



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**March 14, 2023
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Vericker in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Jamie Vericker, Constance Pepple, Mike Doran, and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; 3) Preliminary Public Employee Performance Evaluations (G.C. 54957). Titles: Chief Business Official, Associate Superintendent/Human Resources and Associate Superintendent/Instructional Services; and 4) Preliminary Public Employee Performance Evaluation (G.C. 54957). Title: Superintendent.

The Board reconvened into open session at 6:38 p.m. The Board had no action to report out from closed session. Student Board Member Jackson Richards was present for the open session portion of the meeting. Trustee Vericker led the pledge of allegiance and Trustee Richards recited the mission and vision statements. This month's student artwork display is from Shasta High School.

- RES. 23-027** That the Board approve the agenda, as presented. (Motion Pepple, second Hoheisel, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-028** That the Board approve the consent agenda, as presented. (Motion Doran, second Pepple, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-029** That the Board approve the minutes for the February 14, 2023 regular Board meeting. (Motion Doran, second Pepple, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-030** That the Board ratify commercial warrants in the amount of \$3,129,276.11 and payroll distributions in the amount of \$3,784,556.03 for the period of 2/01/2023 – 2/28/2023. (Motion Doran, second Pepple, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-031** That the Board approve the field trip requests, as follows: SHS Culinary Club travels to Orlando, FL April 20-25, 2023 and SHS Robotics travels to Dallas, TX April 24-28, 2023. (Motion Doran, second Pepple, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-032** That the Board approve the annual Certification of Athletic Coaches. (Motion Doran, second Pepple, carried 4-0. Student Board Member Richards: Aye)

- RES. 23-033 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours Increase)*: Matej Hornich, Bus Driver 5.75 hours/10 months (Transportation), effective March 1, 2023. *(New Hires)*: Grace Alvarez-Montgomery, Bus Driver 6.5 hours/10 months (Transportation), effective March 1, 2023; Longhui Huang, Food Nutrition Specialist 5.5 hours/10 months (SHS), effective March 1, 2023; Andrew Sharp, Custodian 8 hours/12 months (SHS), effective February 14, 2023; Kai Sun, Food Nutrition Specialist 5.5 hours/10 months (SHS), effective March 1, 2023; Mei Yu, Food Nutrition Specialist 5.5 hours/10 months (EHS), effective March 1, 2023; and Xia Yuan, Food Nutrition Specialist 4 hours/10 months (SLC), effective March 1, 2023. *(Position change)*: Heather Frandsen, Specialized Health Care Assistant 7 hours/211 days, effective March 1, 2023. *(Probationary Release/Termination)*: Efrain Marin, Custodian 8 hours/12 months (SLC), effective February 28, 2023. *(Resigned/Retired)*: Ruth Reyna, Bilingual Paraprofessional 6.5 hours/10 months (EHS), effective June 8, 2023. Kelly Sandifer, At-Risk Para 5.75 hours/10 months (PHS), effective February 17, 2023. *Certificated - (Resignations/Retirements Effective June 30, 2023)*: Lou Polcari, Music 5/5 (SHS); Courtney Kreps, English 5/5 (EHS); and Landon Woollard, Math 5/5 (SHS). (Motion Doran, second Pepple, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-034 That the Board waive the second reading and approve the Board Policies and Administrative Regulations, as provided by CSBA with grammatical changes. (Motion Hoheisel, second Pepple, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-035 That the Board approve the 2022-2023 Second Interim Budget Report. (Motion Hoheisel, second Doran, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-036 That the Board approve the contract with Blue Tent Farms, dba Wester Grazers for Goat Grazing Services and Foothill High School and Shasta High School. (Motion Pepple, second Doran, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-037 That the Board approve the Bus Lease Purchase Agreement Resolution for the purchase of seven buses, Board approved on January 10, 2023. (Motion Pepple, second Hoheisel, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-038 That the Board approve the Foothill High School Sports Boosters Kick-Off Classic Fundraiser event. (Motion Pepple, second Doran, abstain Hoheisel, carried 3-0. Student Board Member Richards: Aye)
- RES. 23-039 That the Board approve to enter into a contract with KYA Services LLC (KYA Group) through the California Multiple Award Schedule (“CMAS”) contract 4-20-78-0089C to replace the surface of the Shasta Learning Center track. (Motion Pepple, second Hoheisel, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-040 That the Board approve the Transportation Services Plan. (Motion Pepple, second Doran, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-041 That the Board approve the General Waiver Request to Provide a Reduced-Day Extended School Year Program. (Motion Pepple, second Hoheisel, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-042 That the Board approve the certificated Mental Health Clinician job description. (Motion Pepple, second Doran, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-043 That the Board approve the new classified Mental Health Coordinator job description. (Motion Doran, second Hoheisel, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-044 That the Board approve the new classified Computer Support Tech II job description. (Motion Pepple, second Doran, carried 4-0. Student Board Member Richards: Aye)

- RES. 23-045 That the Board approve the Salary Schedules for ESP and Supervisory. (Motion Pepple, second Hoheisel, carried 4-0. Student Board Member Richards: Aye)
- RES. 23-046 That the meeting adjourn. (Motion Pepple, second Doran, carried 4-0. Student Board Member Richards: Aye)

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Foothill High School (FHS) senior Claire DeLoge, Shasta High School (SHS) Principal Secretary Sarah Price, Shasta Learning Center Lead Custodian Jose Barragan Magallon, and Enterprise High School (EHS) teacher Ray Hermann.

PUBLIC COMMENT:

Gina (no last name provided) raised concerns regarding the use of non-educational movies in her son's classroom from a substitute teacher for approximately two to three weeks. She stated that she has reported this to the proper channels and inquired if there needs to be policy in place regarding lesson plans for substitute teachers to avoid this in the future.

Mrs. Vega Sanchez provided the Board with scholarship information.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean stated that he would defer his report time to later on in the agenda when SSEA sunshines their initial proposal for negotiations.

ESP President Rhonda Minch stated that she would also defer her time to sunshine ESP's proposal.

CSEA President David Martin stated that he would also defer his time to sunshine CSEA's proposal.

REPORTS FROM PRINCIPALS:

Alternative Education: Tim Calkins reported that the English and social science curriculum is now available on Shasta Collegiate Academy's new curriculum platform Canvas. Training is ongoing and the system will be fully operational starting next school year. Mr. Calkins stated that twenty-two students graduated from Pioneer Continuation High School (PHS). PHS recently had Shasta College, Sierra Pacific, and the National Guard conduct presentations for students. Mr. Calkins reported that a PHS student took 2nd place in the Kool April Nights drawing competition.

Enterprise High School: Ryan Johnson reported that he attended the Principal for a Day Breakfast at the Shasta County Office of Education (SCOE) today. He stated that the new wellness center is fully constructed and the Counseling Department will unveil it to staff and students in the near future. Mr. Johnson reported that they continue to hire new staff and hope to bring ceramics back to EHS next school year.

Shasta High School: Shane Kikut thanked Jim Cloney for attending their WASC meeting. He commended staff on their hard work over the past two years in order to complete the WASC self-study document. He recognized SHS student Olivia Kang for winning best of show at the Shasta County Arts Jury Show and Herma Hernandez on taking first place in the Kool April Nights drawing competition. Mr. Kikut invited the Board to attend the production of *Mama Mia* in early May and thanked the Human Resources department for their hard work in order to get the District staffed.

Foothill High School: Kevin Greene stated that they are in the middle of a WASC visit. He thanked Trustee Pepple and Mr. Cloney for meeting with the WASC team today. Mr. Greene reported that the WASC team will meet with the entire staff tomorrow and they will continue to work on their action plan in order to submit their WASC documents. He stated that they have implemented a new recognition program called the Cougar Shout Out. Students are able to recognize their classmates on a Google Doc and Administration selects a few submissions to share with the student body. Mr. Greene stated that he also attended the Principal for a Day Breakfast at SCOE and that he is excited for spring sports.

REPORT FROM SUPERINTENDENT:

Jim Cloney stated that the counselors have been enrolling current students for their courses next year and meeting with our feeder schools to enroll incoming freshman. He reported that the District has been approving numerous inter-district transfers allowing students from outside the District boundaries to enroll. Mr. Cloney stated that the Human Resources Department is actively hiring for next year and noted that the applicant pools are smaller but the District is seeing quality applicants. Mr. Cloney reported that he met with the WASC team along with Trustee Pepple at FHS today where they discussed the importance of Board members touring campuses and possibly entering classrooms.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Pepple stated that her meeting with the WASC team at FHS was fun and that they had wonderful things to say about the school.

Trustee Vericker apologized to Mr. Kikut for not being able to attend their WASC visit due to his wife's birthday.

DISCUSSION:

CSBA Board Policies: Jim Cloney reported that Trustee Hoheisel has reviewed the CSBA policies and addressed her questions with District Administration. Trustee Hoheisel stated that there was a minor grammatical error on page nine under the Administration section and a sentence structure error in the Instructional Services section. Trustee Hoheisel noted that she had questions regarding health examinations, specifically if parents opt in or out of the exams for their child.

Mr. Rubin stated that parents consent to the examinations when they sign the Student Parent Handbook, however, they do have the option to opt out. Trustee Pepple stated that she prefers the opt out option. Trustee Hoheisel stated that Mr. Flores clarified her questions regarding bussing, specifically how the District partners with RABA and the services offered for homeless youth. Mr. Flores stated that the District may offer RABA bus passes or taxi services for homeless youth and that there is no fee for students to use the District's transportation services. Trustee Pepple asked Mr. Cloney to follow up on transportation issues for a student that was mentioned at the FHS WASC visit.

Mr. Cloney stated that the Board can waive the second reading and approve some or all of the policies tonight or can bring them back for a second reading at the next Board meeting. Trustee Hoheisel stated that she agreed with the District's recommendations and recommended approval of the policies as presented with the exception of amending the two grammatical errors.

Initial Proposals for Negotiation:

Jim Cloney presented the District's initial proposal for negotiations with SSEA, ESP and CSEA for 2023-24, as follows:

- *SSEA – Article 9 Assignment, Reassignment and Transfers and Article 11 Leaves*
- *ESP – Article 8 Vacations and Article 10 Hiring, Promotions, and Transfers*
- *CSEA – The entire CSEA contract will be reviewed for clarifications/deletions/corrections as the current contract expires October 31, 2023. In addition, the District will address compensation.*

Jim Cloney stated that compensation has not been proposed with SSEA and ESP because we are currently completing the first year of a three-year compensation agreement.

SSEA Lead Negotiator Sheena Thurston introduced the negotiating teams for SSEA and ESP. Mrs. Thurston presented SSEA and ESP's initial proposals for negotiation for 2023-24, as follows:

- *ESP – Article 10: Hiring, Promotions, and Transfers and Article 14 Compensation*
- *SSEA – Article 7 Hours for Employment and Article 8 Class Size*

CSEA President David Martin presented CSEA's initial proposals for negotiation for 2023-24, as follows:

- *The entire CSEA contract will be reviewed for clarifications/deletions/corrections as the current contract expires October 31, 2023. In addition, CSEA will address Article 14 Compensation.*

DISCUSSION:

Initial Proposals for Negotiation (continued):

Trustee Doran inquired why CSEA did not have a multiyear compensation agreement. Mr. Cloney stated that they wanted a multiyear compensation agreement that aligned with their contract term.

In addition, the District, SSEA, ESP and CSEA will address term and completion of meet and negotiate per the contract. Initial proposals will be posted on the SUHSD website, and a Public Hearing to allow comment on the proposals presented this evening will be agendized for the April 4 regular Board meeting.

Second Interim Budget Report: David Flores stated that the ending balance variance from the first to second interim is an increase of \$3,949,804 for the 2022-2023 school year. The increase in revenue is driven from LCFF, local, state and federal funds with approximately \$5.4 million towards categorical programs through the state. Trustee Doran inquired why the District is seeing an increase in funds. David Flores provided some background on ESSER III funds and how they are being applied. Mr. Flores explained how the budget is certified as positive, qualified or negative by the Shasta County Office of Education. He stated that he feels our budget will be positive.

Mr. Flores presented a multi-year projection broken down by restricted and unrestricted funds. The projected budget is \$22,383,793 for 2023-2024 and \$21,344,755 for 2024-2025. Trustees Doran and Pepple raised concerns on the future of the economy. Trustee Doran inquired if the District needs to increase its reserves. Mr. Flores stated that once the COLA is finalized, the District can review ending balances and plan on how to best stay solvent and positive moving forward. Trustee Hoheisel inquired where the District receives forecasted ADA. Mr. Flores stated that it is based off of local K-8 schools and noted that the state now allows Districts to base ADA off of a three year average. He recommended approval of the budget. Trustee Pepple commended Mr. Flores on the budget.

Blue Tent Farms Contract: David Flores stated that this is the third year the District is recommending the use of goats to clear brush on District properties. He noted that Cal Fire no longer provides services through convict crews, and the goats have proven to be the most cost effective way to clear brush. Trustee Hoheisel inquired if this is the same company the city of Redding contracts with. Mr. Flores stated that it is the same private company.

Bus Lease Purchase Agreement: David Flores stated that the Board authorized the District to purchase up to eight buses at the regular January Board meeting. Mr. Flores stated that the Board has been provided a resolution for the purchase of seven buses that will be financed over four years at a 5.69% interest rate with an annual payment of approximately \$469,000. Trustee Doran inquired if the District has sold the bus with the compressor issue. Mr. Flores stated that the District has not yet sold the bus and when we do, it would be approved by the Board through a surplus request.

FHS Sports Boosters Kick-Off Classic Fundraiser: David Flores stated that pursuant to Board Policy 7400, the Board is required to approve special events where alcohol will be consumed on campus. He reported that the FHS Athletics Boosters would be holding a fundraiser for the football program. Mr. Flores noted that these events are not covered by the Districts liability JPA, and the District is responsible for the first \$150,000 in the event of a claim. Trustee Hoheisel inquired if the District could be sued for a drinking and driving accident. Trustee Vericker stated that the District could be sued. He noted that the fundraisers do not have to pay a facility fee. Mr. Cloney stated that these events have many safe guards in place including no students on campus. Trustee Pepple inquired if the District could provide the Board the policy and history of events so the new Board members could have a better understanding. Mr. Cloney stated that he could provide this information. Trustee Pepple inquired if the Board could also have a discussion on voting practices at the spring study session. Mr. Cloney stated that the Board could.

Track Contract: David Flores recommended the Board approve the contract for the replacement of the Shasta Learning Center track. He stated that this project will be fully covered by bond funds and that this will exhaust the remaining bond funds.

DISCUSSION (continued):

Transportation Services Plan: Leo Perez provided an overview of the Transportation Services Plan. The District conducted surveys and held in person meetings to gather input from school staff, parents, and students in order to create the plan. Mr. Perez stated that transportation is not provided to families within a three-mile radius of a school. Based on feedback, the District will look at the feasibility of including stops inside the three-mile radius. The District will also partner with Redding Area Bus Authority (RABA) to provide stops within the three-mile radius and to provide bus passes for students. Emphasis will be placed on addressing the needs of socially economically disadvantaged, foster, homeless, and English Language Learner students.

Trustee Hoheisel inquired if students would be with the general public on a RABA bus. Mr. Perez stated that students would be. Trustee Vericker inquired if the plan would provide ongoing funds. Jim Cloney stated that the funding model is ongoing and that we will receive approximately \$700,000 this year, which will help offset the \$1.9 million purchase of the seven new school buses. Mr. Perez noted that the new buses will have additional seats which could allow for more stops within the three-mile radius. Trustee Pepple noted that these ongoing funds could go away with economic uncertainty. Mr. Perez stated that the District is required to provide transportation for special education students regardless of proximity to their school of residence. Trustee Doran inquired if Mr. Perez could think of anything else to enhance the plan. Mr. Perez stated that the plan is a living document and if needed, the District will modify it to best meet the needs of the students.

PUBLIC HEARING - Reduced-Day Extended School Year Program: At 8:38 p.m., Trustee Vericker declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the Reduced-Day Extended School Year (ESY) program. There were no comments, and the public hearing was declared closed.

Jason Rubin stated that the District is required to offer a minimum number of days of ESY for those Special Education students who's Individualized Education Plan (IEP) indicates that the team felt ESY was necessary. The reduction in days is from twenty to fifteen as long as the District increases the hours from four to five and a half hours per day. Mr. Rubin stated that the main benefit to this reduction in days is that it allows staff more hours each day to work with students and it falls in the line with neighboring school districts. Jim Cloney stated that in addition, the District also offers services through summer school.

Job Descriptions: Jim Cloney stated that the District has received counseling services for emotionally disturbed students through the California Special Education Local Plan Area (SELPA). The funding model has changed and the District is now able to employ our own counselors. Jason Rubin stated that the Mental Health Clinician job description falls under a counselor salary schedule and is considered certificated if they have the proper educational credential (i.e. counselor, school psychologist). Mr. Rubin stated that the Mental Health Coordinator position is considered classified because they do not have an educational credential but are a licensed marriage and family therapists (LMFT). The District piloted the program this year and currently has one Mental Health Clinician and one Mental Health Coordinator. Mr. Rubin stated that approving both job descriptions allows the District more flexibility. He noted that general education students receive counseling through the Steps to Tomorrow program.

Mr. Rubin stated that as the District contracts Information Technology services with more Districts, we are in need of a Computer Support Tech II. He stated that the salary schedules have been updated to reflect the new positions. Trustee Hoheisel inquired if the new positions are included in the budget. Mr. Flores stated that they are.

ADVANCE PLANNING:

Next Meeting Dates: Regular Board Meeting April 4, 2023 and Spring Study Session April 19, 2023

ADJOURNMENT:

The meeting adjourned at 8:49 p.m.

Ron Zufall, Clerk
Board of Trustees

Bd. Min. 3-14-23 //

Jim Cloney, Executive Secretary
Board of Trustees