



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room  
2200 Eureka Way  
Redding, CA 96001**

**May 11, 2021  
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30pm by Trustee Peple in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Constance Peple, Ron Zufall, Gregory Hartt, Jamie Vericker and Joseph Ayer. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Milan Woollard and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Milan Woollard - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:30pm. Trustee Peple announced the Board voted unanimously in closed session to authorize the Superintendent to sign a settlement and release agreement to settle a salary schedule dispute. Trustee Peple led the pledge of allegiance.

- RES. 21-064 That the Board authorize the Superintendent to sign a settlement and release agreement to settle a salary schedule dispute. (Motion Hartt, second Zufall, carried 5-0).
- RES. 21-065 That the Board approve the agenda, as presented. (Motion Vericker, second Hartt, carried 5-0).
- RES. 21-066 That the Board approve the consent agenda, as presented. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-067 That the Board approve the minutes for the April 13, 2021 regular Board meeting. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-068 That the Board approve the minutes for the April 27, 2021 special Board meeting. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-069 That the Board approve the students who have been accepted into the College Connection Program for fall 2021. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-070 That the Board approve the College Connection calendar for the 2021-22 school year. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-071 That the Board approve the School, ESP and Pioneer Continuation High School Calendars for 2022-2023 and 2023-2024. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-072 That the Board approve the resolution revising the observance of Lincoln Day to February 21, 2023 for the 2022-2023 school year and February 20, 2024 for the 2023-2024 school year. (Motion Vericker, second Zufall, carried 5-0).

- RES. 21-073 That the Board ratify commercial warrants in the amount of \$2,432,357.26 and payroll distributions in the amount of \$3,379,066.22 for the period of 4/01/2021 - 4/30/2021. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-074 That the Board accept the P-2 Rate of Attendance Report. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-075 That the Board accept the Quarterly Report of Investments. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-076 That the Board approve the 2021-2022 Designation of CIF Representatives to League for District, EHS, FHS and SHS. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-077 That the Board approve the 2021-2022 application for Carl D. Perkins Career and Technical Education Act funding. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-078 That the Board approve the Human Resources Action Report, as follows: *Certificated – (Resigned/Retired): Rafael Rodriguez*, 5/5 Social Science (PHS), effective June 30, 2021 and *Leanna Clayburn*, 5/5 SDCI (EHS), effective June 30, 2021. *Classified – (New Hire): Melessa Nichols-Cook*, Food Nutrition Specialist 3.5-hours/10-months (SHS), effective May 3, 2021 and *Bonnie Stockton*, Food Nutrition Specialist 3-hours/10-months (FHS), effective May 3, 2021. *(Promotion): Becki Mathis*, School Support Secretary 8-hours/238-days (SCA), effective May 3, 2021. *(Resigned/Retired): Karen Beckner*, Account Clerk III 8-hours/12-months (DO), effective October 29, 2021. *(Termination-Probationary Release): Jason Horne*, Bus Driver/Utility 7-hours/10-months (Trans), effective April 15, 2021. (Motion Vericker, second Zufall, carried 5-0).
- RES. 21-079 That the Board approve the employment agreement with the Chief Business Official. (Motion Hartt, second Ayer. Ayes: Pepple, Zufall, Hartt, Vericker, Ayer, Noes: None, carried 5-0).
- RES. 21-080 That the Board approve the Associate Superintendent of Human Resources. (Motion Ayer, second Hartt. Ayes: Pepple, Zufall, Hartt, Vericker, Ayer, Noes: None, carried 5-0).
- RES. 21-081 That the Board approve the employment agreement with the Associate Superintendent of Instructional Services. (Motion Hartt, second Ayer. Ayes: Pepple, Zufall, Hartt, Vericker, Ayer, Noes: None, carried 5-0).
- RES. 21-082 That the Board approve the employment agreement with the Superintendent. (Motion Hartt, second Ayer. Ayes: Pepple, Zufall, Hartt, Vericker, Ayer, Noes: None, carried 5-0).
- RES. 21-083 That the Board approve the AB 1200 Public Disclosure for Shasta Secondary Education Association (SSEA) for 2020- 2021. (Motion Vericker, second Ayer, carried 5-0).
- RES. 21-084 That the Board approve the AB 1200 Public Disclosure for Educational Support Professionals Association (ESP) for 2020-2021. (Motion Ayer, second Hartt, carried 5-0).
- RES. 21-085 That the Board approve the AB 1200 Public Disclosure for California School Employees Association (CSEA) Chapter #181 for 2020-2021. (Motion Ayer, second Vericker, carried 5-0).
- RES. 21-086 That the Board approve the AB 1200 Public Disclosure for Management/Confidential/ Supervisory for 2020-2021. (Motion Hartt, second Ayer, carried 5-0).
- RES. 21-087 That the Board approve the 2019-2020 Audit Report. (Motion Ayer, second Hartt, carried 5-0).
- RES. 21-088 That the Board approve the Extended Learning Opportunities spending plan. (Motion Ayer, second Hartt, carried 5-0).

RES. 21-089 That the Board adopt the resolution acknowledging five certifications required to submit modernization and new construction funding applications to the Office of Public School Construction. (Motion Zufall, second Hartt, carried 5-0).

RES. 21-090 That the meeting adjourn. (Motion Ayer, second Vericker, carried 5-0).

**PUBLIC COMMENTS:**

Debora Hines, Rebecca Hughes, Amy Robles and Nicole Joseph urged the Board to allow students to attend school without having to wear a mask.

Melissa Magana stated that COVID-19 tests should be voluntary for student athletes and urged the Board to remove the current mandate in place.

**PRESENTATION:**

Classified Employees of the Year: The Board of Trustees and Administration recognized the following employees who were recognized as the Classified Employees of the Year: Shasta High School (SHS) Paraprofessional Helen MacArthur, Transportation Bus Driver Dan Miner, Enterprise High School (EHS) School Office Assistant Jackie Martin, Farm Lead Maintenance Chuck Jucker, Foothill High School (FHS) School Support Secretary Angie Rowe and FHS Food Nutrition Specialist Rolene Crosbie. Jim Cloney stated that Ms. Crosbie has also been recognized as the Classified Employee of the Year at the county level.

**RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees and Administration recognized Shasta Collegiate Academy (SCA) Junior Ellie Brogotti, EHS Senior Eli Cortinas, SHS Counselor Adrian Valdivia, and FHS substitutes Soula Doelker and Adam Doelker.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Gary Connolly stated that we recognize nurses, teachers and classified staff in the month of May. Mr. Connolly thanked this year's retirees for their service and wished them well. He thanked the Board for their decision on the salary schedule placement stating it encapsulates SSEA's relationship with the District. Mr. Connolly has served as SSEA President for the past six years and stated he will continue to serve on the negotiations team. He introduced new SSEA President Layne McLean. Mr. McLean stated that he has been working diligently with ESP. On behalf of staff, he thanked the Board and administration for the recent additional one-time funds. Mr. McLean stated that he is excited to be in his new position.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

**REPORTS FROM PRINCIPALS:**

Shasta High School: Leo Perez stated that staff has been preparing for graduation and athletics are winding down. The spring musical will be available on the SHS website and live screenings are scheduled for May 13 through 15 in the Marr Theatre. Mr. Perez commended Music Teacher Gavin Spencer for all of his hard work. He stated that the band will livestream their performance on May 18<sup>th</sup> thanks to Band Teacher Lou Polcari. Mr. Perez stated that students are able to use the newly remodeled culinary classroom and will soon be able to use the new Wellness Center. He recognized Jamie Fleming on being selected as the new SHS Assistant Principal for next school year.

Enterprise High School: Ryan Johnson stated that the music program's production of *The Addams Family* will be screened May 21 and 22 in the Marr Theatre. Thanks to Teacher Alissa Aune, professional Hollywood makeup artists worked with the students on the production. Mr. Johnson stated that staff is busy preparing for end-of-year senior activities. Staff has formed a Freshman PLC group to help incoming 9<sup>th</sup> graders transition from middle school.

**REPORTS FROM PRINCIPALS (continued):**

Alternative Education: Tim Calkins reported that Pioneer Continuation High School (PHS) will honor fifty graduates on May 27<sup>th</sup>. The Career Technical Education representative is assisting students with post high school plans including resumes and job applications. The Counseling Department is busy assisting with graduation plans and student scholarships. Mr. Calkins stated that for the first time ever Alternative Education might provide a summer program for students to recover credit. He commended Gary Connolly for coordinating state testing at SCA and stated that SCA is expected to have 70 graduates. A Tech Committee was formed to create a digital orientation for incoming SCA students. SCA will implement a digital calendar to assist students with their coursework. Special Education is filling hiring needs to prepare for next school year.

Foothill High School: Steve Abbott thanked Shasta County residents for approving the bond because the campus now has a new aquatic facility and ag barn. Due to an increase in COVID-19 cases, FHS has remained on a four-day week schedule. Teachers are utilizing distance learning Wednesdays to support the students who are quarantined at home. Mr. Abbott stated that staff is working on creative ways to keep seniors distanced so they do not get contact traced/quarantined before graduation.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney thanked Jason Rubin for coordinating the recognition of SUHSD's Classified Employee of the Year. There are sixteen instructional days left in the school year and students will finish the year with a traditional finals week schedule. Mr. Cloney invited the Board to attend the livestream on May 19<sup>th</sup> of Reach Higher Shasta's College and Career Signing Day where students from across the county will be honored based on their post-secondary education plans. Sponsors have generously donated ten \$500 scholarships that will be raffled off to the students. Due to learning loss from COVID-19, Mr. Cloney stated that the District is willing to make summer school as big as it needs to be based on enrollment. This could include instruction, bussing and food services at all three sites. Mr. Cloney stated that the District will continue to test student athletes for COVID-19 per the guidelines. Sports will end the week of May 24<sup>th</sup>. Mr. Cloney commended Mr. Connolly for all of the work he has done as SSEA President. He stated that he admired his professionalism and ability to communicate.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Hartt thanked staff for their hard work during this very difficult and challenging year.

Trustee Pepple thanked Mr. Connolly for his service. She thanked the teachers, staff and administration for their hard work this past year.

**DISCUSSION:**

Enrollment Projections: Jim Cloney distributed a projected enrollment report and stated this is an annual report presented to the Board. He stated that in normal years, enrollment grows from the pre-enrollment figure. Opening enrollment this school year was 4100. Mr. Cloney stated that this is a soft number because many students were transitioning to Shasta Collegiate Academy at this time. ADA for 2021 is 3999. Projected enrollment is 4199 and the District currently has 4282 students pre-enrolled as of today. Mr. Cloney stated that the District will work closely with principals in order to staff schools, fill vacant positions and adjust class sizes based on enrollment data.

COVID-19: Jim Cloney stated that all schools came back from spring break to four days of in person instruction per week with Wednesdays being a distance learning day. EHS and SHS have successfully resumed to five days of in person instruction per week. Due to an increase in COVID-19 positive cases at FHS, they have remained on a four day in person instruction schedule to allow teachers time on Wednesdays to provide distance learning to students who are quarantined. Mr. Cloney said the increase in contact tracing stems from athletics and classroom density. He noted that zero staff have been effected. If the numbers subside, FHS will switch to five days per week of in person instruction.

Mr. Cloney stated that schools still plan to hold socially distanced traditional graduation ceremonies. Principals have measured stadiums for capacities and students will be administered four to five tickets based on participation. He stated that he is excited for this opportunity for students. Mr. Cloney stated that he has been working with Shasta County Public Health to determine if the quarantine term can drop from

**DISCUSSION:**

Covid-19 (continued): fourteen days to ten days based on information from the CDC. He reported that he has met with site administration to discuss how to best socially distance seniors in order to prevent possible quarantines leading up to graduation. The goal is to get as many seniors to graduate safely.

Mr. Cloney thanked the Athletic Administrators, the Athletic Directors, coaches and Milan Woollard on all of their hard work to accommodate student sports. Trustee Zufall inquired what plans are in place for next year. Mr. Cloney stated that new protocols, if any, have not been released. Sports summer conditioning programs will start with similar protocols in place as last year (masking, sanitization, etc.) until more guidance, if any, is released. He also stated that should the District choose to not test student athletes, CIF could remove or suspend the District from the league which would remove us from sanctioned competition. Mr. Cloney recommended the District follow current protocols and CDPH guidelines regarding COVID-19 testing of student athletes. Trustee Ayer inquired who provides the testing and if fully vaccinated staff members would be quarantined. Mr. Cloney stated that the District provides the testing and fully vaccinated staff do not have to quarantine if they are identified as a close contact. Discussion continued on quarantining protocols.

June Special Board Meeting: Jim Cloney reviewed that current Education Code requires the Board to approve the District's budget in conjunction with the District's Local Control Accountability Plan (LCAP) for the following year. The LCAP also requires a public hearing to be scheduled at a separate Board meeting, prior to adoption. The LCAP Public Hearing is scheduled for the Board's regular meeting on June 8<sup>th</sup>. Administration is requesting that the Board determine a date and time for a special Board meeting after June 8<sup>th</sup> to approve the 2021-22 budget and LCAP. A special Board meeting was set for June 17<sup>th</sup> at 1:00pm.

RECESS: 7:57pm - 8:00pm

Employment Agreements: Trustee Pepple stated that the Brown Act requires an oral summary of compensation to be approved for local agency executives prior to the approval/ratification of the employment agreement. Trustee Pepple reported the following salary information:

- Chief Business Official David Flores: Base Salary \$139,381.12, Health/Wellness \$13,804.15, Professional Growth \$38,508.84
- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$139,381.12, Health/Wellness \$13,804.15, Professional Growth \$14,286.56
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$139,381.12, Health/Wellness \$13,804.15, Professional Growth \$38,508.43
- Superintendent Jim Cloney: Base Salary \$177,762.63, Health/Wellness \$13,804.15, Professional Growth \$40,551.99

PUBLIC HEARING AB 1200 (SSEA): At 8:04p.m., Trustee Pepple declared the meeting open to Public Hearing to allow interested parties an opportunity to speak on the Shasta Secondary Education Association (SSEA) AB 1200 Public Disclosure for 2020-21. There were no comments and the hearing was closed.

PUBLIC HEARING AB 1200 (ESP): At 8:05p.m., Trustee Pepple declared the meeting open to Public Hearing to allow interested parties an opportunity to speak on the Educational Support Professionals Association (ESP) AB 1200 Public Disclosure for 2020-21. There were no comments and the hearing was closed.

PUBLIC HEARING AB 1200 (CSEA): At 8:06p.m., Trustee Pepple declared the meeting open to Public Hearing to allow interested parties an opportunity to speak on the California School Employees Association (CSEA) Chapter #181 AB 1200 Public Disclosure for 2020-2021. There were no comments and the hearing was closed.

**DISCUSSION (continued):**

PUBLIC HEARING AB 1200 (Management/Confidential/Supervisory): At 8:06p.m., Trustee Pepple declared the meeting open to Public Hearing to allow interested parties an opportunity to speak on the Management/Confidential/Supervisory employees AB 1200 Public Disclosure for 2020-21. There were no comments and the hearing was closed.

Monthly Financial Report: David Flores stated that revenues will lag behind considerably this year as the District is now in the months where the state is deferring income to 2021-22. Evidence of this is the Ending Balance of \$1.4 million. Expenditures will continue to increase through June but revenues will remain relatively flat for the same time period. Mr. Flores stated that the LCFF allocations for March through June are being deferred into the July through October months. The pandemic funding once received will help add to the ending and cash balance.

Audit Report 2019-2020: David Flores stated that the 2019-2020 audit would normally be done in December or January but the completion date was pushed to March 31<sup>st</sup> due to the pandemic. He was pleased to announce that the report was issued as an Unmodified audit. Mr. Flores stated that there were a couple of findings including late ASB deposits, incorrect pupil counts and incorrect Board policy on instructional materials. The Board has already taken action to rectify the instructional materials finding. Mr. Flores has and will continue to follow-up on the other findings to prevent them from reoccurring. The Board commended Mr. Flores and his department on the audit report.

Extended Learning Opportunities (ELO) Grant: Jim Cloney stated that the District has worked with the feedback provided from the recent parent, student and staff electronic surveys, the stakeholder engagement meeting that included parents, students, teachers and administrators and the Board of Trustees input from the April 27th, 2021 Board Study Session to develop the required Expanded Learning Opportunities Grant Plan. The grant will allocate \$2,958,357 to the District and the plan outlines how the funds will be used towards extended instructional learning time, learning recovery, integrated student supports to address other barriers to learning, learning hubs, supports for credit-deficient students, additional academic services and professional development. The Expanded Learning Grant requires the Board to adopt a spending plan at a public meeting by June 1, 2021. Mr. Cloney recommended the Board approve the presented plan.

Bond Program Update: David Flores stated that he will send the Board before and after photos of the fully renovated SHS culinary classroom. The SHS metal shop/400 building is two to three weeks past schedule. Mr. Flores has met with the architect and contractor for the SHS tennis court project which will be completed over summer. The EHS culinary classroom will be remodeled by the start of the 2021 school year.

**ADVANCE PLANNING:**

Next Meeting Date: June 8, 2021

Suggested Future Agenda Items: Board Bond Facility Tour

**ADJOURNMENT:**

The meeting adjourned at 8:21pm.

---

Greg Hartt, Clerk  
Board of Trustees

---

Jim Cloney, Executive Secretary  
Board of Trustees