



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**September 13, 2022
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Greg Hartt, Jamie Vericker, Joseph Ayer, and Constance Pepple were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 6:00 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent; 3) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 4) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:31p.m. The Board had no action to report out from closed session. Student Board Member Jackson Richards was present for the open session portion of the meeting. Trustee Zufall led the pledge of allegiance and Trustee Vericker recited the mission and vision statements. This month's student artwork display is from University Preparatory School.

- RES. 22-181 That the Board approve the agenda as presented, with the exception of removing agenda item 13.1F - Board position regarding the testing of staff pursuant to the August 11, 2021 CA Public Health Order. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-182 That the Board approve the consent agenda, as presented. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-183 That the Board ratify commercial warrants in the amount of \$3,958,154.48 and payroll distributions in the amount of \$3,540,725.29 for the period of 8/01/2022 – 8/31/2022. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-184 That the Board approve the request to declare property as surplus (FHS – ice machine). (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-185 That the Board adopt the resolution certifying each pupil has been provided with a standards-aligned textbook or basic instructional materials in all core subjects. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-186 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours Decrease/Increase):* Bonnie Byers, Bus Driver 5.5 hours/10 months (Transportation), effective August 15, 2022; Matej Hornich, Bus Driver 3 hours/10 months (Transportation), effective September 5, 2022; and Stephen Salomonson, Bus Driver 6.5 hours/10 months (Transportation), effective August 15, 2022. (*New Hires*): Hailey Cardin, Instructional Para-Sp Ed 5.75 hours/10 months (FHS), effective August 15, 2022; Ryan

Copeland; Instructional Para-SDCI 6.5 hours/10 months (EHS), effective August 15, 2022; Amanda Crowley, Instructional Para-SDCI 6.5 hours/10 months (SHS), effective August 17, 2022; Cassandra Hartzler, Instructional Para-SDCI 6.5 hours/10 months (EHS), effective August 17, 2022; Makayla Slinkard, Instructional Para-Sp Ed 5.75 hours/10 months (FHS), effective August 15, 2022; and Charles Markham, At-Risk Paraprofessional 6.5 hours/10 months (SHS), effective August 29, 2022. (*Position Change*): Joan Phillips, At-Risk Paraprofessional 6.5 hours/10 months (SHS), effective August 15, 2022 and Denise Yochum, At-Risk Paraprofessional 7 hours/10 months (PHS), effective August 15, 2022. (*Resigned/Retired*): Michaela Duarte, Instructional Para-Sp Ed 6.75 hours/10 months (EHS), effective June 8, 2022; Heather Frandsen, Specialized Health Care Asst 6 hours/10 months (District), effective August 12, 2022; Linda Latvala, Food Nutrition Specialist 2 hours/10 months (SHS) effective June 8, 2022; Mohana Pescatore, At-Risk Paraprofessional 6.17 hours/10 months (PHS), effective June 8, 2022; and Christine Walls, Instructional Para-Sp Ed 5.75 hours/10 months (FHS), effective August 12, 2022. *Certificated - (New Hires)*: Alexandria Adkins, English 5/5 (EHS), effective August 22, 2022; Thomas Ammon, Social Science 5/5 (SHS), effective August 15, 2022; and Jillian Gierman, Speech Language Pathologist, effective August 18, 2022. (*Position Change*): Heather Frandsen, Med 1 Careers 5/5 (EHS), effective August 15, 2022. (*Resigned*): Josh Millhollan, Physics 5/5 (EHS), effective July 24, 2022. (*Emergency Sub Teaching Permit for Prospective Teachers 2022-23*): Jessica Russell, Science 5/5 (EHS), effective August 15, 2022. (*Provisional Internship Permit 2022-23*): Schuyler Wilson, EHRMS 5/5 (PHS), effective August 8, 2022. (*Short Term Staff Permit 2022-23*): Ernesto Aguirre, Music 5/5, effective August 15, 2022; Thomas Ammon, Social Science 5/5, effective August 15, 2022; Foster Brovan, Social Science 5/5, effective August 15, 2022; and Kory Kammersgard, SPED SDCI 5/5 (FHS), effective August 15, 2022. (*Variable Term Waiver 2022-23*): Jillian Gierman, Speech Language Pathologist, effective August 15, 2022. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)

