Board of Trustees Jamie Vericker Constance Pepple Ron Zufall Mike Doran Andrea Hoheisel

Student Board Member Jackson Richards

> Superintendent Jim Cloney



### Shasta Union High School District Board of Trustees Regular Meeting

Board Room Shasta Union High School District 2200 Eureka Way Suite B, Redding, CA 96001 January 10, 2023 5:30 p.m. – Call to Order 5:30 p.m. – Closed Session 6:30 p.m. – Open Session

Mission:

To inspire and prepare every student to succeed in high school and beyond. Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.

Vision:

Educating Every Student for Success

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

### Agenda

- 1. CALL PUBLIC SESSION TO ORDER
- 2. ROLL CALL
- 3. PUBLIC COMMENT CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

#### 4. CLOSED SESSION

- 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
- 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
- 4.3 Consider recommendation from Administration regarding the readmission of one student expulsion (File No. 21-02)

### 5. RECONVENE IN OPEN SESSION - OPENING BUSINESS

- 5.1 Pledge of Allegiance
- 5.2 Mission and Vision Statements
- 6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

- 7. APPROVAL OF AGENDA
- 8. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

- 8.1 Administration
  - A. Approve minutes for the December 13, 2022 regular Board meeting
  - B. Approve students who have been accepted in the College Connection Program for Spring 2023
- 8.2 Business Services
  - A. Ratify Commercial Warrants and Payroll Distributions for December 2022
  - B. Receive Rate of Attendance Report for the First Period (P-1) for 2022-2023
  - C. Approve request to declare property as surplus (SHS Camera Equipment)
- 8.3 Instructional Services
  - A. Approve Field Trip Request
- 8.4 Human Resources
  - A. Approve Human Resources Action Report
  - B. Accept the Quarterly Report on the Williams Uniform Complaints for October 1, 2022 December 31, 2022
- 9. EXPULSIONS READMISSIONS
  - 9.1 The Board will vote regarding the readmission of a student expulsion (File No. 21-02) (Action)
- 10. REPORTS
  - 10.1 Employee Associations
    - A. Shasta Secondary Education Association Layne McLean, President
    - B. Educational Support Professionals Association Rhonda Minch, President
    - C. California School Employees Association David Martin, President
  - 10.2 Principals
    - A. Alternative Education Tim Calkins
    - B. Enterprise High School Ryan Johnson
    - C. Shasta High School Shane Kikut
    - D. Foothill High School Kevin Greene
  - 10.3 Superintendent
  - 10.4 Board Members

### 11. BUSINESS

- 11.1 Budget, Finance, Facilities
  - A. Review Monthly Financial Report (Information)
  - B. Approve Piggyback Bus Purchase with BusWest utilizing the Hemet Unified School District bid number 061719 (*Discussion/Action*)
- 11.2 Instructional Services
  - A. Approve College and Career Access Pathway agreement with Shasta College (Action)
  - B. Approve School Accountability Report Cards (SARCs) (Action)
  - C. The Associate Superintendent will report on student grade distributions (Information)

### 12. ADVANCE PLANNING

- 12.1 Next Meeting Dates: February 14, 2023
- 12.2 Suggested Future Agenda Items

### 13. ADJOURNMENT

- 13.1 The Board may reopen Public Comment.
- 13.2 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

| <u>SUBJECT</u> : | Minutes from December 13, 2022 regular Board Meeting |
|------------------|--|
| PREPARER:        | Jim Cloney, Superintendent                           |
| RECOMMENDATION:  | ⊠ Action   |
|                  | □ Discussion   |
|                  | □ Information  |

**BACKGROUND**: Staff has reviewed the minutes and recommends approval as presented.



### SHASTA UNION HIGH SCHOOL DISTRICT REGULAR MEETING OF THE GOVERNING BOARD Board Room 2200 Eureka Way Redding, CA 96001

### December 13, 2022 UNADOPTED MINUTES

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:34 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Jamie Vericker, Constance Pepple, Mike Doran, and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:34 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employee Association (CSEA) and Management/Supervisory/Confidential; and 3) Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session. Student Board Member Jackson Richards was present for the open session portion of the meeting. Trustee Zufall led the pledge of allegiance and Trustee Pepple recited the mission and vision statements. This month's student artwork display is from Shasta High School.

- RES. 22-253 That the following officers of the Board be elected for 2023 (E.C. 35022): <u>President</u> – Jamie Vericker (Nomination Zufall, second Pepple, carried 5-0. Student Board Member Richards: Aye) <u>President-Elect</u> – Constance Pepple (Nomination Zufall, second Doran, carried 5-0. Student Board Member Richards: Aye) <u>Clerk of the Board</u> – Ron Zufall (Nomination Pepple, second Doran, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-254 That the Superintendent be appointed as Executive Secretary of the Board for 2023 (E.C. 35025). (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-255 That the Board will conduct its regular meetings for 2023 on the second Tuesday of each month, with the exception of April being held on the first Tuesday, and that closed session will begin at 5:30p.m. and open session will begin at 6:30 p.m. (Motion Zufall, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-256 That the following Trustees be appointed to serve for 2023: Andrea Hoheisel as the Policy Committee Representative; Mike Doran as the Shasta Charter Academy (SCA) Representative; and Mike Doran as the University Preparatory School (U-Prep) Representative. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)

- RES. 22-257 That the following individuals be authorized to sign for approval of warrants and fund transfers (E.C. 42631, 42632, 42633): Board President Jamie Vericker, Clerk of the Board Ron Zufall, Superintendent Jim Cloney, Chief Business Official David Flores, Business Services Manager Jennifer Bickley and Business Services Assistant Sara Pruett. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-258 That the Board approve the agenda, as presented. (Motion Pepple, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-259 That the Board approve the consent agenda, as presented. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-260 That the Board approve the minutes for the November 8, 2022 regular Board meeting. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-261 That the Board approve the Fiscal Crisis & Management Assistance Team study agreement. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-262 That the Board ratify commercial warrants in the amount of \$2,907,115.10 and payroll distributions in the amount of \$3,718,950.73 for the period of 11/01/2022 11/30/2022. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-263 That the Board approve the resolution for Zions Bank. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-264 That the Board receive the annual certification regarding Workers' Compensation. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-265 That the Board approve the Human Resources Action Report, as follows: Classified -(Hours Decrease/Increase): Makenzie Knighten, Program Assistant-Wellness 6 hours/10 months (SHS), effective November 1, 2022 and Kristen Widler, SH Behavior Paraprofessional 7.75 hours/10 months (EHS), effective December 1, 2022. (New Hires/Rehire): London Amlin. Computer Support Tech-IT 8 hours/12 months (SLC). effective November 1, 2022; Christa Bates, At-Risk Paraprofessional 6.5 hours/10 months (SHS), effective October 24, 2022; Francisco Campos Munoz, Custodian 8 hours/12 months (FHS), effective December 1, 2022; Yufang Chen, Custodian 8 hours/12 months (SLC), effective November 4, 2022; and Laura Perkins, Food Nutrition Specialist 5.5 hours/10 months (SHS), effective November 14, 2022. (Probationary Termination): Makayla Slinkard, Special Ed-Paraprofessional 5.75 hours/10 months (FHS), effective November 15, 2022. (Resigned/Retired): Abraham Arnold, Custodian 8 hours/12 months (FHS), effective November 10, 2022 and Heather Rodriguez, Specialized Health Care Assistant 7 hours/211 days (LVN), effective November 10, 2022. Certificated - (New Hires): Denise Benetatos, Alt Ed 5/5 (PHS), effective October 11, 2022; Susan McGrath, Math 5/5 (EHS), effective November 14, 2022; and Cody Thomas, English 5/5 (EHS), effective October 27, 2022. (Resigned/Retired): Sharon Fernandes, CTE 0.4 FTE, effective December 22, 2022. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-266 That the Board approve the updates to the COVID-19 Safety Plan. (Motion Doran, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-267 That the Board waive the second reading and approve Board Policy 6161.11 Supplementary Instructional Materials as amended. (Motion Zufall, second Doran, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-268 That the Board waive the second reading and approve Board Bylaw 9250: Remuneration, Reimbursement and Other Benefits. (Motion Pepple, second Doran, carried 5-0. Student Board Member Richards: Aye)

- RES. 22-269 That the Board approve/ratify the revised employment agreement with the Chief Business Official. (Motion Pepple, second Zufall. Ayes: Vericker, Pepple, Hoheisel, Doran, Zufall. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-270 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Human Resources. (Motion Pepple, second Zufall. Ayes: Vericker, Pepple, Hoheisel, Doran, Zufall. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-271 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Instructional Services. (Motion Zufall, second Doran. Ayes: Vericker, Pepple, Hoheisel, Doran, Zufall. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-272 That the Board approve/ratify the revised employment agreement with the Superintendent. (Motion Pepple, second Doran. Ayes: Vericker, Pepple, Hoheisel, Doran, Zufall. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-273 That the Board approve the minutes for the November 14, 2022 special Board meeting. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-274 That the Board excuse Trustee Vericker's absence from the November 14, 2022 special Board meeting. (Motion Pepple, second Doran, abstain Zufall, carried 4-0. Student Board Member Richards: Aye)
- RES. 22-275 That the Board excuse Trustee Ayer's absence from the November 14, 2022 special Board meeting. (Motion Zufall, second Doran, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-276 That the Board approve the 2022-2023 First Interim Budget Report. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-277 That the Board approve the Salary Schedules for SSEA, ESP, Supervisory, Management, and Confidential. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-278 That the Board approve Change Order Number 4 and 5 for Shasta High School Exterior Paint Project to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$9,453.00. (Motion Pepple, second Zufall, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-279 That the Board approve the Arts, Music and Instructional Materials Block Grant Expenditure Plan. (Motion Hoheisel, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-280 That the Board waive the second reading and approve Board Policy 6146.1: High School Graduation Requirements. (Motion Zufall, second Pepple, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-281 That the Board approve changes to the Certificated Sub Salary Schedule. (Motion Zufall, second Hoheisel, carried 5-0. Student Board Member Richards: Aye)
- RES. 22-282 That the meeting adjourn. (Motion Pepple, second Doran, carried 5-0. Student Board Member Richards: Aye)

### **RECOGNITION OF TRUSTEES**

The Board of Trustees and Administration recognized Trustee Greg Hartt and Trustee Joe Ayer for their service to the community, District, staff, and students.

#### **RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees, Administration, and Assistant Principal of Education Services Rebecca Berg recognized Enterprise High School (EHS) teacher Alissa Horner, District Farm teacher Tim Arnett, District Farm teacher Amanda Gilbert, and Lead Maintenance Worker Charles Jucker.

#### PUBLIC COMMENT:

Foothill FFA students Ella Wilson, Maya Taylor, Audrianna Strawn, Eva Taylor, and Hannah Thomas provided the Board with an update on current and upcoming events. They thanked the Board for their continuous support of the FFA program.

Jo Ann Vayo raised concerns regarding public input at Board meetings and violence on school campuses. She urged the Board to involve parents in Board policy.

Foothill High School (FHS) parent Jackie Labarbara welcomed Trustees Hoheisel and Doran stating that she too also ran a successful campaign. She stated that the responsibility of a Board member is to listen and speak for the vision of the community. She stated that she does not believe in suing but would have held the District liable if her foster youth had watched the music video "This is America" by Childish Gambino. Ms. Labarbara stated that she supports Joel French.

Joel French thanked the outgoing Board members for their professionalism and congratulated the new Board members. He read a statement that was provided to the Board. He stated that KRCR covered the story regarding his concerns on the music video "This is America" by Childish Gambino. He raised concerns regarding Superintendent Jim Cloney's recommendations on Board policy and the use of supplemental materials as they relate to education code. He thanked the Board for listening to his concerns and urged them to revise Board policy to ensure supplemental instructional materials are utilized in accordance with education code.

Trustee Doran stated that he appreciates the passion from the public and stated that he wants to let them know that he is listening.

Shaun Vega Sanchez thanked the outgoing Board members and welcomed the new Board members. He reported that he met with Superintendent Jim Cloney and Chief Business Official David Flores to brainstorm new ideas for a larger wrestling facility at FHS. Mr. Sanchez would like to share a video in the future with the Board of a wrestling room that is the dream to chase. He stated that they recently held the Brawl in the Mall and invited the Board to attend senior night in the FHS gym in February.

Trustee Doran stated that it would be good to have a multipurpose facility that would benefit both boys and girls.

(No name provided) A member of the public congratulated the new Board members and thanked those who were actively speaking and paying attention. She inquired why the timer did not go off during Mr. Sanchez's public comment. The public informed her that it did.

Trustee Pepple clarified to the public that the meeting is not a town hall; it is a meeting for the Board in front of the public. She stated that the Board may be disinclined from commenting on public statements for multiple reasons including the topic may not be agendized, the Board would like to be fair of everyone's time, and the Board would like to ensure there is enough time to address all agenda items.

Trustee Vericker clarified to the public that if there is public comment on an agenda item, the Board will hold off on discussing the topic until they reach it on the agenda. The public may also address the Board on a specific agenda item when the Board reaches it on the agenda. Trustee Vericker clarified that the Board is here to listen and prepare and to ensure they are not in violation of the Brown Act.

### **REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Layne McLean congratulated Trustee Vericker on his new role as Board President. He welcomed Trustees Doran and Hoheisel. He provided a brief history on his roles within SSEA and how the organization aligns with ESP and the California Teachers Association (CTA). Mr. McLean stated that staff and students are counting down the days to winter break and that it has been fun coaching freshman girls' basketball at FHS. He noted that this year's calendar goes a bit later than usual in December to ensure the fall and spring semesters have a similar number of school days. Mr. McLean reported that nine of their members attended a CTA conference in October in Reno. CTA sponsors an annual dinner for the Northern

### **REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS (continued):**

CA service center that is comprised of nine counties across the north state. He invited the Board to attend the dinner on January 20 at Win River Casino. Mr. McLean stated that he looks forward to working with the two new Board members and thanked former Trustees Ayer and Hartt for their service to the District.

ESP President Rhonda Minch welcomed the new trustees and provided a brief history on her roles within ESP. She stated that this is a wonderful Board and District filled with great parents and students. Ms. Minch stated that it is very nice to have a good relationship with the Board. The District and associations may not always see eye to eye, but they continue to have ongoing discussions and treat each other with respect. Ms. Minch stated that we are all connected in some way in our community and wished everyone a great holiday.

CSEA President David Martin was no present.

#### **REPORTS FROM PRINCIPALS:**

<u>Alternative Education</u>: Tim Calkins reported that they have twenty students graduating from Pioneer Continuation High School (PHS) and Shasta Collegiate Academy (SCA). He stated that PHS is focused on career readiness and has been incorporating presentations from Shasta College, Simpson University and the military. Mr. Calkins stated that PHS is will hold their annual gingerbread competition this month. SCA plans to implement the Canvas learning platform after winter break. Staff has and will continue to focus on Professional Learning Communities and is currently reviewing a new behavioral incentive program for students.

Mr. Cloney stated that Enterprise High School (EHS) Principal Ryan Johnson and Foothill High School (FHS) Principal Kevin Greene are ill and unable to attend tonight's meeting.

<u>Shasta High School</u>: Shane Kikut welcomed the new Board members. He reported on recent events including the Madrigal Dinner, girls Harlan Carter basketball tournament, canned food drive, and adopt a family fundraiser. Mr. Kikut stated that he will be meeting with the Counseling Department to plan their curriculum fair and eighth grade invasion.

#### **REPORT FROM SUPERINTENDENT:**

Jim Cloney welcomed the new Board members. He stated that FHS Principal Kevin Greene has been the Harlan Carter tournament Director for many years. Mr. Cloney stated that the District will make a strong effort for next year to find a new director to allow Mr. Greene to focus on his duties as the new Principal at FHS. He reported that he attended EHS's Victorian Dinner and that he will share information on events such as these with the Board as it becomes available. Mr. Cloney stated that he was unable to attend FHS's Brawl at the Mall where the FHS wrestling program puts their matts in the middle of the quad and wrestled in front of the student body. He invited the Board to attend a local training on the Brown Act on January 23. Mr. Cloney reported that multiple Administrators will attend a training on school safety with the regional FBI office. He stated that for the past ten years he and the Associate Superintendents observe probationary and temporary teachers. The observations are not part of the their formal evaluation as that is done by the site Administrator. Mr. Cloney stated that it is a great way for District Administration to get to know new staff and develop relationships.

### TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Doran welcomed Shane Kikut as the Principal at SHS noting that he and Mr. Kikut know each other through their kids' swim team. He stated that he is happy to be of service to the community, and he is serving as a Board member because he wants to give back.

Trustee Hoheisel thanked the parents and staff for speaking tonight noting that it is important the Board hear their voices.

Trustee Pepple welcomed the new Board members and stated that the Board has always treated each other with kindness and respect. She stated that we all want what is best for the kids and that even though the Board may not agree on everything, as long as the motive and heart is there, the new members will be a wonderful addition.

#### TRUSTEE COMMENTS AND LIAISON REPORTS (continued):

Trustee Zufall stated that he attended the CSBA Annual Education Conference in San Diego where he learned that the Brown Act applies to a candidate once an election is certified and that the Brown Act does not apply to student Board members. He reported that every course came back to the same topic, the breakdown of basic courtesy in Board meetings over the past two years. He stated that there is a lack of understanding of what Board meetings are about and there is a breakdown of congeniality. Trustee Zufall stated he was happy to return to Shasta County after hearing what other school districts are facing across the state. He thanked Mr. Cloney for the opportunity to interact with other local school districts at the conference. Trustee Zufall encouraged the new Board members to attend.

Trustee Richards welcomed the new Board members. He stated that students are busy with finals and that winter sports are going well. Trustee Richards reported that he was unable to attend the second Superintendent Student Advisory Council and that former student Board member Ava Gebhart chaired the meeting. He wished everyone happy holidays.

Trustee Vericker welcomed the new Board members stating that he has a great deal of respect and gratitude for those who devote themselves to public service.

#### DISCUSSION:

<u>Board Policy 6161.11 Supplementary Instructional Materials</u>: Jim Cloney stated that a parent filed a complaint that led to the review of Board Policy 6161.11 Supplementary Instructional Materials. The Board reviewed the policy at the November 8 and November 14 Board meeting and provided feedback to add language on opt in parent permission when the material contains violence, nudity, or profanity and has been vetted by the Principal or designee. Mr. Cloney inquired if the Board has further input on the policy.

Trustee Hoheisel requested the Board further clarify or remove "or his/her designee" when staff is required to consult with Administration on supplementary instructional materials. Mr. Cloney recommended the Board remove "or his/her designee" to provide clarity and require teachers to consult only the Principal. Trustee Hoheisel referenced Education Code 60010L sections one through five that defines supplementary instructional materials. She requested the Board review and discuss this code in further detail.

Trustee Vericker stated that for purposes of the policy on the agenda, he inquired if the Board had any amendments to the language to ensure there is proper vetting. Trustee Vericker inquired how teachers would be made aware of a policy change. Mr. Cloney stated that typically staff are not made aware of policy changes since they are updated regularly in such large volumes, however, in situations such as these, the District would notify staff. He stated that teachers are not seeking controversy and want to teach engaging lesson plans.

Trustee Hoheisel inquired if "any" should be added before "violence, nudity, or profanity" since violence is more subjective than nudity and profanity. Trustees Doran, Pepple and Vericker were in opposition of adding the word "any". Trustee Vericker stated that adding it could incite more controversy and Trustee Pepple stated that it is redundant. Trustee Doran stated that parents are arbitrary and they are the judge when deciding to opt in their child for supplementary instructional material that includes violence, nudity or profanity.

Trustee Zufall made a motion to waive the second reading and approve the policy as amended with the deletion of "or his/her designee". Trustee Doran second the motion. Mr. Cloney stated that the Board could conduct a second reading next month if the new Board members would like further review. The Board approved the policy as amended unanimously.

<u>Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits</u>: Jim Cloney stated that the Board has not updated the trustee stipend in many years. The Board reviewed Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits at the November 14 special Board meeting and recommended the stipend be increased to \$225 with a 5% ongoing annual increase. Mr. Cloney presented the policy with the recommended changes.

### **DISCUSSION** (continued):

<u>Employment Agreements</u>: Trustee Vericker stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Vericker reported the following salary information:

- Chief Business Official David Flores: Base Salary \$151,986, Health/Wellness \$15,931.82 Professional Growth \$41,990.94
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$150,703.34, Health/Wellness \$15,931.82, Professional Growth \$15,447.09
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$151,985.34, Health/Wellness \$15,931.82, Professional Growth \$41,990.75
- Superintendent Jim Cloney: Base Salary \$193,484.53, Health/Wellness \$15,931.82, Professional Growth \$44,138.54

#### **RECESS**: 8:33p.m. – 8:41p.m.

<u>2022-2023 First Interim</u>: David Flores presented the First Interim Report to the Board for approval. He presented a multi-year budget differentiating restricted and unrestricted funds. Revenues at First Interim are projected to be \$73,419,892 and expenditures at First Interim are projected to be \$73,132,321, resulting in a difference of \$287,571. Projected ending balance is \$17,830,526 for 2022/23, \$16,758,097 for 2023/24, and \$14,651,295 for 2024/25. Mr. Flores provided a brief overview of ESSER funds and how they will be applied.

Trustee Doran inquired how comfortable Mr. Flores is with the budget. Mr. Flores stated that the budget is overall a fair and good budget. It is conservative in the fact enrollment is decreasing. Revenues could go up if enrollment increases. Per Trustee Zufall's request, Mr. Flores explained the account for economic uncertainty.

<u>Change Orders</u>: Jim Cloney stated that the Board previously had a Board member serve as the facility and bond liaison in order to review projects in detail related to the Measure I bond. Mr. Cloney stated that since the nearly \$57 million bond has approximately \$2 million left; the District felt that the position was no longer needed. The District maintains a Citizens' Bond Oversight Committee to ensure the proper spending of the Measure I bond. David Flores stated that the change orders were initiated by the District and recommended approval.

<u>Arts, Music and Instructional Materials Block Grant Expenditure Plan</u>: Leo Perez presented the Arts, Music and Instructional Materials Discretionary Block Grant 2022 Expenditure Plan. He stated that the Board is required to approve the plan before the District can spend any of the \$2,551,311. Mr. Perez stated that the grant is to be encumbered by the 2025-26 fiscal year and shall be used for the following purposes:

- 1. Obtaining standards-aligned professional development and instructional materials for specified subject areas;
- 2. Obtaining professional development and instructional materials for improving school climate;
- 3. Developing diverse, culturally relevant and multilingual school library book collections;
- 4. Operational costs, including retirement and health care cost increases; and
- 5. COVID-19-related costs necessary to keep pupils and staff safe and schools open for in-person instruction.

Mr. Perez stated that the District can and will amend the grant as other funding sources are obtained in order to utilize dollars as effectively as possible. Trustee Zufall inquired if University Preparatory School could allocate some of their funds towards the David Marr Theatre. Discussion continued on COVID-19 dollars, vehicle purchases and school wellness centers. Mr. Perez stated that he will update the Board on any changes to the expenditure plan.

### **DISCUSSION** (continued):

<u>Board Policy 6146.1: High School Graduation Requirements</u>: Leo Perez stated that the current math graduation requirement is three years of math (30 credits). Students who have not passed Math 3 or achieve "Standard Met" or "Standard Exceeded" on the California Assessment for Student Performance and Progress (CAASPP) a must take a fourth year of mathematics. Mr. Perez stated that he would like to include Financial Literacy as another option for the 3rd year requirement. He noted that the class would provide lifelong value for students and is articulated with Shasta College.

#### ADVANCE PLANNING:

Next Meeting Dates: January 10, 2023

<u>Suggested Future Agenda Items</u>: Trustee Hoheisel requested the Board discuss Board policy on violence and funding on facilities.

#### ADJOURNMENT:

The meeting adjourned at 9:40 p.m.

Ron Zufall, Clerk Board of Trustees Jim Cloney, Executive Secretary Board of Trustees

Bd. Min. 12-13-22 /II

| <u>SUBJECT</u> : | College Connection Program - Spring 2023 |
|------------------|--|
| PREPARER:        | Jim Cloney, Superintendent               |
| RECOMMENDATION:  | ⊠ Action                                 |
|                  | □ Discussion                             |
|                  | □ Information                            |

### BACKGROUND:

Each semester the Board approves the list of students entering the College Connection Program for the first time.

**<u>REFERENCES</u>**: Student listing provided by College Connection College Connection – Shasta College 11555 Old Oregon Trail P.O. Box 496006 Redding, CA 96049-6006 530 242 2333

December 19, 2022

Dear Mr. Cloney:

The College Connection Program has been directed by the CDE to have the school boards of each district in the consortium approve the students who have been accepted into our program for the 2022-2023 school year. Included with this letter is a list of your Spring Semester College Connection students.

### Shasta High School: Madilyn Gren

Please include this information for approval in the agenda of a board meeting. I will need a copy of the approved minutes for our records. Please let me know if I can assist you with anything. Thank you for your continued support of our program.

Daniel Vanek College Connection Teacher/Advisor dvanek@shastacollege.edu

| <u>SUBJECT</u> : | Commercial Warrants and Payroll Distributions |
|------------------|---|
| PREPARER:        | David Flores, Chief Business Official         |
| RECOMMENDATION:  | ⊠ Action                                      |
|                  | □ Discussion                                  |
|                  | □ Information                                 |

### BACKGROUND:

Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

**REFERENCES:** Education Code Section 42632 and 42633

### SHASTA UNION HIGH SCHOOL DISTRICT Governing Board Commercial Warrant Approval for the period 12/01/22 - 12/31/22

|       | Subfund Totals - Accounts Pa    | ayable         | Payroll Warrants |                |
|-------|---------------------------------|----------------|------------------|----------------|
| 01    | General Fund                    | 2,424,390.06   |                  |                |
| 02    | Farm Fund                       | 0.00           |                  |                |
| 05    | Student Body Fund               | 0.00           | Salary           | 4,384,331.10   |
| 07    | Shasta Charter Academy          | 79,169.37      | Supplemental     | 166,757.35     |
| 08    | University Preparatory          | 62,803.33      | Manual Payroll   | 10,302.86      |
| 11    | Adult Education Fund            | 13.57          | Voids            | -1,749.98      |
| 12    | Child Development Fund          | 0.00           |                  |                |
| 13    | Cafeteria/Food Service Fund     | 135,480.09     |                  |                |
| 14    | Deferred Maintenance Fund       | 0.00           |                  |                |
| 15    | Pupil Transportation Eqmt Fund  | 0.00           |                  |                |
| 16    | Foundation Private Purpose Fund | 200.00         |                  |                |
| 21    | Capital Building Bond Fund      | 265,145.47     |                  |                |
| 25    | Capital Facilities Fund         | 0.00           |                  |                |
| 35    | County School Facilities        | 0.00           |                  |                |
| 56    | Debt Service Fund               | 0.00           |                  |                |
| 76    | Warrant Passthrough             | 0.00           |                  |                |
|       | Total                           | \$2,967,201.89 | Total            | \$4,559,641.33 |
| Total | Accounts Payable                | 2,967,201.89   |                  |                |
| Total | Payroll                         | 4,559,641.33   |                  |                |
| GRA   | ND TOTAL                        | \$7,526,843.22 |                  |                |
| 'A UN | ION HIGH SCHOOL DISTRICT        |                |                  |                |

Date

Signed:

Date January 10, 2023

Shasta Union High School District

| <u>SUBJECT</u> : | Rate of Attendance for the First Period Attendance (P-1) for 2022-23 |
|------------------|--|
| PREPARER:        | David Flores, Chief Business Official                                |
| RECOMMENDATION:  | ⊠ Action   |
|                  | □ Discussion   |
|                  | □ Information  |

### BACKGROUND:

The 2022-23 P-1 rate of attendance as compared to the P-2 rate of attendance for the past three years. There was no attendance reporting done for the 2020-21 school year due to COVID. The rate of attendance appears to be recovering to pre pandemic rates.

### **Rate of Attendance**

|                | 19/20  | 20/21  | 21/22  | 22/23  |
|----------------|--------|--------|--------|--------|
| Site           | P-2    | P-2    | P-2    | P-1    |
| EHS            | 94.97% | 95.25% | 92.40% | 93.50% |
| FHS            | 96.19% | 97.87% | 94.32% | 94.07% |
| SHS            | 95.60% | 97.20% | 94.64% | 94.72% |
| PHS            | 86.09% | 82.37% | 84.91% | 86.76% |
| SCA            | 72.11% | 68.60% | 70.41% | 91.62% |
| District Total | 93.60% | 89.23% | 90.73% | 92.95% |

| <u>SUBJECT</u> : | Surplus Equipment                     |
|------------------|---------------------------------------|
| PREPARER:        | David Flores, Chief Business Official |
| RECOMMENDATION:  | ⊠ Action                              |
|                  | □ Discussion                          |
|                  | □ Information                         |

### BACKGROUND:

Shasta High School has outdated camera equipment from the yearbook class they would like to dispose of. The equipment is no longer used or needed, many of the cameras require film which is difficult to get.



### **Request to Declare Property as Surplus**

| Location of Property:<br>Site:Date: $1 \rightarrow / 9 \mid 2 \rightarrow$ Department:<br>Room No. $\underline{Ycavbook/English}$<br>$\underline{114}$ Date: $\underline{12/9}\mid 2 \rightarrow$ It is requested that the following equipment be declared surplus:   |      |                  |       |                  |                            |         |                               |   |
|---|------|------------------|-------|------------------|----------------------------|---------|-------------------------------|---|
| Asset #   | Qty. | Item Description | Model | SEEA<br>Serial # | Year<br>Purchased          | Present | Condition*                    | ] |
|   |      |                  |       |                  | Purchased                  | Value   |                               | - |
|   |      |                  |       |                  |                            |         |                               | - |
|   |      |                  |       |                  |                            |         |                               | - |
|   |      |                  |       |                  |                            |         |                               | - |
| *Condition Key:<br>*Condition Key:<br>Excellent – in working order Cameras need fill this out fully as Some<br>Good – needs minor repairs<br>Good – needs minor repairs<br>Poor – no longer serviceable; repairs would exceed 30% of replacement cost.<br>Unusable – to be discarded as junk<br>Reason(s) for declaring surplus:<br>Ecoupment no longer medded or used<br>In program. Out of date (Nilds film mostly)<br>Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.<br>Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.<br>Please contact 16514 or 16540 for further information or questions.<br>Site Administrative Approval Signature |      |                  |       |                  |                            |         |                               |   |
| Disposition   Make available for reassignment Assign to:   Surplus Junk   |      |                  |       |                  |                            |         |                               |   |
|   |      | _                |       |                  | siness Official            |         |                               |   |
|   |      |                  |       |                  | Date                       |         |                               |   |
|   |      |                  |       | Di               | stribution: Ori<br>Copies: |         | iness Office<br>ginating Site |   |

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| Quantity | Item<br>Description     | Model                                | Serial #                       |
|----------|-------------------------|--------------------------------------|--------------------------------|
| 2        | Minolta Film Camera     | Freedom Zoom 130                     | 38310406<br>38310402           |
| 2        | Kodak Digital<br>Camera | 10X Optical Zoom<br>EasyShare DX6490 | KCTCT42323475<br>KCTCT42323474 |
| 2        | Kodak Digital<br>Camera | 4X Optical Zoom<br>EasyShare DX6340  | KCKCJ32402575<br>KCKCJ32402468 |
| 1        | Pentax Film Camera      | IQZoom EZY-R                         | 4224539                        |
| 1        | Canon Film Camera       | EOS ELAN II E                        | 8302002                        |
| 3        | Nikon Film Camera       | ЕМ                                   | 6508227<br>6251913<br>6237829  |
| 2        | Nikon Film Camera       | F3                                   | 1451831<br>1326477             |
| 1        | Nikon                   | N70                                  | 2449301                        |
| 1        | Samsung Film Comer      | a '80 Ti Maxima                      | 52273619                       |
|          |                         |                                      |                                |
|          |                         |                                      |                                |
|          |                         | ×                                    |                                |
|          |                         |                                      |                                |

none of the Herns have asset tags.

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| SUBJECT:          | Field Trip Request  |
|-------------------|---|
| <u>PREPARER</u> : | Leo Perez<br>Associate Superintendent of Instructional Services |
| RECOMMENDATION:   | ⊠ Action  |
|                   | □ Discussion  |
|                   | □ Information   |

### BACKGROUND:

### **Field Trips**

| Date of trip        | School/<br>Group | Mode of<br>travel | School<br>Days<br>Missed | Destination  | Number of<br>Students/Chaperones |
|---------------------|------------------|-------------------|--------------------------|--|----------------------------------|
| June 11-16,<br>2023 | SHS Choir        | Car/Sea           | 0                        | Los Angeles, CA<br>Catalina Island<br>Ensenada, Mexico | 35/20                            |



# **Field Trip Request**

| Requested by: Alissa Aune  | School: EHS  |   |
|--|--|---|
| Name of Club, Group or Department: Starship  |  | Today's Date: 11/29/22                              |
| FIELD TRIP   |  |   |
| Departure Date: Sunday, June 11, 2023 Time: 9am  |  | # of Chaperones: 13                                 |
| Return Date: Friday, June 16, 2023 Time: 10pm  | # of Substitutes Required:                                 | 0 Date(s):  |
| Destination: Los Angeles, Catalina, Ensenada   | Staff Member(s):   | Parent(s):  |
| City/State: Los Angeles, Catalina Island, Enseneda   | Aune   | See attached list (13)                              |
| Outside of California, Oregon, Nevada or Arizona?  |  |   |
| □ N ■ Y* (If Yes, must have Board Approval)  |  |   |
| Purpose: Performance cruise/tour/music festival  |  |   |
| **Attach I   | tinerary **  |   |
| Local, In-State, Oregon, Nevada or Arizona day trips must ha   |  |   |
| Overnight trips outside California and out-of-country trips m  | ust have Board approval at leas                            | t <b>2 months prior</b> to departure.               |
| TRANSPORTATION   |  | 05-01-01-01-01-01-01-01-01-01-01-01-01-01-          |
| A separate Transportation Request form must be submitted to the Transpo  | rtation Mode of Transpo                                    | ortation: Charter bus                               |
| Department. 12 business days prior for local trips; 20 business days for out of are  | <i>ea trips</i> Date Submitted:                            | 11/29/2022  |
| Budget Code or ASB Ad<br>Substitute  | ccount   | Amount  |
| By signing this form, I acknowledge that I have read all Distric<br>sponsored trips and agree to abide by such policies.<br>Signature: | t Board Policies/Administrati                              | ve Regulations related to school<br>Date: _///29/22 |
| APPROVALS  | n yan sa san yan san yan yan yan yan yan yan yan yan yan y |   |
| Principal:   | 1  | Date: 11/30/22                                      |
| Associate Superintendent<br>Instructional Services:  |  | Date: 12/1/22                                       |
| Superintendent:  |  | Date:   |
| *Trips outside of California, Oregon, Nevada and Arizona   | a Board Approval I   | Date:   |

### Itinerary

L

| DEPARTURE               | 2022                                    | Time: 9am |  |
|-------------------------|---|-----------|--|
| Date: Sunday, June 11   | EHS                                     |           |  |
| Departing From          | Meals along the w                       | 2)/       |  |
| Stops:                  | means along the w                       | ay        |  |
|                         |   |           |  |
| Destination: Los Ang    | eles. CA                                |           |  |
| Estimated arrival time: |   |           |  |
| Estimated arrival time: | 100111                                  |           |  |
|                         |   |           |  |
| SCHEDULE OF ACT         | IVITIES                                 |           | la construction of the second se |
| See attached            |   |           |  |
|                         |   |           |  |
|                         | ini |           |  |
|                         |   |           |  |
|                         |   |           |  |
|                         |   |           |  |
|                         |   |           |  |
|                         |   |           |  |
|                         |   |           |  |
| CHADEDONIES             |   |           |  |
| CHAPERONES              | Staff                                   | Parents   |  |
| Alissa Aune             |   |           |  |
| Parents - See atta      | ached                                   |           |  |
|                         |   |           |  |
|                         |   |           |  |
|                         |   |           |  |

| RETURN<br>Date: Friday, June 16, 20 | 10am                     |  |
|-------------------------------------|--------------------------|--|
| Departing From                      | Los Angeles              |  |
| Stops:                              | Meals along the way home |  |
|                                     |                          |  |
|                                     |                          |  |
| Return Location: EHS                |                          |  |
| Estimated arrival time:             |                          |  |
|                                     |                          |  |

Iris Alvarez Giada Bagarello Alex Bartow Sydney Bigelow Bodner Yavaih Lily Coronado Dahlberg Dylan Gabe Gonzalez Hansen Ashley Hansen Katelyn Rachel Hess Hild lvy Israel Ryan Jaden Jackson Derr Keara Lowe Elaine Lyric Maraba Omar Saurab Merdha Merdha Yash Shelby Norton Padilla Harmonee Isabelle Patton Michael Peralta Matthew Paul Phan Rylie Renihan Taishaun Roan Isabella Rogerson Maeleena Saephanh Lilly Simon Connor Stone Nathan Vang Katie Whitehead Joshua Zanders-Davis Raymond Vang Dyllan Millsap-Unger Millsap-Unger Domanick Debbie Krueger Karen Bartow Jennifer Bigelow Melodee Padilla Edwin Munoz McNeely Jeremy Padilla Brooke Rushing Eric Melinda Derr Lillyana Rushing Joanie Lowe Lowe Ken Renihan Megan Melody Rogerson Stacy Barry May Saelee Saephan Saomeng Angel Phan Rachel Hild Alissa Aune

#### **CHAPERONES IN BOLD**

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### ENTERPRISE STARSHIP PERFORMANCE FESTIVAL CRUISE

Sunday, June 11, 2023

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Arrive EHS 9am Depart for Los Angeles Meals along the way Arrive Los Angeles area hotel/check in/lights out

Monday, June 12, 2023

Breakfast at hotel

Depart for Long Beach harbor to board ship

Board Royal Carribean Navigator of the Seas ship

### SEE ATTACHED ITINERARY:

Performances being organized for on board, Catalina, and Ensenada

No students will be allowed to leave the ship in Catalina or Ensenada without full-time adult supervision

Friday, June 16, 2023

Disembark ship morning Depart for EHS Meals along the way Arrive EHS



Royal Caribbean's Navigator of the Seas 2023 4 Night Cruise From Los Angeles, CA



### ENTERPRISE STARSHIP

| DAY/DATE  | PORT             | ARRIVE  | DEPART  |
|-----------|------------------|---------|---------|
| Monday    | Los Angeles, CA  |         | 4:00 PM |
| Tuesday   | Day at Sea       |         |         |
| Wednesday | Catalina Island  | 8:00 AM | 6:00 PM |
| Thursday  | Ensenada, Mexico | 8:00 AM | 6:00 PM |
| Friday    | Los Angeles, CA  | 6:00 AM |         |

### PACKAGE INCLUDES:

\* 4 night cruise aboard the Royal Caribbean Cruise Line's Navigator of the Seas

\* Complimentary package for staff/chaperones in double occupancy based on 1 free per every 16 paid travelers

\* All meals are included on the ship along with all of the entertainment and activities

\* A visit to Catalina Island and Ensenada

\* A full-size swimming pool, mini-golf, ice skating rink, basketball court, fitness & aerobics center, sauna, spas, a walking track & rock climbing wall

\* Package includes the cruise fare, port charges, taxes and pre-paid gratuities

\* Accommodations in double, quad or triple occupancy for students and double occupancy for adults

\* Director's gifts include a specially engraved photo plaque with a photo of the ship for each staff person

\* Public performances can be arranged on the ship or you can select the Festival Adjudication

\* Adjudication - Rating and Comments

\* Clinic/Workshop by Nationally recognized Music Educators• \* Awards Ceremony \* Trophies & Awards \* Director's Gift \*Cruise Festivals Lanyard for each participant

\* CRUISE FESTIVALS staff on cruise to coordinate all aspects of the cruise and performances \* Baggage tags and lanyard for each person.

| DATE       | DOUBLE/TWIN |  |
|------------|-------------|--|
| JUNE 12-16 | \$689 PP    |  |



| SUBJECT:        | Human Resource Action Report                               |
|-----------------|--|
| PREPARER:       | Jason Rubin<br>Associate Superintendent of Human Resources |
| RECOMMENDATION: | ⊠ Action   |
|                 | □ Discussion   |
|                 | □ Information  |

### BACKGROUND:

Approve personnel changes to meet the needs of our District as outlined on the following report.

### Shasta Union High School District HUMAN RESOURCES ACTION REPORT

| NAME  | POSITION   | EFFECTIVE         |
|---|--|-------------------|
| <u>Classified</u>                           |  |                   |
| <u>New Hires</u><br>Joseph Allegretto       | Custodian, SHS<br>8 hours/12 months                      | December 7, 2022  |
| Megan McBryde                               | At-Risk Paraprofessional, PHS<br>5.75 hours/10 months    | December 1, 2022  |
| Kelly Sandifer                              | At-Risk Paraprofessional, PHS<br>5.75 hours/10 months    | December 14, 2022 |
| Lucien Saxton                               | Utility/Auditorium Tech, DO/SLC<br>8 hours/12 months     | December 7, 2022  |
| <u>Resigned/Retired</u><br>Christina Haines | Paraprofessional-Special Ed, SHS<br>6 hours/10 months    | January 31, 2023  |
| Jade Podtetenieff                           | Food Nutrition Specialist, SHS-café<br>4 hours/10 months | December 22, 2022 |
| <u>Certificated</u>                         |  |                   |
| <u>New Hires</u><br>Nicole Coleman          | 5/5 District Nurse                                       | January 17, 2023  |
| Feyorn Saelee                               | CTE ECE, EHS 2/5   | January 9, 2023   |

| SUBJECT:        | Quarterly Report - Williams Uniform Complaints             |
|-----------------|--|
| PREPARER:       | Jason Rubin<br>Associate Superintendent of Human Resources |
| RECOMMENDATION: | ⊠ Action   |
|                 | □ Discussion   |
|                 | □ Information  |

### BACKGROUND:

No Williams Uniform Complaints have been filed between October 1, 2022 and December 31, 2022.

### Academic School Year 2022-2023

**Quarterly Report on Williams Uniform Complaints** 

[Education Code § 35186]

| District: Shasta Union High School District             |                                |                        |  |  |
|---|--------------------------------|------------------------|--|--|
| Form Completed By: Cindy                                | Chao                           | Title: Human Resources |  |  |
| Quarterly Report Submission Date:<br>(Please check one) | X October 2022<br>January 2023 | April 2023             |  |  |
| Date for information to be reported pu                  | Iblicly at governing board     | meeting: 01/10/2023    |  |  |
| Plazza chack the bay that applies:                      |                                |                        |  |  |

Please check the box that applies:

 $\mathbf{X}$  No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| General Subject Area                  | Total # of<br>Complaints | # Resolved | # Unresolved |
|---------------------------------------|--------------------------|------------|--------------|
| Textbooks and Instructional Materials |                          |            |              |
| Teacher Vacancy or Misassignments     |                          |            |              |
| Facilities Conditions                 |                          |            |              |
| TOTALS                                | 0                        | 0          | 0            |

## Jim Cloney

Print Name of District Superintendent

Signature of District Superintendent

Submit by the 15th of the month to: Barbara Erlei at berlei@shastacoe.org

| <u>SUBJECT</u> : | Expulsion Readmission      |
|------------------|----------------------------|
| PREPARER:        | Jim Cloney, Superintendent |
| RECOMMENDATION:  | ⊠ Action                   |
|                  | □ Discussion               |
|                  | □ Information              |

### BACKGROUND:

Per Ed. Code, the Board is required to make a determination in open session regarding the readmission of a student expulsion.

## **REFERENCES:** E.C. 48916

| <u>SUBJECT</u> : | Monthly Financial Report              |
|------------------|---------------------------------------|
| PREPARER:        | David Flores, Chief Business Official |
| RECOMMENDATION:  | □ Action                              |
|                  | □ Discussion                          |
|                  | ⊠ Information                         |

### BACKGROUND:

The monthly financial report has been updated with the First Interim Budget approved in December. As of December 31<sup>st</sup>, we are halfway through the fiscal year. We have received about a third of our revenues which is typical of this time of year. Salary and benefits are trending close to 50%, which is in line with where we are in the fiscal year. All other expenditure categories are dependent on needs and not necessarily tied to the fiscal year.

### **REFERENCES:**

### SHASTA UNION HIGH SCHOOL DISTRICT 2022-2023 General Fund Expenditures as of December 31, 2022

|                                       |             | 2022-2023<br>First Interim<br>Budget<br>(A) | 2022-2023<br>Actuals<br>12/31/2022<br>(B) | 2022-2023<br>Remaining<br>Balance<br>(C) = (A) - (B) | 50.00%<br>of FY<br>Complete<br>(D) = (B) / (A) |
|---------------------------------------|-------------|---|---|--|--|
| REVENUES                              |             |   |   |  | % Spent or<br>Received                         |
| Revenue Limit Sources                 | 8010 - 8099 | 50,391,024                                  | 9,001,326                                 | 41,389,698   | 18%  |
| Federal Revenues                      | 8100 - 8299 | 7,617,812                                   | 3,884,097                                 | 3,733,715  | 51%  |
| Other State Revenues                  | 8300 - 8599 | 7,751,135                                   | 3,160,424                                 | 4,590,711  | 41%  |
| Other Local Revenues                  | 8600 - 8799 | 7,659,921                                   | 4,447,739                                 | 3,212,182  | 58%  |
| Interfund Transfers In/Other Sources  | 8910 - 8979 | 657,208                                     | 0   | 657,208  | 0%   |
| TOTAL REVENUES                        |             | 74,077,100                                  | 20,493,586                                | 53,583,514   | 28%  |
|                                       |             |   |   |  |  |
| EXPENDITURES                          |             |   |   |  |  |
| Certificated Salaries                 | 1000 - 1999 | 24,258,702                                  | 11,114,315                                | 13,144,387   | 46%  |
| Classified Salaries                   | 2000 - 2999 | 9,998,053                                   | 4,850,433                                 | 5,147,621  | 49%  |
| Employee Benefits                     | 3000 - 3999 | 18,659,906                                  | 6,550,371                                 | 12,109,535   | 35%  |
| Books and Supplies                    | 4000 - 4999 | 7,669,338                                   | 1,583,634                                 | 6,085,704  | 21%  |
| Services, Other Operating Expenses    | 5000 - 5999 | 7,003,575                                   | 4,747,482                                 | 2,256,093  | 68%  |
| Capital Outlay                        | 6000 - 6599 | 4,541,855                                   | 1,318,579                                 | 3,223,276  | 29%  |
| Other Outgo                           | 7100 - 7299 | 1,079,770                                   | 0   | 1,079,770  | 0%   |
| Direct Support / Indirect Costs       | 7300 - 7399 | (78,878)                                    | 0   | (78,878)   | 0%   |
| Debt Service                          | 7438 - 7439 | 0   | 0   | 0  | 0%   |
| Interfund Transfers Out/Other Uses    | 7610 - 7699 | 823,795                                     | 48,323                                    | 775,472  | 6%   |
| TOTAL EXPENDITURES                    |             | 73,956,116                                  | 30,213,136                                | 43,742,980   | 41%  |
| NET INCREASE/DECREASE IN FUND BALANCE |             | 120,984                                     | (9,719,550)                               |  |  |
| BEGINNING BALANCE                     |             | 17,709,542                                  | 17,709,542                                |  |  |
| ENDING BALANCE                        |             | 17,830,526                                  | 7,989,993                                 |  |  |

### **Components of Ending Fund Balance**

| Reserved Rev Cash/Prepaids/Stores | 17,400     |  |
|-----------------------------------|------------|--|
| Economic Uncertainty (3.5%)       | 2,588,464  |  |
| Committed                         | 7,560,051  |  |
| Assigned                          | -          |  |
| Restricted                        | 7,664,611  |  |
| Total                             | 17,830,526 |  |

| <u>SUBJECT</u> : | Piggyback Bus Purchase with BusWest utilizing the Hemet<br>Unified School District bid number 061719 |
|------------------|--|
| PREPARER:        | David Flores, Chief Business Official  |
| RECOMMENDATION:  | ⊠ Action   |
|                  | ⊠ Discussion   |
|                  | □ Information  |

### BACKGROUND:

The Transportation Department for the Shasta Union High School District is in need of three new 54 passenger busses and two 48 passenger busses. District staff has researched potential bids we could utilize for this purchase and we are recommending the Hemet Unified School District awarded bid, number 061719 for school buses to BusWest. This bid was originally awarded on July 16, 2019 and has been extended through June 30, 2023. The Hemet bid has a piggyback option we would like to exercise in order to purchase the busses, body make Thomas, model Saf-T-Liner HDX. They would be fitted for a capacity of 54 passengers (3) and 48 passengers (2).

Total purchase price is \$1,267,861.18, financed over three years at a percentage rate of 5.760%. Total interest expense is \$148,782.70, annual payment is \$472,214.63.

Funding would be provided by Education Code 41850.1, stipulating districts will be apportioned 60% of the home-to-school transportation expenditures reported by a school district, beginning with the 2022-23 fiscal year. Current estimates show we would receive \$713k from this funding apportionment which we would utilize to make the debt payment of the new school busses. This is a new funding source for school districts. In the event the new dollars do not materialize or they are less than estimated, we have reserved \$1m toward the purchase of busses.

### **REFERENCES:**

Public Contract Code 20118 and 206352 The piggyback agreement has been provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

### BEFORE THE BOARD OF TRUSTEES OF THE SHASTA UNION HIGH SCHOOL DISTRICT SHASTA COUNTY, CALIFORNIA

### RESOLUTION NO.

### APPROVING AND AUTHORIZING A CONTRACT WITH BUSWEST FOR PURCHASE OF SIX SCHOOL BUSES PURSUANT TO PUBLIC CONTRACT CODE SECTION 20118

WHEREAS, the Shasta Union High School District ("District") has an urgent need to obtain four new school buses for its students; and

WHEREAS, Section 20118 of the Public Contract Code allows the District to enter into a contract to lease or purchase said materials and/or equipment, without advertising for bids, if the District's Governing Board ("Board") determines that it is in the best interest of the District to do so and provided that said materials and/or equipment comply with the specifications and unit prices established by a competitively-bid contract awarded by another local public agency; and

WHEREAS, the staff of the District has advised this Board that new school buses meeting the District's needs and requirements were specified in a competitively-bid contract awarded by Hemet Unified School District on July 16, 2019, with subsequent approvals to extend the contract for up to five, one-year periods, the most recent approval occurring on May 3, 2022, wherein BUSWEST, Inc. was selected as the low bidder to provide school buses, including a Saf-T-Liner HDX model; and

**WHEREAS**, the staff of the District recommends the Board approve and authorize the District to enter into a contract with BUSWEST for the purchase of six Saf-T-Liner HDX model school buses at the cost and as described therein.

### NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SHASTA UNION HIGH SCHOOL DISTRICT FINDS, DETERMINES AND RESOLVES as follows:

- 1. The foregoing recitals are true and correct.
- 2. The Purchase Agreement pursuant to Public Contract Code 20118 as described above between SHASTA UNION HIGH SCHOOL DISTRICT and BusWest is found to be in the best interest of the District and is hereby approved and ratified.
- 3. The District staff is authorized and directed to take all steps necessary or convenient to acquire four Saf-T-Liner HDX model school buses in accordance with said Agreement.
- 4. The District's Superintendent and his designee are individually authorized and directed to execute the Agreement on behalf of the District (subject to making such changes to the

Agreement as may be necessary or appropriate) to consummate the purchase of school buses, any documents or supplementary agreements necessary to secure possession, use, or ownership of said school buses, and to approve any amendments as necessary to carry out the provisions of this authorizing Resolution.

5. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the Shasta Union High School District at its meeting held on January 10, 2023, as follows:

AYES:

NOES:

ABSENT:

ABSTAINED:

President, Board of Trustees Shasta Union High School District

Attest:

Clerk, Board of Trustees Shasta Union High School District




**Bid Form** 

January 3, 2023

Customer Order No.: SB1H 09543

Honorable Board of Trustees Shasta Union High School District 2675 8th Street Redding, CA 96001

BusWest respectfully submits for your consideration our bid to supply 2 complete 48 pax passenger school buses as follows:

| Chassis Make: Thomas                | Model: Sa        | f- T-Liner HDX | Model Year: 2023          |
|-------------------------------------|------------------|----------------|---------------------------|
| Wheelbase: 209"                     | Engine: Cu       | mmins L9       | Horsepower: 300           |
| Body Make: Thomas                   | Model: Sa        | f-T-Liner HDX  | Capacity: 48 pax          |
| Transmission: Allison 3000 PTS      |                  |                |                           |
| Delivery Date: 180-360 Days after i | receipt of order | r              | Subject to Prior Sale: No |
| Cash Purchase Price (each):         | \$               | 228,796.00     |                           |
| Doc Fee:                            | \$               | 85.00          |                           |
| Sales Tax @: 7.250%                 | \$               | 16,593.87      |                           |
| <b>CA. Tire Tax:</b> \$1.75 ea.     | tire \$          | 10.50          |                           |
| Total                               | \$               | 245,485.37     |                           |

We have examined the detailed minimum specifications established by the school board and guarantee this bid to be in accordance thereto. Above price includes all dealer prep., pre-delivery service, necessary lettering, F.O.B. school district and documentation fee.

Tania Kaylor, Sales Representative

Customer

#### \*Quote is good for thirty (30) days

\*Subject to change due to volatile market

Quote No.: 392414

Carson – Main Headquarters

21107 South Chico St. Carson, CA. 90745 Sales Toll Free: (800) 458-9199 Main: (310) 984-3900 Fax: (310) 984 -3996 Parts Toll Free: (866) 707-7800 Fax: (310) 984-3994 www.buswest.com

#### Sacramento

210 North East St., Woodland, CA. 95776 Main: (424) 210-3020 Fresno 4337 North Goldenstate Ste#101, Fresno, CA 93609 Main: (559) 277-0118





**Bid Form** 

January 3, 2023

Customer Order No.: SB1H 09542

Honorable Board of Trustees Shasta Union High School District 2675 8th Street Redding, CA 96001

BusWest respectfully submits for your consideration our bid to supply 3 complete 54 pax passenger school buses as follows:

| Chassis Make: Thomas                | Model: Sa       | f- T-Liner HDX | Model Year: 2023          |
|-------------------------------------|-----------------|----------------|---------------------------|
| Wheelbase: 277"                     | Engine: Cu      | mmins L9       | Horsepower: 300           |
| Body Make: Thomas                   | Model: Sa       | f-T-Liner HDX  | Capacity: 54 pax          |
| Transmission: Allison 3000 PTS      |                 |                |                           |
| Delivery Date: 180-360 Days after r | eceipt of order | r              | Subject to Prior Sale: No |
| Cash Purchase Price (each):         | \$              | 241,363.00     |                           |
| Doc Fee:                            | \$              | 85.00          |                           |
| Sales Tax @: 7.250%                 | \$              | 17,504.98      |                           |
| <b>CA. Tire Tax:</b> \$1.75 ea.     | tire \$         | 10.50          |                           |
| Total                               | \$              | 258,963.48     |                           |

We have examined the detailed minimum specifications established by the school board and guarantee this bid to be in accordance thereto. Above price includes all dealer prep., pre-delivery service, necessary lettering, F.O.B. school district and documentation fee.

Tania Kaylor, Sales Representative

Customer

#### \*Quote is good for thirty (30) days

\*Subject to change due to volatile market

Quote No.: 386234

Carson – Main Headquarters

21107 South Chico St. Carson, CA. 90745 Sales Toll Free: (800) 458-9199 Main: (310) 984-3900 Fax: (310) 984 -3996 Parts Toll Free: (866) 707-7800 Fax: (310) 984-3994 www.buswest.com

#### Sacramento

210 North East St., Woodland, CA. 95776 Main: (424) 210-3020 Fresno 4337 North Goldenstate Ste#101, Fresno, CA 93609 Main: (559) 277-0118

### SHASTA UNION HIGH SCHOOL DISTRICT

| <u>SUBJECT</u> :  | College and Career Access Pathway Agreement                     |
|-------------------|---|
| <u>PREPARER</u> : | Leo Perez<br>Associate Superintendent of Instructional Services |
| RECOMMENDATION:   | ⊠ Action  |
|                   | □ Discussion  |
|                   | □ Information   |

#### BACKGROUND:

The College and Career Access Pathway (CCAP) agreement with Shasta Community College will expand dual enrollment opportunities for our students "who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness" and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate."

#### COLLEGE AND CAREER ACCESS PATHWAYS A DUAL ENROLLMENT PARTNERSHIP AGREEMENT 2023 - 2026

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Shasta-Tehama-Trinity Community College DISTRICT ("COLLEGE"), 11555 Old Oregon Trail, Redding, CA, 96049, and Shasta Union High School DISTRICT, 2200 Eureka Way, Suite B, Redding, CA 96001 (hereafter referred to collectively as "THE DISTRICT").

WHEREAS, the mission of the COLLEGE includes advancing the educational, career, and personal success of our diverse community through engagement and learning; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post- secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, THE DISTRICT are public school DISTRICT serving grades K-12 located in Shasta County and within the regional service area of the COLLEGE, unless otherwise specified and agreed to as specified in AB 288 Sec. 2 (e); and

WHEREAS THE DISTRICT in the regional service area of the COLLEGE are willing to combine resources and students so that Shasta Union High School District may provide an outstanding educational opportunity for their students; and

WHEREAS, the COLLEGE and THE DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288 and updated in AB 30, for high school students "who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness" AB 288 Sec. 2(a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." AB 288 Sec. 1(d).

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations, and procedures promulgated by applicable law, the California Community College Chancellor's Office, and the COLLEGE;

WHEREAS, the Governing Boards of each DISTRICT, at an open public meeting of that board, presented the AGREEMENT, took comments from the public, and approved the AGREEMENT;

COLLEGE DISTRICT Board Meeting Date: January 11, 2023

SCHOOL DISTRICT Board Meeting Date: January 10, 2023

NOW THEREFORE, the COLLEGE and THE DISTRICT agree to the terms outlined as follows:

#### **1. TERM OF AGREEMENT**

- 1.1 The term of this CCAP Agreement shall be for three (3) years, beginning on July 1, 2023 and ending on June 30, 2026 and will be subject to renewal unless otherwise terminated in accordance with Section 19 of this Agreement.
- 12 The COLLEGE and THE DISTRICT shall ensure that one public informational and adoption meeting will be held in the review and approval of this Agreement. AB 30 Sec. 2(b).
- 13 A copy of this Agreement shall be filed with the office of the Chancellor of the California Community Colleges before the start of the CCAP partnership; Per AB 288 Sec. 2(c)(3), "the chancellor may void any CCAP partnership agreement it determines has not complied with the intent of the requirements of this section".

#### 2. **DEFINITIONS**

- 2.1 CCAP Agreement Courses courses offered as part of this Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates, or help high school pupils achieve college and career readiness.
- 22 Pupil or Student A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

## **3.** STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility Students who "may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" AB 288 Sec. 2 (a) and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate." AB 288 Sec. 1 (d).
- 32 Student Selection and Enrollment Enrollment shall be open to all eligible students

as part of this Agreement who have been admitted to the PROGRAM and COLLEGE and who meet all applicable prerequisites. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through this Agreement will be determined by COLLEGE and shall be in compliance with applicable law and the COLLEGE's standards and policies.

- 33 College Admission and Registration Procedures for students participating in this Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and COLLEGE policy.
- 3.4 Student Records It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to THE DISTRICT.
- 35 Priority Enrollment The COLLEGE may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil's CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. AB 288 Sec. 2 (3)(g).
- 3.6 The COLLEGE shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. AB 288 Sec. 2 (d).
- 3.7 Students participating in the Agreement may enroll in a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four (4) community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.

#### 4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.
- 42 The COLLEGE will provide the necessary admission and registration forms and procedures and both the COLLEGE and THE DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, ifany.
- 43 THE DISTRICT agrees to assist the COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by the COLLEGE.

4.4 THE DISTRICT and COLLEGE understand and agree that successful college admission and registration requires that each participating student has completed the COLLEGE enrollment application process.

#### 5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through this Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also AB 288 Sec. 2 (f)(q). Special part-time students described in subdivision (p) shall be exempt from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 52 The total cost of books and instructional materials for THE DISTRICT students who enroll in a COLLEGE course offered as part of this Agreement will be borne by THE DISTRICT. Books and instructional materials purchased by THE DISTRICT will remain the property of and housed with THE DISTRICT or wherever THE DISTRICT designates. The COLLEGE will ensure, whenever possible, textbooks to remain the same throughout the term of the Agreement. Both THE DISTRICT and COLLEGE will pursue methods of keeping textbook costs down and will seek additional funding sources including grants to cover textbook costs.
- 53 Participating students must meet all prerequisite requirements of the COLLEGE as established by the COLLEGE and stated in the COLLEGE catalog before enrolling in a course offered as part of this Agreement.
- 5.4 Grades earned by students enrolled in courses offered as part of this Agreement will be posted on the official COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the COLLEGE catalog.
- 55 Students enrolled in courses offered as part of this Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 5.6 Students enrolled in COLLEGE courses offered as part of this Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through THE DISTRICT.
- 5.7 Students requiring reasonable accommodations for COLLEGE courses offered at the COLLEGE for this Agreement will receive services through the COLLEGE.
- 5.8 Students who withdraw from courses offered as part of this Agreement will not receive COLLEGE credit. Students must comply with and submit appropriate information/paperwork by all published deadlines. Transcripts will be annotated according to COLLEGE policy.

59 A course dropped within the COLLEGE drop "without a W" deadline will not appear on the student's COLLEGE transcript.

#### 6. CCAP AGREEMENT COURSES

- 6.1 Courses offered as part of this Agreement at the COLLEGE may not limit enrollment in the course. AB 288 Sec. 2(0)(1).
- 62 The COLLEGE is responsible for all courses and educational programs offered as part of this Agreement regardless of whether the course and educational program is offered through THE DISTRICT or through the COLLEGE.
- 63 The scope, nature, time, location, and listing of courses to be offered will be appended to this document each year during the duration of this Agreement and shall be known as Appendix B. Appendix B shall also specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students (FTES) projected to be claimed by the COLLEGE for those students. The original submission of this document to the Chancellor's Office shall include Appendix B and subsequent submissions of Appendix B shall be in accordance with Chancellor's Office instructions. AB 288 Sec. 2 (c)(1).
- 64 A description of the College and Career Access Pathways included under this Agreement is appended to the document and shall be known as Appendix A. Any updates to Appendix A, by mutual agreement of THE DISTRICT and the COLLEGE, shall be in accordance with AB 288 Sec. 2 and Education Code Section 76004 and shall be submitted to the Chancellor's Office in accordance with applicable instructions.
- 65 College courses offered as part of this Agreement at the COLLEGE shall be jointly reviewed and approved.
- 66 Courses offered as part of this Agreement will comply with all applicable regulations, policies, procedures, prerequisites, and standards applicable to the COLLEGE as well as any corresponding policies, practices, and requirements of THE DISTRICT. In the event of a conflict between the COLLEGE's course related regulations, policies, procedures, prerequisites, and standards and THE DISTRICT policies, practices, and requirements, the COLLEGE's regulations, policies, procedures, prerequisites, the COLLEGE's regulations, policies, procedures, shall prevail.
- 6.7 A student's withdrawal prior to completion of a course offered as part of this Agreement shall be in accordance with the COLLEGE's guidelines, policies, pertinent statutes and regulations.
- 68 Supervision and evaluation of students enrolled in courses offered as part of this

Agreement shall be in accordance with the COLLEGE's guidelines, policies, pertinent statutes, and regulations.

69 COLLEGE has the sole right to control and direct the instructional activities of all dual enrolled instructors.

#### 7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 of the California Code of Regulations, Sections 53410 and 58060, or as amended and be hired by the COLLEGE.
- 72 The employer of record for purposes of assignment monitoring and reporting to the county office of education will be mutually agreed upon by THE DISTRICT and COLLEGE. AB 288 Sec. 2 (m)(1).
- 73 This Agreement specifies THE DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. AB 288 Sec. 2 (m)(2).
- 7.4 Instructors who teach COLLEGE courses offered as part of this Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
- 75 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.6 Prior to teaching, faculty shall receive discipline-specific training and orientation from the COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures, record keeping, and other instructional responsibilities. Said training will be approved and provided by the COLLEGE.
- 7.7 Faculty will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to, course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 78 Faculty performance shall be evaluated by the COLLEGE using the adopted

evaluation process and standards for faculty of the COLLEGE, subject to the approval of the COLLEGE.

- 79 THE DISTRICT personnel selected to be instructors will be subject to the authority of the COLLEGE specifically with regard to their duties as instructors.
- 7.10 The COLLEGE and THE DISTRICT shall jointly determine the subject areas of instruction. The COLLEGE shall determine the number of instructors and the ratio of instructors to students.

#### 8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students of THE DISTRICT enrolled in COLLEGE courses offered as part of this Agreement shall be held to the same standards of achievement as all other students at the COLLEGE not participating in a CCAP Agreement or other special program.
- 82 Students enrolled in COLLEGE courses offered as part of this Agreement shall be held to the same behavioral standards as all other students at the COLLEGE not participating in a CCAP Agreement or other special program. Both parties will work together in resolving behavioral issues.

#### 9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator, as identified in Appendix B of this AGREEMENT, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and THE DISTRICT in conformity with the COLLEGE policies and standards. AB 288 Sec. 2 (c)(2).
- 92 THE DISTRICT shall appoint an educational administrator, as identified in Appendix B of this AGREEMENT, who will serve as point of contact to facilitate coordination and cooperation between THE DISTRICT and COLLEGE in conformity with THE DISTRICT policies and standards. AB 288 Sec. 2(c)(2).
- 93 The COLLEGE will provide THE DISTRICT personnel with reasonable assistance, direction, and instruction in how to fulfill their responsibilities under this Agreement, including conducting appropriate student assessments, outreach and recruitment activities, and compliance with the COLLEGE's policies, procedures, and academic standards.
- 9.4 THE DISTRICT shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students, and other related services as deemed necessary.
- 95 THE DISTRICT personnel will perform services specified in 9.4 as part of their

regular assignment. THE DISTRICT personnel performing these services will be employees of THE DISTRICT, subject to the authority of THE DISTRICT, but will also be subject to the direction of the COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses.

- 9.6 This Agreement requires an annual report to the office of the Chancellor of the California Community Colleges by the COLLEGE and THE DISTRICT on all the following information (AB 288 Sec. 2(t)(1)(A-D)):
  - The total number of high school students by school site enrolled under this Agreement, aggregated by sex and ethnicity, and reported in compliance with all applicable state and federal privacy laws. AB 288 Sec. 2 (t)(1)(A);
  - The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. AB 288 Sec. 2 (t)(1)(B);
  - The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. AB 288 Sec. 2 (t)(C);
  - The total number of full-time equivalent students generated by CCAP partnership community college district participants. AB 288 Sec. 2 (t)(1)(D).

#### **10. APPORTIONMENT**

- 10.1 The COLLEGE shall include the students enrolled in courses under this Agreement in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 102 The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the partnering DISTRICT has been, or shall be, paid an allowance or apportionment. AB 288 Sec. 2(r).
- 103 The attendance of a high school pupil at a community college as a special parttime or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school DISTRICT has received reimbursement for the same instructional activity. AB 288 Sec. 2 (s).

#### **11. CERTIFICATIONS**

- 11.1 THE DISTRICT certifies that the direct education costs of the courses offered as part of this Agreement are not being fully funded through other sources.
- 112 The COLLEGE certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this Agreement

from other sources.

- 11.3 THE DISTRICT agree and acknowledge that the COLLEGE will claim apportionment for THE DISTRICT's students enrolled in community college course(s) under this Agreement.
- 11.4 The COLLEGE certifies that:
  - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4 and that students participating in this Agreement will not lead to displacement of otherwise eligible adults at the COLLEGE. AB 288 Sec. 2 (k)(3).
- 11.5 This Agreement certifies that THE DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a course offered for high school credit under this Agreement. AB 288 Sec. 2 (1).

#### **12. PROGRAM IMPROVEMENT**

12.1 The COLLEGE and THE DISTRICT may annually conduct surveys of participating DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this Agreement.

#### **13. RECORDS**

- 13.1 Permanent records of student enrollment, attendance, grades, and achievement for students under this Agreement shall be maintained by the COLLEGE.
- 132 Each party shall maintain records pertaining to this Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

#### **14. REIMBURSEMENT**

14.1 The financial arrangements implied herein may be adjusted annually.

#### **15. FACILITIES**

15.1 The COLLEGE will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct instruction and do so without charge to THE DISTRICT students. THE DISTRICT agrees to safeguard the premises assigned to them. The COLLEGE warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.

- 152 THE DISTRICT will furnish, at their own expense, all course materials, specialized equipment, books, and other necessary equipment for all DISTRICT students. The parties understand that such equipment and materials are the sole property of THE DISTRICT. The instructor shall determine the type, make, and model of all equipment, books, and materials to be used during each course offered as part of this Agreement. THE DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 153 The COLLEGE facilities may be used subject to mutual agreement by the parties.

#### **16. INDEMNIFICATION**

- 16.1 THE DISTRICT agree to and shall indemnify, save, and hold harmless the COLLEGE and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents, and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments arising out of THE DISTRICT performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of THE DISTRICT and their officers, employees, independent contractors, subcontractors, agents, and other representatives.
- 162 The COLLEGE agrees to and shall indemnify, save, and hold harmless THE DISTRICT and their governing boards, officers, employees, administrators, independent contractors, subcontractors, agents, and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments arising out of COLLEGE's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the COLLEGE, and its officers, employees, independent contractors, subcontractors, agents, and other representatives.

#### **17. INSURANCE**

17.1 For the purpose of Workers' Compensation, the COLLEGE shall be the "primary employer" for all its personnel who perform services as instructors for the COLLEGE. The COLLEGE shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by COLLEGE personnel made in connection with performing services and receiving instruction under this Agreement. COLLEGE agrees to hold harmless, indemnify, and defend THE DISTRICT and their directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by COLLEGE personnel connected with providing services under this Agreement.

#### **18. NON-DISCRIMINATION**

18.1 Neither THE DISTRICT nor the COLLEGE shall discriminate on the basis of race, religious creed, color, natural origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status or any other protected class under California State or federal law.

#### **19. TERMINATION**

19.1 Either Party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.

#### **20. NOTICES**

20.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

#### COLLEGE

SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT 11555 Old Oregon Trail P.O. Box 496006 Redding, CA 96049-6006 Attn: Joe Wyse, Ed.D. –President, Shasta College

#### THE DISTRICT

SHASTA UNION HIGH SCHOOL DISTRICT 2200 Eureka Way, Suite B Redding, CA 96001 Attn: Jim Cloney – Superintendent

#### **21. INTEGRATION**

21.1 This Agreement sets forth the entire agreement between the Parties relating to the subject matter of this Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

#### 22. MODIFICATION AND AMENDMENT

22.1 No modifications or amendments of any of the terms or provisions of this Agreement shall be binding unless made in writing and signed by the Parties.

#### **23. GOVERNING LAWS**

23.1 This agreement shall be interpreted according to the laws of the State of California.

#### 24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

24.1 For locations outside the geographical boundaries of the COLLEGE, the COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college DISTRICT and use of non-DISTRICT facilities.

#### **25. SEVERABILITY**

25.1 This Agreement shall be considered severable, such that if any provision or part of the Agreement is ever held invalid under any law or ruling, that provision or part of the Agreement shall remain in force and effect to the extent allowed by law and all other provisions or parts shall remain in full force and effect.

#### **26. COUNTERPARTS**

26.1 This Agreement may be executed in any number or counterparts, each of which will be an original, but all of which together will constitute one instrument executed on the same date.

Executed on\_\_\_\_\_, 2023

By: \_\_\_\_

Jim Cloney Superintendent Shasta Union High School District

By: \_\_\_\_\_

Joe Wyse, Ed, D. President Shasta-Tehama-Trinity Joint Community College District

#### APPENDIX B – Foothill High School – CSU Transfer Pathway

The following pathways are included in this CCAP partnership agreement between the COLLEGE DISTRICT and THE SCHOOL DISTRICT: Appendix B must be completed and submitted for each year during which COLLEGE DISTRICT coursework is offered at the SCHOOL DISTRICT as part of a College and Career Access Pathways (CCAP) partnership governed by California Assembly Bill No. 288, Chapter 618.

#### PROGRAM YEAR: 2023-2024

#### EDUCATIONAL PATHWAY(S): CSU Transfer Pathway

#### TOTAL NUMBER OF STUDENTS TO BE SERVED:

#### TOTAL PROJECTED FTES:

| 10 <sup>th</sup> Grade                       |                  |                 |      |                |                  |                          |                          |
|--|------------------|-----------------|------|----------------|------------------|--------------------------|--------------------------|
| COURSE NAME                                  | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS | INSTRUCTOR       | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. American Sign Language 1                  | ASL 1            | ⊠ Fall ⊠ Spring | TBD  | MWF/<br>TBD    | Cappalonga, J.P. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 2. American Sign Language 1L –<br>Skills Lab | ASL 1L           | ⊠ Fall ⊠ Spring | TBD  | TTH/<br>TBD    | Cappalonga, J.P. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 11 <sup>th</sup> Grade   |                  |                 |      |                 |                  |                          |                          |
|--|------------------|-----------------|------|-----------------|------------------|--------------------------|--------------------------|
| COURSE NAME  | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR       | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. United States History                                       | HIST 17A         | ⊠ Fall □ Spring | TBD  | MTWTHF /<br>TBD | Carter, J.       | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 2. American Sign Language 2                                    | ASL 2            | ⊠ Fall ⊠ Spring | TBD  | MWF/<br>TBD     | Cappalonga, J.P. | $\Box$ CC $\boxtimes$ HS | □ CC ⊠ HS                |
| <ol> <li>American Sign Language 2L –<br/>Skills Lab</li> </ol> | ASL 2L           | ⊠ Fall ⊠ Spring | TBD  | TTH/<br>TBD     | Cappalonga, J.P. | $\Box$ CC $\boxtimes$ HS | □ CC ⊠ HS                |
| 4. United States History                                       | HIST 17B         | 🗆 Fall 🖾 Spring | TBD  | MTWTHF /<br>TBD | Carter, J.       | □ CC ⊠ HS                | □ CC ⊠ HS                |
| 5. College Composition   | ENGL 1A          | 🗆 Fall 🖾 Spring | TBD  | MTWTHF /<br>TBD | Alward, J.       | □ CC ⊠ HS                | $\Box$ CC $\boxtimes$ HS |

|      | 12 <sup>th</sup> Grade |                  |      |          |                |            |                        |          | 1  |
|------|------------------------|------------------|------|----------|----------------|------------|------------------------|----------|----|
|      | COURSE NAME            | COURSE<br>NUMBER | TERM | TIME     | DAYS/<br>HOURS | INSTRUCTOR | EMPLOYER<br>OF RECORD: | LOCATION |    |
| Janu | ary 10, 2023           | NUMBER           |      | Shasta U |                |            | OF RECORD.             |          | 52 |

| 1. Literature and Composition         ENGL 1B | ⊠ Fall □ Spring | TBD | MTWTHF /<br>TBD | Cota, A. | □ CC ⊠ HS | □ CC ⊠ HS |
|---|-----------------|-----|-----------------|----------|-----------|-----------|
|---|-----------------|-----|-----------------|----------|-----------|-----------|

**INSTRUCTIONAL MATERIALS AND COSTS** - The total cost of textbooks and other instructional materials for SCHOOL DISTRICT students participating as part of this CCAP partnership will be borne by school district, pursuant to the terms of this AGREEMENT. The selection of the textbook will be approved by the COLLEGE DISTRICT instructor.

#### **POINTS OF CONTACT**

| College District: | Damaris Stevens<br>Director of Dual Enrollment  | 530-242-7696 | Shasta College Main Campus, Room 784 |
|-------------------|---|--------------|--------------------------------------|
| School District:  | Dennis Cahill<br>Special Programs Administrator | 530-241-3261 | District Offices, Suite B            |

#### APPENDIX B - Shasta High School - CSU Transfer Pathway

The following pathways are included in this CCAP partnership agreement between the COLLEGE DISTRICT and THE SCHOOL DISTRICT: Appendix B must be completed and submitted for each year during which COLLEGE DISTRICT coursework is offered at the SCHOOL DISTRICT as part of a College and Career Access Pathways (CCAP) partnership governed by California Assembly Bill No. 288, Chapter 618.

#### PROGRAM YEAR: 2023-2024

#### EDUCATIONAL PATHWAY(S): CSU Transfer Pathway

#### TOTAL NUMBER OF STUDENTS TO BE SERVED:

#### TOTAL PROJECTED FTES:

| 10 <sup>th</sup> Grade |                  |                 |      |                |              |                          |                          |
|------------------------|------------------|-----------------|------|----------------|--------------|--------------------------|--------------------------|
| COURSE NAME            | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS | INSTRUCTOR   | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Spanish 1           | SPAN 1           | 🗆 Fall 🛛 Spring | TBD  | MTWTHF/<br>TBD | Ferguson, L. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 11 <sup>th</sup> Grade        |                  |                 |      |                 |             |                          |                          |
|-------------------------------|------------------|-----------------|------|-----------------|-------------|--------------------------|--------------------------|
| COURSE NAME                   | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR  | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Spanish 2                  | SPAN 2           | 🗆 Fall 🛛 Spring | TBD  | MTWTHF /<br>TBD | Rager, D.   | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 2. Introduction to Statistics | MATH 14          | 🗆 Fall 🛛 Spring | TBD  | MTWTHF /<br>TBD | Bigelow, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 12 <sup>th</sup> Grade |                  |                 |      |                 |             |                          |                          |
|------------------------|------------------|-----------------|------|-----------------|-------------|--------------------------|--------------------------|
| COURSE NAME            | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR  | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Calculus            | MATH 3A          | □ Fall ⊠ Spring | TBD  | MTWTHF /<br>TBD | Bigelow, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

**INSTRUCTIONAL MATERIALS AND COSTS** - The total cost of textbooks and other instructional materials for SCHOOL DISTRICT students participating as part of this CCAP partnership will be borne by school district, pursuant to the terms of this AGREEMENT. The selection of the textbook will be approved by the COLLEGE DISTRICT instructor.

#### POINTS OF CONTACT

| College District: | Damaris Stevens<br>Director of Dual Enrollment  | 530-242-7696 | Shasta College Main Campus, Room 784 |
|-------------------|---|--------------|--------------------------------------|
| School District:  | Dennis Cahill<br>Special Programs Administrator | 530-241-3261 | District Offices, Suite B            |

#### APPENDIX B – Shasta Union High School District – Administration of Justice Pathway

The following pathways are included in this CCAP partnership agreement between the COLLEGE DISTRICT and THE SCHOOL DISTRICT: Appendix B must be completed and submitted for each year during which COLLEGE DISTRICT coursework is offered at the SCHOOL DISTRICT as part of a College and Career Access Pathways (CCAP) partnership governed by California Assembly Bill No. 288, Chapter 618.

#### PROGRAM YEAR: 2023-2024

EDUCATIONAL PATHWAY(S): Administration of Justice Pathway

#### TOTAL NUMBER OF STUDENTS TO BE SERVED:

#### TOTAL PROJECTED FTES:

| 11 <sup>th</sup> Grade                       |                  |                 |      |                 |             |                          |                          |
|--|------------------|-----------------|------|-----------------|-------------|--------------------------|--------------------------|
| COURSE NAME                                  | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR  | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Introduction to Administration of Justice | ADJU 10          | ⊠ Fall □ Spring | TBD  | MTWTHF /<br>TBD | Jenkins, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 12 <sup>th</sup> Grade |                  |                 |      |                 |              |                          |                          |
|------------------------|------------------|-----------------|------|-----------------|--------------|--------------------------|--------------------------|
| COURSE NAME            | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR   | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Calculus            | MATH 3A          | □ Fall ⊠ Spring | TBD  | MTWTHF /<br>TBD | Thurston, S. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

**INSTRUCTIONAL MATERIALS AND COSTS** - The total cost of textbooks and other instructional materials for SCHOOL DISTRICT students participating as part of this CCAP partnership will be borne by school district, pursuant to the terms of this AGREEMENT. The selection of the textbook will be approved by the COLLEGE DISTRICT instructor.

#### **POINTS OF CONTACT**

| College District: | Damaris Stevens<br>Director of Dual Enrollment  | 530-242-7696 | Shasta College Main Campus, Room 784 |
|-------------------|---|--------------|--------------------------------------|
| School District:  | Dennis Cahill<br>Special Programs Administrator | 530-241-3261 | District Offices, Suite B            |

#### APPENDIX B - Shasta Union High School District - Health Pathway

The following pathways are included in this CCAP partnership agreement between the COLLEGE DISTRICT and THE SCHOOL DISTRICT: Appendix B must be completed and submitted for each year during which COLLEGE DISTRICT coursework is offered at the SCHOOL DISTRICT as part of a College and Career Access Pathways (CCAP) partnership governed by California Assembly Bill No. 288, Chapter 618.

#### PROGRAM YEAR: 2023-2024

#### EDUCATIONAL PATHWAY(S): Healthcare Pathway

#### TOTAL NUMBER OF STUDENTS TO BE SERVED:

#### TOTAL PROJECTED FTES:

| 10 <sup>th</sup> Grade |                  |                 |      |                |              |                          |                          |
|------------------------|------------------|-----------------|------|----------------|--------------|--------------------------|--------------------------|
| COURSE NAME            | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS | INSTRUCTOR   | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Spanish 1           | SPAN 1           | 🗆 Fall 🛛 Spring | TBD  | MTWTHF/<br>TBD | Ferguson, L. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 11 <sup>th</sup> Grade        |                  |                 |      |                 |                |                          |                          |
|-------------------------------|------------------|-----------------|------|-----------------|----------------|--------------------------|--------------------------|
| COURSE NAME                   | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR     | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Spanish 2                  | SPAN 2           | 🗆 Fall 🛛 Spring | TBD  | MTWTHF /<br>TBD | Rager, D.      | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 2. Introduction to Statistics | MATH 14          | 🗆 Fall 🛛 Spring | TBD  | MTWTHF /<br>TBD | Bigelow, J.    | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 3. Medical Terminology        | HEOC 11          | 🗆 Fall 🛛 Spring | TBD  | MTWTHF /<br>TBD | Hornichova, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 12 <sup>th</sup> Grade |                  |                 |      |                 |             |                          |                          |
|------------------------|------------------|-----------------|------|-----------------|-------------|--------------------------|--------------------------|
| COURSE NAME            | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR  | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Calculus            | MATH 3A          | □ Fall ⊠ Spring | TBD  | MTWTHF /<br>TBD | Bigelow, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

**INSTRUCTIONAL MATERIALS AND COSTS** - The total cost of textbooks and other instructional materials for SCHOOL DISTRICT students participating as part of this CCAP partnership will be borne by school district, pursuant to the terms of this AGREEMENT. The selection of the textbook will be approved by the COLLEGE DISTRICT instructor.

#### POINTS OF CONTACT

| College District: | Damaris Stevens<br>Director of Dual Enrollment  | 530-242-7696 | Shasta College Main Campus, Room 784 |
|-------------------|---|--------------|--------------------------------------|
| School District:  | Dennis Cahill<br>Special Programs Administrator | 530-241-3261 | District Offices, Suite B            |

#### APPENDIX B – Shasta Union High School District – Physical Therapy Assistant Pathway

The following pathways are included in this CCAP partnership agreement between the COLLEGE DISTRICT and THE SCHOOL DISTRICT: Appendix B must be completed and submitted for each year during which COLLEGE DISTRICT coursework is offered at the SCHOOL DISTRICT as part of a College and Career Access Pathways (CCAP) partnership governed by California Assembly Bill No. 288, Chapter 618.

#### PROGRAM YEAR: 2023-2024

EDUCATIONAL PATHWAY(S): Physical Therapy Assistant Pathway

#### TOTAL NUMBER OF STUDENTS TO BE SERVED:

#### **TOTAL PROJECTED FTES:**

| 10 <sup>th</sup> Grade          |                  |                 |      |                |              |                          |                          |
|---------------------------------|------------------|-----------------|------|----------------|--------------|--------------------------|--------------------------|
| COURSE NAME                     | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS | INSTRUCTOR   | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Spanish 1                    | SPAN 1           | 🗆 Fall 🖾 Spring | TBD  | MTWTHF/<br>TBD | Ferguson, L. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 2. Introduction to Physical The | erapy HEOC 1     | 🗆 Fall 🖾 Spring | TBD  | MTWTHF/<br>TBD | McIntire, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 11 <sup>th</sup> Grade        |                  |                 |      |                 |                |                          |                          |
|-------------------------------|------------------|-----------------|------|-----------------|----------------|--------------------------|--------------------------|
| COURSE NAME                   | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR     | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Spanish 2                  | SPAN 2           | 🗆 Fall 🖾 Spring | TBD  | MTWTHF /<br>TBD | Rager, D.      | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 2. Introduction to Statistics | MATH 14          | 🗆 Fall 🖾 Spring | TBD  | MTWTHF /<br>TBD | Bigelow, J.    | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |
| 3. Medical Terminology        | HEOC 11          | 🗆 Fall 🖾 Spring | TBD  | MTWTHF /<br>TBD | Hornichova, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

| 12 <sup>th</sup> Grade |                  |                 |      |                 |             |                          |                          |
|------------------------|------------------|-----------------|------|-----------------|-------------|--------------------------|--------------------------|
| COURSE NAME            | COURSE<br>NUMBER | TERM            | TIME | DAYS/<br>HOURS  | INSTRUCTOR  | EMPLOYER<br>OF RECORD:   | LOCATION                 |
| 1. Calculus            | MATH 3A          | □ Fall ⊠ Spring | TBD  | MTWTHF /<br>TBD | Bigelow, J. | $\Box$ CC $\boxtimes$ HS | $\Box$ CC $\boxtimes$ HS |

INSTRUCTIONAL MATERIALS AND COSTS - The total cost of textbooks and other instructional materials for SCHOOL DISTRICT students participating as part of this CCAP partnership will be borne by school district, pursuant to the terms of this AGREEMENT. The selection of the textbook will be approved by the COLLEGE January 10, 2023 DISTRICT instructor. High School District

#### POINTS OF CONTACT

| College District: | Damaris Stevens<br>Director of Dual Enrollment  | 530-242-7696 | Shasta College Main Campus, Room 784 |
|-------------------|---|--------------|--------------------------------------|
| School District:  | Dennis Cahill<br>Special Programs Administrator | 530-241-3261 | District Offices, Suite B            |

### SHASTA UNION HIGH SCHOOL DISTRICT

| SUBJECT:        | School Accountability Report Cards (SARCs)                      |
|-----------------|---|
| PREPARER:       | Leo Perez<br>Associate Superintendent of Instructional Services |
| RECOMMENDATION: | ⊠ Action  |
|                 | □ Discussion  |
|                 | □ Information   |

#### BACKGROUND:

The CDE has required all public schools receiving state funding to prepare and distribute a School Accountability Report Card. The purpose of the SARC is to provide parents and the community with important information about each public school. A SARC reports on each school's progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators.

State law requires that the SARC contain all of the following:

- Demographic data
- School safety and climate for learning information
- Academic data
- School completion rates
- Class sizes
- Teacher and staff information
- Curriculum and instruction descriptions
- Postsecondary preparation information
- Fiscal and expenditure date

The SARC reports must be approved by the board and posted to the CDE by February 1<sup>st</sup>. SUHSD's SARCs are currently incomplete due to data pending from the CDE. We will still present them to the board and post to the CDE to meet the deadline. The Associate Superintendent will bring completed versions of the SARC's to the board at a future meeting and update the submission to the CDE.

#### **REFERENCES:**

Education Code Sections 35256 and 33126

The SARCs were provided to the Board under separate cover. Copies can be made available by contacting the District Office at (530) 241-3261.

### SHASTA UNION HIGH SCHOOL DISTRICT

| Grade Distributions   |
|---|
| Leo Perez<br>Associate Superintendent of Instructional Services |
| □ Action  |
| □ Discussion  |
| ⊠ Information   |
|   |

#### BACKGROUND:

The Associate Superintendent of Instructional Services will report on grade distributions.

# SUHSD Grade Summary for Fall 2022

# LCAP Goal #2

Implementation of a variety of measures to mitigate learning loss due to COVID-19, maximize credit recovery options, and ensure all graduates are competent in reading and math

# LCAP Goal #2 Expected Measurable Outcomes

Increase % of students who earn a 2.0 GPA in a broad course of study by 1%. Baseline Rate (Fall 2021): 80.1%

# LCAP Goal #2 Actions and Services

Professional Development on instruction (grading equity, differentiated instruction, and Professional Learning Communities (PLC))






















#### LCAP Goal #2

Increase % of students who earn a 2.0 GPA in a broad course of study by 1%. Baseline Rate 85% 2019/20. Fall 2021 80.1 %

| School                    | % Over 2.0 GPA<br>Fall 2022 | Students with<br>2.0/ total<br>students |
|---------------------------|-----------------------------|---|
| Enterprise                | 83.2%                       | 887/1066                                |
| Foothill                  | 83.1%                       | 1156/1391                               |
| Shasta                    | 84.1%                       | 1114/1324                               |
| Shasta Collegiate Academy | 98.9%                       | 180/182                                 |
| Pioneer                   | 65.3%                       | 94/144                                  |
| SUHSD                     | 83.5%                       | 3431/4107                               |

# % of Students with a 2.0 GPA or higher by grade: SUHSD

| SUHSD    | Percent over<br>2.0 GPA | Students with<br>2.0/ total<br>students |
|----------|-------------------------|---|
| Grade 9  | 81.2%                   | 882/1086                                |
| Grade 10 | 80.2%                   | 810/1010                                |
| Grade 11 | 83.7%                   | 936/1118                                |
| Grade 12 | 89.9%                   | 803/893                                 |
|          |                         |   |

# % of Students with a 2.0 GPA or higher by grade: EHS

| Enterprise | Percent over<br>2.0 GPA | Students with<br>2.0/ total<br>students |
|------------|-------------------------|---|
| Grade 9    | 80.2%                   | 243/303                                 |
| Grade 10   | 77.3%                   | 218/282                                 |
| Grade 11   | 88%                     | 228/259                                 |
| Grade 12   | 89.2%                   | 198/222                                 |
|            |                         |   |

# % of Students with a 2.0 GPA or higher by grade: FHS

| Foothill | Percent over<br>2.0 GPA | Students with<br>2.0/ total<br>students |
|----------|-------------------------|---|
| Grade 9  | 81.9%                   | 321/392                                 |
| Grade 10 | 80.8%                   | 291/360                                 |
| Grade 11 | 80.4%                   | 279/347                                 |
| Grade 12 | 90.8%                   | 265/292                                 |
|          |                         |   |

# % of Students with a 2.0 GPA or higher by grade: SHS

| Shasta   | Percent over<br>2.0 GPA | Students with<br>2.0/ total<br>students |
|----------|-------------------------|---|
| Grade 9  | 81%                     | 299/369                                 |
| Grade 10 | 81.4%                   | 263/323                                 |
| Grade 11 | 84.4%                   | 304/360                                 |
| Grade 12 | 91.2%                   | 248/272                                 |
|          |                         |   |

# % of Students with a 2.0 GPA or higher by grade: SCA

| Shasta Collegiate<br>Academy | Percent over<br>2.0 GPA | Students with<br>2.0/ total<br>students |
|------------------------------|-------------------------|---|
| Grade 9                      | 100%                    | 15/15                                   |
| Grade 10                     | 100%                    | 32/32                                   |
| Grade 11                     | 97.4%                   | 74/76                                   |
| Grade 12                     | 100%                    | 59/59                                   |

# % of Students with a 2.0 GPA or higher by grade: PHS

| Pioneer  | Percent over<br>2.0 GPA | Students with<br>2.0/ total<br>students |
|----------|-------------------------|---|
| Grade 9  | 57.1%                   | 4/7                                     |
| Grade 10 | 46.2%                   | 6/13                                    |
| Grade 11 | 67.1%                   | 51/76                                   |
| Grade 12 | 68.8%                   | 33/48                                   |
|          |                         |   |