



**SHASTA UNION HIGH SCHOOL DISTRICT  
SPECIAL MEETING OF THE GOVERNING BOARD**

**Board Room  
2200 Eureka Way  
Redding, CA 96001**

**April 25, 2022  
ADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:05 p.m. by Trustee Zufall in the Shasta Union High School District Board Room. Trustee Zufall led the pledge of allegiance and Trustee Ayer recited the mission and vision statements.

**ROLL CALL:** Trustees Ron Zufall, Greg Hartt, Joseph Ayer, Constance Pepple and Ava Gebhart were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez, and Chief Business Official David Flores.

**RES. 22-064** That the Board approve the agenda as presented. (Motion Hartt, second Ayer, carried 4-0. Student Board Member Gebhart: Aye)

**RES. 22-065** That the Board ratify commercial warrants in the amount of \$2,955,592.62 and payroll distributions in the amount of \$3,695,893.12 for the period of 3/01/2022 – 3/31/2022. (Motion Ayer, second Pepple, carried 4-0. Student Board Member Gebhart: Aye).

**RES. 22-066** That the Board approve the 2020-21 Annual Bond Audit Report of Measure I. (Motion Ayer, second Hartt, carried 4-0. Student Board Member Gebhart: Aye).

**RES. 22-067** That the Board approve the auditing contract with Horton, McNulty & Saeteurn, LLP for the 2022, 2023, and 2024 Fiscal Years. (Motion Ayer, second Hartt, carried 4-0. Student Board Member Gebhart: Aye).

**RES. 22-068** That the Board approve the California Schools Healthy Air, Plumbing, and Efficiency Ventilation Program notice of proposed award. (Motion Pepple, second Ayer, carried 4-0. Student Board Member Gebhart: Aye).

**RES. 22-069** That the Board approve the School Accountability Report Cards. (Motion Pepple, second Hartt, carried 4-0. Student Board Member Gebhart: Aye).

**RES. 22-070** That the meeting adjourn. (Motion Hartt, second Ayer, carried 4-0. Student Board Member Gebhart: Aye).

**DISCUSSION:**

**Scholarships:** Shasta High School Counselor Heather Van Slyke and Enterprise High School Counselor Robin Aukland conducted a PowerPoint presentation on scholarships. They provided a brief overview of the American School Counselor Association (ASCA) professional standards, Local Control Accountability Plan (LCAP) goals, student engagement timeline, Tier 1 and 2 services, outreach and communication, community scholarships available, award ceremonies, and FAFSA/CAL grant data. Ms. Aukland stated that the counselors partner with Shasta College, Reach Higher Shasta and College Options to increase awareness. She noted that a continuous opportunity is getting kids to apply for scholarships and that they find workshops during the day to be the most valuable way to engage students.

Trustee Hartt inquired if the Counseling Department has prior recipients speak about their personal experiences to students. Ms. Aukland stated that they currently do not and that this is good feedback in order to increase student engagement. Trustee Ayer stated that at his rotary meeting, they were unable to give away all of the scholarships due to a lack of applications. Trustee Zufall emphasized the importance of having younger students attend Scholarship Night in order to see the value in applying for scholarships. Ms. Van Slyke stated that FAFSA will be required for all students next year.

**DISCUSSION:**

Scholarships (continued): Leo Perez reported that the District plans to utilize the Professional Learning Community (PLC) program in connection with the District bell schedule to have counselors in the classrooms more. Trustee Pepple emphasized the importance of seniors writing statement letters in English class at the beginning of the school year to help with the application process.

**RECESS: 5:52 p.m. – 6:20 p.m.**

Board Bylaws and Protocols: Trustee Hartt requested this item be on the agenda to ensure the Board is on the same page and has a unified front at Board meetings. Jim Cloney stated that the California School Boards Association (CSBA) does not recommend engaging with the community during public comment. Per the Brown Act, the Board can engage with public speakers though he does not recommend it. The Board reviewed proper protocols to follow when there is a disruptive member in the audience including taking a break or adjourning the meeting to a future date and time. Mr. Cloney emphasized the importance of consistency when conducting Board meetings. General consensus of the Board was in favor of continuing to have the Board President lay the groundwork for the meeting prior to conducting business that way the audience understands how the meeting will proceed. The Board agreed to keep the option for additional public comment at the end of the meeting to ensure they complete the business of the meeting and to hear all public comments per the Board Bylaws. Mr. Cloney stated that the Board Member Handbook is a living document and welcomed the Board to suggest changes.

Trustee Zufall emphasized the importance of referring employee complaints back to Administration in order to follow the proper chain of command. Trustee Pepple emphasized the importance of establishing academic expectations as a Board. Discussion continued on test scores and Trustee Pepple stressed the importance of establishing realistic expectations. Leo Perez stated that the CA Dashboard compares the District's scores to the previous year. He will follow up on benchmark testing to ensure we are tracking students year after year.

Trustee Pepple left the room at 6:58 p.m. and returned at 7:01 p.m.

Board Self-evaluation: Jim Cloney stated that per the Bylaws, the Board is required to review the self-evaluation method. The Board agreed to move question #57 under Support and to remove the remaining questions under Community Leadership since these questions apply to much larger districts.

2020-21 Annual Bond Audit: David Flores stated that the Measure I Citizens' Bond Oversight Committee typically presents this to the Board with their annual report but since the audit is so late, he wanted to bring it directly to the Board. The bond audit was completed on time but due to the state extending deadlines, the audit was completed much later than usual. Mr. Flores was pleased to announce that there were no findings. The District expended the bonds for the year ending June 30, 2021, only for the specific projects developed by the District's Board of Trustees, as approved by the voters, in accordance with the requirements of Proposition 39.

Auditing Contract: David Flores recommended the Board approve a three-year contract with Horton, McNulty & Saeteurn, LLP. He stated that the District has used them the past three years and has a good working relationship with them. Mr. Flores noted that the contract does include a clause regarding inflation increases, which could potentially cause the rates to go up.

Budget Update: David Flores stated that the June adopted budget will look different because of Proposition 2 that creates a rainy day fund for the state and a separate rainy day fund for schools, the Public School System Stabilization Account (PSSA). He reviewed the three triggers that cause a deposit into the PSSA. The District's local reserve cap of 10% is measured as a percentage of total general fund expenditures, transfers out and other uses. The District has approximately \$9 million and needs to reduce this dollar to \$6.5 million in order to meet with cap. The funds will be allocated towards specific accounts, and Mr. Flores will ask the Board to approve the updated budget in June.

**DISCUSSION (continued):**

California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Ventilation Program: David Flores stated that the District has received a notice of proposed award in the amount of \$320,817.60 from the CalSHAPE Ventilation Program. The grant funding will pay for assessing, maintaining, filters and performance monitoring of our HVAC systems.

Trustee Ayer left the room at 7:31 p.m. and returned at 7:34 p.m.

School Accountability Report Cards (SARCs): Leo Perez stated that the District has filled in the remaining data for teacher missed assignments and recommended the Board approve the SARCs. Trustee Pepple raised concerns regarding the discrepancies in the math test scores for men and women. Mr. Perez stated that through PLC's, the District will increase collaboration across all sites next year to implement intervention times for students. Per Trustee Pepple's request, Mr. Perez will provide test scores in comparison to grades by gender.

LCAP: Jim Cloney stated that the District approved a three-year LCAP last year and that the District is required to review the plan each year and make changes, if any, as necessary. Leo Perez suggested the District lower the A-G completion rate at comprehensive schools within Goal #1 from 2% each year to 1% each year. Based on the systems in place, the 2% increase is unobtainable. Jim Cloney noted that the District was able to hire an American Sign Language (ASL) teacher at Enterprise High School for next year, which should increase the overall number of students in foreign language, resulting in a higher A-G rate.

Trustee Zufall left the room at 7:40 p.m. and returned at 7:42 p.m.

Leo Perez stated that within Goal #1 under Actions and Services the District has committed to an instructional and technology coach at each comprehensive site to support staff and students. Each site has four periods dedicated to this divided up by more than one staff member. Mr. Perez is recommending the District assign a full time position at each comprehensive site (5 sections per site). Mr. Perez recommended to maintain Goal #2 in its original form. Mr. Cloney recommended the District modify the wording in the Actions and Services section of Goal #3 to state that the District will hire additional counseling services through the Steps to Tomorrow Program rather than have it state the District will "Hire an additional counselor at each comprehensive school."

General consensus of the Board was in favor of the recommended changes to the LCAP. Mr. Cloney stated that a public hearing will be held at the regular June 7, 2022 Board meeting, and a special Board meeting will be held following the regular meeting in order to approve the 2022-2023 LCAP and 2022-2023 budget.

Trustee Gebhart left the room at 8:07 p.m. and returned at 8:11 p.m.

Career Technical Education (CTE) and A-G: Leo Perez presented data from 2021 showing the number of students who participated in CTE, qualified as a CTE completer and met A-G requirements. He stated that the District would like to pursue an Arts, Media and Entertainment Industry Sector Pathway for the 2022-2023 school year. Mr. Perez reported that the new pathway would bring music, drama and art into the CTE program.

**CLOSED SESSION:**

The Board adjourned to closed session at 8:20 p.m. to discuss the following topics: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957) and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

**ADJOURNMENT:**

The Board reconvened into open session at 9:03 p.m. The Board had no action to report out from closed session the meeting adjourned at 9:03 p.m.

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Jamie Vericker, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees

*Bd. Min. 4-25-22 //*