- RES. 22-187 That the Board approve the the 2021-2022 State of the District Report. (Motion Hartt, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-188 That the Board approve/ratify the revised employment agreement with the Chief Business Official. (Motion Pepple, second Vericker. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-189 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Human Resources. (Motion Ayer, second Vericker. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-190 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Instructional Services. (Motion Ayer, second Pepple. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-191 That the Board approve/ratify the revised employment agreement with the Superintendent. (Motion Ayer, second Vericker. Ayes: Zufall, Hartt, Vericker, Ayer, Pepple. Noes: None. Absent: None. Carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-192 That the Board approve the minutes for the August 16, 2022 special Board meeting. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-193 That the Board excuse Trustee Vericker's absence from the August 16, 2022 special Board meeting. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-194 That the Board excuse Trustee Hartt's absence from the August 16, 2022 special Board meeting. (Motion Vericker, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-195 That the Board approve the 2021-22 Unaudited Financial Report. (Motion Ayer, second Hartt, carried 5-0. Student Board Member Jackson: Aye)

- RES. 22-196 That the Board approve the balances above the Minimum Reserve Report. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-197 That the Board approve designating certain General Funds as Committed Fund Balance. (Motion Ayer, second Pepple, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-198 That the Board approve the Annual Developer Fee Report. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-199 That the Board approve the 2021-22 and 2022-23 Gann Limit calculation. (Motion Pepple, second Hartt, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-200 That the Board approve Change Order Number 1 and 2 for Shasta High School Site Wide Exterior Paint to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$82,846.00. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-201 That the Board approve Change Order Number 1 for Shasta High School Gym Vandalism to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$15,607.80. (Motion Ayer, second Hartt, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-202 That the Board approve the resolution certifying that the District has adequate textbooks and instructional materials for the 2022-23 school year. (Motion Pepple, second Ayer, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-203 That the Board approve the annual certification of Administration to evaluate staff. (Motion Ayer, second Pepple, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-204 That the Board approve the certificated staff teaching outside of their credential area. (Motion Ayer, second Pepple, carried 5-0. Student Board Member Jackson: Aye)
- RES. 22-205 That the meeting adjourn. (Motion Ayer, second Hartt, carried 5-0. Student Board Member Jackson: Aye)

OATH OF OFFICE:

Jim Cloney administered the Oath of Office to Student Board Member Jackson Richards.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Shasta High School (SHS) lead custodian Arturo Hernandez, Enterprise High School (EHS) teacher George Robinson, Foothill High School (FHS) senior Lauren McNally, and Shasta Learning Center lead maintenance Mike Brown.

PRESENTATIONS:

Introduction of New Certificated and Classified Staff: The Board welcomed new certificated and classified staff members to SUHSD this school year.

University Preparatory School (UPrep) Annual Report: Superintendent/Principal Rochelle Angley provided an annual report to the Board covering UPrep's budget, enrollment operational updates, academic data, and awards.

District Department Chair Updates: Agriculture Department Chair Tim Arnett, English Department Chair Robbin Jack, World Language Department Chair Lisa Ferguson, Career Technical Education Department Chair James Leedy, and Music Department Chair Gavin Spencer each provided the Board with a brief update on their departments.

PUBLIC COMMENT:

FHS Senior Benjamin Vega Sanchez urged the Board to expand the wrestling facilities at FHS stating that wrestling is an outlet for many kids and it teaches them to overcome failure.

PUBLIC COMMENT (continued):

Shaun Vega Sanchez encouraged the Board to continue to push back on COVID-19 policies. He stated that he will be reaching out to Leo Perez in order to discuss the expansion of the FHS wrestling facility. Mr. Sanchez reported that the FHS traffic signal is running better.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Layne McLean reported that he attended a District sponsored conference on Professional Learning Communities (PLC) in Seattle prior to the start of the school year. He stated that he came down with COVID-19 on his return and was unable to attend the opening all staff meeting and the first few days of school. Mr. McLean commended his coworkers who filled in for him and stated that it is okay to lean on somebody if you need a break. He stated that he was excited to hear the announcement from the Governor that would stop the weekly testing of unverified staff. Mr. McLean stated that is has been a great start to the school year seeing classrooms and sports back to normal following the pandemic.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Foothill High School: Kevin Greene thanked the Board for selecting him as the Principal at FHS. He stated that his goal was to start the school year as smooth as possible working alongside the wonderful FHS staff. He commended the Maintenance and Operations Department on preparing campus for the new school year. Mr. Greene thanked the Counseling Department for balancing classes. He stated that all of the opening events have been very positive including the link crew freshman orientation, back to school night, color dance, rally, rush week, and sporting events.

Alternative Education: Tim Calkins stated that attendance at Pioneer Continuation High School is at an all-time high and that they are focusing on vocation for students throughout the year. Three different branches of military will be on campus. Mr. Calkins stated that Shasta Collegiate Academy (SCA) is enrolling almost a dozen students each week. Twenty-one alternative education students signed up and finished the ASVAB. Mr. Calkins commended Leslie Ellingson on creating a student handbook for SCA that explains credits and expectations among other things.

Enterprise High School: Ryan Johnson stated that it is exciting to see staff going to PLC conferences and implementing new processes. He stated that there are many new staff this year including both Assistant Principals. Mr. Johnson reported that he met with David Flores to discuss facilities and projects of which included the new turf that was completed in time for the first home football game. EHS will undergo a WASC self-study this year. Mr. Johnson reported that they will focus on endurance skills utilizing collaborative processes.

Shasta High School: Shane Kikut stated that the entire exterior of SHS's campus was painted, and it looks great. He reported that they have hosted three home football games and had homecoming last week. He thanked the Counseling Department for balancing classes and staff for a successful back to school night. Mr. Kikut stated that they will be issuing deficiency notices and will compare them to last year.

Trustee Vericker commended Mr. Kikut on SHS's Advanced Placement (AP) test scores.

REPORT FROM SUPERINTENDENT:

Jim Cloney reported that the District currently has 4,282 students enrolled. This number is 100 students higher than what the District expected but is down from the 4303 students enrolled two years ago. Mr. Cloney stated that all staff spent the first three professional Wednesdays focusing on safety. The District utilizes the ALICE program that empowers staff to make decisions in emergency situations. Mr. Cloney stated that the Board will discuss student safety at the fall study session. The date is undetermined but will need to be in November due to Trustee availability. Mr. Cloney stated that the new EHS turf was delayed due to supply chain issues but was pleased to announce it was completed in time for the first home football game. He reported that all comprehensive sites will be receiving new scoreboards, but they are subject to delay and may not arrive until November.

REPORT FROM SUPERINTENDENT (continued):

Mr. Cloney stated that the Citizens' Bond Oversight Committee met last night to review the expenditure report that reflects an ending balance of just under \$1 million of the \$56.9 million bond. The committee toured SHS, specifically the new Gen7 classrooms, the remodel of the wood/metal shop, and the new paint on the exterior of the entire campus. Mr. Cloney was pleased to announce that starting September 17, the state will no longer enforce the August 2021 Public Health Order that required unverified staff to test weekly for COVID-19. The 10 days of COVID leave for employees issued by the federal government will expire on September 30. Mr. Cloney reported that the state has passed an extension on this through December 30. Any employee that has not used their 10 days of COVID leave may do so through December 30.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Vericker welcomed Student Board Member Jackson Richards.

Trustee Ayer welcomed Trustee Richards stating that he looks forward to hearing his insight as a student. He reported that he attended FHS's back to school night and that it was well attended by parents.

Trustee Pepple welcomed the new staff and Trustee Richards.

Trustee Richards stated that public service is one of his passions. He reported that he is involved with the Junior Statesman of America, History Club, and the CA Association of Student Councils. Trustee Richards stated that he plans to pursue a political science degree after high school with additional education in law or teaching. He stated that his primary goal as a Board Member is to represent the students.

Trustee Zufall stated that he attended SHS's back to school night and was impressed with math teacher Mr. Woollard's explanation of the course. He welcomed Trustee Richards and encouraged him to ask questions.

DISCUSSION:

State of the District: Jim Cloney stated that the annual report contains data compiled from various departments and programs from the prior school year. The District will distribute the document to various businesses and government institutions and will post the report on the website.

Employment Agreements: Trustee Zufall stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Zufall reported the following salary information:

- Chief Business Official David Flores: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$31,815.75
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$15,132.34
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$40,788.16
- Superintendent Jim Cloney: Base Salary \$188,286.18, Health/Wellness \$14,423.15, Professional Growth \$42,952.66.

Trustee Pepple commended the District Administration team for the work they do.

Unaudited Financial Report: David Flores conducted a presentation on the unaudited actuals. He stated that the unaudited actual revenues totaled \$64,789,509 and the unaudited actual expenses totaled \$48,087,655. In comparison with the estimated actuals, there was a difference of \$964,286 in revenues and \$2,789,213 in expenditures to the good. The ending balance to the unaudited actuals is \$18,417,582, which is \$3,708,299 greater than the estimated actual total. Trustee Zufall inquired if there will be any changes to the District's STRS contribution. Mr. Flores stated that it has leveled off and if there is an increase, it needs to pass through the legislature. Changes in PERS do not need to be passed through the legislature, and the District anticipates an increase.

DISCUSSION (continued):

Minimum Reserve Report and Committed Fund Balance: David Flores stated that the Minimum Reserve report should have been presented with the Adopted Budget. The District has since made some changes since it was submitted to the Shasta County Office of Education. Mr. Flores stated that the report includes the unrestricted ending balance for fund 01 and fund 17. He stated that the Committed Fund balance resolution was presented in June with the Adopted Budget but did not include fund 17, which is considered an unrestricted ending balance. The resolution has been updated to include fund 17.

Change Orders: David Flores stated that the District initiated these charge orders since the SHS 800 portable buildings, ticket booth, bathroom building, snack bar, coach building, and team room were not included in the original bid. The areas need painting and it made sense to have them painted since the contractors were already on site. Mr. Flores stated that the insurance covered the cost for the exterior paint of the SHS gym that was vandalized, and the District will cover the additional costs such as siding and dry rot.

Textbooks and Instructional Materials for 2022-23: At 8:27 p.m., Trustee Zufall declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the adequacy of textbooks and instructional materials for the 2022-23 school year. There were no comments, and the public hearing was declared closed.

Advanced Placement (AP) Test Scores: Leo Perez provided an overview of AP test scores from the spring of 2022. He commended SHS on having the best overall AP test scores in the north state. Mr. Perez noted that the focus on Professional Learning Communities across the District should help teachers improve their teaching practices which in turn will result in more comparable test scores from site to site. Discussion continued on dual enrollment and college credits. Mr. Perez stated that the District's overall pass rate of 62.1% is above the state average. He noted that students do not have to take a class to be eligible to take an AP test. Trustee Hartt inquired if the District could offer music theory. Mr. Perez stated the District could add it to the course offerings to see what interest students have.

ADVANCE PLANNING:

Next Meeting Dates: October 11, 2022

ADJOURNMENT:

The meeting adjourned at 8:45p.m.

Jamie Vericker, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees