



**SHASTA UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room
2200 Eureka Way
Redding, CA 96001**

**February 9, 2021
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30pm by Trustee Zufall in the Shasta Union High School District Board Room.

ROLL CALL: Trustees Ron Zufall, Gregory Hartt, Jamie Vericker and Joseph Ayer. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Milan Woollard and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957) and 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Milan Woollard - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

The Board reconvened into open session at 6:30p.m. Trustee Zufall announced the Board took no action in closed session. Trustee Zufall led the pledge of allegiance and Trustee Hartt recited the Mission and Vision Statements. This month's student artwork display is from University Preparatory School.

- RES. 21-017 Appointment of Camille Brown as a Student Board Member (Motion Hartt, second Ayer, carried 4-0).
- RES. 21-018 That the Board approve the agenda, as presented. (Motion Hartt, second Ayer, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-019 That the Board approve the consent agenda, as presented. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-020 That the Board approve the authorization of individuals to sign for approval of Warrants and Fund Transfers. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-021 That the Board ratify commercial warrants in the amount of \$3,449,978.61 and payroll distributions in the amount of \$3,336,947.53 for the period of 1/01/2021 - 1/31/2021. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-022 That the Board accept the Quarterly Investment Report. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-023 That the Board approve the Human Resources Action Report, as follows: *Certificated – (New Hire):* Melody Cole, Spanish Teacher 5/5 (SHS), effective January 18, 2021. *(Retirements):* Gregory Fitch, Science Teacher 5/5 (SHS), effective June 30, 2021; Becky Love, Counselor (SCOE Reach Higher), effective June 30, 2021; Tina Hill, Adaptive PE 5/5 (SHS/EHS/FHS), effective June 30, 2021, Peggy Colwell SDCI 5/5 (FHS), effective June 30, 2021; Loren Browning RSP 5/5 (SHS), effective June 30, 2021; Milan Woollard, Associate Superintendent IS (DO), effective July 28, 2021; and Keith Turner, Assistant Principal Alt Ed (PHS), effective June 30, 2021. *(Unpaid Leave of Absence Request):* Leanna Clayburn, Requesting unpaid LOA for remainder 20/21, effective January 18, 2021.

Classified – (Hours Increase): Sandra Anderson, Bus Driver 7.75-hours/10-months (Transportation), effective January 11, 2021 and Debra Parker, Bus Driver 7-hours/10-months (Transportation), effective January 11, 2021. *(New Hire):* Jason Horne, Bus Driver/Utility Worker 7-hours/10-months (Transportation), effective January 5, 2021 and Hung Vu, Food Nutrition Specialist 2/2(4)-hours/10-months (SHS/SLC), effective January 11, 2021. *(Promotion):* Mariah Gunter, Accountant 8-hours/12-months (DO), effective February 1, 2021. *(Resigned/Retired):* Glen Corona, At Risk Paraprofessional-Special Ed 7-hours/10-months (PHS), effective June 3, 2021; David Krueger, Payroll Tech 8-hours/12-months (DO), effective July 30, 2021; Wern Lee, Title I-Paraprofessional 6.17-hours/10-months (EHS), effective June 3, 2021; and Kristina Stauffer, Secretary Continuation 8-hours/248-days (PHS) effective March 12, 2021. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).

- RES. 21-024 That the Board re-commit to the CSBA Professional Governance Standards and related Board Bylaws adopted 5/8/01. (Motion Ayer, second Hartt, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-025 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA. (Motion Zufall, second Ayer, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-026 That the Board approve the minutes for the January 12, 2021 regular Board meeting. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-027 That the Board excuse Trustee Zufall's absence from the January 12, 2021 regular Board meeting. (Motion Vericker, second Ayer, abstain Zufall, carried 3-0. Student Board Member Brown: Aye).
- RES. 21-028 That the Board approve the borrowing of funds for Fiscal Year 2020-2021 and the issuance and sale of one or more series of 2020-2021 tax and revenue anticipation notes therefore and participation in the California School Cash Reserve Program. (Motion Ayer, second Hartt, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-029 That the Board approve Change Orders 8 and 21 for U-Prep Locker Room Remodel to be ratified for a net increase to Trent Construction, in the amount of \$12,594.50. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-030 That the Board approve Change Order 8 for Shasta High School Classroom Remodel to be ratified for a net increase to Randy Hill Construction, in the amount of \$27,891.14. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-031 That the Board approve the notification of non-reelection to probationary, temporary certificated staff, and long term substitutes for the 2021-22 school year. (Motion Ayer, second Hartt, carried 4-0. Student Board Member Brown: Aye).
- RES. 21-032 That the meeting adjourn. (Motion Ayer, second Vericker, carried 4-0. Student Board Member Brown: Aye).

PUBLIC COMMENTS:

Foothill High School (FHS) Senior Hannah Smith, FHS Senior Daniel Smith, FHS parent Camille Smith and FHS parent Mr. Smith spoke in favor of hosting a traditional graduation ceremony.

Trustee Zufall thanked the Smith family for speaking to the Board and stated that he would also like to see a traditional graduation held for this year's seniors.

Byron and Julie Pontoni submitted an electronic public comment requesting the Board to allow traditional graduation ceremonies.

RECOGNITION OF STAFF AND/OR STUDENTS:

The Board of Trustees and Administration recognized Enterprise High School (EHS) Senior Mia Torres, Shasta High School (SHS) Teacher Karen Fifield, Foothill High School (FHS) Instructional Paraprofessional Pablo Lana and Pioneer Continuation High School (PHS) Teacher Rafael Rodriguez.

STUDENT BOARD MEMBER:

Jim Cloney administered the Oath of Office to Shasta High School Senior Camille Brown to serve as a student member of the Governing Board of the Shasta Union High School District, to hold office until June 30, 2021. Mr. Cloney welcomed her to the Board and thanked her for serving the students of the Shasta Union High School District.

REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:

SSEA President Gary Connolly welcomed Student Board Member Camille Brown to the Board. Mr. Connolly took a moment to tell the family of former SUHSD teacher and coach Darren Trueblood that their thoughts and prayers are with them during this difficult time. Mr. Connolly reported that they have postponed sunshining their initial proposals for negotiation until next month. They are currently surveying their members to gather input. SSEA is holding an Executive Board meeting this Thursday where they will open nominations up for five elected officers. Nominations close February 15th and elections will be held in April. Mr. Connolly commended Jim Cloney for working closely with SSEA on the COVID-19 vaccine rollout.

Trustee Zufall inquired if Mr. Connolly will run again for SSEA President. Mr. Connolly stated that he is undecided.

ESP President Rhonda Minch encouraged those to participate in a fundraiser held by the Sons of Italy on February 20th for Ag Teacher Tim Arnett's son who is battling health issues. Ms. Minch thanked Mr. Cloney for working closely with ESP on the COVID-19 vaccine rollout.

CSEA President David Martin was not present.

REPORTS FROM PRINCIPALS:

Foothill High School: Steve Abbott welcomed Student Board Member Camille Brown to the Board. He commended staff on all of the accommodations they have made since the pandemic occurred. Counselors are reviewing pre-registration for next school year. Mr. Abbott thanked CTE Special Programs Administrator Dennis Cahill for expanding the CTE program to include an EMT course and a new barn for animal science.

Alternative Education: Tim Calkins reported that teachers from Shasta Collegiate Academy (SCA) and PHS attended the Shasta County Office of Education's (SCOE) Social Emotional Learning (SEL) training. He stated that enrollment continues to increase at SCA. PHS's fourth session ends this Friday and they will recognize students with good grades and attendance in addition to nine graduating seniors. Seventeen students from the comprehensive sites will start at PHS for the fifth session.

Enterprise High School: Ryan Johnson welcomed Student Board Member Camille Brown to the Board. He reported that they are finishing their mid-cycle WASC report, and he credited staff for their collaboration in order to create a healthy and productive work environment. Mr. Johnson stated that COVID-19 contact tracing numbers are down since the holidays. He is hoping for a traditional graduation at the end of the school year and to resume normal instruction next year.

Shasta High School: Leo Perez congratulated Student Board Member Camille Brown on her new role. He reported that staff continues to work on relationship building strategies with students. Mr. Perez commended staff for being open and creative regarding student outreach. He reported that 625 students will receive a certificate for making Honor Roll. Mr. Perez stated that parents and students are able to go on SHS's website to explore various programs through their virtual curriculum faire. Teachers will also be hosting Google Meets with parents to answer questions. SHS is also offering small group tours of the campus on Wednesdays. ASB is hosting Wolf Wars and is encouraging all students and staff to participate in the event.

REPORT FROM SUPERINTENDENT:

Jim Cloney reported that many teachers across the county would be attending Social Emotional Learning (SEL) classes through SCOE. He stated that the State has released the new Local Control Accountability Plan template for 2021-2024. A focus of the new template will be on SEL as educators navigate what is best for students amid the pandemic. Mr. Cloney reported that he attended SCOE's Every Student Succeeding program virtually where local students who overcome difficult circumstances are recognized. County administrators and local law enforcement will attend a Safer Schools Coalition meeting to discuss how to best utilize local resources to ensure the safety of schools. Mr. Cloney stated that the District is accepting applicants for the Associate Superintendent of Instructional Services position. Applicants will be screened the week of February 22nd, and interviews will be scheduled the first week of March. Mr. Cloney would like to have a couple of Board Members conduct the second round of interviews with himself. He is hopeful a new candidate can be announced at the March 9th Board meeting.

TRUSTEE COMMENTS AND LIAISON REPORTS:

Trustee Hartt strongly encouraged staff to receive the vaccine and offered his personal insight as a Medical Doctor on the matter to clarify any misinformation.

Trustee Vericker welcomed Student Board Member Camille Brown to the Board and commended her on being the first Student Board Member in Shasta Union High School District history.

Trustee Camille Brown thanked the Board for allowing her to serve as a Student Board Member. She stated that she is excited to see the inner workings of the Board and to offer a student's perspective.

DISCUSSION:

COVID-19: Jim Cloney announced that the CA Department of Public Health issued tiered guidance on high school sports. He commended Milan Woollard for working closely with our athletic administrators in order to offer sports to our students. Currently the District is offering cross-county and ski/snowboard. The District is preparing to offer other allowable sports should we move from the purple to red tier.

Mr. Cloney reported that he has been working closely with local medical providers and Public Health over the last ten days to offer a vaccine clinic to staff. Public Health will offer a clinic on February 13th to educators who are older and who may have underlying health conditions. Mr. Cloney reported that a clinic was held last Saturday where a number of staff were able to receive the vaccine. He stated that he will continue to work with Public Health in order to give staff as many opportunities as possible to get vaccinated.

Mr. Cloney stated that he appreciates the passion of parents and students in their desire to have a traditional graduation ceremony. He reported that he has met with principals and has started discussions on how to host a socially distant traditional graduation ceremony.

Mr. Cloney reported that he has a call tomorrow with Public Health and other local school administrators to discuss what guidelines will change should the County move into the red tier. He stated that the CA Department of Public Health released new guidelines including a four-foot minimum distance between students in the classrooms. Our schools currently operate under the previous guideline, being a three-foot minimum. There is discussion at the state level of an adjudication process, as this new requirement would make it very difficult for our schools to go from hybrid back to normal instruction. Mr. Cloney stated that our contract tracing numbers have dropped since the holidays.

Trustee Zufall stated that he has heard from many families in the community that they would like to return to normal instruction.

Trustee Hartt inquired if there is a tiered system from the state for nonsport activities such as performing arts. Mr. Cloney stated that there is not and any programs that are currently being offered are from individual teachers and directors.

CSBA Policies: As the CSBA policy liaison, Trustee Zufall reviewed the policies and addressed his questions with District administration. He provided a brief overview of the policy updates and recommended the Board waive the second reading and approve them.

DISCUSSION (continued):

Spring Study Session: The Board agreed to tentatively meet on April 27, 2021 at 5:00pm in the Board Room.

Career Technical Education (CTE) Report: Jim Cloney recommended the Board move agenda item 12.3A Career Technical Education Pathways Report above agenda item 12.2A Review Monthly Financial Report in order to prevent the presenter from having to stay for the full meeting. The Board was in agreement. Milan Woollard introduced Special Programs Administrator Dennis Cahill who oversees the CTE program. Mr. Cahill provided a brief overview of the CTE program. The District offers eleven different CTE industry pathways and twenty-eight different course sequences. Eighteen CTE classes are dual enrolled with Shasta College. Mr. Cahill updated the Board on new courses, bond projects, grants and how teachers have adapted to educating students in the hybrid model.

Monthly Financial Report: David Flores stated that the District is more than halfway through the fiscal year. The District has received 49% of our revenues, and have expended 50% of planned expenditures which is where we expect to be. Mr. Flores will present the second interim at next month's regular Board meeting.

Tax and Revenue Anticipation Notes (TRAN): David Flores stated that districts utilize a TRAN, which is the equivalent of borrowing against future apportionments for a one-year period. It is a short-term debt instrument issued by school districts throughout the state to create an additional reserve to the general fund. In the District, this reserve will act as a cushion to the general fund in the event that we experience temporary cash flow needs. The Board approved the TRAN at the regular June 9, 2020 Board meeting. The TRAN is brought back for approval with an updated resolution. Mr. Flores stated that the District will probably only need to use \$5,000,000 of the \$20,000,000 TRAN. Discussion continued on the borrowing and payback timeline.

Bond Program Update: David Flores stated that many of the bond projects are coming to fruition. The FHS ag building and the SHS music building are in the final stages. Mr. Flores anticipates the SHS metal shop/400 building will be completed before school starts in August 2021. Upcoming projects include the SHS tennis courts and the EHS culinary classroom. Work continues on the FHS HVAC system and the ventilation system in the two-story building.

ADVANCE PLANNING:

Next Meeting Date: March 9, 2021

Suggested Future Agenda Items: Trustee Zufall requested the Board discuss the training of probation officers in comparison to resource officers. Student Board Member Camille Brown requested the Board discuss the cuts to the mandarin program and the adoption of the State Seal of Civic Engagement. Jim Cloney stated the District could meet with Trustee Brown on the topics and agendize them if necessary.

ADJOURNMENT:

The meeting adjourned at 7:59p.m.

Greg Hartt, Clerk
Board of Trustees

Jim Cloney, Executive Secretary
Board of Trustees