



## SHASTA UNION HIGH SCHOOL DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE

Regular Meeting  
December 18, 2017  
5:30 p.m.

Shasta Learning Center – Board Room  
2200 Eureka Way  
Redding, CA 96001

### ADOPTED MINUTES

A regular meeting of the Shasta Union High School District Citizens' Bond Oversight Committee was called to order at 5:31 p.m. by James Schwerdt in the Shasta Learning Center Board Room. Mr. Schwerdt led the Pledge of Allegiance.

**ROLL CALL:** James Schwerdt Sarah Isbell Denise Yergenson  
Joe Chimenti Richard McConnell

**ABSENT:** Justin Engles Michelle Dell

Also Present: Jim Cloney - Superintendent  
David Flores - Chief Business Official  
Eloy Vento - Project Manager  
Taen Saeteurn - KCOE Isom Auditor

#### 1) Approval of Agenda

Motion Yergenson, second McConnell, carried 4-0

#### 2) Public Forum

There were no comments from the public.

Joe Chimenti arrived at 5:33p.m.

#### 3) New Business

##### 3.1 Approval of the September 6, 2017 Citizens' Bond Oversight Committee Meeting Minutes.

Motion McConnell, second Isbell, carried 5-0

##### 3.2 KCOE Isom 2017 Bond Audit Report

KCOE Isom Auditor Taen Saeteurn provided an overview of the \$56.9 million Measure I General Obligation (G.O.) Bond Audit Report as of and for the year ending June 30, 2017. She presented an overview of the financials including the balance sheet, statement of revenues, expenditures and change in fund balance. The District authorized the issuance and sale of the first bond series as to not exceed \$15,000,000 in February 2017. The balance from the first sale as of June 30, 2017 is \$14,162,367. Ms. Saeteurn explained the independent auditors' report regarding internal control and performance stating that in the auditors' opinion, the District was in compliance and no funds were used for salaries of school administrators or other operating expenditures. Projects on the

### 3.2 KCOE Isom 2017 Bond Audit Report continued...

expenditure report included Information Technology upgrades and the Stuart Gymnasium. Jim Cloney stated that the District will receive an additional \$450,000 in hardship funds from the State towards the Stuart Gym which will significantly decrease the overall cost of the project. The District anticipates spending around \$336,000 of bond money on the gym. Ms. Saeteurn reported that there were zero findings in the 2017 Bond Audit Report.

Accept KCOE Isom 2017 Bond Audit Report.  
Motion Chimenti, second McConnell, carried 5-0

### 3.3 Annual Report

Jim Cloney stated that the Committee is responsible for ensuring bond funds are expensed appropriately, and the Committee is required to present an annual report to the Board. The major component of the annual report is the audit. Mr. Cloney stated that with Jim Schwerdt being Chair, he will assume the role of presenting the annual report on behalf of the Committee to the Board at the January 9, 2018 Board meeting.

### 3.4 Bond Program Update

Bond Project Manager Eloy Vento stated that the architectural service interviews are complete and the District will be working with JK Architecture Engineering, PBK Architectural Services, Pavement Engineering Inc. (PEI), Arch Pac Aquatics, LLC and Nichols, Melburg & Rossetto (NM&R). Mr. Vento announced that the pool at Foothill will be built on the parking lot between the large and small gym and will be a Myrtha pre-engineered modular pool system featuring stainless steel panels. Mr. Vento stated that he is starting the design phase of the solar system at Foothill which will be either ground mount or carport depending on what is most cost effective and efficient. He will most likely pursue a piggyback agreement from Fresno Unified to secure the price of the solar. The District is submitting an agreement prior to the New Year that will allow the District to secure a grandfather rate with PG&E. The energy cost to heat the pool will be offset by the solar and the pool will recapture the dispelled heat from the two cooling towers currently on campus.

Sarah Isbell left the meeting at 6:14p.m.

Mr. Vento, teachers and administrators toured a PreFast building at Pittsburg High School. PreFast provides a wide range of DSA Pre-Approved school buildings with a variety of architectural styles, reduced operating expenses, and can be constructed in a short timeframe. The District is interested in placing a PreFast building at EHS and SHS to incorporate both STEM/CTE and regular classrooms. Jim Cloney noted that the District is maximizing CTE State allocated funds to offset the cost of bond related CTE projects (e.g. FHS Ag Building). Discussion continued on skilled vs. non skilled labor and how to keep construction work local. Mr. Vento and David Flores have and will continue to meet with the Bond Subcommittee consisting of Mr. Cloney, Trustee Wharton and Trustee Quigley.

### 3.5 Establish Date of the Next Regular Citizens' Bond Oversight Committee Meeting

The next regular Citizens' Bond Oversight Committee Meeting is scheduled for Monday, March 5, 2018 at 5:30p.m.  
Motion Yergenson, second Chimenti, carried 4-0

## 4) Committee Comments

There were no comments from the Committee.

## 5) Adjournment

The meeting adjourned at 6:39 p.m.  
Motion Chimenti, second Yergenson, carried 4-0

**Access to Board Materials (SB 343 Chapter 298/2007):** Agenda packets and related documents are available for review at the Shasta Union High School District Office, 2200 Eureka Way, Suite B – Redding.

*Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to expressed preferences, or provide equally effective means of communication to ensure equal access to District programs and events.*