



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD**

**Board Room  
2200 Eureka Way  
Redding, CA 96001**

**December 15, 2020  
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30pm by Trustee Ayer in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Joseph Ayer, Constance Pepple, Ron Zufall and Jamie Vericker. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Milan Woollard and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Legal Counsel – Anticipated Litigation (G. C. 54956.9) One Case; 3) Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent; and 4) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Milan Woollard - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

The Board reconvened into open session at 6:31 p.m.

Action taken in Closed Session: Trustee Ayer announced on November 10, 2020, the Board voted unanimously to approve a settlement agreement with Phoenix Charter Academy and Whitmore Union Elementary School District. This settlement agreement resolves all claims in a dispute between the District and the defendants over the location of the charter school.

Trustee Ayer led the pledge of allegiance and Trustee Zufall recited the Mission and Vision Statements. This month's student artwork display is from Foothill High School.

**RES. 20-246** That the following officers of the Board be elected for 2021 (E.C. 35022):  
President – Constance Pepple (Nomination Zufall, second Vericker, carried 4-0)  
President-Elect – Ron Zufall (Nomination Pepple, second Ayer, carried 4-0)  
Clerk of the Board – Gregory Hartt (Nomination Vericker, second Zufall, carried 4-0)

**RES. 20-247** That the Superintendent be appointed as Executive Secretary of the Board for 2021 (E.C. 35025). (Motion Zufall, second Ayer, carried 4-0)

**RES. 20-248** That the Board will conduct its regular meetings for 2021 on the second Tuesday of each month with the exception in December being held on the third Tuesday and that closed session meetings will begin at 5:30 p.m. and open session meetings will begin at 6:30 p.m. (Motion Vericker, second Ayer, carried 4-0).

**RES. 20-249** That the following Trustees be appointed to serve for 2021: Ron Zufall as the Policy Committee Representative; Greg Hartt as the Shasta Charter Academy (SCA) Representative; Constance Pepple as the University Preparatory School (U-Prep) Representative and Joseph Ayer as the Bond Subcommittee Representative. (Motion Zufall, second Vericker, carried 4-0).

- RES. 20-250 That the following individuals be authorized to sign for approval of warrants and fund transfers (E.C. 42631, 42632, 42633): Board President Constance Pepple, Clerk of the Board Gregory Hartt, Superintendent Jim Cloney, Chief Business Official David Flores, Business Services Manager Jennifer Bickley and Business Services Assistant Sara Pruett. (Motion Vericker, second Zufall, carried 4-0).
- RES. 20-251 That the Board approve the agenda, as presented. (Motion Vericker, second Zufall, carried 4-0).
- RES. 20-252 That the Board approve the consent agenda, as presented. (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-253 That the Board approve the minutes for the November 10, 2020 regular Board meeting. (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-254 That the Board ratify commercial warrants in the amount of \$1,990,440.68 and payroll distributions in the amount of \$3,383,172.47 for the period of 11/01/2020 – 11/30/2020. (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-255 That the Board approve and Resolution for Zions Bank. (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-256 That the Board approve the Request to Declare Property as Surplus (Transportation – Kubota Tractor 3109). (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-257 That the Board approve the Human Resources Action Report, as follows: *Certificated – (CTC Permits/Waivers):* Jordan Allen, PIP-Math for Christa Reid 5/5 (EHS), effective October 1, 2020; Richard Butterworth, TPSL-SDCI for Leanna Clayburn 5/5 (EHS), effective October 1, 2020. *(Resignation):* Sean Ferguson, Spanish Teacher 5/5 (SHS), effective January 4, 2021. *(Unpaid Leave of Absence):* Brendan Furnari, LOA for 2021/2022, effective June 30, 2021. *Classified – (Resigned/Retired):* Caleb Ambriz, Special Ed-Instructional Paraprofessional 5-hours/10-months (EHS), effective December 4, 2020; Patricia Burrough, Special Ed-Instructional Paraprofessional 6-hours/10-months (FHS), effective June 3, 2021; Michael Schulz, Food Nutrition Specialist 5.5-hours/10-months (SHS-cafeteria), effective November 24, 2020; Robyn Stamm, Accountant 8-hours/12-months (DO), effective December 11, 2020. (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-258 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA. (Motion Zufall, second Vericker, carried 4-0).
- RES. 20-259 That the Board approve the 2020-2021 First Interim Budget Report. (Motion Zufall, second Ayer, carried 4-0).
- RES. 20-260 That the Board adopt the 2020-2021 Budget Overview for Parents. (Motion Zufall, second Ayer, carried 4-0).
- RES. 20-261 That the Board approve contract with Mid Pacific Engineering, INC. for Construction Testing and Inspection service for the U-Prep Locker Room Remodel. (Motion Ayer, second Zufall, carried 4-0).
- RES. 20-262 That the Board approve change orders number 3, 4, 5, 6REV, 7, 8, 9 and 10 for the Foothill High School Agriculture Building to be ratified for a net increase to the contract with SnL Group, Inc., in the amount of \$88,815.58. (Motion Ayer, second Zufall, carried 4-0).
- RES. 20-263 That the Board approve change order 3 for Shasta High School Classroom Remodel to be ratified for a net increase to Randy Hill Construction in the amount of \$11,063.18. (Motion Ayer, second Zufall, carried 4-0).
- RES. 20-264 That the Board approve change orders 12, 17 and 18 for U-Prep Locker Room Remodel to be ratified for a net decrease to Trent Construction in the amount of \$501.57. (Motion Ayer, second Zufall, carried 4-0).

- RES. 20-265 That the Board approve change orders 9.2 and 10 for Enterprise High School classroom Remodel to be ratified for a net increase to Ark Design Construction and Roofing, in the amount of \$23,679.90. (Motion Ayer, second Zufall, carried 4-0).
- RES. 20-266 That the Board approve the Amendment to Contract for Office Equipment and Related Technology and Services, approved by the Board on June 09, 2020. (Motion Ayer, second Zufall, carried 4-0).
- RES. 20-267 That the Board approve AB 908 Extracurricular Activities/work permits. (Motion Zufall, second Ayer, carried 4-0).
- RES. 20-268 That the Board approve the School Site Safety Plans. (Motion Ayer, second Vericker, carried 4-0).
- RES. 20-269 That the meeting adjourn. (Motion Ayer, second Vericker, carried 4-0).

**PUBLIC COMMENTS:** There was one public comment received via email and read aloud regarding training and making our schools safe and inclusive for LGBTQ students from Bonnie Hyatt. Gary Connolly and Layne McLean honored Sean Ferguson with a farewell tribute. Sean Ferguson thanked them for the honor. Trustee Pepple thanked Sean Ferguson and stated you will be missed.

**RECOGNITION OF STAFF AND/OR STUDENTS:**

The Board of Trustees and Administration recognized Shasta High School (SHS) Custodian Vicente Marquez-Arandia, Foothill High School (FHS) student Ava Gebhart, Shasta Learning Center Lead Custodian Jose Barragan Magallon and Enterprise High School (EHS) Teacher Joshua McGee.

**PRESENTATION:**

Shasta High School Wellness Center: Cindy Lindsay presented a power-point reviewing the work done at our Shasta High School Wellness Center. She stated they are working on their third grant. Cindy shared the Wellness Center goals, initial focus, examples of support and resources and their partnerships. Trustee Pepple thanked Cindy for her presentation and congratulated the Wellness Center on their accomplishments.

**REPORTS FROM Shasta Union High School District Organizations:**

SSEA President Gary Connolly expressed agreement with the rotation of the Board stating that it allows others to get involved.

ESP President Rhonda Minch said Merry Christmas.

CSEA President David Martin was not present.

**REPORTS FROM PRINCIPALS:**

Shasta High School: Leo Perez reported gave a shout-out to the bag-pipe player. He also gave a shout-out to the Shasta High School musical program, mentioning Madrigal is on video. Mr. Perez gave another shout-out to Lisa Ferguson and Shandy Pendley for tutor work. He stated there is a very impressive CTE program at Shasta High School. Mr. Perez mentioned there was a Wellness hotline email sent out.

Enterprise High School: Ryan Johnson said he first wanted to echo the shout-out for the music program at Enterprise High School and then mentioned an update on WASC. He stated Enterprise High School was in their mid-cycle review and they are scheduled for a virtual visit in April.

Alternative Education: Tim Calkins stated they had selected the Shasta Collegiate Academy student chair for school site council and they have twelve students graduating this Thursday. He said the Pioneer High School feast went well and Mr. Calkins gave a shout-out to our District Food Service Department. He said there are seven students graduating this Thursday at Pioneer High School. Mr. Calkins gave a shout-out to Colleen Hicks for her efforts in keeping the morale up at Pioneer High School.

Foothill High School: Steve Abbott also gave a shout-out to the performing arts classes at Foothill High School. He stated they are filming/recording their performance also. Mr. Abbott mentioned Mitch Bahr began a drumline class. He expressed thanks to all staff and Foothill High School and to Sean Ferguson for his service to our District.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney stated that winter break was coming up and January 4, 2021 is a staff day. He said our District Office would be closed to the public during winter break.

Mr. Cloney mentioned he had been approached with the idea of a student board member as allowed in Ed Code 35012 to add a student to the Board. He said in early November signatures had been presented and a petition was received. Mr. Cloney stated we have sixty-days to take action. He suggested the student board member be done by appointment and he will work with Board President Constance Pepple. Mr. Cloney said we will use the January agenda to appoint the student board member and the student can be seated in February. He stated that two students applied, both of which are seniors and one is already a member of another Board. Therefore, Mr. Cloney suggested to appoint the other student to give them opportunity.

Trustee Vericker asked if the student member would take part in closed sessions.

Mr. Cloney explained the student would not participate in closed sessions and their vote is not part of official tally. He stated the student vote would be recorded in the minutes but not serve in determining the final numerical outcome of a vote.

Trustee Pepple stated this is a great opportunity for students.

Trustee Ayer agreed that this is a great opportunity for students.

Trustee Zufall said he would be in support of having a student board member.

Mr. Cloney said it will be on the agenda in January.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Zufall had no report.

Trustee Vericker mentioned his appreciation of Sean Ferguson.

Trustee Ayer requested that everyone give blood and if you have had COVID he requested that you give plasm. He thanked the schools for their participation in blood drives.

Trustee Pepple said Merry Christmas and have a safe New Year's.

Trustee Hartt was not present.

**DISCUSSION:**

COVID-19:

Mr. Cloney provided the COVID tracking report dated 12/14/2020. He said in review of the report that our District is a reflection of the community as a whole. Mr. Cloney stated we are in finals week now. He said as Mr. Connolly had mentioned the Memorandum Of Understanding and a new MOU has been signed which is mostly the same. Mr. Cloney mentioned the California Department of Public Health issued guidelines for athletics which were reviewed today. He stated the highlights included that all competition is suspended until January 25, 2021, basketball and wrestling cannot happen until in the yellow tier and we are still digging through the guidelines. Mr. Cloney mentioned the lowest contact sport is swimming.

In light of the situation, Mr. Cloney recommended starting the semester in full distance learning from January 5<sup>th</sup> through January 8<sup>th</sup>. He said we experienced a surge of cases after both Halloween and Thanksgiving and this will give us the opportunity to make sure we have adequate staff to return to our hybrid distance learning model on January 11, 2021.

Trustee Vericker said there has been confusion in regards to whether or not we can return to our hybrid distance learning model if we go to full distance learning.

Mr. Cloney confirmed, yes, we can return to our hybrid distance learning model. Trustee Vericker confirmed then we are not boxing ourselves in. Trustee Vericker also requested to return to the discussion of sports and asked specifically about football.

Mr. Cloney said football can be played when Shasta County has returned to the orange tier but suggested that will be tricky with the schedule and because it is later in the year hard to schedule with facilities.

Trustee Ayer asked about testing.

Mr. Cloney said he may defer to Mr. Rubin but continued stating surveillance testing would be 25% of staff per week and reactive testing available as needed both with a 48-hour return time for results.

CSBA Board Policies and Administrative Regulations: Trustee Zufall reported there were 22 Board Policies to review which were mostly edits and updates. He mentioned new policies are due to state law or Ed Code. Trustee Zufall said the Business policies had three, the HR section had nine and the Instructional Services had six edits and updates. He stated regarding Title IX policy changes, if the complaint does not fall under Title IX then the complaint would be handled under the normal complaint process and Instructional Services had the same Title IX policy updates. Trustee Zufall reviewed the Administration policy explaining how the Board votes by a simple majority of 3/5.

Mr. Cloney said the Board very rarely deviates from a simple majority vote.

Trustee Zufall moved to approve the first reading and waive the second reading of the policies.

First Interim Budget Report: Mr. Flores distributed the First Interim Budget report stating this is the first revision of the 2020-2021 Budget and we will do a review again in March and in June we adopt the new Budget for the coming year. He began his review on page two with a comparison explaining our ADA was held flat. Mr. Flores continued stating the Learning Loss Mitigation Funding received from both federal and state resources was the money given to help with COVID relief and the federal dollars need to be spent by 12/30/2020. He explained the expense increases are using Learning Loss Mitigation funding for six-period salaries, new hires, investing in Technology and PPE. Mr. Flores said the transfer out to food service has been reduced eliminating the food service contribution and recapturing the money to the general fund.

Trustee Zufall asked is food service going to break even.

Mr. Flores confirmed, yes, food service is anticipated to break even this year and said the difference is shown in the last two columns. Mr. Flores continued to page three, which highlights a comparison of expenses and page four shows a multi-year projection. He said page five shows the break-out of unrestricted multi-year projection and if you look at the third year out in 2022-23 shows a shortfall. Mr. Flores stated our District is qualified because in the third year we are not able to meet our obligations. He said in four to five weeks we will get an idea of what our governor is thinking for 2021/22. Mr. Flores expressed that we are hopeful that the ADA loss is recaptured and in March we will have a better idea and a clearer picture. He said if we remain qualified in second interim the county office will get more involved and have more oversight. Mr. Flores explained the differences in positive, qualified and negative further clarifying if we are negative the state takeover is eminent and we are trying to stay away from a negative certification. He said that he will tell the county office the same information he has shared with the Board and then we will wait and see what March brings.

Trustee Vericker stated hopefully an increase in ADA and asked where would that come from if possible.

Mr. Flores said hopefully they have not left our area and hopefully the students come back once we are back to regular attendance. He further mentioned that we have added good programs with the help of the bond projects.

Trustee Zufall stated between the fires and COVID things are changing. He further expressed he felt it is wise to keep the ADA flat.

Trustee Ayer said I can't imagine we are the only District in this situation. He asked would there have been savings if we had remained in full-distance learning.

Mr. Cloney stated that we had an increase in staff at Shasta Collegiate Academy because of full-distance learning.

Mr. Flores mentioned if our District didn't use the Learning Loss Mitigation Federal dollars that money would have gone back to the Federal Government. Mr. Flores continued referring to page seven which shows our District cash flow projection. He said because the state is deferring our dollars and it created a negative cash balance in May/June. We have a TRAN to bridge this gap into 2021/22.

Bond program update: Jim Cloney suggested a project list for the spring study session to discuss how to spend the balance of the bond money.

Mr. Flores said our District is updating heating and cooling systems district wide. He stated freezers monitoring has been added to maintain all freezer temperatures at zero degrees and also monitoring the pools. Mr. Flores mentioned changing technology to make more efficient use of our energy.

Trustee Zufall asked what is the bond budget balance.

Mr. Flores suggested the bond budget balance will end around two-million. He stated the tennis courts are in line to get funding and our District is working with the architect.

AB 908 Extracurricular Activities/work permits: Milan Woollard explained AB 908 which deals with extracurricular activities-waiver and work permits was adopted in regards to the pandemic. He said CIF requires 2.0 GPA or above to participate. Mr. Woollard stated we give grace through third-quarter and we would notify students in jeopardy of falling below. He requested the Board approve as submitted.

Course offerings for 2021-22: Milan Woollard explained Mandarin course offering began in 2007/2008. He presented an enrollment handout with a recommendation to phase Mandarin course offering out.

Trustee Pepple asked if our District will provide for students to finish.

Mr. Woollard said yes.

Trustee Zufall confirmed this is what is best for students in general.

School Site Safety Plans: Jim Cloney explained this is an annual item and the safety plans are available upon request.

**ADVANCE PLANNING:**

Next Meeting Date: regular Board meeting is January 12, 2021.

**ADJOURNMENT:**

The meeting adjourned at 8:48 p.m.

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Gregory Hartt, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees