



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
Board Room
2200 Eureka Way
Redding, CA 96001**

**April 9, 2024
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Constance Pepple, Mike Doran, and Joe Ayer were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, and Associate Superintendent of Human Resources Jason Rubin.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Preliminary Public Employee Performance Evaluation (G.C. 54957). Title: Superintendent

The Board reconvened into open session at 6:42 p.m. The Board had no action to report out from closed session. Student Board Member Riley Combs was present for the open session portion of the meeting. Trustee Zufall led the pledge of allegiance, and Trustee Ayer recited the mission and vision statements. This month's student artwork display is from Pioneer Continuation High School.

- RES. 24-046 That the Board approve the agenda, as presented. (Motion Pepple, second Ayer, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-047 That the Board approve the consent agenda, as presented. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-048 That the Board approve the minutes for the March 12, 2024 regular Board meeting. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-049 That the Board approve the Operational Agreement and Memorandum of Understanding with University Preparatory School through June 30, 2026. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-050 That the Board ratify commercial warrants in the amount of \$2,874,489.10 and payroll distributions in the amount of \$4,336,669.55 for the period of 3/01/2024 – 3/31/2024. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-051 That the Board approve the requests to declare property as surplus (FHS Food Service - Beverage Air Refrigerator. SCA/Cal Safe - GE Performance Refrigerator). (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-052 That the Board approve the triennial assessment of the Local School Wellness Policy. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-053 That the Board approve a field trip request, as follows: FHS Spanish Club students travel to Costa Rica and Panama in June 2024. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)

- RES. 24-054 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours-Increase)*: Krystianna Rushing, Special Ed-Paraprofessional 6.5 hours/10 months (SHS), effective March 11, 2024. (*New Hires/Rehire*): Yan Blankenship, Food Nutrition Specialist 4 hours/10 months (SLC), effective March 25, 2024; Allison Elo, Special Ed-Paraprofessional 3.75 hours/10 months (SHS), effective March 25, 2024; Brittany Hixon, Food Nutrition Specialist 5 hours/10 months (SHS), effective April 8, 2024; Shuxian Huang, Food Nutrition Specialist 4 hours/10 months (EHS), effective March 25, 2024; Brian Martin, Food Nutrition Specialist 3.5 hours/10 months (SHS), effective March 11, 2024; Kelly O'Hara, Food Nutrition Specialist 4 hours/10 months (FHS), effective March 25, 2024; Hong Tian, Food Nutrition Specialist 4 hours/10 months (FHS), effective March 25, 2024; and Brianna Zamora, Instructional Paraprofessional-SDCI 6.5 hours/10 months (EHS), effective March 4, 2024. (*Promotion*): Hailey Cardin, Account Clerk II 8 hours/12-months (DO), effective April 2, 2024 and Pamela King, Instructional Paraprofessional-SDCI 6.5 hours/10 months (SHS), effective March 1, 2024. (*Resigned/Retired*): Kathryn Hein, At-Risk Paraprofessional 2.5 hours/10 months (SHS), effective June 6, 2024; Marci Loerzel, Central Kitchen Supervisor 8 hours/12 months (SHS), effective September 16, 2024; Karlee Raudman, Title I-Paraprofessional 6.5 hours/10 months (FHS), effective June 6, 2024; and Fred Schafer, Director of Nutrition Services 8 hours/12 months (DO), effective August 1, 2024. (*Certificated – (New Hire)*): Gary Connolly, 2024 Summer School Principal, effective June 12 – July 10, 2024. (*Resignation*): Edward Raschein, CTE Medical Careers 2/5 (FHS), effective June 10, 2024. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-055 That the Board accept the Quarterly Report on the Williams Uniform Complaints for January 1–March 31, 2024. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-056 That the Board approve the notification of non-reelection to probationary, temporary certificated staff, and long-term substitutes for the 2024-25 school year. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-057 That the Board accept the School Impact Fee (a.k.a. Developer Fees) Justification Study. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-058 That the Board approve the resolution increasing School Impact Fees, effective July 1, 2024. (Motion Doran, second Ayer, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-059 That the Board approve Change Order Number 1 U-Prep Turf Field to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$16,500.00. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-060 That the Board approve the contract with Technicon for Inspections Services for the KYA Shade Structure projects. (Motion Pepple, second Ayer, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-061 That the Board approve the Certificated job description for CTE Pharmacy Technician Teacher. (Motion Pepple, second Ayer, carried 4-0. Student Board Member Combs: Aye)
- RES. 24-062 That the meeting adjourn. (Motion Ayer, second Doran, carried 4-0. Student Board Member Combs: Aye)

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Pioneer Continuation High School (PHS) junior Aliyana (Nana) Bouaphanh, Foothill High School (FHS) senior Addison Bond, Shasta High School (SHS) Paraprofessional Kim Hoy, and Enterprise High School (EHS) senior Nikai Johnson.

PUBLIC COMMENT:

FHS FFA students Eva Taylor and Audrey Strawn provided an update to the Board highlighting FFA conferences, community service activities, chapter meetings, and fundraisers including their upcoming spring plant sale.

PUBLIC COMMENT (continued):

Redding FFA students Lauren Davis and Taya Martinelli provided an update to the Board including what facility upgrades are being done at the District farm to raise animals for the fair. They reported on grants, curriculum, chapter meetings and fundraisers. They invited the Board to attend the FFA banquet.

PRESENTATIONS:

Ron Zufall stated that the Board would delay the Bond Feasibility Survey presentation until Chief Executive Officer Jon Isom of Isom Advisors arrives as he is currently presenting at another school Board meeting.

Nutrition Services Annual Report: Director Fred Schafer provided the Board with an update on the Nutrition Services department including the positive impact of Universal School Meals and how approximately \$600,000 in grant funds will be used for facility and equipment upgrades. Mr. Schafer highlighted a new professional development program called Growthstream and the BOSS inventory system. He commended Nutrition Services Assistant Rebecca Capener and SHS Wellness Coordinator Whitney Lowry on their work that went into the School Wellness Policy. Mr. Schafer announced that he will be retiring August 1 and that he has thoroughly enjoyed his time working for the District.

Trustee Pepple commended Mr. Schafer and stated that he will be missed.

Artificial Intelligence Tools in the Classroom: Instructional Coaches Tanya Randolph and Kari Goldenson conducted a presentation on the benefits of artificial intelligence (AI) for teachers and students. They explained how teachers can use AI to understand and identify teaching standards, generate content, and differentiate reading levels and languages. Ms. Randolph and Ms. Goldenson explained how students can use AI to explain, simplify and summarize content and how students can use it to spark curiosity, prioritize ideas, and build relevance.

Trustee Doran inquired how teachers evaluate students using AI. Ms. Randolph explained that teachers are responsible for explaining how to use AI responsibly and when to use it.

Trustee Pepple raised concerns regarding editorial content, specifically what perspective is provided to historical content. Ms. Goldenson explained that teachers are responsible to be the lens in the event information is slanted one way or another.

Trustee Ayer stated that he has found AI useful and inquired if Trustee Combs uses it.

Trustee Combs stated that AI has been helpful to explain concepts and answer follow-up questions.

Trustee Pepple stated that she admired the staff for getting ahead of the curve and emphasized the importance of a teacher in the classroom.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

CSEA President David Martin was not present.

ESP President Rhonda Minch reported that negotiations have been going well. She was pleased to report that internal employees have been moving up into higher paid positions. Ms. Minch stated that she encourages ESP staff to cross train and reported that there has been an increase in paraprofessionals pursuing their teaching credential.

SSEA President Layne McLean reported that testing starts next week and emphasized the importance of staff encouraging their students to perform well on the test in order to represent their school well. SSEA Vice President Andrea Cota reported that they will hold a board and brush event for their next off campus team building event. She stated that SSEA will be holding a giveaway for teachers who wear blue on negotiation days.

REPORTS FROM PRINCIPALS:

Tim Calkins thanked Fred Schafer for the work he has put into PHS's food court. He thanked the Instructional Coaches for setting up time for teachers to collaborate and prepare for state testing. Mr. Calkins reported that Shasta Collegiate Academy students start state testing next week in the Board Room and PHS received new student tables and chairs in school colors.

Ryan Johnson thanked Fred Schafer for the new cafeteria tables and for modernizing the equipment for the Nutrition Services staff. He congratulated Trustee Combs on her acceptance into Harvard University and recognized Career Technical Education (CTE) culinary teacher James Leedy on receiving the Presidents Award for his work with veterans. Mr. Johnson reported that twenty-four students are in the CA Scholarship Federation Program thanks to the help of EHS teacher Eileen Cooper. He stated that planning and staffing for next year has begun.

Shane Kikut reported that SHS students placed first and second in the Kool April Nights drawing competition. He stated that 380 students attended this year's eighth grade invasion. Mr. Kikut reported that twenty-two educational researchers from the Michael Fullan group will tour SHS and PHS to study CTE dual enrollment class offerings.

Kevin Greene congratulated Trustee Combs on her acceptance to Harvard University. He reported that he and Assistant Principal Kevin Strohmayer are working diligently with staff and students to improve state test scores this year. He stated that Administration is visiting each junior math and English class to explain the importance of state testing. Mr. Greene recognized the band on receiving unanimous superior ratings at a recent music festival. He stated that the ag department has a goal to sell 1,500 plants for their spring plant sale. Mr. Greene thanked the counseling staff for processing incoming transfers.

Trustee Doran inquired if there is a paper shortage since the introduction of AI. Mr. Greene stated that there isn't a shortage and staff continues to navigate the best way to educate students with AI now available.

REPORT FROM SUPERINTENDENT:

Jim Cloney congratulated Trustee Combs on her acceptance to Harvard University. He reported that the District has created a timeline to fill Trustee Combs seat for next school year. Mr. Cloney stated that he and Mr. Perez have been working with Shasta College and the local Dental Board to improve the dental program. He is hopeful they can partner with adult education and create a program that allows students to graduate as a registered dental assistant. Mr. Cloney stated that FHS has expressed interest in switching from a probation officer to a police officer to serve as their Site Resource Officer next year. Mr. Cloney stated that he met individually with Shasta County Sherrif Michael Johnson and Redding Policy Chief Brian Barner. He reported that they plan on placing a Redding Police Officer at FHS next school year. Mr. Cloney stated that Fred Schafer and Central Kitchen Manager Marci Loerzel will both be retiring around the same time. He commended both of them for their work as leaders in the Nutrition Services Department and stated that the District will put plans in place to transition in new leadership. Mr. Cloney stated that the spring study session is set for April 22 and that he met with Trustee Zufall to review the agenda. He encouraged the Board to email him any suggested agenda topics.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Combs thanked everyone for the congratulations on her acceptance to Harvard University.

Trustee Doran announced that his daughter will be graduating with her Masters in Counseling and that she will be joining the Peace Corps where she will move to South Africa and apply her degree.

Trustee Pepple announced that the special Board meeting will be her last Board meeting. She stated that it has been an honor and privilege to serve the District. Trustee Pepple emphasized the importance of CTE since not all students go to college. She commended the professionalism in the District and stated that the community is fortunate to have such quality teachers and Administrators. She thanked the Board and community for the opportunity to serve.

TRUSTEE COMMENTS AND LIAISON REPORTS (continued):

Trustee Zufall stated that he attended the Shasta Union Elementary Board meeting and plans to attend other feeder school districts within his trustee area boundary in order to promote our CTE programs and extra-curricular activities.

RECESS: 8:06p.m. to 8:13p.m.

PRESENTATIONS (continued):

Bond Feasibility Survey: Chief Executive Officer Jon Isom of Isom Advisors conducted a presentation on the results from a bond feasibility survey. Mr. Isom explained that his company called 407 individual voters to assess support for a proposed bond measure. He reviewed the questions and responses in detail and stated that overall, he was pleased with the results. Mr. Isom stated that based on the survey, an extension of the current bonds without increasing taxes would be the most viable option for the November ballot.

Trustee Doran inquired if a future economic shortfall could negatively impact a bond. Mr. Isom explained that savings to the general fund are maximized when a school district passes a bond. Mr. Cloney stated that he would like to discuss how the Board would like to proceed regarding a bond on the November ballot at the spring study session.

DISCUSSION:

Trustee Assignments - 2024 Graduation Ceremonies: Assignments for Trustee participation at the 2023-2024 graduation ceremonies were determined as follows: Adult Ed – Trustees Zufall and Hoheisel; CTE Medical Pathways – Trustees Zufall and Doran; Shasta Collegiate Academy – Trustees Zufall and Ayer; Fire Science Program – Trustees Hoheisel and Doran; Gateway to College – Trustees Zufall and Doran; Shasta Charter Academy – Trustees Zufall and Ayer; Pioneer High School – Trustees Zufall and Ayer; Foothill High School – Trustee Doran; Enterprise High School – Trustees Zufall and Ayer; Shasta High School – Trustees Zufall, Hoheisel, and Doran.

Monthly Financial Report: Jim Cloney reported that revenues and expenditures have been updated to include Second Interim. All revenue and expenditure categories are trending accordingly with the exception of Services and Operating expenses. The expenditures in this category are typically paid at the start of the year rather than throughout the year.

School Impact Fee (a.k.a. Developer Fees) Justification Study: Jim Cloney stated that the Developer Fee Study Report is a routine item the Board is asked to approve and that Administration recommends approval.

PUBLIC HEARING – School Impact Fees: At 8:45 p.m., Trustee Zufall declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding a proposal for implementing an increase in School Impact Fees. There were no comments, and the public hearing was declared closed.

UPrep Turf Field Change Order: Jim Cloney stated that UPrep would like to customize the turf based on their school colors and that UPrep would be paying for the change order. Trustee Zufall stated that Trustee Ayer was a big help as the Measure I bond liaison and that the Board may need his help again if the voters approve to extend the current bonds.

Technicon Inspections Services Contract: Jim Cloney stated that all four campuses will receive new shade structures this summer and that this contract is for the inspection of the structures.

Local Control and Accountability Plan (LCAP) Draft Goals: Mr. Perez stated that all school districts in California are required to develop an LCAP. He reported that the 2024-2025 LCAP will be the first installment of a three-year plan that addresses specific goals and actions/services designed to address the eight priorities established by the California Department of Education. Mr. Perez asked the Board for feedback on the following proposed three goals: 1) All graduates will successfully complete the required courses to allow access to all postsecondary options; 2) Implementation of a variety of measures to mitigate learning loss due to COVID-19, maximize credit recovery options, and ensure all graduates are competent in reading and math; and 3) Improve student engagement, support, school climate, safety and environment.

Local Control and Accountability Plan (LCAP) Draft Goals (continued): Mr. Perez stated that he would like to eliminate COVID-19 from the second goal since it no longer applies. Trustee Doran commended Mr. Perez for his diligent work ethic.

Trustee Pepple emphasized the importance of focusing on CTE. She stated that if students are expected to graduate eligible for all post- secondary options as stated in the first goal, then it could diminish a student who is not college bound. Mr. Cloney stated that his ideal graduate has all options available to them after high school. Trustee Pepple inquired if the first goal could be modified to include language for a career-ready student.

Trustee Doran inquired if Chromebooks could be referred to as a technology device within the actions of the first goal. He also inquired if there could be an action implemented allowing supervised study areas for students.

Mr. Cloney stated that he and Mr. Perez would like to further discuss the LCAP at the spring study session and that they plan to gather input from the Superintendent Student Advisory Council. An LCAP Community Partner meeting will also be held in order to solicit feedback from parents and staff on the actions and services within the LCAP. An LCAP Parent Advisory Committee meeting will be held in late May to finalize the LCAP. In addition to other forms of engagement with various community partners, the approval process for the SUHSD LCAP requires a public hearing be held so the Board can hear comments on the LCAP at the regular June meeting. A special meeting will be held to approve the LCAP following the regular June meeting.

CTE Pharmacy Technician Job Description: Jason Rubin stated that the CTE program is expanding next year, and the Pharmacy Technician position will better meet the needs of the District.

ADVANCE PLANNING:

Next Meeting Date: Spring Study Session April 22, 2024 and Regular Board Meeting May 14, 2024

Suggested Future Agenda Items: Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

ADJOURNMENT:

The meeting adjourned at 9:25 p.m.

Andrea Hoheisel, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees