustee Hoheisel inquired why the District had FCMAT conduct the review. Jim Cloney stated that there were concerns coming from the associations regarding the Payroll Department. He stated that the District would like to reactivate the Supervisor of Payroll and Benefits position to resolve the issues. Mr. Flores stated that it may be in the District's best interest to relinquish the fiscal accountability. The Shasta County Office of Education would oversee it, and there would be no added costs to the District. Mr. Flores stated that the District would like to involve the Administrators in the budget development and have staff from the Business Services department on site more in order to build personal relationships. He stated that the District does not have any fiscal issues and is using the review as a tool to improve internal processes and procedures.

DISCUSSION (continued):

FCMAT Business Services Review (continued):

Trustee Vericker stated that he was interviewed as part of the review. He reported that the FCMAT team was complimentary of our staff noting that this District was one of the best they have worked with. Mr. Cloney stated that the District will move forward with the recommendations that were presented. The Board was in agreement with the changes.

FCMAT Business Services Review Public Comment:

Layne McLean stated that he met with Mr. Cloney in late October to address concerns from his members regarding payroll. He stated that he was in favor of the FCMAT review and agreed with the recommendations from the presentation. Mr. McLean inquired who was going to carry out the action items and asked for a timeline. He inquired if the Board had read the entire FCMAT review and stated that he would address other concerns in closed session if the Board desires.

Trustee Vericker noted that part of the executive summary included a complicated retroactive salary payment and emphasized the importance maintaining a balance.

Salary Schedules: Jason Rubin recommended approval of the salary schedules and noted that the Supervisory Salary Schedule reflects the activation of the Supervisor of Payroll and Benefits position.

Advanced Placement (AP) Test Scores: Leo Perez reviewed the AP test scores from the spring of 2023 comparing scores by school and the District average. He stated that he anticipates the number of tests taken will decline due to dual enrollment and articulation. Mr. Perez stated that the District will continue to send teachers to Advanced Placement conferences and utilize PLC meetings for professional development.

Trustee Hoheisel inquired if AP test scores are the main indicator for student academics. Mr. Perez stated that the CAASPP test scores are a more accurate snapshot of where our students are academically.

ADVANCE PLANNING:

Next Meeting Date: September 12, 2023

Suggested Future Agenda Items: Mr. Cloney stated that Administration will bring back Board Policy and Administrative Regulation 5141.6 School Health Services at next month's meeting and will schedule a presentation from Indian Education at a future meeting.

ADJOURNMENT:

The meeting adjourned at 8:52p.m.

Ron Zufall, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees