



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**May 9, 2023
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Vericker in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Jamie Vericker, Ron Zufall, Constance Pepple, Mike Doran and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

The Board reconvened into open session at 6:34 p.m. The Board had no action to report out from closed session. Student Board Member Jackson Richards was present for the open session portion of the meeting. Trustee Vericker led the pledge of allegiance and Trustee Zufall recited the mission and vision statements. This month's student artwork display is from Pioneer Continuation High School.

- RES. 23-061 That the Board approve the agenda, as presented. (Motion Zufall, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-062 That the Board approve the consent agenda, as presented. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-063 That the Board approve the minutes for the April 19, 2023 special Board meeting. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-064 That the Board approve the students who have been accepted into the College Connection Program for fall 2023. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-065 That the Board approve the College Connection calendar for the 2023-24 school year. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-066 That the Board ratify commercial warrants in the amount of \$ 2,529,557.29 and payroll distributions in the amount of 3,831,320.95 for the period of 4/01/2023 – 4/30/2023. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-067 That the Board approve the P-2 Rate of Attendance Report. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-068 That the Board approve the Quarterly Report of Investment. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)

- RES. 23-069 That the Board approve the requests to declare property as surplus (SLC - 98 GMC Truck and EHS - auto letter folder). (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-070 That the Board approve the 2023-24 Designation of CIF Representatives to League for District, EHS, FHS and SHS. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-071 That the Board approve the Human Resources Action Report, as follows: *Classified – (New Hires):* Alexis Greene, SH/Behavior Paraprofessional 6.5 hours/ 10 months (EHS), effective April 26, 2023; April Maldonado, Library Media Tech 8 hours/238 days (SHS), effective April 24, 2023; Cynthia Marroquin Cuin, Bus Driver 6.5 hours/ 10 months (Transpo), effective March 27, 2023; Jackson Reindel, Instructional Paraprofessional-SDCI 6.5 hours/ 10 months (EHS), effective April 4, 2023; Krystianna Rushing, Special Ed Paraprofessional 5.75 hours/ 10 months (SHS), effective April 17, 2023; and Jeremy Wright, Custodian 8 hours/12 months (SLC), effective March 27, 2023. (*Position Change/Promotion*): Joshua Blanchard, Computer Support Tech II 8 hours/12 months (IT), effective April 17, 2023. (*Resigned/Retired*): Megan McBryde, At Risk Paraprofessional 5.75 hours/10 months (PHS-MS), effective April 5, 2023. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-072 That the Board approve the recommendation for the three Measure I Citizens' Bond Oversight Committee vacancies as follows: Mike O'Leary, Kevin O'Rorke and Elly Pierce. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-073 That the Board approve the Measure I Citizens' Bond Oversight Committee Membership Organization Chart. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-074 That the Board waive the second reading and approve the mandated and optional Board Policies and Administrative Regulations, as provided by CSBA excluding Administrative Regulation 5133. (Motion Hoheisel, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-075 That the Board approve the employment agreement with the Chief Business Official. (Motion Zufall, second Doran. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-076 That the Board approve the employment agreement with the Associate Superintendent of Human Resources. (Motion Pepple, second Zufall. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-077 That the Board approve the employment agreement with the Associate Superintendent of Instructional Services. (Motion Zufall, second Doran. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-078 That the Board approve the employment agreement with the Superintendent. (Motion Pepple, second Doran. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-079 That the Board approve the minutes for the April 4, 2023 regular Board meeting. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-080 That the Board excuse Trustee Doran's absence from the April 4, 2023 regular Board meeting. (Motion Zufall, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-081 That the Board approve the revised Business Services Contract with Pacheco Union School District. (Motion Zufall, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-082 That the Board approve the resolution to create Fund 08. (Motion Zufall, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)

- RES. 23-083 That the Board approve the Adult Education graduation requirements. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-084 That the Board approve the classified Custodial Operations Supervisor job description. (Motion Pepple, second Doran, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-085 That the Board approve the Supervisory Salary Schedule. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 23-086 That the meeting adjourn. (Motion Pepple, second Doran, carried 5-0. Student Board Member Richards: Aye)

PRESENTATION:

Classified Employees of the Year: The Board of Trustees and Administration recognized the following employees who were acknowledged as the Classified Employees of the Year: Shasta Collegiate Academy (SCA) Registrar Deborah Bayley, Shasta Learning Center (SLC) Maintenance Worker Vicente Marquez-Arandia, SLC Food Nutrition Specialist Victoria Rodriguez, Shasta High School (SHS) Registrar April Williams and Foothill High School (FHS) Security Guard Rob Francis.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Enterprise High School (EHS) freshman Mackenzie Chao, Pioneer Continuation High School (PHS) senior Danielle Tejada, Shasta High School (SHS) teacher Bianca De La Rosa, and FHS Paraprofessional Christina Woodbury.

PUBLIC COMMENT:

Shaun Vega Sanchez encouraged the Board to expand the District wrestling facilities. He suggested Trustee Zufall post his philosophical statement on the website. Mr. Sanchez stated that the Board should vote how they feel, and feels that the public can grandstand from the podium and speak to the audience.

Trustee Zufall inquired if any students applied for the lineman scholarship because he did not have many applicants for his scholarship. Mr. Sanchez stated that he did not receive any applications.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean stated that with this school year ending, staff is preparing for next year. He commended April Williams on being recognized as a Classified Employee of the Year and stated that she is also the Election Chair for SSEA. Mr. McLean stated that his wife taught Mackenzie Chao and commended her as a student. He also recognized Mackenzie's mother, Cindy Chao, for her work as the Administrative Assistant of Human Resources at the District Office. Mr. McLean reported that there is a timeline in place to ratify the tentative agreement before the regular June board meeting. He commended negotiation team leaders Sheena Thurston and Roberta Mayberry on their creative strategies during negotiations. He stated that the California Teachers Association (CTA) will hold the We Honor Ours (WHO) awards ceremony this Saturday where SHS teacher Jim Jordan will be recognized. Mr. McLean invited the Board to attend the new hire lunch on August 10. He recognized SSEA Vice President Dawn Coppolo who is moving out of the area and stated that she will be missed.

ESP President Rhonda Minch thanked Jim Cloney, Leo Perez, David Flores and Jason Rubin for always treating the negotiation teams with respect. She commended the site Principals for always being available for her members especially with the recent loss of EHS Paraprofessional Muang Saechao and SHS Wellness Coordinator Makenzie Knight. Ms. Minch stated that our employees are offered competitive wages, great benefits and stay in our District for more than just money. Trustee Doran inquired what can improve the negotiations process. Ms. Minch stated that Board Members typically aren't part of the negotiation meetings, though she would like Board members to observe the process.

CSEA President David Martin reported that the District and CSEA have completed negotiations. He stated that the Classified School Employees Week is coming up and that the new busses the District purchased will arrive in December.

REPORTS FROM PRINCIPALS:

Enterprise High School: Ryan Johnson reported that EHS was recognized by the Shasta County Office of Education (SCOE) for their Free Application for Federal Student Aid (FAFSA) completion rate increase. He commended Leo Perez and Maintenance and Operations Supervisor Steve Denney on working out the logistics to bring ceramics to EHS next year.

Shasta High School: Shane Kikut was pleased to announce that SHS received a six-year accreditation with one mid-year report from WASC. He commended Assistant Principal Jamie Fleming on a 99.3% completion rate for state testing. Mr. Kikut stated that SHS is in week two of Advanced Placement (AP) testing, prom is May 20, scholarship award night is May 22, and the senior farewell rally is May 26. Trustee Doran inquired about the importance of foreign language. Mr. Kikut stated that foreign language is important for a well-rounded education and stated that he would be happy to meet with Mr. Doran to discuss the topic further.

Foothill High School: Kevin Greene thanked Rhonda Minch for her kind words and thanked Dawn Coppola for all of her hard work at FHS. He invited the Board to The Park on June 2 where the FHS band will be performing. Mr. Greene commended culinary arts teacher Ashley Marsh and her students for placing in multiple categories at a recent competition in Florida. He reported that prom was last weekend and updated the Board on spring athletics. Mr. Greene recognized Sienna Belong as freshman of the year.

REPORT FROM SUPERINTENDENT:

Jim Cloney stated that Reach Higher Shasta's annual College and Career Signing Day event is tomorrow where seniors from Shasta County will be honored for their post-secondary plans including military, universities, trade schools, junior colleges, etc. He announced that the District will be seeking applicants and running an election for next year's Student Board Member. Mr. Cloney reported that students from Enterprise High School and UPrep hosted a Baseball for All event at Tiger Field where they played baseball with students in the special education program. He stated that the District hired Cecile Lamar to be the new Director of Special Education next year and recognized David Flores for being awarded the Chief Business Official of the Year by local CASBO.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Richards stated that he will be interviewing to serve as a Student Board Member on the Shasta County Office of Education Board and is recruiting students for the CASC Region 1 Cabinet. Trustee Richards stated that he has been asked to speak virtually at an upcoming California School Boards Association (CSBA) event. He reported that he has been impressed by the depth and intellect at the Superintendent Student Advisory Council meetings.

Trustee Hoheisel stated that FHS Security Guard Rob Francis has made an impact on many students over the years including her daughter.

Trustee Doran inquired how to practically incorporate foreign language and mathematics into education.

Trustee Zufall stated that he recently learned sign language is not universal. He encouraged the community to attend SHS's scholarship awards night on May 22. Trustee Zufall stated that he will expand his scholarship to veterinary now that his daughter has become a veterinarian.

DISCUSSION:

Enrollment Projections: Jim Cloney provided the Board with historical and projected enrollment data. He stated that as of today, the District has 4,146 students pre-enrolled for next school year, which is higher than the projected enrollment of 4,017. This number is down 132 students in comparison to this year. He noted that student attendance has improved since the pandemic. Mr. Cloney stated that SHS is down 100 students and he is hoping that this is an anomaly. He explained how the District has and continues to consistently enroll more students from outside of the District than we lose. Mr. Cloney reported that he will continue to monitor enrollment closely as we approach next school year.

DISCUSSION:

Enrollment Projections (continued): Trustee Doran inquired how the District can attract more students. Mr. Cloney stated that our programs, positive relationships and good experiences attract students to our schools. He encouraged the Board Members to be champions of the District. Discussion continued on improving social media presence and highlighting the Career Technical Education (CTE) program.

June Special Board Meeting: Jim Cloney reviewed that current Education Code requires the Board to approve the District's budget in conjunction with the District's Local Control Accountability Plan (LCAP) for the following year. The LCAP also requires a public hearing to be scheduled at a separate Board meeting, prior to adoption. The LCAP Public Hearing is scheduled for the Board's regular meeting on June 13. Administration is requesting that the Board determine a date and time for a special Board meeting after June 13 to approve the 2023-24 budget and LCAP. The Board discussed various dates and will verify availability with the Superintendent's office.

CSBA Policies: As the CSBA policy liaison, Trustee Hoheisel provided a brief overview of the policy updates. Trustee Hoheisel stated that she addressed her questions with District Administration and noted that many policies cover how to protect at-risk youth. She raised concerns regarding Administrative Regulation 5113 Absences and Excuses which states parents shall receive notice that students may be excused without the consent of their parents for confidential medical services. Trustee Hoheisel made a motion to waive the second reading and approve the policies except for Administrative Regulation 5113. The policy will be brought back at another meeting for further review.

Employment Agreements: Jim Cloney stated that the Board shall vote on the extension of the contracts for District Administration at this time each year. Trustee Vericker stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Vericker reported the following salary information:

- Chief Business Official David Flores: Base Salary \$139,381.12, Health/Wellness \$13,804.15, Professional Growth \$38,508.84
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$139,381.12, Health/Wellness \$13,804.15, Professional Growth \$23,754.65
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$139,381.12, Health/Wellness \$13,804.15, Professional Growth \$38,508.43
- Superintendent Jim Cloney: Base Salary \$177,762.63, Health/Wellness \$13,804.15, Professional Growth \$40,551.99

Monthly Financial Report: David Flores stated that revenues and expenditures are trending where they should be and that the District will continue to work on the June 13 budget.

Pacheco Union School District Contract: David Flores recommended the Board approve to extend the business services contract with Pacheco Union School District. The District would like to mentor from within the District to oversee Pacheco's budgeting.

Fund 08: David Flores stated that Fund 08 needs to be created so that the County Auditor can track the reporting of financial information for the District's Associated Student Body organizations.

Adult Education Graduation Requirements: Leo Perez recommended the Board update the current Adult Education graduation requirements for science to align with the Adult Education consortium.

Dual Enrollment and Articulation: Leo Perez provided handouts explaining dual enrollment and articulation that highlighted what the District's vision and goals are for college credit. Mr. Perez stated that articulation is newer than college connection and the District has maintained a positive working relationship with Shasta College to provide students more options. He explained that students will have more options for Career Technical Education and that Advanced Placement rates will most likely go down due to the increase in students obtaining college credit through dual enrollment and articulation.

DISCUSSION (continued):

Job Description and Salary Schedule: Jason Rubin recommended the Board approve the Custodial Operations Supervisor job description and the updated salary schedule to reflect the new job description. He stated that the Maintenance and Operations Department currently has a Supervisor position to oversee the department. During the height of the Measure I bond, the District also had a Director position. In order to better support the custodial staff, the District is recommending we add the Custodial Operations Supervisor position to better support the staff.

ADVANCE PLANNING:

Next Meeting Date: June 13, 2023

ADJOURNMENT:

The meeting adjourned at 8:42 p.m.

Ron Zufall, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees

Bd. Min. 5-9-23 //